

Group:	Management Resources	Month/Year of Report:	FY21 Report for May Mtg.		
Executive Director:	David Moore	Phone:	David – (918) 453-5000 X. 4137	E-mail:	david-moore@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

Distributing PPE, disinfectant and other supplies for our return to work. (ongoing)

a.) Accomplishments

Continue to maintain our properties with a largely reduced staff

LAND MANAGEMENT

OBJECTIVE	ACTUAL	YTD
New fencing projects		
Chemical Brush/Weed Control (spray) <i>*Spring only*</i>	115	115
Lease Compliance/Tribal land inspections		
Mechanical Weed/Brush Control	80	710
Provide Technical Assistance to Communities		
Hay baled (2020)		
Hay stored for Bison		
Hay to sale		
Crops for families from Jay Garden	3	6
Bales of hay sold		

Resources Projects

- Mowed several properties
- Brush hog various tribal properties
- Went to Garland, TX to mow and weed eat CN property
- Sprayed buffalo pasture and Tribal lands
- In process of starting to bale hay in Cherokee County area

Community Assistance Projects: Cut up trees for Tribal Member C. White, of the Peavine Community

Jay Community Garden

- Garden maintenance
- Planted peppers, beans corn
- Sprayed weeds
- Tended potted plants

Bison Project

- Buffalo worked by Vet May 7, all are healthy & doing well
- Wormed all buffalo, checked calves for blackleg & cows for pink eye
- Sprayed buffalo pasture
- Happy to announce – 26 NEW BABIES this year



Croman property

GROUPS MAINTENANCE

Beaver Property (by Yonkers)	<input type="checkbox"/>	Garland, Texas Property	<input type="checkbox"/>
Belfonte	<input type="checkbox"/>	Greenhaw Tract	<input type="checkbox"/>
Bull Hollow Com. Bldg.	<input type="checkbox"/>	Jay Food Distribution	<input type="checkbox"/>
Bull Hollow Shop	<input checked="" type="checkbox"/>	Kenwood Trailer Park	<input type="checkbox"/>
Candy Mink Springs	<input type="checkbox"/>	Locust Grove Property	<input type="checkbox"/>
Catoosa Truck Stop	<input type="checkbox"/>	Murphy	<input type="checkbox"/>
Cherry Tree	<input checked="" type="checkbox"/>	Rocky Ford Park	<input type="checkbox"/>
Dahlongah Park	<input checked="" type="checkbox"/>	Canada House (Duck Lane)	<input type="checkbox"/>
Dahlongah Shop	<input checked="" type="checkbox"/>	Tahlonteskee	<input type="checkbox"/>
Flint Courthouse	<input checked="" type="checkbox"/>	Taylor Ferry	<input type="checkbox"/>

PLANNING & DEVELOPMENT

b.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Mankiller Clinic (CNB)	January 2020	50%	See below comments
Catoosa Tag Office	Early 2021	Drawings complete	Awaiting to award
Durbin Feeling Language Center	Early 2021	Design Phase	Preparing to award CM
Pryor CDC	Early 2021	Design Phase	TBD
Working on several projects for Cares Act (See below)	September 8 th		

REMODELING

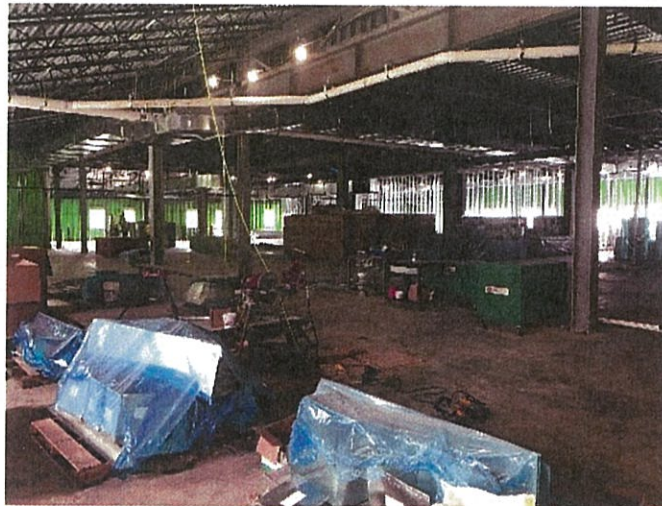
PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Keeler/Registration Vault	January 2021	Drawings complete	TBD
Tahlequah CDC	Early 2021	Drawings 100% review	TBD

➤ Hastings Hospital Grounds

Construction documents for retention area are complete.

WP Mankiller

MEP ongoing
Framing ongoing
Sheet rock ongoing
Civil ongoing
EFIS ongoing
Insulation ongoing



WP Mankiller Clinic - Interior

Tahlequah Meat Processing:

MEP ongoing

Equipment installation ongoing

Sanitary sewer install ongoing



Tahlequah Meat Processing plant

➤ **FACILITIES MANAGEMENT**

b.) Accomplishments

WORK ORDERS

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	4/14 – 5/26	213 Total	Approx 65%

PROJECTS

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing	Ongoing	Unknown
Set 20 Ton unit at Finance	4/6/21	100%	5/1/21
Parking lot & curb striping CN Comp	April 21	10%	5/1/21
Set 5 ton split at Southgate building H	5/26	10%	6/1/21

Continued work on developing a preventative maintenance schedule. Roof repairs are in progress. The mowing and weed eating of all grounds are in full swing.



Flowerbed planted & maintained by Facilities Management

FLEET SERVICE CENTER

d.) Accomplishments

- Facility fully open

UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

LAND MANAGEMENT

e.) Future Plans/New Initiatives

- Fixing Fence
- Mowing
- Maintain properties
- Feeding and caring for the Bison and preparing for anticipated Surplus

PLANNING & DEVELOPMENT

f.) Future Plans/New Initiatives

- **CN/OSU Osteopathic Medical School** – Complete
- **Mankiller Clinic** – Framing ongoing, Sheet rock ongoing, Civil ongoing, EFIS ongoing, Insulation ongoing
- **Durbin Feeling Language Center** – Preparing to award to CM
- **Processing Plant** – MEP ongoing, machinery installation ongoing, sanitary sewer ongoing

FACILITIES MANAGEMENT

Cleaning, sanitizing and general maintenance of properties
Performing PM (preventive maintenance) duties

g.) Future Plans/New Initiatives

- Markoma Drainage Project
- Continued implementation of new sanitizing procedures

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: May 2021

Executive Director: Tina Glory Jordan

Email: tina-glory-jordan@cherokee.org

Phone: 918-453-5101

Director: Ginger Reeves

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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: Nine budgets were turned in to budget submittals for FY2022.

II. Program Highlights:

1. Purchases. No purchases during this reporting period; however, the town of Marble City deeded six lots to Cherokee Nation; further, Marble City Community Pantry and Youth Services, Inc. deeded nine lots to Cherokee Nation.
2. Appraisals. Nine appraisals were ordered; one was approved during this reporting period.
3. Last Will and Testaments. Five LW&Ts were prepared and endorsed; five additional interviews were taken.
4. Quiet Title Notices. Eight notices were received from the Solicitor's office, researched and returned.
5. Inventory/Heirships. Nine inventory/heirships were requested, researched and returned.
6. Report for Distributions. Four RFDs were requested, researched, completed and returned.
7. Rights of Way/Easements/Service Line Agreements. One restricted ROW is pending; two pending for tribal land. Four service line agreements are pending.
8. Rights of Entry. Seven rights of entry were requested and prepared.
9. Hunting leases. Six new restricted hunting leases were posted for bid process; two renewals were submitted to BIA; one pending.
10. Agriculture permits. Nine agriculture permits are pending.
11. On-Site Inspections, Home visits. 15 on-site inspections were requested and completed. Four home visits were requested and completed.
12. Trespass issues. One trespass issue was addressed.
13. Maps/platting. 36 requests for maps/platting assistance were received and completed.
14. Land status calls. 54 land status verification calls were completed during the month, with 21 after hours. Two boundary-related memos were requested and completed.
15. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
16. Stats. 88 client sign-ins; 104 phone inquiries, 37 obituaries were processed.
17. Financial transactions. During the month of May \$167,951.27 was processed as lease payments and \$338,634.75 was processed through lockbox.
18. Impact Aid. One impact aid verification request was processed during the month.

19. TAAMS. Encoding for the TAAMS project has been suspended again, awaiting re-opening of EORO on a full-time basis. Currently, three staffers are performing final review and updates, two staffers are performing multi-county research.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, April (FY21)
Senior Director: Wayne Isaacs

Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

Activity	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	123	581	65%
6 ERR (Roads)	0	0	0%

b.) Lead-Based Paint Activities

Activity	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	38	119	48%

c.) Radon Activities

Activity	# this month	Year to date	% of annual goal
50 Radon Tests	1	15	30%

d.) Asbestos Activities

Activity	# this month	Year to date	% of annual goal
150 Asbestos Tests	26	106	53%

e.) Home Energy Audits

Activity	# this month	Year to date	% of annual goal
200 Energy Audits	0	0	0%

f.) Mold/IAQ Inspections

Activity	# this month	Year to date	% of annual goal
30 Mold/IAQ Inspections	8	23	78%

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

g) Landfill Inspection Dates & Meetings:

May 3rd, May 4th, May 5th, May 6th, May 7th, May 10th, May 11th, May 12th, May 13th, May 14th, May 17th, May 19th, May 21st, May 24th.

II Highlights:

CN Clean Air Program:

- Staff took the ozone primary to EPA Region 7 in Kansas City for annual certification; the instrument was found to be satisfactory. The primary instrument is used to calibrate the ozone transfer standards that are used in the field.
- Staff has submitted the 1st quarter CNEP air data to the EPA Air Quality System (AQS).
- Staff was notified by EPA Region 6 the CNEP will receive their full grant amount for the FY22 air monitoring grant and will be funded as 105 assistance agreement.

Clean Water Program:

- Staff sampled Lake Tenkiller for water quality on April 19. Samples were sent to Green Country Testing for water quality testing for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, permit metals and TKN.
- Staff sampled Baron for Creek for water quality on April 20. Samples were sent to Green Country Testing for water quality testing for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.
- Staff sampled Lake Hudson for water quality on May 13. Samples were sent to Green Country Testing for water quality testing for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.

Underground Storage Tank (UST) Program:

Staff assisted CNB with tank removal procedures at Cherokee Nation's Cort Mall property on April 19; three tanks were removed. UST staff Bobby Short helped supervise all related work/testing with the UST contractor, the construction contractor, and the CNB project manager. The site was tested and deemed clean and the project has proceeded as planned.

Hazardous Waste Program:

- Staff participated in the Nowata Electronic Waste Recycling Event on May 7th.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Staff worked on logistics for the upcoming Wagoner County Electronic Waste Recycling Event. Staff checked with the City of Wagoner, County of Wagoner, City of Coweta and others to ensure that the event is being advertised. Staff participated in the Wagoner County Electronic Waste Recycling event on May 14th.

Covid – 19 Activities:

Staff conducted COVID19 sampling at Career Services Learning Center, Business Tech/Surgical Tech, Muskogee Career Services, Adair Tag Office, Collinsville Tag Office, Claremore Career Services, Tahlequah Tag Office, Tahlequah ICW, Jay Tag Office, Catoosa Tag and Sallisaw Tag Office.