

Group:	Management Resources	Month/Year of Report:	April Report		
Group Leader:	Angela Drewes	Phone:	458-5340	E-mail:	angela-drewes@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group.

II. Program Highlights

a.) Balanced Scorecard Measures for FY10

NATURAL RESOURCES

OBJECTIVE	ACTUAL	YTD
Acquire land that enables jobs, language, or community	0	12
Provide technical assistance to communities – gadugi projects	41	67

b.) Accomplishments

FACILITIES MANAGEMENT

- Made repairs and painted the gazebo on Court House square. Also reworked and cleaned all flower beds
- Branded the Cherokee Nation floats with proper colors

NATURAL RESOURCES

- Tilled 35 individual gardens
- Tilled 4 community gardens
- Received 171 Heirloom seed requests and mailed 169 orders
- Greasy Road erosion work – Assist with repair project
- CNE wind energy – Assist with project pre-construction
- Hauled a load of gravel/fill to a tribal members home (road to house not passable)
- Repaired fence at the Orphan Cemetery
- Began clean-up project on CMS 25 (Smith Lake)

TRIBAL LAND STEWARDSHIP

PROJECT	THIS MONTH		TO DATE	
Lease Compliance	0	Ac.	16	Ac.
Mechanical Brush Control	0	Ac.	225	Ac.
Weed Control	0	Ac.	0	Ac.
Fire Guards Maintained	0	Mi.	6	Mi.
Perimeter Fencing	0	Mi.	.75	Mi.

TRIBAL LAND IMPROVEMENT

PROJECT	THIS MONTH		TO DATE	
Cross Fencing	.25	Mi.	.50	Mi.
Fence Rebuilt	.25	Mi.	5.50	Mi.
Timber Stand Improvement (TSI)	0	Ac.	3	Ac.
Wildlife Plots Established	0	Ac.	0	Ac.

GROUNDS KEEPING/MAINTENANCE

Belfonte	<input checked="" type="checkbox"/>	Mouse Dry Creek	<input type="checkbox"/>
Candy Mink Springs	<input checked="" type="checkbox"/>	Rocky Ford Park	<input checked="" type="checkbox"/>
Cherry Tree	<input checked="" type="checkbox"/>	Ross School Area	<input checked="" type="checkbox"/>
Dahlongnegah Park	<input checked="" type="checkbox"/>	Saline Courthouse	<input checked="" type="checkbox"/>
Flint Courthouse	<input checked="" type="checkbox"/>	Sallisaw Creek Park	<input checked="" type="checkbox"/>
Jay Foods Distribution	<input checked="" type="checkbox"/>	Tahlonteeskee	<input checked="" type="checkbox"/>
Kenwood Trailer Park	<input checked="" type="checkbox"/>		

PLANNING AND DEVELOPMENT

- Male Seminary Parking Lot – Testing the compaction of the parking lots has been completed. We are now in process of completion with GSE Construction. Target completion date May 21, 2010
- Vinita Site Utility Design – submitted documents to ODEQ for final review and approval to proceed
- Salina Dental Clinic – Rebidding the project
- WPA Building Project - Out to bid
- Tahlequah Complex – Tsa La Gi - Community Ballroom Signage – Specs have gone out to bid
- Main Complex – Human Services Remodel– glass was installed 100% complete
- Main Complex – Office Services – project is complete
- Main Complex – Communications Production Studio – Renovations have begun in this area.
 - a. Main Complex – “Career Services Learning Center” in progress; walls have been sheet rocked, 95% complete. Target completion April 30, 2010
- Sequoyah Statute – In progress; in process of completion. (pending no weather delays)
- Internal Lease Pool - We didn't add any buildings to the Space Cost Pool this month. There was one new lease added in the Southgate Storage unit
- Signage has been awarded to Oklahoma Sign Company for the Court House

RISK MANAGEMENT

- Completed inspections of all tribal facilities in the following counties: Tulsa, Craig, Washington, Wagoner and Delaware
- Inspected and issued Certificate of Occupancy for Lacucino Restaurant at Hard Rock
- Executed MOA with Cherokee County Health Department location of SNS Warehouse

c.) Future Plans/New Initiatives

PLANNING AND DEVELOPMENT

- Education Group (Sequoyah Math, Art and Sports Building) – schematic phasing
- Education Group (The Place Where They Play Vestibule) – developing construction cost projection
- Education Group (Sequoyah School) – in progress; projected completion date March 5 (pending no weather delays)
- Health Group (Redbird Smith Clinic) – Signage package to be bid out
- Health Group (Burchett/Hastings) – A committee has been organized to meet and plan the development of an expanded ER and addition of an Urgent care at Hastings Hospital. Smith group has completed and submitted a project timeline and data analysis to the planning committee
- Human Services (CDC/Cherokee Elder Care Stilwell Project)
- Master Planning – Campus planning committee is meeting
- Administration - Continuously working on Master Plan development
- Administration - Visual Management

- Health Group (Signage) - Hastings Hospital, Interior and Exterior Signage in process of completion in May
- Sallisaw Signage – project in process of researching quantity of signage needed
- Education Group – JOM – In process of planning and design
- Human Resources Annex – In process of planning and design.
- Main Complex – Registration - space planning to add new employees in process
- Started researching Cherokee Nation's Historical Theme, while keeping in line with the new branding and Visual Management, for the display cases in the Administration Building
- Court and Council – Planning underway for Court and Council Building; ready to meet and review feasibility study findings

RISK MANAGEMENT

- Offer Incident Command Systems (ICS) 300 & 400 classes at Cherokee Nation.
 - ICS 300 has been scheduled for April 27th & 28th in the Tsa-la-gi Community Room
- Host Public Assistance workshop for tribes. Scheduled for May 25th & 26th
- Ramona Casino regarding safety and quality assurance
- Conduct annual Boiler inspections at applicable locations
- Complete draft of Hazard Mitigation Plan - participate in community meetings
- Update CN COOPS (Continuity of Operations Plan) to reflect changes on HINI Steering Committee
- Update Pandemic Flu Plan to reflect additional information developed thru various HINI Committees
- Update Emergency Operations Plan as affected thru HINI planning and activation
- Author, duplicate and distribute informational brochures on Disaster Preparedness

II. Gadugi Projects

NATURAL RESOURCES

- Completed dozer work at Immersion
- Completed demolition of old trailer park at the Heritage Center

PLANNING & DEVELOPMENT

- Involvement with the Tahlequah Planning Committee with NSU, city of Tahlequah and Cherokee Nation
- Involvement with the Cherokee Byway Committee to promote the 14 county jurisdiction of Cherokee Nation to citizens and visitors.
- NSU College of Business Mentoring Program

RISK MANAGEMENT

- Emergency Management Team

CHEROKEE NATION TRIBAL COUNCIL

RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: April 2010

Group Leader: Pat Ragsdale

Phone: 453-5023

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Director: Linda Donelson

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I. Budget Highlights

a.)

II. Program Highlights

a.) Balanced Scorecard Measures

1.

b.) Accomplishments

1. 4/6 Natural Resources and Realty monthly meeting
2. 4/12 Resource Committee meeting at Bull Hollow
3. 4/13 Meeting with Councilperson
4. 4/13 Supervisor Staff Meeting for Government Resources
5. 4/13 Arkansas Riverbed Meeting with Charley Robertson and Pat Ragsdale
6. 4/13 Meeting with Mr. Hartley, Attorney for City of Vinita, on waterline easement
7. 4/14 Meeting with Don Lugafet on scanning project
8. 4/14 Meeting with Travel Noland regarding webpage for Realty
9. 4/16 Meeting with Anna Knight on Foreclosure Code and HUD Regulations
10. 4/19 Attended Group Leader Meeting
11. 4/19 Meeting with Pat Ragsdale and OST representative
12. 4/19 Conference with Harold Simmons, BLM, on fee to trust projects
13. 4/20-22 Conferences with Solicitor's office on D. Scott property problem
14. 4/20 Two staff persons managed booth at Community Meeting in Hulbert
15. 4/20 Three staff persons attended and passed out information at Sallisaw Creek meeting
16. 4/21 Supervisor Staff Meeting for Government Resources
17. 4/22 Realty Staff meeting
18. 4/23 Assisted Marshal with assault case in Sequoyah County
19. 4/26 Meeting with several departments on potential lease
20. 4/27 Supervisor Staff Meeting for Government Resources
21. 4/27 Two staff persons meeting with Ross Swimmer and title company in Tulsa
22. 4/27-28 Realty staff members attended All Employee Meeting
23. 4/28 Meeting with Harold Simmons, BLM, on 59 Bridge trust property
24. Additional highlights as follows:
 - Received and/or returned 889 phone calls
 - Met with 183 individual clients
 - 1 Housing Lease Approved by BIA for individual restricted citizen
 - 2 Agricultural (Tribal) Leases Approved by BIA
 - 41 Site inspections were done
 - 2 Probate Completed
 - 4 Inventory & Heirships
 - 11 Home Visits
 - 8 Jurisdictional Calls
 - 8 Right of Entries

CHEROKEE NATION TRIBAL COUNCIL

RESOURCES COMMITTEE REPORT

- 1 Quiet Titles responded on
- 37 County Researches Completed
- 57 Documents filed in Title Plant
- 153 Certified copies made/indexed
- 850 Tracts Indexed
- 57 Documents copied to Title Plant
- 52 Allottee files organized for scanning
- 52 Allottee files scanned

c.) Future Plans/New Initiatives

5/5-6/2010 Self-Governance Conference in Scottsdale, Arizona

5/25-27/2010 OST Trust Review



CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Group: Environmental Programs Month/Year of Report: May, 2010 (FY 2010)

Group Leader: Tom Elkins Phone: 453-5237 email: telkins@cherokee.org

I. Program Highlights

a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	93	644	72%
6 ERR (Roads)	0	1	17%

b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	20	143	57%

c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	0	25	50%

d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	4	124	82%

II. Highlights

- a.) Identified sites for upcoming fish tissue analysis. Met with city of Sallisaw to obtain permission to utilize Electrofishshocking equipment on Sallisaw Creek near the park
- b.) Made preparations to move the Marble City air monitoring station to Roland. Site will be moved on May 17th.
- c.) EPA's new renovation, repair, and painting rule (RRP), and HUD's lead safe housing rule that has changed to implement the EPA's rule went into effect this month. The EPA rule requires everyone who disturbs paint on a house for hire that was built prior to 1978 to have a level of LBP training. The HUD rules requires it for housing that is being worked on with federal funds.
- d.) Community Outreach at: W.W. Hasings Hospital, Westville ENP, Locust Grove School, Salina Head Start, Greasy School Health Fair, and Sequoyah High School.

III. Landfill

- a.) Performed Landfill Inspections on 03-26-10, 03-29-10, 04-05-10, 04-08-10, 04-13-10, 04-16-10, 04-19-10, 04-21-10, and sampled Methane vents on 04-27-10.
- b.) Reviewed and developing revisions to the CNSL Waste Exclusion Plan, and Reviewed analytical reports for Non-Hazardous Industrial Waste acceptance.
- c.) Discovered a leachate leak that was on the over the liner and it was repaired. Blown trash was discovered and reported to landfill management.