Education Committee Career Services August 2021 Monthly Report Diane Kelley, Executive Director

Alternative Education, Career Skills, and Testing Report

As the COVID cases have increased throughout our service area, Alternative Education continues to serve clients in-person, over the phone, and through online platforms.

A second round of laptop giveaways has been in process this month to ensure clients have the means to utilize our AZTEC online learning system. A surplus of study materials that can be provided to clients without access to the internet has also been ordered.

Career Skills staff are working to provide the COVID hotline (Gadugi Call Center) staff with training that helps them better serve our Cherokee Citizens, manage stress that's associated with service support, and increase their overall professional skills to assist in finding employment following their program service.

The Career skills staff is also expanding their services to include parenting classes for our participants, and following COVID traveling precautions, will train and certify to provide parenting curriculum that is Native American specific.

Testing Services continues to utilize online TABE testing in the Tahlequah Learning Center office and has identified satellite Career Services offices to initiate expanding this service. Our department now has a full time Recruitment and Retention specialist to coordinate outreach services, build client retention strategies, and promote our program to possible Adult Education clients.

Upcoming Program Initiatives

The Alternative Education Program is closer to implementing a 'Responsive Incentive' Program that incentives our clients when passing each individual GED subject test to help with the incurred cost of attending classes.

Our department is partnering with our Reentry program to deliver services under their CAREERS grant including 'pre-release' services for Cherokee Citizens planning on returning to our service area, including: GED/HSE preparation services, pre-professional skill building classes, and parenting classes.

The Career Skills Instructors are currently working with our Business Technology Course to assist in the expansion of classes to the Pryor location.

GED/HSE Testing Rates

- GED® / HiSET® Graduates:
 - o Month GED Graduate Total: 0
 - o Fiscal Year To Date Total: 30
 - o HiSet Paper Testing: 0
 - o Online GED Test: 0
- Individual Testing Results (By Subject):
 - o Science: 9 Pass, 0 Fail
 - o Social Studies: 5 Pass, 0 Fail
 - o Math: 0 Pass, 3 Fail
 - o Writing (RTLA): 0 Pass, 0 Fail
 - o Reading: 7 Pass, 3 Fail

Participant AZTEC Usage

- Total Active AZTEC clients: 286
- Adult Education Participant Totals:
 - o Total time: 493.75 hours
 - o Learning Objectives: 313.0 hours
 - o Drill and Quiz times: 75.75 hours
 - o Exam times: 105.0 hours
- Career Skills Participant Totals:
 - o Total time: 26.5 hours
 - o Learning times: 21.75 hours
 - o Drilling & quizzing times: 3.5 hours
 - o Exam times: 1.25

Career Skills Staff Contacts

1 Career Skills Classes: 1 completion

Resume Preparation

Resumes completed for Career Services clients and other referrals: 14

Contacts/Completions

Total Completions	190
Inter-departmental Assistance	50
Aztec	3
Staff Trainings	2
Math Tutor & GED Services	2
Resumes	14
Specialized	118
Career Skill Classes	1

Specialized Classes/Training/Workshops Administered

- <u>Employability Resources</u>- Career Skills staff attended a veteran's resource event where they offered available services including: resume assistance, job search and employability preparation
 - o 20 individuals
- <u>Professional Networking</u> One staff member facilitated a workshop teaching professional community group members on various networking and professional selfpromotion strategies.
 - o 75 individuals

Other Services

- Three students enrolled in GED/AZTEC
- One individual took the TABE assessment
- Three individuals received assistance with RRR Registration for Technology, and Resource Information
- One staff member assisted career counselor with 46 SYEP file extensions
- One staff member assisted Testing with administration 43 individuals

Testing Services

·	# of Tests Administered
Pearson VUE	
Tahlequah	86
Pryor	31
Stilwell	50
Sallisaw	0
HiSET	
Pryor	0
Tahlequah	5
MOS	
Tahlequah	5

Total Tests Administered: 177

	Cli	ient C	ontact	by Co	ounty (of Servic	e and	Progra	m
Program/ Service	GED/HSE Program	Career Skills	CS TABE Testing	Testing Services	ReEntry Program	Business Technology	ADSAC DUI School	Outreach & Retention	COUNTY TOTALS
Cherokee	198	16	9	79	0	0	0	0	303
Adair	215	0	9	44	0	0	0	0	268
Mayes	5	33	2	79	0	0	0	0	119
Delaware	12	1	0	0	0	0	0	0	12
Sequoyah	120	62	6	0	0	0	0	6	194
Muskogee	0	75	0	0	0	0	0	0	75
Tulsa	0	3	0	0	0	0	0	0	3
Rogers	36	0	4	0	0	0	0	0	40
Craig	0	0	0	0	0	0	0	0	0
McIntosh	0	0	0	0	0	0	0	0	0
Wagoner	0	0	0	0	0	0	0	0	0
Washington	0	0	0	0	0	0	0	0	0
Ottawa	0	0	0	0	0	0	0	0	0
Nowata	0	0	0	0	0	0	0	0	0
PROGRAM TOTALS	586	190	30	202	0	0	0	6	1014
GED/HSE Program	In-Person TABE cou	learning int, educ	, phone ca	alls, corre	espondence sessions, t	ce-text, emai	il, mail, H . (Aztec I	ISE Enrolli Hours Not (nent Counted)
Career Skills	Career Sk	ills class	es and one	e-on-one	sessions, 1	resumes, into ntion, phon	erviewing	assistance	
CS TABE Testing	All TABE	tests giv	en by Alte	ernative l	Ed staff, e	xcluding HS	E enroll	ment TABE	tests
Testing Services	Testing Center counts for MOS, PearsonVue, and HiSET testing								
Re-Entry Specific	Re-Entry o	client ser	vices spec	eifically (Career Sk	ills, HSE, se	ervices)		
Business Technology	Business T	echnolog	gy MOS c	ertificatio	ons, comp	letions, assis	stance sei	rvices	

ADSAC DUI School	DUI School services, completions, phone calls, outreach, retention, etc.
Outreach & Retention	Retention, Outreach, Meetings, trainings (especially for HSE services)

Talking Leaves Job Corps

Talking Leaves is continuing with its fifth Virtual cohort for Career Preparation. The Virtual Career Preparation students are working and staff are anticipating their arrival on Center. Students will have been enrolled virtually for 60 days prior to arriving on Center.

The first Cohort on Center was August 9, 2021 and second on August 24, 2021. The students will be on quarantine but will be expected to continue with their education virtually.

Talking Leaves continues to provide an accredited High School program along with vocational training which provide industry recognized credentials. Ms. Kim Wedel is the Superintendent for the Oklahoma Job Corps Academy.

The Vocational classes offered are:

- Certified Clinical Medical Assistant/NHA
- Certified Nursing Assistant with Phlebotomy
- Culinary Arts, Office Administration
- Building Construction Maintenance
- Electrical Wiring

Each trade includes multiple certifications such as Certified Nursing Assistant. Students leave with not only certification in Certified Nursing Assistant but also phlebotomy and EKG. Students in good standing are eligible to attend Advanced Vocational Training at no cost to themselves.

The Outreach Admissions Counselors continue to take applications for enrollment. Anyone interested in applying may take a Center tour at https://talkingleaves.jobcorps.gov/

Vocational Programs

Summer Youth Leadership Intern Program

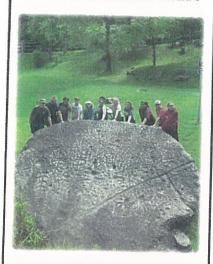
This past summer was a huge success with ten Youth Inters in the program. They all learned about their heritage, culture, language and were placed at a worksite according to their education interest.

- Elyas Jano, Claremore
- Lila Sherman, Jay
- Evan Michael, Fort Gibson
- Callie Brave, Hulbert
- Chas McClain, Stilwell

- Emily Baldridge, Stilwell
- Charlotte Knott, Tahlequah
- Ethan Winn, Tahlequah
- Torey Snell, Tahlequah
- Dasia McClellan, Tulsa

A dinner banquet was held on Thursday, July 22, 2021 at the Cherokee Casino Tahlequah Chota Ballroom.

CHEROKEE NATION CAREER SERVICES 2021 SUMMER LEADERSHIP INTERNS



From left to right:
Christian Botts (SYEP Participant), Evan Michael, Ethan
Winn, Elyas Jano, Charlotte Knott, Dasia McClellan,
Callie Brave, Lila Sherman, Emily Baldridge,
Chas McClain and Torey Snell

BANQUET AGENDA

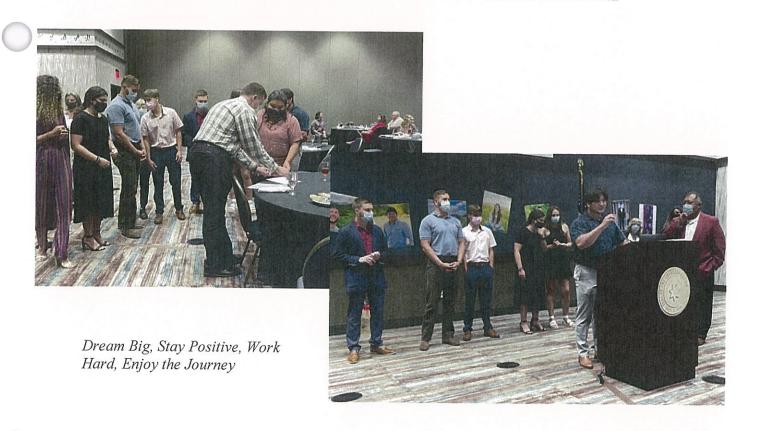
DINNER BREAK

2021 Youth Leadership Interns

- · PRESENTATION OF CERTIFICATES
- · COMMENTS BY INTERNS
- * INTERNS POWERPOINT PRESENTATION

CLOSING PRAYER.ETHAN WINN
2021 Summer Leadersor Inten

ADJOURNMENT



Page 6 of 9

Business Tech

MOS 2016 Certifications received by Business Tech Students:

• B. Potts from Tahlequah

PowerPoint

Certification Total: 3

Three Business Tech Students Placed on Full-time Practicum:

- M. Eagle from Tahlequah began working in Human Services on 7/6
- B. Potts from Woodall began working at the Housing Authority-Tahlequah on 7/12
- K. Croley from Stilwell began working at the Food Distribution-Stilwell on 7/26

Interviews for new Business Tech student were held on 7/1, 7/2, 7/8, and 7/29. Nine of those interviews were selected for the upcoming class.

Current Business Tech Students recently completed a 7 week assignment at the Gadugi Call Center Cherokee citizens get signed up on the Gadugi Portal.

Surg Tech

Four Surg Tech Students are all doing well in Clinicals that started on 7/12/21 in area hospitals and surgery centers Located in Arkansas and Oklahoma:

• B. Baird, Stilwell

• H. Barnoskie, Tahlequah

• H. Dreadfulwater, Tahlequah

• L. Henson, Hulbert

Five Surg Tech Students below graduated and passed certification tests on 6/29/21 and gained full time employment:

- H. Baker, Tahlequah: St Francis-Tulsa, 7/12
- C. Coleman, Tahlequah: NE Health Systems-Tahlequah, 7/12
- T. Galyean, Stilwell: NW Siloam Springs Hospital, 7/26
- T. Galyean, Stilwell: St Francis-Muskogee, 7/12
- S. Higgins, Westville: NW Siloam Springs Hospital, 7/12

RN Scholarship Program

One Nursing Student has been newly selected for the RN Scholarship Program for Fall 2021

• J. Smith. Tahlequah, Connors State College

Two of the three Graduating Nursing Students who began the RN Residency Program in June at Hastings Hospital are going thru the hiring process:

- P. Frits, Bunch is in hiring process for Med Surg
- K. Reasnor, Gore is in hiring process for OB
- T. Seaton, Stilwell is still in Residency working in Med Surg

One August Graduating Nursing Student will began the RN Residency Program at Hastings Hospital next month:

G. Mefford will begin on August 17th

The Following Three Graduating Nursing Students working PRN at Hastings Hospital will go to Full-Time Positions:

- T. Kizzia, Vian, will go to Step Down
- W. McCollum, Westville, will go to ER
- E. Williams, Tahlequah, will go to ER

Vocational Programs Success Story W. Chavez, CNA

Chavez is 33 years old, divorced, and mother of two children. She was previously a resident of Florida but moved after her divorce. The client had enlisted in the Marines and was a soldier for two years but do to her pregnancy she left the service and began working at one of the local large grocery stores. Chavez stated she really liked to live in Florida but needed to move back to Oklahoma as her mother was getting older and she could better assist her with her children.

As Chavez is part Sioux and Cherokee, she came to the Cherokee Nation Career Services Office to search for employment opportunities. The Jay Office was in need of a receptionist and clerical assistant at that time so she was placed on a Work Experience Adult Program to help with these duties. She was a good worker and learned quickly.

Chavez stated she really wanted to become a nurse and this had been her dream for many years. Her mother and many family members are in the medical field and this was a goal she wanted to achieve. She had previously attended college and had a few credit hours but nothing she could use at this time. She asked if the Cherokee Nation Vocational Department could help her with the costs of short term classes. As most of the short term trainings are online, she could

do these at home. She completed the short term classes along with Certified Nurse Aid which consisted of a two week course and is now waiting to take a HESI test at the Northeast Tech. A certain grade point must be achieved on the test before she is eligible to enroll in the Practical Nursing program.

Chavez has plans to pursue the 16-month LPN training that helps student's bridge over to the RN. This will be a great asset to those students because they are familiar with the school and instructors and will not have to learn a new environment as well as training.

Oklahoma Forensic Center, Vinita,
Oklahoma She has been offered her a
position in Vinita, but is unsure if she wants
to work or continue on to the LPN program.
Regardless of her choice she can still reach
her goal of becoming a nurse because she is
determined and committed to her nursing
career and can achieve it.





Vocational Rehabilitation

New client's starting Post-Secondary Institutions this fall:

- Carl Albert State College, Biological & Pre-Professional Science
- Connors State College, one Nursing, one Undeclared
- Northeastern Oklahoma A&M College, Physical Therapy Assistant
- Northeastern State University, Social Work
- Northern Oklahoma College, Nursing
- Oklahoma State University, History
- Tri-County Technology Center, Nursing
- PDH Real Estate Academy On-line Program, Realtor
- University of Central Oklahoma, Undeclared

Group: Education Services

Month/Year: August 2021

Executive Director: Corey Bunch

Phone: 918-453-5153

email: corey-bunch@cherokee.org

College Resource Center

of Fall 2021 scholarship applications including waiting list 5,928 Total
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Break Down by Program:

Greak Down by Program:	
Concurrent Enrollment	398 Total
Approved	372
Missing Documents	0
Processing	0
*Denied	20
*Cancelled	6
Undergraduate	4,763 Total
Approved	3,529
Missing Documents	441
Processing	223
Deferred Fall 2021	18
*Denied	537
*Cancelled	15
Graduate	767 Total
Approved	598
Missing Documents	45
Processing	22
Deferred Fall 2021	9
*Denied	88
*Cancelled	5

^{*}Denied - Residency, grades, community service, earned hours, GPA *Cancelled – Parent/student cancelled scholarship application

Top 10 Schools for Each Program 8/18/21

Graduate	Number of Students	
Northeastern State University	143	
University of Oklahoma	64	
Oklahoma State University	41	
University of Oklahoma HLTH SCI CTR	29	
University of Arkansas Fayetteville	25	
Southeastern Oklahoma State University	24	
University of Tulsa	20	
Southwestern Oklahoma State University	10	
Arkansas State University Jonesboro	9	
Oklahoma City University	9	

Undergraduate	Number of Students	
Northeastern State University	630	
Oklahoma State University	439	
University of Oklahoma	216	
Rogers State University	197	
Tulsa Community College	161	
University of Arkansas Fayetteville	145	
Connors State College	108	
University of Central Oklahoma	88	
University of Tulsa	70	
University of Arkansas Fort Smith	55	

Concurrent Enrollment	Number of Students
Connors State College	75
Northeastern State University	73
Rogers State University	62
Tulsa Community College	46
Northeastern Oklahoma A&M College	44
Carl Albert State College	42
Coffeyville Community College	7
Eastern Oklahoma State College	5
Northwest Arkansas Community College	5
Labette Community College	4

Outreach & Presentations:

July

7/16/21 - Cherokee College Prep Institute Walk-through with Marisa Hambleton (CNF)

7/19/21 - Cherokee College Prep Institute presentation - Virtual

7/20/21 - Cherokee College Prep Institute presentation - Virtual

7/20/21 - College Resource Center August Newsletter completed

7/20/21 - Back to School Fair at Kansas Tech Center, Kansas, OK. (100 participants)

7/26/21-7/28/21 - Chaperoned participants at CASE Camp with Delaware Resource Group in Oklahoma City (7 participants)

7/29/21 - Borrow Smart from the Start Webinar with Sara Lorenzen, Outreach Specialist with Oklahoma Money Matters in Oklahoma City (4 participants)

August:

8/5/21 - College Resource Center August newsletter emailed to school contacts and students

8/6/21 - Back to School Fair - Adair Co. Boys & Girls Club - Stilwell (90 participants)

8/10/21 - College Night Planning Webinar with Marisa Hambleton (CNF)

8/10/21 - Back to School Fair - Salina

8/12/21 - College Application Webinar provided by ACT.

Fall 2021 Stole Report:

The Cherokee Nation College Resource Center rewards students striving to complete continuing education goals and academic success. The Stole program is available for college students who are currently graduating from a college or university and are Cherokee Nation citizens. The program offers the opportunity to receive graduation stoles for one Associate (Art, Science or Applied Science –Nursing), Bachelors, Masters or Doctoral Degree. Under this program citizens will receive one graduation stole per degree level.

Associate - 0

Bachelors - 0

Masters - 1

Doctorate - 0

Faculty - 0

Students on Cherokee Nation Scholarship Programs receiving stoles – 0 Students not on Cherokee Nation Scholarship Programs receiving stoles – 1

Total: 1

Future Plans:

- 8/26/21 U.S. Coast Guard, 2nd in Webinar Series Virtual 3 p.m. CST.
- 8/19/21 Hulbert High School Visit
- 8/31/21 Gatheration (outside event) Northeastern State University Back to School Center for Tribal Studies.
- 9/17/21 # WhyApply Social Media Campaign Day
- 9/21/21 University of Arizona Indigenous People's Law and Policy Program, 3rd Webinar Series Virtual
 12 p.m. CST

Cultural Outreach

July Contacts 456 YTD 7,943

- 1. Virtual and in person outreach activities continue through July. Highlights were two virtual events with William and Mary College, Mitchell Elementary (Tulsa) for a week long session, Kendall Whittier (Tulsa), Claremore 4H club and CN Career Services youth leadership group basketry class was held at (and in) 14 mile creek in Lost City, OK.
- 2. The Outreach impact is illustrated Plauhere. Chelsea School invited CRC to their summer school where stickball, graces and baskets were taught. They now want to host a stickball and graces Cultural Resources Center staff to attend as judges. They want to purchase sticks and have asked our staff for resources.
- 3. Outreach continues to book fall classes and continues to utilize other Education Services staff to assist with large activities.

- 4. Writing curriculum for the latest Cherokee history book with help from JOM
- 5. JOM and CRC staff are collaborating to organize Traveling Trunks of Cherokee cultural topics for school rotation.
- 6. Virtually, the Intertribal cultural committee. Collaborate on a Native Oklahoma tribal effort to give schools a native history companion to Oklahoma history.
- 7. Reincarnation Cottages (a sober living group from Pryor) asked to meet virtually to discuss using Cherokee culture as a means of rehabilitation/recovery topic. Assisting with a biweekly cultural program for the military volunteers onsite to build veteran homes.
- 8. Assisted with Camp Cherokee, July 26-30.

Future events

1. August 2-5

Cohokia site visit and Sequoyah Research Center, Little Rock meeting

2. August 6 & 20

Military outreach

3. August 12

Choctaw Cultural Center visit

Head Start

Activity

July

YTD

# of classrooms/sites	69 classrooms 21 sites	69 classrooms 21 sites
# of parent meetings conducted	2 Meetings Conducted	2 Conducted
# of site visits by Head S/ECU staff	88 Site Visits	559 Conducted
# of Professional Development hours completed	34 hours offered	140.25 hours offered

July- CACFP (Child and Adult Care Food Program)

Breakfast 162	Lui	nch 1515	Snack	1439
Total Food Cost	-\$		Reimbursement – \$10,	575.00

Accomplishments:

- 1) The Child and Adult Care Food Program audit was conducted in late July resulting in a no non-compliance report. Thank you to the Early Childhood Unit food service personnel for maintaining accurate food purchasing records and meeting serving requirements.
- 2) The Belfonte Public School collaboration is off to a great start. The classroom furniture has been delivered with a few exceptions with a few items on back order. The classroom looks inviting and staff are excited to start a new school year with the partnership with Cherokee Nation Head Start.
- 3) The 43rd school year of Head Start and 25th year of Early Head Start began August 9, 2021. The celebration of the EHS 25 years of providing services will be planned throughout the year.
- 4) The Health Advisory Board held their quarterly virtual meeting and discussed the TB requirement and the continuance of the TB test. Only new staff will be required to get it from now on. Vaccination appointments were encouraged.

New initiatives:

- 1) Currently, a committee has been formed to respond proactively to another possible closure or adjustment in the service delivery system. The committee is reflecting on the last year of virtual learners and how to improve interactions with children and families. The distance learning materials and food service will be definite services to resume in the event of closure.
- 2) The new adjusted fiscal year for the ECU is August 31, 2021. The fiscal year ending August 31 was a result of the Covid-19 funding and resulted in moving the base-funding year from October 31 to August 31. This has caused a hectic year in condensing the fiscal year from 12 months to 10 months.
- 3) A virtual meeting with Emergency Management to discuss the ECU's hazard mitigation plan to compare systems and documents. We appreciate the Emergency Management team for reaching out to us and checking on us.
- 4) A Staff Wellness Planning Group was developed to initiate, schedule and implement activities to increase staff morale through a variety of activities, gestures and incentives.
- 5) The Teacher/Coach initiative was launched and we are so pleased the interest level is surprisingly very high. This will support staff retention and compensate seasoned staff for sharing their knowledge, wisdom and expertise in classroom operations. This is definitely one of those efforts that should have been implemented before now.

JOM/ Johnson O'Malley Program

YTD

	JOM	YTD Total
# of students on	24,332	24,332
program	(8/16/2021)	·

IOM-

Accomplishments:

- 37 2021-2022 JOM Applications submitted to contracts for approval
- Reviewed 2021-2022 JOM Applications for approval
- Submitting school reimbursement claims: Adair, Dewey, Justus-Tiawah, Nowata, Catoosa, Gore, Collinsville, Gans and Sallisaw
- Budget revisions
- Technical Assistance Bartleville, Belfonte, Braggs, Chouteau, Dahlonegah, Kansas, Oaks, Peavine, Sequoyah/Claremore, Stilwell, Tulsa
- JOM Strategic Planning
- Delivered back packs and hand sanitizers to Salina JOM
- OKJOM Virtual Planning for 2022 Conference
- Cherokee Heritage Center Cultural Presentation for Military 40
- National JOM Presentation Forms submitted by staff for National JOM Conference
- Cherokee History Curriculum Committee Meetings
- Planning with Cultural Resources for Teacher Resource
- Zoom meeting with Chickasaw Nation Tribal Education Curriculum
- Collaborated with artists to storyboard and create art for animation for the videos
- Zoom with IT Paula Starr for consultation of needs to achieve the Unity game creation.

1. 2022 OKJOM Conference Planning

 Conference date March 30 – 31, 2022 WinStar Conference Center & Casino Theme – OKJOM 2022 – Strong, Resolved, Resilient.

Future Plans/New Initiatives:

1. Cherokee Heritage Center – Cultural Presentation for Military

- 2. 8/24 26/2021 Fall Training for Administrators, JOM Contacts and Indian Education Committee parent committee WebEx
- 3. 9/7/2021 Education Summit (Muscogee Nation and OK State Department of Education office of Federal Program (Virtual)
- 4. 9/14/2021 2022 OKJOM Planning meeting
- 5. 9/24/2021 National JOM

STEM-

- 1. STEM Research for Students completed
- 2. Camp Cherokee Residential 2021 completed
- 3. Meeting Sequoyah National Wild life Refuge

Future Plans/New Initiatives:

Camp Cherokee date held for 2022

Sequoyah Schools

Program Highlights

School started August 12, 2021. We are attending school Monday-Friday like normal, with safety and precautions during eating times. We are all wearing our masks, and encouraging vaccinations at SHS.

We have 328 students at SHS. Extra-curricular activities are in full swing. We are getting back normal as much as possible.

Vaccination clinic at SHS will be held on Thursday, September 2nd at 10 am and 1pm.

Recent Extra-curricular results:

Cross Country

Competed at Earlsboro 8/20.

Girls

1st Emmary Elizondo 2nd Conlie Smith **Boys**

2nd Rylan Nofire 3rd Alex Elizondo 12th Austin Brown

Fast Pitch Softball

8-7 overall, 1-0 in district. Won 5 of last 7.

Volleyball

Hosted tournament Aug. 13 & 14. 1-7 overall. We won at least 1 set in at least 5 of the losses.

Football

Hosted scrimmage vs. Roland 8/20.

Will scrimmage at Catoosa vs. Catoosa and Verdigris, Thursday, 8/26, starting at 5:00.