

Group:	Management Resources	Month/Year of Report:	FY22 Report for April Mtg.		
Executive Director:	David Moore	Phone:	David – (918) 453-5000 X. 4137	E-mail:	david-moore@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

Distributing PPE, disinfectant and other supplies for our return to work. (ongoing)

PLANNING & DEVELOPMENT

a.) Accomplishments

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Mankiller Clinic (CNB)	January 2020	95%	See below comments
Catoosa Tag Office	September 2021	Framing	Mid 22
Durbin Feeling Language Center	October 2021	Steel frame in progress	Late 2022 (move in late April)
Pryor CDC	Late 2021	Design 100 CD's (review)	TBD
New Hospital	Early-Mid 2022	CD and Space Programing	TBD
New Salina Clinic	Mid 2022	CD and Space Programing	TBD
Mary L. (Holland) Carson Wellness Ctr.	Mid 2022	Concept Design	TBD
Konrad Holmes Walking Trail	October 2021	Phase 1 75% complete	TBD
Woody Hair Community Ctr. (Kenwood)	Early-Mid 2022	Concept Design	TBD
Continue Planning for FRF Funding	Ongoing		

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Stilwell CDC (Safe Room)	Mid 2022	Drawings 100% CD's	TBD
Tahlequah CDC (Safe Room)	Mid 2022	Drawings 100% CD's	TBD
Jay Court Remodel	October 2021	Ins. work near completion	TBD
Ochelata Clinic Expansion	Dec. 2021	ongoing	Sept. 2022
Nowata Clinic Expansion	Dec. 2021	ongoing	Sept. 2022
Three Rivers Clinic Expansion	Nov. 2021	ongoing	August 2022
Vinita Imaging	Dec. 2021	ongoing	May 2022

Catoosa Tag Office:

Project near completion.
Main waterline is outstanding and about 65% complete.

WP Mankiller Clinic:

Punch list – nearing completion
Contech – Main parkinglot near completion

Tablequah Meat Processing:

Sanitary sewer waiting on tank delivery (delivered), instalation and final connections near completion.

Durbin Feeling Language Center:

MEP – ongoing
Framing – ongoing
Waterline – ongoing
Steel – ongoing
Sheet rock - ongoing
Fire suppression – ongoing
Storm drain – ongoing
Roofing – ongoing
Exterior waterproofing - ongoing

➤ FACILITIES MANAGEMENT**a.) Accomplishments****WORK ORDERS**

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	3/23-4/17	121 Total	Approx 70%

PROJECTS

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing	Ongoing	Unknown
Const of K Holmes walking trail	2022	20%	TBD
Community Mtg setups	Currently	Ongoing	
Parade/Floats	Ongoing		
Install/Extend roof drain on FRB	4/18/22	50%	4/22/22

Continued work on developing a preventative maintenance schedule.

FLEET SERVICE CENTER**d.) Accomplishments**

➤ Facility fully open. Serving GSA and Tribal Vehicles



Durbin Feeling – Western expansion



Catoosa Tag Office



Chair & tent set up – Kenwood groundbreaking



Drainage issues – FRB

UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

PLANNING & DEVELOPMENT

f.) Future Plans/New Initiatives

- **Mankiller Clinic** – Punch list near completion, complete parking and remove modulars
- **Durbin Feeling Language Center** – MEP, Framing, Waterline, Steel, Sheetrock, Fire Suppression, Storm drain, Roofing, Exterior waterproofing – all ongoing
- **Processing Plant** – Complete project and provide training
- **Master Planning** for FRF Funding
- **Catoosa Tag Office** – complete project with punch items to complete
- **New Hastings Hospital** – concept design & space programming
- **New Salina Clinic** – concept design & space programming
- **Three Rivers Clinic Expansion** – Construction ongoing
- **Ochelata Clinic Expansion** – Construction ongoing
- **Nowata Clinic Expansion** – Construction has started
- **Vinita Imaging** – Construction ongoing
- **New Pryor CDC/Head Start** – Design, 100% CD's
- **Konrad Holmes Walking trail** – Phase 1, 75% complete
- **Mary L. (Holland) Carson Wellness Ctr. (Stilwell)** – concept design
- **Woody Hair Community Ctr. (Kenwood)** – Construction soon

FACILITIES MANAGEMENT

Cleaning, sanitizing and general maintenance of properties

Performing PM (preventive maintenance) duties

g.) Future Plans/New Initiatives

- Continued implementation of new sanitizing procedures
- Continuing to complete work orders
- Constructing new road for firing range

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: April 2022

Executive Director: Tina Glory Jordan

Email: tina-glory-jordan@cherokee.org

Phone: 918-453-5101

Director: Ginger Reeves

Phone: 918-453-5675

Email: ginger-reeves@cherokee.org

Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research/prep
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Rights of Entry/Rights of Way/Easements/Service Line Agreements
- Land Acquisitions
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Appraisals. 20 appraisals were ordered; one has been approved during the month of April.
2. Environmentals/Categorical Exclusions. Four categorical exclusions were requested and completed.

3. Purchases. Since the last report, seven closings were completed. One tract in Mayes County and six tracts in Cherokee County.
4. Last Will and Testaments. Four LW&T were prepared and endorsed; four interviews were taken.
5. Quiet Title Notices. Three quiet title notices were received from the Solicitor's office, researched and returned.
6. Inventory/Heirship. Six inventory heirships were requested and returned.
7. Administrative Law Judgments. Two ALJs were requested, completed and sent to BIA.
8. Leases. Five new restricted hunting lease were submitted; three were approved and two are pending approval at EORO.
9. Rights of Way/Easements/Service Line Agreements. Two restricted ROWs were submitted; one tribal right of way was submitted and approved; one SLA pending.
10. Rights of Entry. 10 rights of entry were requested and completed.
11. On-Site Inspections. 14e on-site inspections were requested and completed.
12. Home visits.
13. Trespass issues. One trespass issue was addressed.
14. Maps/platting. 48 requests for maps/platting assistance were received and completed.
15. Land status calls. 41 land status verification calls were completed during the month, with 16 after hours.
16. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
17. Stats. 118 client sign-ins; 146 phone inquiries, 80 obituaries were processed.
18. Financial transactions. During the month of April, \$44,632.86 was processed as lease payments and \$377,703.92 was processed through lockbox.
19. Impact Aid. Three requests for impact aid audits were received from the Department of Education, researched and returned.
20. Research. Two staffers continue performing multi-county research.

21. TAAMS. Encoding for the TAAMS project is awaiting re-opening of EORO on a full-time basis. Currently, three staffers are performing final review and updates.

Cherokee Nation Environmental Programs (CNEP)

Monthly Report

April - 2022

Cherokee Nation Environmental Programs' Mission Statement:

The Cherokee Nation Environmental Programs is committed to protect, preserve, and restore in a sustainable manner our Nation's naturally diverse ecosystems for the health and benefit of future generations.

Clean Air Program:

Staff conducted monthly audits on equipment for the Muscogee Nation.

Clean Water Program:

Staff sampled Caney Creek, Little Lee Creek, Tenkiller Lake, and Fort Gibson Lake for water quality.

Underground Storage Tanks Program (UST):

Staff assisted the Cheyenne-Arapaho with their annual inspections. Staff also provided technical assistance to Ottawa Tribe on the operation of their USTs.

COVID-19 Sampling Activities:

No environmental sampling activities occurred during this period.

National Environmental Policy Act (NEPA) Compliance Program:

<i>Program Highlights</i>	<i># this month</i>	<i>Year to date</i>
Environmental Review Records	93	561
Lead-Based Paint Activities	30	149
Asbestos Activities	24	121
Mold/Indoor Air Inspections	5	19
Methamphetamine Contamination Assessments	3	11

NEPA Project Work Ongoing:

CNEP Staff continue/began work on environmental reports for special projects for Cherokee Nation those projects include:

- Stilwell Wellness Center – project includes construction of a wellness center east of the Wilma P Mankiller Clinic – On going
- Cherokee Nation Tahlequah Park – project includes construction of a public park – On going
- Tahlequah Wellness Center – project included construction of a wellness center east of Durbin Feeling Language Center – On going

- New Salina Clinic/ECC/Community Building – New construction of a new clinic and rehab of existing clinic to be a ECC & community building – On going
- Chelsea Waste Water Treatment Plant – Upgrades and expansion of existing plant that serves the Town of Chelsea – On going
- Cherry Tree Waterline System Wide Improvements – project includes two new water lines and replacement of multiple booster stations throughout Adair County – On going

Other reports:

- Staff is currently working on the Mabray Property Phase I Environmental Site Assessment Report for Cherokee Nation Real Estate Services.

Misc:

- Staff developed packets of information (outreach materials) and copies of the Environmental Video and distributed to Woodall, Shady Grove, Grandview, Lowery, Peavine, Maryetta, Zion, Cave Springs, Tenkiller and Bell schools as part of the 2022 Virtual Environmental Festival.

THE INTER-TRIBAL ENVIRONMENTAL COUNCIL

Inter-Tribal Environmental Council (ITEC) is a consortium of Native American tribes from Oklahoma, Louisiana, Texas, and New Mexico. *CNEP serves the consortia as the lead environmental agency.* In this capacity, CNEP provides technical assistance, data analysis, multi-media sampling, and training opportunities to the 44 member tribes. These efforts are funded under the following programs:

ITEC Technical Assistance:

Staff provided technical assistance and oversight regarding the maintenance and reporting requirements for underground storage tanks for the following tribes; Alabama-Coushatta Tribe of Texas, Citizen Potawatomi Nation, Seminole Nation, and the Muscogee Nation.

NOTE:

ITEC Programs - are programs that serve both the Cherokee Nation and the other 44 ITEC member tribes.