

**Group: Marshal Service Month/Year of Report: February 2021
 Executive Director: Shannon Buhl Phone: 918-207-3800
 Email: shannon-buhl@cherokee.org**

1. Budget Highlights-Please Refer to Monthly Financial Report

2. Program Highlights for January 2021:

<u>District 1</u> <u>412 North</u>	<u>District 2</u> <u>412 South</u>
Information Report (5)	Information Report (14)
Warrants (0)	Warrants (0)
Other Agency Assists (13)	Other Agency Assists (23)
Warnings (10)	Warnings (13)
Citations (6)	Citations (2)
Alcohol/Drug Arrests (3)	Alcohol/Drug Arrests (0)
A&B/DV (1)	A&B /DV (0)
Burglary/Theft/Larceny (1)	Burglary/Theft/Larceny (5)
Animal control (1)	Child porn Offense (1)
Motor Vehicle Theft (0)	Fraud/Embezzlement/Counterfeit (0)
Disorderly Conduct (0)	Juvenile (1)
	Missing persons (1)
	Civil detention order (1)

3. Special Operations:

Dive/Swift Water (1) Search of pond for evidence in Muskogee Co.
 SWAT (0)
 Casino Requests (16)
 Conservation (2) tour of new land @ Sequoyah Co. with admin & Sallisaw
 creek landing boat assist

4. Accomplishments:

1 ea Daniel Mead deployment to Lame Montana September 2020 Meritorious Service Award
 1 ea Dustin Davis deployment to Lame Montana October 2020 Meritorious Service Award
 1 ea Mike Roach, Mike Reese, Faron Pritchett, Philip Manes..... Meritorious Service Award November 17 2020 Joint Wildlife mission with Alaska Game and Fish
 1 ea matt Laney, Philip manes, jess Anderson, tony Asbil, mike roach, Joe rainwater, Dustin Davis, dusty wolf. Meritorious Service Award December 2 2020 assist in finding 4 missing children in Sequoyah County

1 each Kyle Shambaugh, Mike Rogers, Preston Oosahwee, Tyler Trammel, Chad McCarter Legion of Merit Award. December 2 2020 rappelling from cliff to children trapped on Cliffsides and rescue of 4 children

1 each Medal of Valor Dusty Wolf November 1 2020 Officer involved shooting Kenwood

1 ea Meritorious Service Award Faron Pritchett, Daniel mead, Preston Oosahwee, crow Fair Montana August 2019 assist BIA @ at Crow Fair

5. Security:

Security Violations (2)

Vehicle Assists (3)

Incident Reports (2)

Events:

6. Facilities:

Hastings (9) EDO

Redbird Smith (0)

Three Rivers (0) EDO

Cooweescoowee Ocheleta (0)

Wilma P Mankiller (0)

7. Community:

Franky Dreadfulwater

Check on schools Adair County/ Sequoyah County

John Timothy

School Duties

8. Emergency Management:

Emergency Management

1. Preparing three community buildings(Chewey, Greasy, Tailholt) to begin storm safe room projects
2. Assisted Cherokee County and Sheriff with missing person
3. Assisted Adair County with missing persons in coordination with CNMS
4. Assisted Administration with COVID operations and community meetings

5. Developing plans to construct 3 new storm safe rooms for communities and citizens
6. Assisted multiple county agencies with PPE and disinfectant spray
7. Communicating with Health Admin and other departments on COVID-19 vaccines, actions and updates
8. Communicating with FEMA on response to COVID-19
9. Finalizing with FEMA in regards to the May 2019 storms and floods response
10. Attended meetings with local agencies to build partnerships and resource information for COVID-19
11. Assisted CN Marshal Service operations
12. EQUIPMENT USED- Nomad Command, Mobile Command, SAR Truck, UTV, UAS

Health Services

1. Supporting the COVID-19 response.
2. Assisting in updating the COVID-19 Medical Surge Plan for W.W. Hastings.
3. Developing Operational Period Incident Action Plans.
4. Updating the Cherokee Nation Health Services COVID-19 project list.
5. Assisting in COVID-19 vaccination planning.
6. Developing a 5-year Training and Exercise plan for CNHS based off of top hazards and corrective actions.
7. Developing After-Action Reports for the COVID-19 Response, Administering COVID-19 Vaccine, and Medical Surge Activation at WW Hastings.
8. Updating Pandemic Influenza Plan to an Emerging Infectious Disease Pandemic Plan.

9. Patrols:

District 1	53
District 2	<u>62</u>
Total	115

Concerns addressed from last Rules:



FEBRUARY 2021

I. Budget Highlights

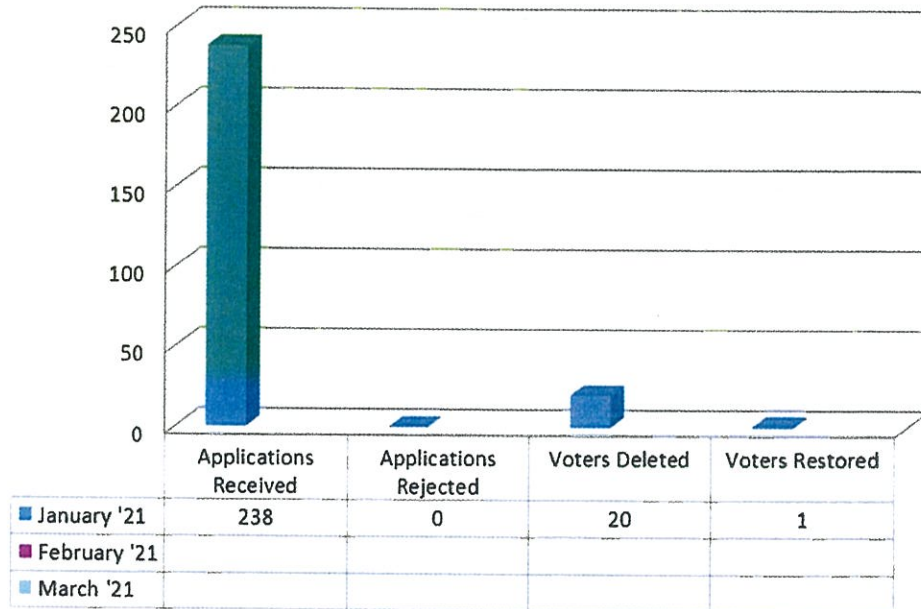
a.) FY21 is on target.

II. Program Highlights

a.) **Voter Processing:** As of 02/08/2021

74,079 Total Registered Voters; 42,208 In-District; 31,872 At-Large

Voter Registration Statistics



b.) **Statistical Report:**

*Detailed Data by District and Precinct is attached.

III. Accomplishments

a.) **Election Preparation:**

- Candidate Filing Packets were available for pickup on December 1, 2020. There were a total of 75 total Candidate Filing Packets distributed from December 1, 2020 to the end of Filing on February 4, 2021.



- The Candidate Filing Period was from February 1st to February 4th and saw 38 Citizens file for 9 open council seats.
- The Election Commission Website has a new section labelled "Election Information." Here you can find the Council seats up for the 2021 General Election, as well as download forms such as a Voter Registration Form, Absentee Ballot Request, the Election Calendar, and the current election law etc.

b.) Deceased/Relinquished Status:

The Election Commission Staff are continuing to review each voter's file to ensure our computer database has all documents scanned into the system that are in a voter's file.

The Election Commission has stayed current with monthly Tribal Registration Deceased and Relinquished citizen listings.

IV. Future Plans and Initiatives

a.) Important Dates to remember:

- March 31st – Voter Registration Deadline
- April 16th – Absentee Ballot Request Deadline
- May 29, June 1, 2, 3 – In-Person Absentee Voting (Early Walk-In)
- June 5th – General Election

- b.) For all other events and deadlines, see the 2021 Election Timeline Calendar on our website, <https://election.cherokee.org/election-information/2021-general-election/>
- c.) We are currently working through procedures that follow the suggested CDC guidelines to keep our precinct official trainings, early voting and polling locations safe and sanitary for our precinct workers and voters.
- d.) Continue to actively update and correct voter's addresses in the Election Commission database.
- e.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. My email and our number are listed at the top of this report.

Chronicle- Voter Registration by District and Precinct

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District	Precinct	Voters
Dist No. 1 Hulbert	Hulbert	1,234
	Okay	299
	Tahlequah (1)	1,546
Total for District		3,079
Dist No. 2 Tahlequah	Briggs	233
	Lowrey	245
	Tahlequah (2)	2,425
Total for District		2,903
Dist No. 3 Tenkiller	Keys	949
	Tahlequah (3)	1,800
Total for District		2,749
Dist No. 4 Three Rivers	Ft. Gibson	1,077
	Muskogee	545
	Warner	733
Total for District		2,355
Dist No. 5 Redbird	Gore	332
	Sallisaw (5)	614
	Vian	1,147
Total for District		2,093
Dist No. 6 Sequoyah	Belfonte	120
	Marble City	173
	Muldrow	1,652
	Sallisaw (6)	1,651
Total for District		3,596
Dist No. 7 Flint	Cave Springs	280
	Chewey	84
	Stilwell (7)	2,551
	Westville (7)	706
Total for District		3,621
Dist No. 8 Goingsnake	Bell	271
	Stilwell (8)	1,091
	Westville (8)	485
Total for District		1,847
Dist No. 9 Saline	Jay (9)	676
	Kansas	1,305

Chronicle- Voter Registration by District and Precinct

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District	Precinct	Voters
Dist No. 9 Saline	Kenwood	129
	Salina (9)	543
Total for District		2,653
Dist No. 10 Delaware	Afton	613
	Grove	726
	Jay (10)	809
	Pryor (10)	549
	Salina (10)	200
	Spavinaw	166
Total for District		3,063
Dist No. 11 Cooweescoowee - North	S. Coffeyville	468
	Vinita	1,788
	Welch	136
Total for District		2,392
Dist No. 12 Cooweescoowee - West	Bartlesville	1,665
	Nowata	714
	Skiatook	132
Total for District		2,511
Dist No. 13 Gadusi	Catoosa	344
	Collinsville	961
	Tulsa	1,832
Total for District		3,137
Dist No. 14 Cooweescoowee - Central	Chelsea	565
	Claremore (14)	2,535
	Oologah	439
Total for District		3,539
Dist No. 15 Cooweescoowee - South	Claremore (15)	854
	Locust Grove	882
	Pryor (15)	879
	Salina (15)	55
Total for District		2,670
At Large	At Large	31,871
Total for District		31,871
Grand Total		74,079

RULES COMMITTEE REPORT
CHEROKEE NATION GAMING COMMISSION
FEBRUARY 2021 REPORT

Submitted on February 8, 2021 By:

Janice Walters Purcell

Executive Director, Cherokee Nation Gaming Commission

The Cherokee Nation Gaming Commission issued fifty-two (52) permits, twenty-six (26) suitability determinations, twenty-nine (29) license orders, and two hundred and one (201) renewals at the January 15, 2021 Commission Meeting for February 2021 for approval. (Employee Licensing)

The Cherokee Nation Gaming Commission also issued licenses for two (2) new Vendor companies with twenty-seven (27) individuals, also five (5) companies for Commission renewal for February 2021 and twenty-six (26) individual vendor representatives for renewal for February 2021. (Vendor and Vendor Representative Licensing)

The Cherokee Nation Gaming Commission Licensing Department also presented for Commission approval (4) new and updated license classifications. The Gaming Commission approved the license classifications.

- Special Projects Analyst-PMO
- VP Facility Maintenance & Construction CNE-PMO
- VP Finance CNE-PMO
- VP Strategy & Business Development CNE-PMO

PMO is a Primary Management Official designation.

Cherokee Nation Gaming Commission approved sixteen (16) new electronic themes and four (4) new main programs and components. These are submitted for approval after a comprehensive review by the Cherokee Nation Gaming Commission Compliance Department.

CNGC has continued staggered hours for the majority of the CNGC employees to accomplish social distancing and ensure safety to the employees.

HUMAN RESOURCES

January 2021

ALANA CASTEEL, INTERIM EXECUTIVE DIRECTOR
Extension 5243

As of January 29, 2021, the total number of Employees is 4122. Of those employees, 3400 are Cherokee and 260 are members of another Federally recognized tribe.

EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	32	32
% of Cherokees Hired	81	81
% of Indians Hired	6	6
% of All Others Hired	13	13
# of Applications Received	601	601
# of Interview Panels Sent	146	146

COMPENSATION

Processed	Monthly	YTD
# of Terminations	40	40
# of Voluntary Terminations	34	34
# of Involuntary Terminations	6	6

BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	5	5
401(k) Distributions	48	48
401(k) Loans	4	4
401(k) Hardship	1	1
FMLA	23	23
COBRA	52	52
Short Term Disability	19	19

EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	249	249

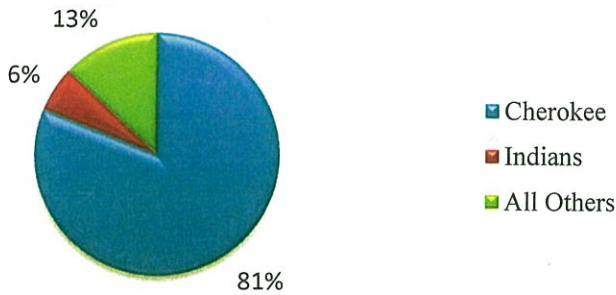


Human Resources

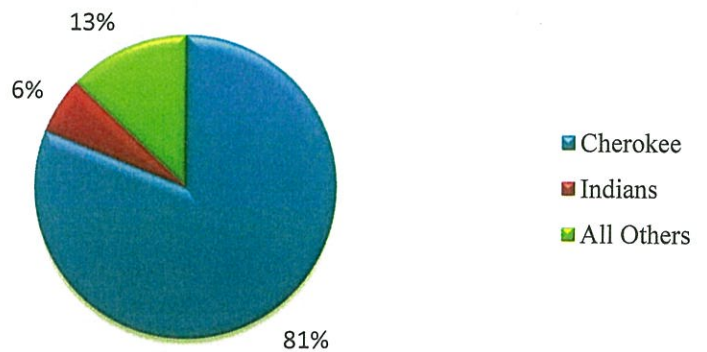
ONBOARDING/BACKGROUND/COMPENSATION/BENEFITS EMPLOYEE RELATIONS & DEVELOPMENT

Monthly Report
January 2021

Monthly Number of Employees Hired: 32

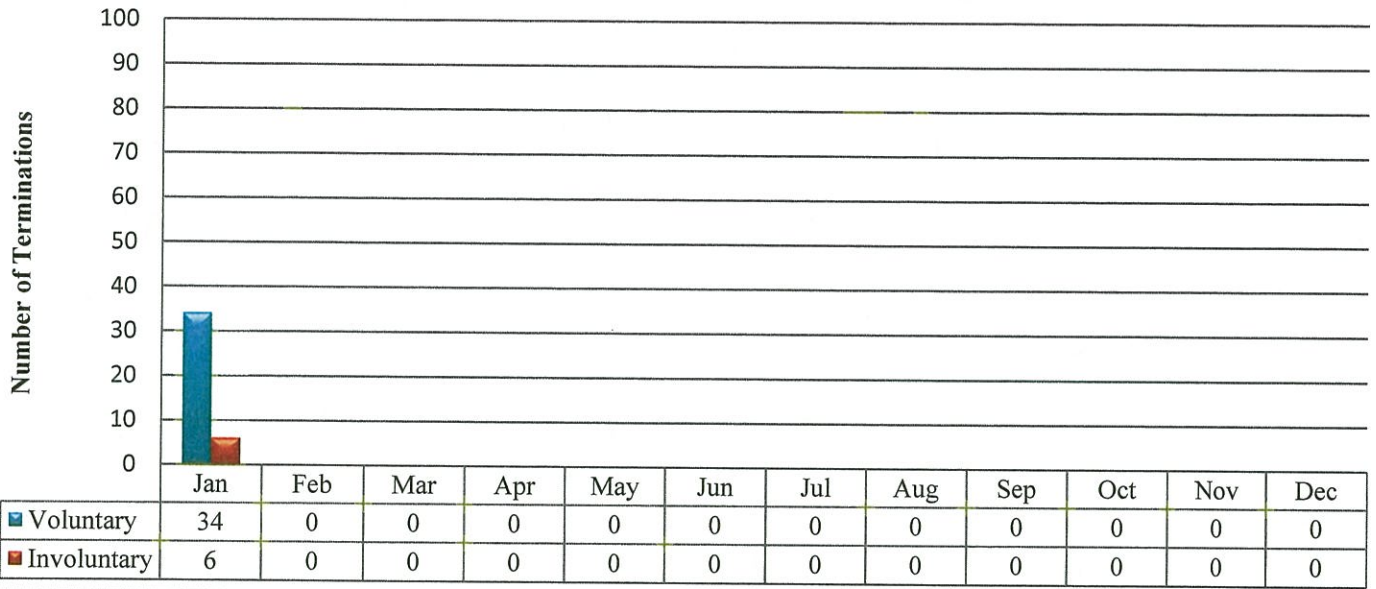


YTD Number of Employees Hired: 32

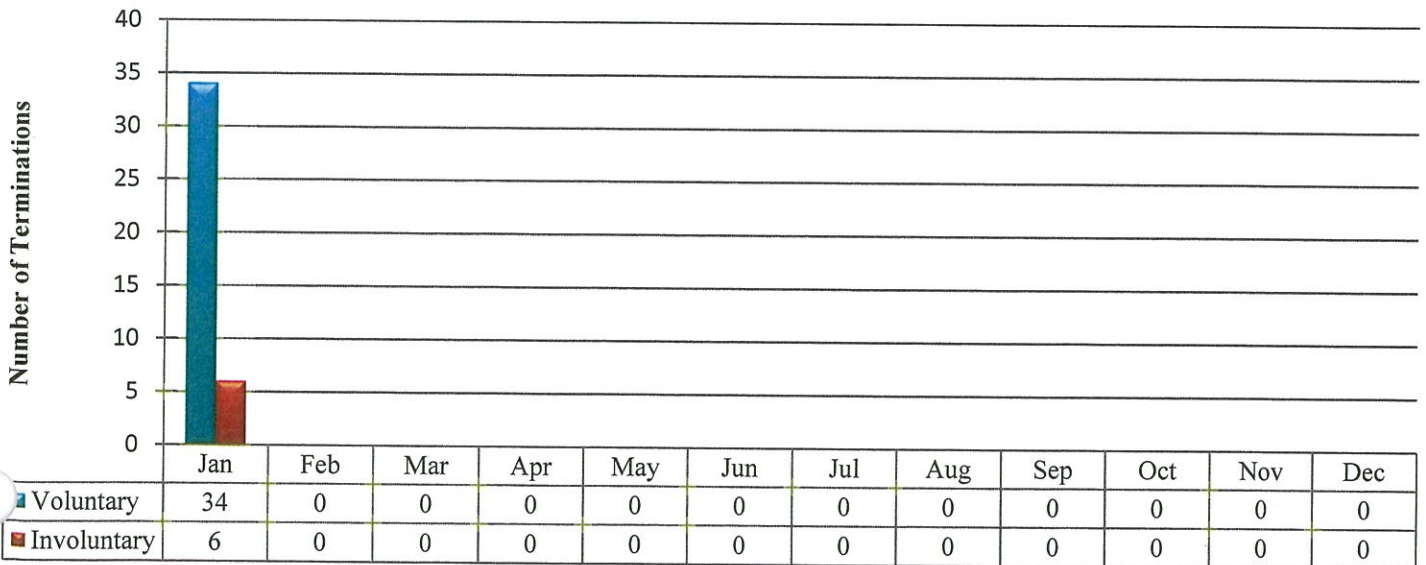


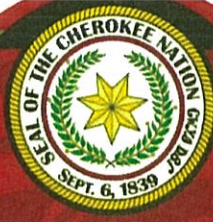


Monthly Terminations

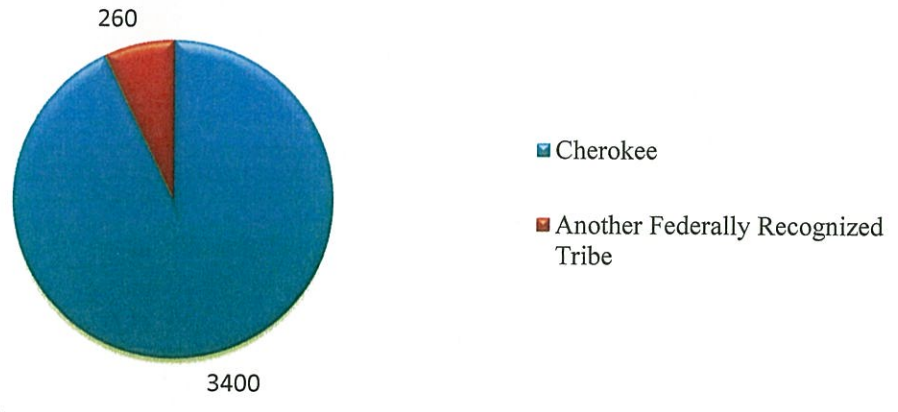


YTD Terminations



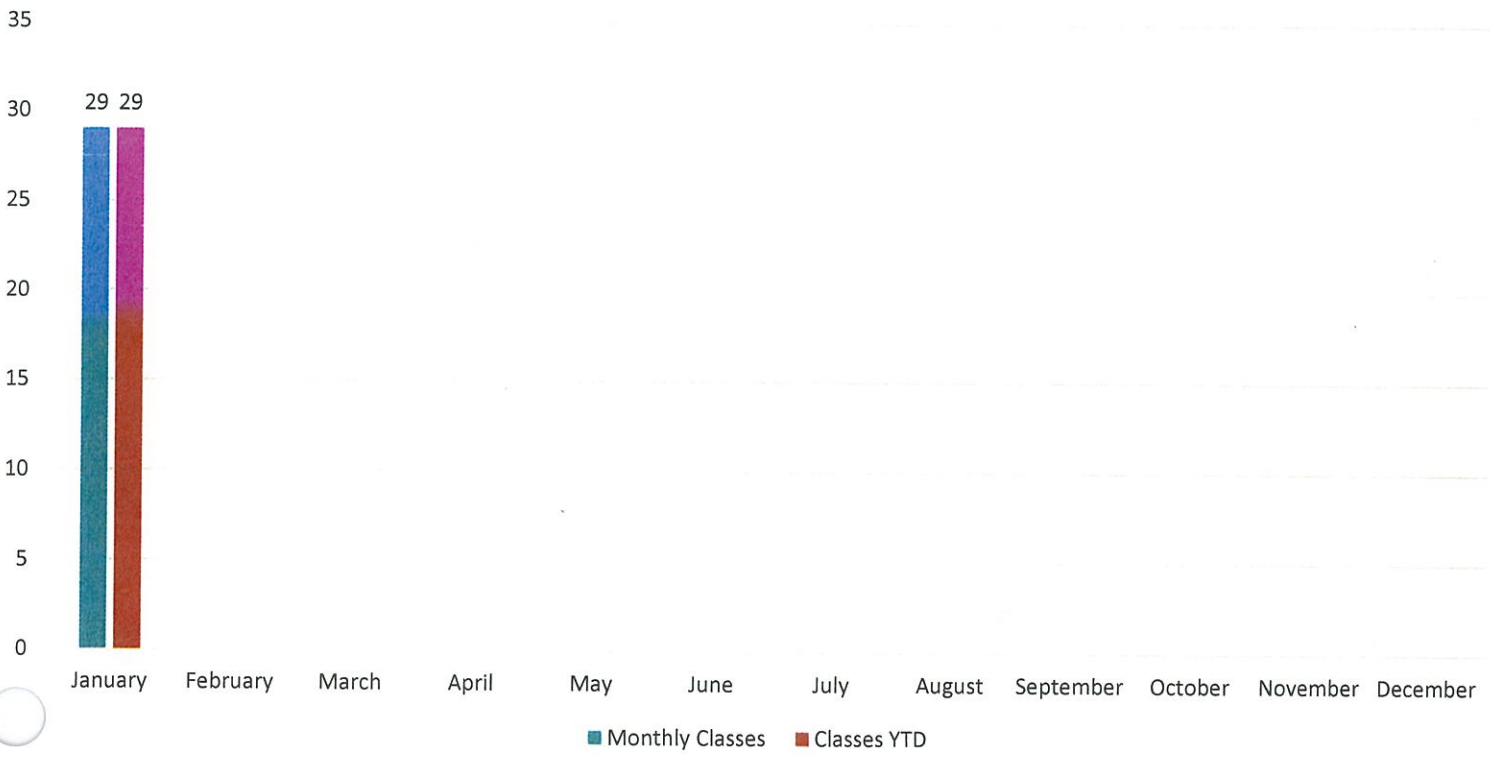


Cherokee Nation Employees: 4122



EMPLOYEE RELATIONS & DEVELOPMENT

Summary of PassPort Training Classes by Month & YTD



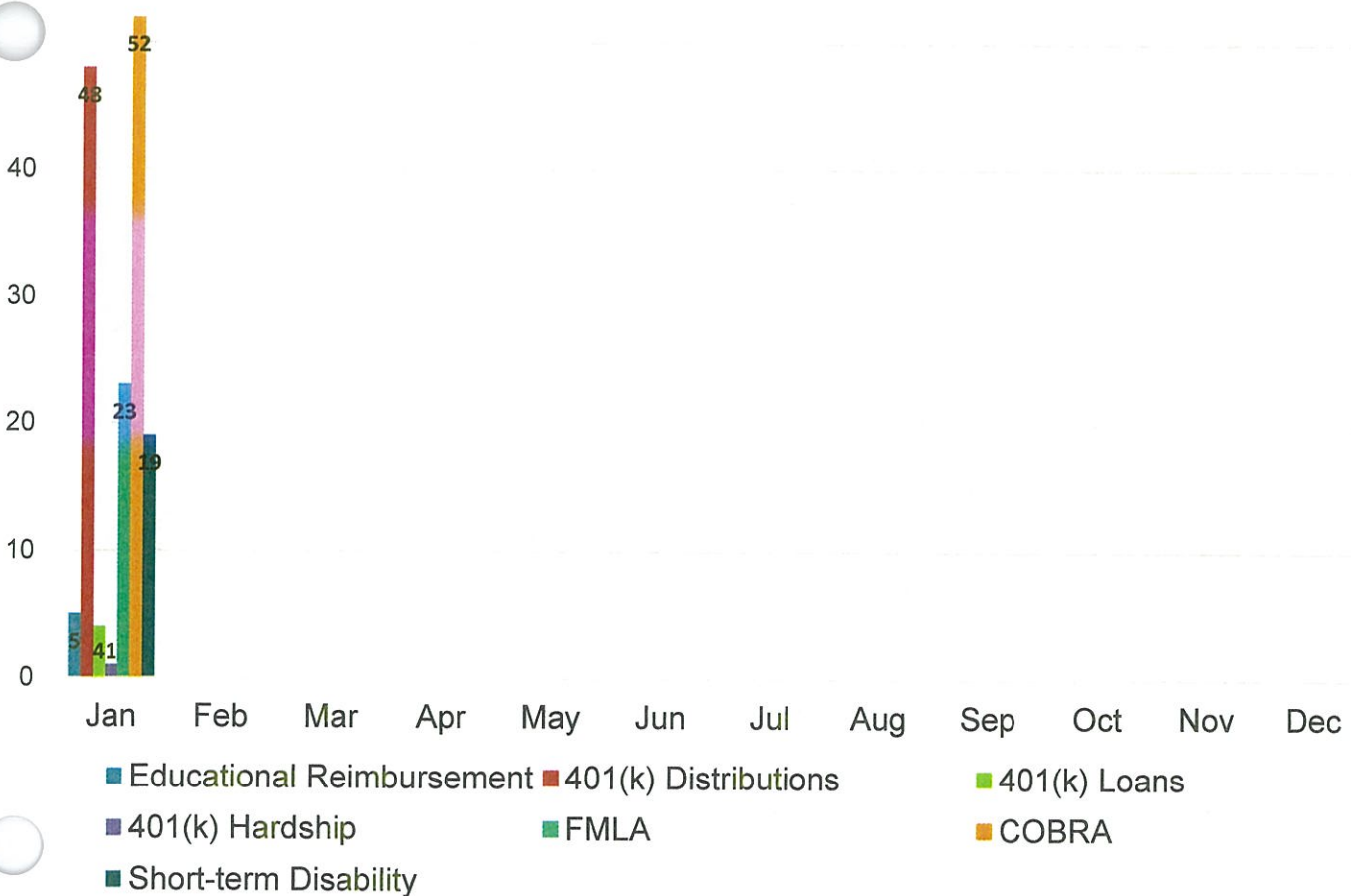


BENEFITS



2021 MONTHLY REPORTS

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CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

RISK MANAGEMENT January 2021

ALANA CASTEEL, INTERIM EXECUTIVE DIRECTOR
Extension 5243

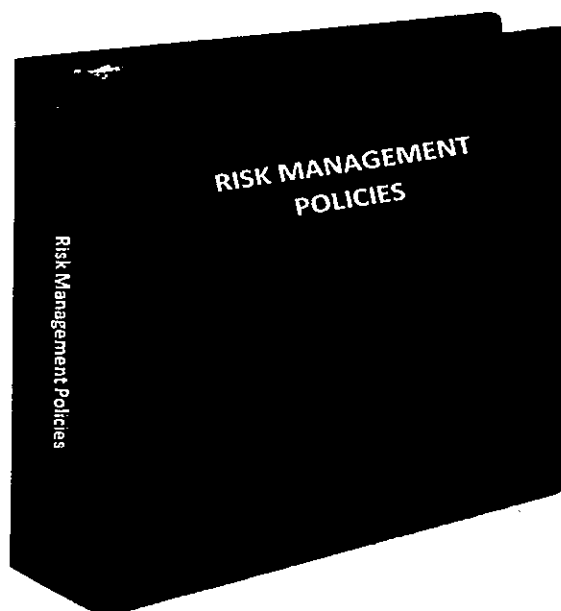
PROPERTY GUIDE INSPECTIONS:

- Cherry Tree Red Gym
- Flint Courthouse
- Stilwell Tribal Office
- Tax Commission (Munson)
- Career Services Annex
- New GaDuGi Clinic (Evac.)
- Salina Home Health
- Pryor Early Head Start
- Tahlequah Home Health
- Salina Early Learning
- Pryor Human Services
- Pryor Career Services
- Tribal Complex Emer. Handouts
- SHS Road Damage
- Immersion (All Buildings)
- Nowata Head Start
- Nowata Food Distribution
- Tulsa Career Services
- Webbers Falls Head Start
- Tahlonteskee Location
- Tahlequah Early Learning
- TsaLaGi Apartment Fire
- Tahlequah Tag Office



SAFETY POLICIES DRAFTED for RM MANUAL:

- Fleet Safety
- PPE
- Forklift Safety
- Fall Protection
- Hearing Conservation
- Trenching and Excavation
- Heavy Equipment
- Electrical Safety
- Walking and Working Surfaces
- Accident Investigation
- Scaffolding Safety
- Fire Prevention
- Aerial Lifts
- Respiratory Protection
- Material Handling
- Lead Protection
- Department Safety Officer
- Boiler Safety Facility Inspections
- Fire Drills/Emergency Evacuation
- Ergonomics
- Hazard Communication
- First Aid
- Confined Space with Permit
- Ladder Safety
- Lock Out / Tag Out
- Evacuation Plan Policy
- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Stairways and Walkways
- Fire Extinguisher Training Policy
- Asbestos Policy
- Occupational Safety
- Pesticide Handling



CONSTRUCTION SAFETY:

- Belfonte Cares Act Building – Certificate of Occupancy Issued
- Jay Cares Act Building – Certificate of Occupancy Issued
- Kansas Cares Act Building
- Muskogee Cares Act Building – Certificate of Occupancy Issued
- New Ga-Du-Gi Clinic – Certificate of Occupancy Issued
- OSU Medical School – Certificate of Occupancy Issued
- Pryor Cares Act Building – Certificate of Occupancy Issued
- Starbucks - Cherokee Plaza – Project Complete
- Stilwell Clinic
- Vinita Cares Act Building
- Hulbert Cares Act Building
- Stilwell Old Wal-Mart – Temporary Certificate Issued
- Stilwell Cares Act Building - Temporary Certificate Issued
- Stilwell Blackjack Property
- Meat Processing Plant

STATUS of CONSTRUCTION PROJECTS:

