

Group: Office of the Marshal Month/Year of Report: May 2024
Marshal: Shannon Buhl Phone: 918-207-3800
Email: shannon-buhl@cherokee.org

1. Budget Highlights-Please Refer to Monthly Financial Report
2. Marshal Service Program Highlights for May 2024:

	<u>District 1 412</u>	<u>District 2 412</u>	
	<u>North</u>	<u>South</u>	<u>Total</u>
Assists	10	17	27
Cases	34	57	91
Citations	0	0	0
EDO	0	2	2
Community Patrols	290	187	477
Verbal Warnings	0	0	0
Warnings	0	0	0
Warrants Served			115
Community Events	12	18	30

a. Training Accomplishments

- 2 Deputy Marshal – Dignitary Protection
- 1 Deputy Marshal – SORNA
- 1 Deputy Marshal – CrossFlight Introduction to Drones
- 3 Investigators – National Missing & Unidentified Persons Conference
- 2 Deputy Marshals – Defensive Tactics Instructor
- 3 Deputy Marshals – Remember the Removal Bike Ride Mapping
- 1 Investigator – Sexual Assault Investigations Training
- 3 Administrative Staff – TriSec Tribal Administrators Conference
- 3 Deputy Marshals; 1 Investigator – AXON Week 2024

b. Special Operations Stats:

- Agency Assist (11)
- Special Operations Team Callouts (1)
- High Risk Fugitive Apprehension (8)
- Community Events (2)
- Conservation Department Calls (0)
- Dive Callouts (1)

Accomplishments:

- Trained with Tulsa SWAT on NVG's
- Dive Operation body recovery, Trey Glass

c. Casino Requests

- Information Requests (120)

d. Agency Liaison

- Met with and delivered Cross Dep cards to outside agencies
- Attended meetings at various agencies, CN Casinos, and schools

e. Patrol Division

- Increased Patrol in outlying communities
- Attended multiple Community Events
- Deputies completed Warrant training
- Assisted with Chief's Dignitary Protection Detail
- Assisted with new hire PEB and written test
- Completed firearms qualifications
- Attended Glass funeral
- Attended Ft. Gibson Bicentennial
- Assisted with Red Fern Festival
- Assisted with Sex Offender Round up
- Attended multiple CLEET accredited courses

Deputies attended the following trainings for the month of April

- a. Night Vision school
- b. Use of Force
- c. CLEET accredited courses
- d. SOT Training (2)

f. Community

- Community Policing Events (27)
- Franky Dreadfulwater and John Timothy
- SHS Duties

g. Investigations

Stats:

- Missing Person – Open Cases (3)
- Homicides (24)

3. Justice Services Program Highlights for May 2024

a. Adult Justice Services Accomplishments

- Interviewed for four additional probation officers. All four have been selected and sent to Human Resources

b. Detention

- Inmate Transports (275)
- District Court Hearings (100)
- Pre-Sentence Inmates (>250)
- Long-term Inmates – LaSalle (107)
- Female Inmates – Local County Jails (10)
- Inmates transferred to Bureau of Prisons Custody (10)

c. Adult Probation Services

- Total active cases (610)
- Intakes (57)

d. Department of Juvenile Justice

- Referrals (78)
- Truancies (101)
- Petitions (16)
- Healing to Wellness Court Participants (13)

e. **Security**

- Vehicle Assists (9)
- Incident Reports (52)
- Special Detail (78)
- Violation Reports (2)

f. **SORNA**

- Sex Offender Files Added (181)
- Sex Offender Files Modified (346)
- Sex Offender Files Verified (15)
- Sex Offender on Public Website (1316) 382% increase since January 01, 2023
- Signed MOU's (12)
- Pending MOU's (7)
- MOU's Needed (5)
- JWIN reports ran (2,374)

4. Department of Public Safety Program Highlights April 2024

a. **Emergency Management (EM)**

- Continuation of safe room shelter in Sallisaw
- Participated in the Safety Expo at the Red Fern Festival.
- Cherokee Nation Emergency Management and part of the CN Incident Management Team (IMT) hosted and attended FEMA's first Supplemental Response Team (SRT) training for the tribe.

b. **Emergency Medical Services (EMS)**

- Total Calls for January = 343
- Total participants trained = 445
- Transports from WWH to other facilities = 88 or 5.24% of the total call volume.
- Zero Status - Defined as no ambulances available to respond = 57 mins.

c. Emergency Communications (E

STAT Type	TOTAL
Calls for service	3727
Citizenship checks	509
Warrant checks	398
Warrants entered in NCIC	3
Entered Juvenile warrants & pickup orders	5
Protective orders entered in NCIC	23
Record requests	2
NCIC validations for warrants, protective orders, & guns	170
Missing persons in NCIC	5
TOTAL	4829



CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

Group: Tax Commission

Month/Year of Report: May, 2024

Group Leader: Sharon Swepston

Phone: 918-453-5377

E-mail: Sharon-swepston@cherokee.org

I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

II. Program Highlights

a.) Motor Vehicle

1. Year to Date Motor Vehicle revenue for FY24 compared to FY23 as of March 31st 2024 & March 31st 2023, had an overall decrease of 1.46%.
2. The month to month revenue comparison for March 2023 (FY23) compared to March 2024 (FY24) shows a decrease of 7.18%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY24 new tags issued in the Extended Jurisdictional Boundary for October 776, November 645, December 587, January 653, February 762, March 783.

b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY24 compared to FY23 as of March 31st 2024 & March 31st 2023, had an overall increase of 2.60%.
2. A month to month revenue comparison for March 2023 (FY23) compared to March 2024 (FY24) shows a decrease of 6.03%.
3. The detail for all areas of tax is shown on the attached graphs.

c.) Future Plans/New Initiatives

1. The next Tax Commission meeting is scheduled for June 12, 2024 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of May 1, 2024 we have mailed out 452 Veteran Sales Tax Exemption Cards.
3. We have received our report for March 2024 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before May 15, 2024.

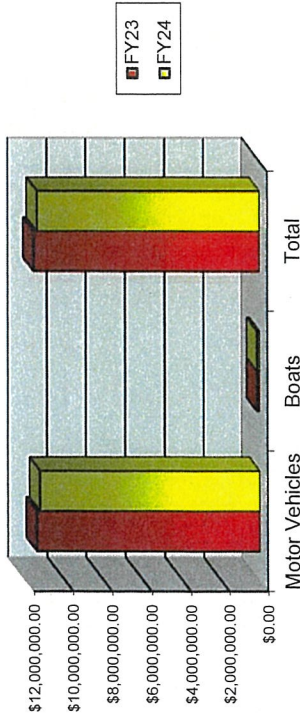


CHEROKEE NATION TAX COMMISSION

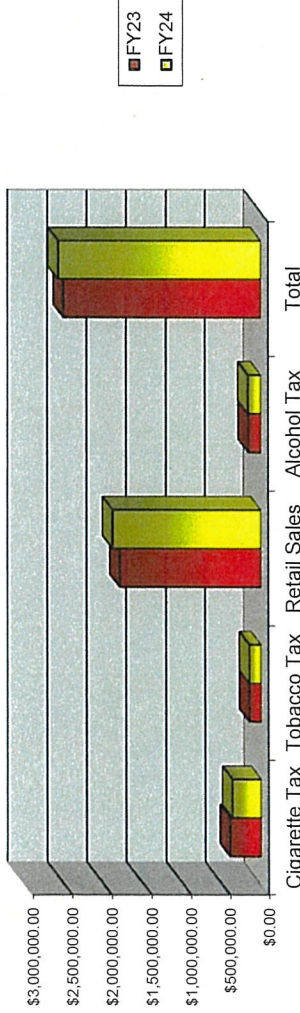
MARCH, 2024

	Motor Vehicles	Boats	Total	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY23	\$11,448,165.89	\$144,787.56	\$11,592,953.45	\$402,901.76	\$151,106.23	\$1,799,012.07	\$161,842.99	\$2,514,863.05
FY24	\$11,283,902.25	\$139,739.86	\$11,423,642.11	\$372,779.68	\$151,781.18	\$1,890,287.85	\$165,447.91	\$2,580,296.62
% of Change	-1.43%	-3.49%	-1.46%	-7.48%	0.45%	5.07%	2.23%	2.60%

MV Gross Revenue Comparison - Year to Date

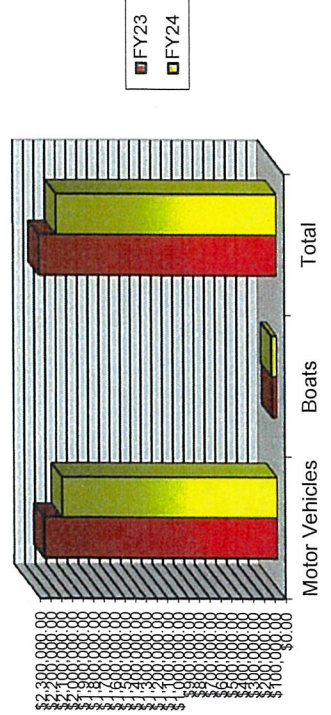


R & T Gross Revenue Comparison Year to Date



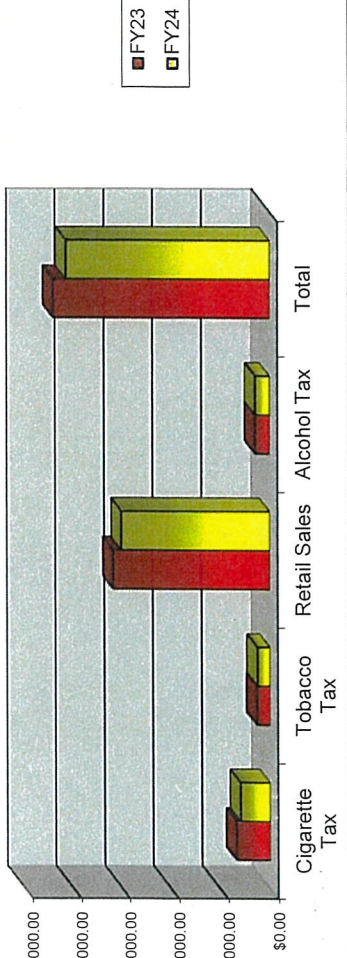
	Motor Vehicles	Boats	Total
FY23	\$2,186,240.20	\$41,110.67	\$2,227,350.87
FY24	\$2,018,437.30	\$48,918.08	\$2,067,355.38
% of Change	-7.68%	18.99%	-7.18%

MV Gross Revenue Comparison - Month to Month



	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY23	\$66,848.40	\$26,063.19	\$317,851.49	\$29,001.41	\$439,764.49
FY24	\$59,201.76	\$24,937.31	\$300,487.52	\$28,627.09	\$413,253.68
% of Change	-11.44%	-4.32%	-5.46%	-1.29%	-6.03%

R & T Gross Revenue Comparison Month to Month



RULES COMMITTEE REPORT
CHEROKEE NATION GAMING COMMISSION
May 30, 2024 REPORT

Submitted on May 8, 2024

Audra Imhoff

Interim – Executive Director, Cherokee Nation Gaming Commission

The Cherokee Nation Gaming Commission will have our monthly meeting on May 31, 2024 at 9:30am at the Hard Rock Hotel & Casino. The meeting will be held in the multi-purpose room. Additionally, Cherokee Nation Gaming Commission has backfilled five new positions since the previous month. These positions include three Compliance Agents, one Licensing Manager, and one Special Projects Analyst.

Compliance Updates:

The Compliance Department will be participating in a staff training on May 14-15, 2024 at the Hard Rock Hotel & Casino. The training will be hosted by NIGC (National Indian Gaming Commission). Additionally, promotions approved during the Commission meetings held on April 5, 2024 and May 3, 2024 included the April and May 2024 Marketing Plans as well as the Hot Seat Drawings promotion at West Siloam Springs and Poker Hot Seats Drawings at Catoosa. The \$20,000 Blackjack Invitational Tournament for West Siloam Springs has been approved as well.

The Compliance Department is in the process of conducting annual machine audits at each property. The machine audit is a regulatory requirement from the NIGC. Thus far, machine audits that have been completed include the Grove, Ramona, South Coffeyville, and Fort Gibson casinos. The machine audits at the remaining properties will be conducted in the coming months.

Audit Updates:

The Audit Department received approval from the Commission for the Cage and Casino Instruments Audit during the Commission meeting held on May 3, 2024. Currently, the Audit Department is conducting the Card Games/Tournaments and Promotions Audits. Fieldwork has

been completed for both audits and the management response reports will be issued to CNE soon.

Licensing Updates:

The Licensing of individuals presented for approval at the April 5, 2024 meeting was as follows;

1. EMPLOYEES

- Thirty-Five (35) Temporary Permits
- Forty-Nine (49) Suitability Determinations
- Twenty-Nine (29) Orders
- Sixty-Seven (67) Individual Renewals

2. COMPANIES and INDIVIDUAL VENDORS

- One (1) Company Order
- Sixteen (16) Individual Orders
- Six (6) Company Renewals
- Fifty (50) Individual Renewals

The Licensing of individuals presented for approval at the May 3, 2024, meeting was as follows;

1. EMPLOYEES

- Thirty-Four (34) Temporary Permits
- Thirty-Five (35) Suitability Determinations
- Forty-Nine (49) Orders
- One hundred thirty-three (133) Individual Renewals

2. COMPANIES and INDIVIDUAL VENDORS

- Zero (0) Company Orders
- Six (6) Individual Orders
- One (1) Company Renewals
- Fourteen (14) Individual Renewals

HUMAN RESOURCES
April 2024
SAMANTHA HENDRICKS EXECUTIVE DIRECTOR
Extension 5682

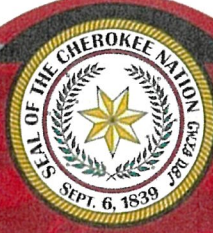
As of April 30, 2024, the total number of Employees is 5331. Of those employees, 4372 are Cherokee and 328 are members of another federally recognized tribe.

EMPLOYMENT		
Processed	Monthly	YTD
Number of Employees Hired	88	432
% of Cherokees Hired	78	360
% of Other Natives Hired	4	18
% of All Others Hired	6	54
# of Applications Received	466	2054
# of Interview Panels Sent	208	994

COMPENSATION		
Processed	Monthly	YTD
# of Terminations	49	161
# of Voluntary Terminations	41	132
# of Involuntary Terminations	8	29

BENEFITS		
Processed	Monthly	YTD
Educational Reimbursement Requests	3	24
401(k) Distributions	59	232
401(k) Loans	32	98
401(k) Hardship	6	15
FML	65	203
LOA	10	25
COBRA	68	188
Short Term Disability	6	32

EMPLOYEE ENGAGEMENT		
Orientations/Trainings Presented	Monthly	YTD
In-Person Trainings Presented	17	72
Otsoliga Portal Courses Completed	3358	14074
Otsoliga Portal Courses Training Hours	3447	15506



Human Resources

ONBOARDING/BACKGROUND/COMPENSATION/BENEFITS EMPLOYEE ENGAGEMENT

Monthly Report

April 2024

Monthly Number of Employees Hired: 88



YTD Number of Employees Hired: 432

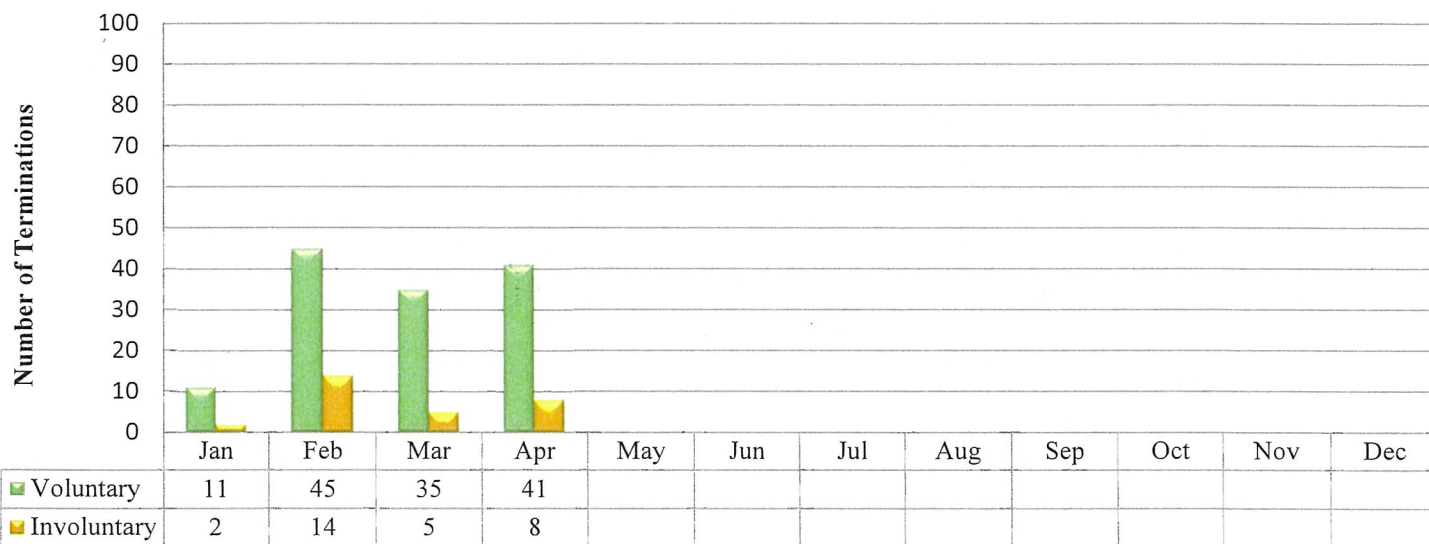


Cherokee Nation Employees: 5331

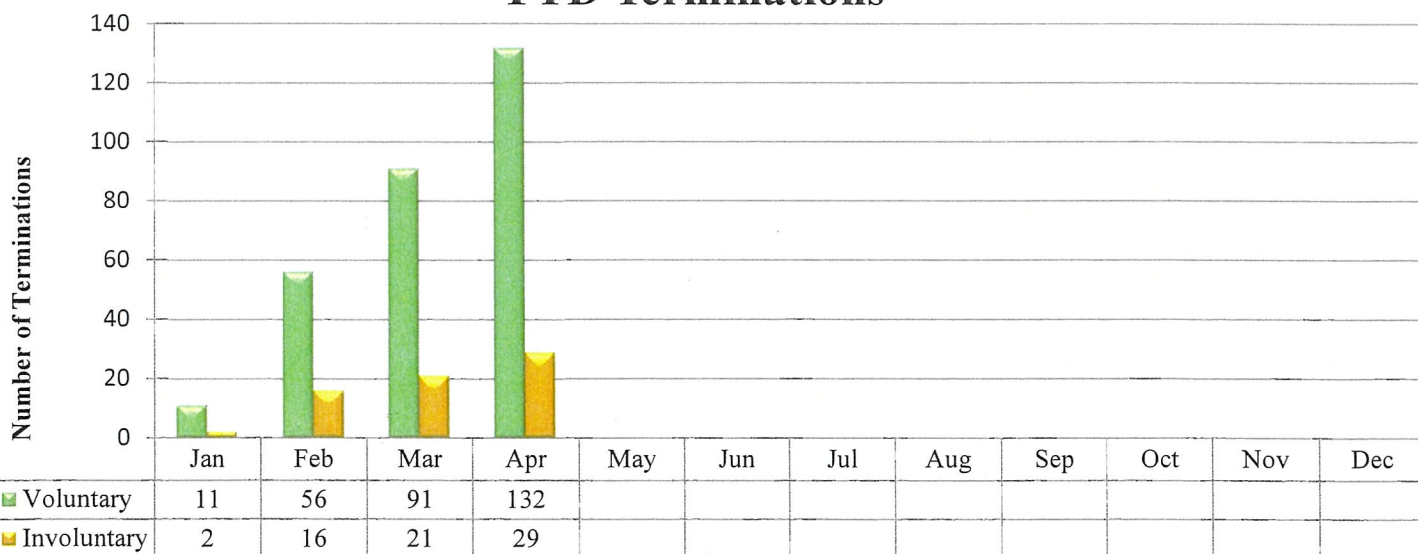




Monthly Terminations



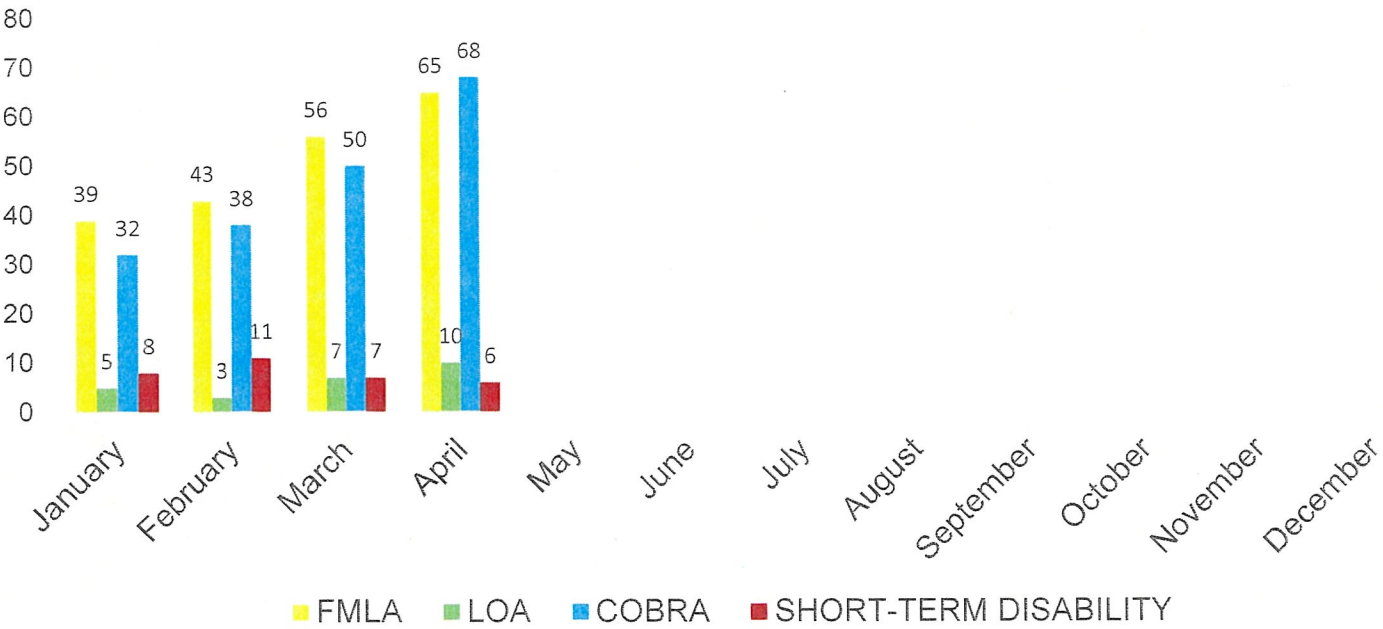
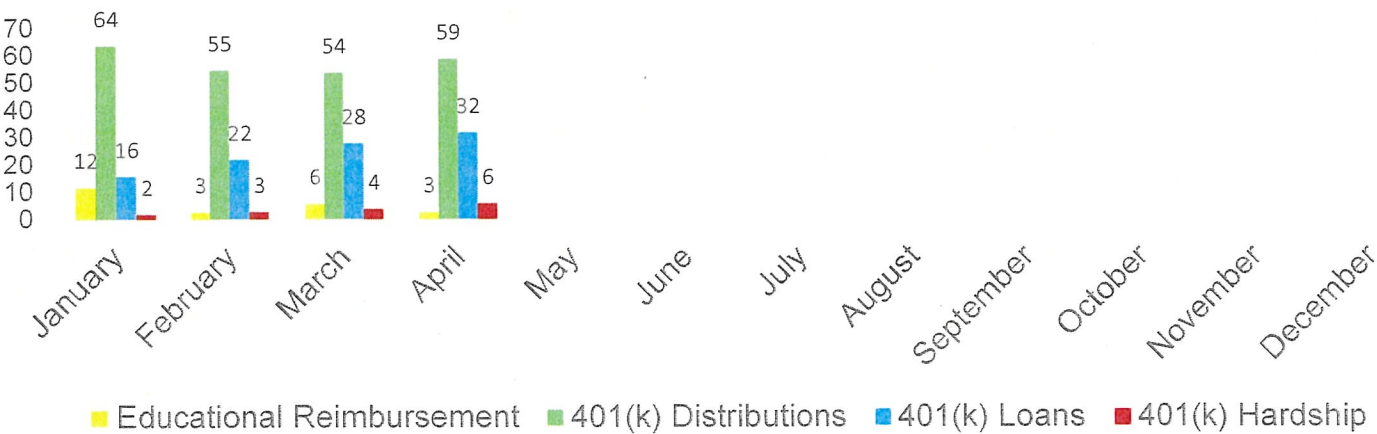
YTD Terminations



BENEFITS



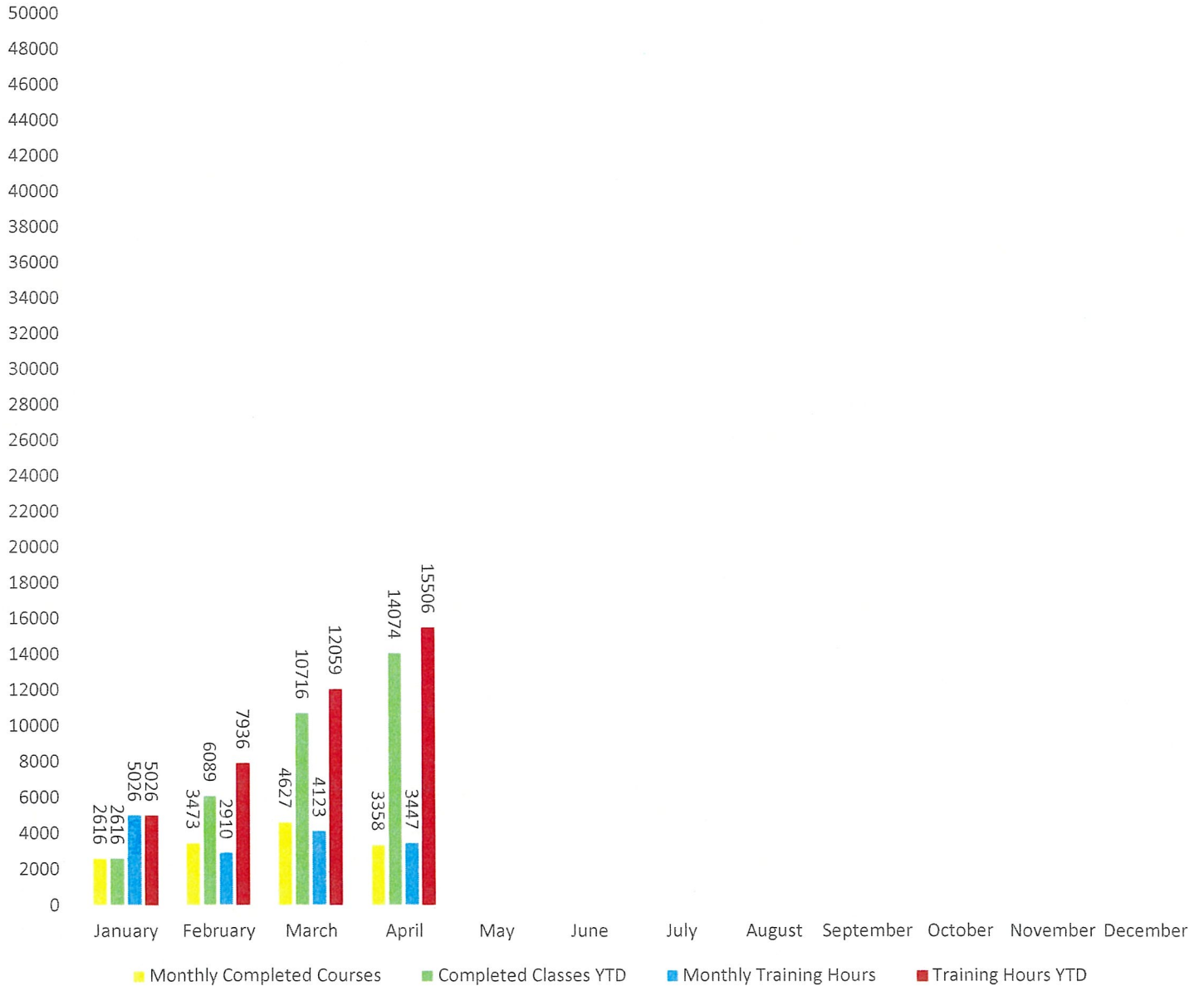
2024 MONTHLY REPORTS



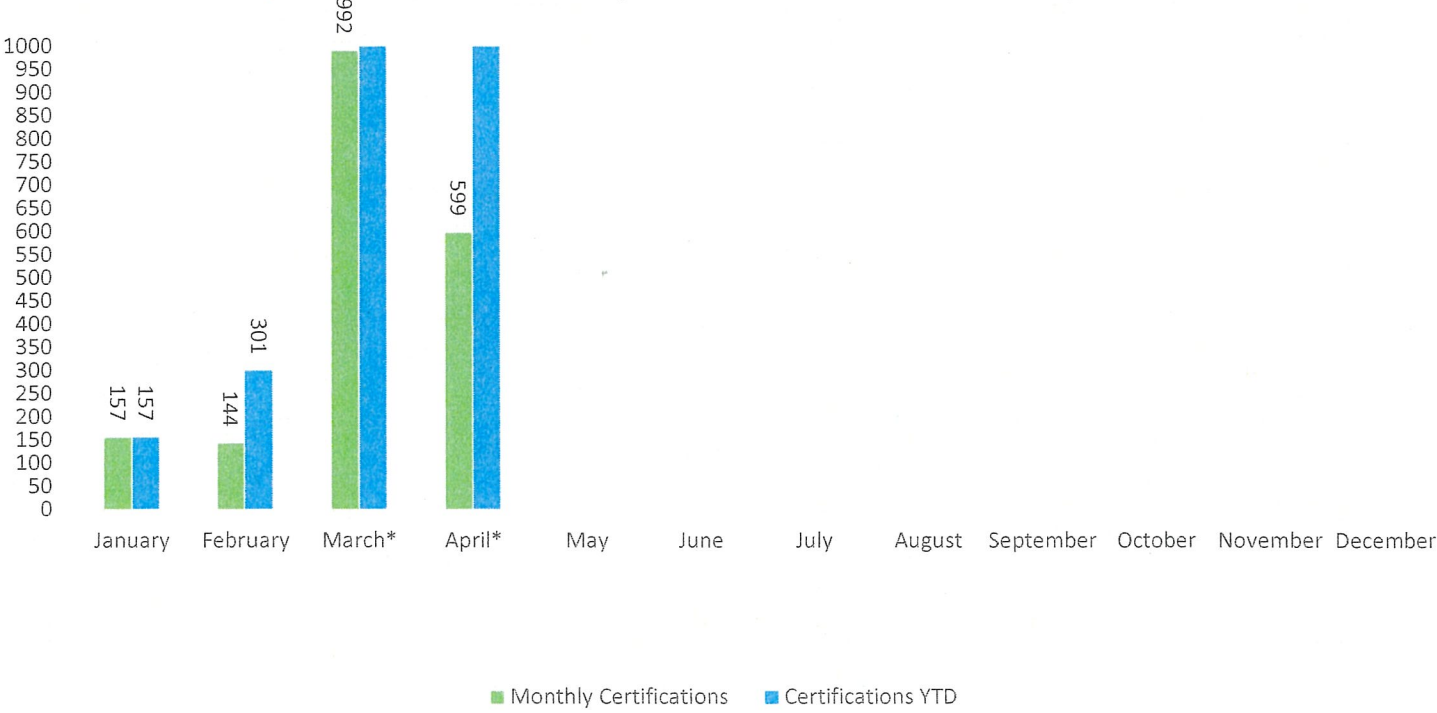


TRAINING

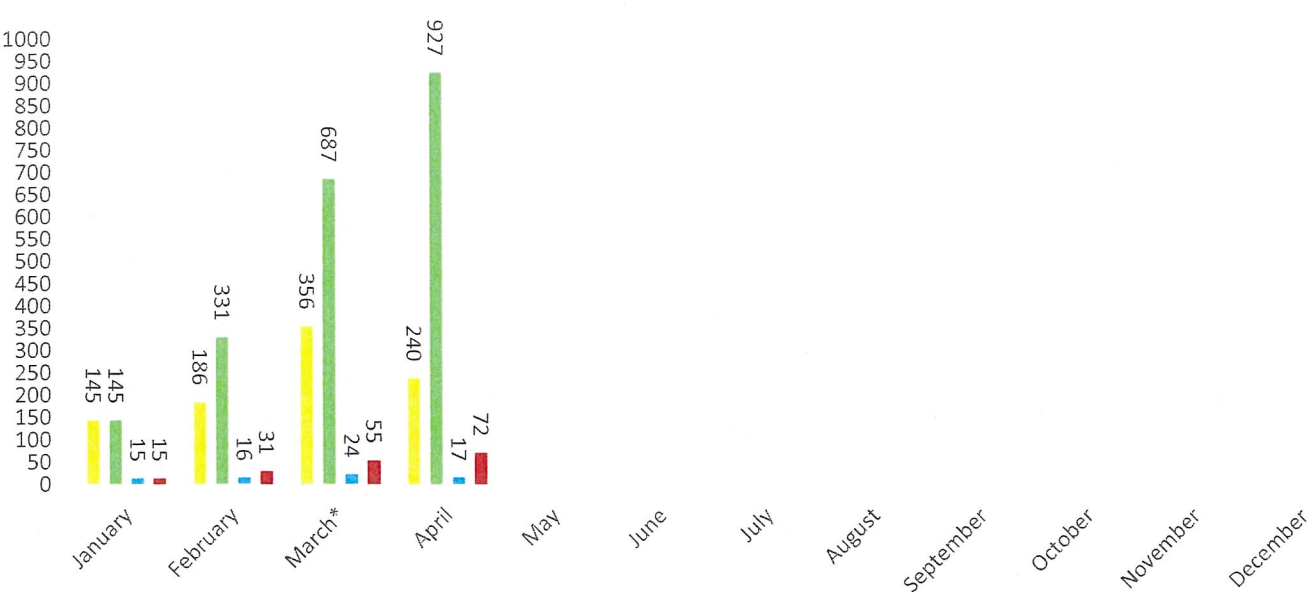
Otsoliga Portal Completed Courses & Training Hours - Monthly & YTD



Otsoliga Portal Completed Certifications - Monthly & YTD



Summary of PassPort Training Participants - Monthly & YTD

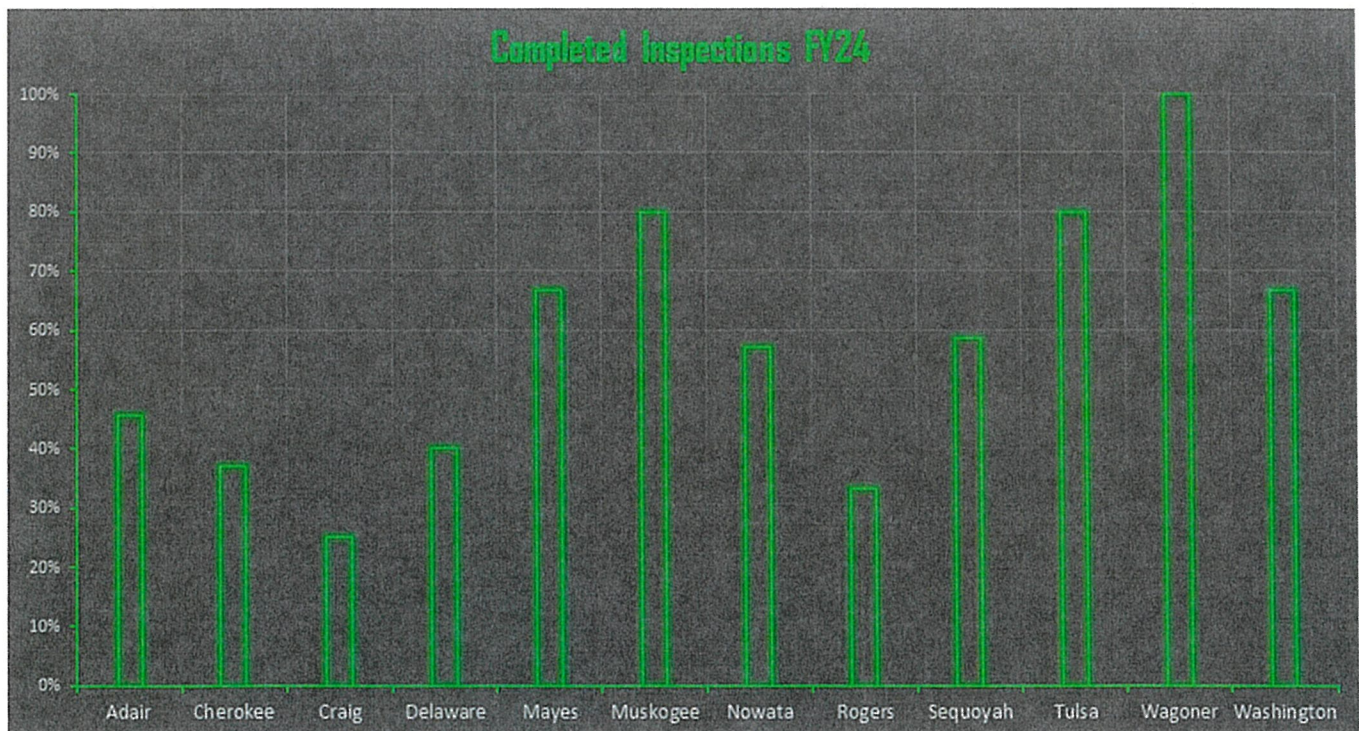


Cherokee Nation Tribal Council Rules Committee Report

Risk Management April 2024

Samantha Hendricks
Extension 5682

- **Inspections**
- CCO Buildings
- Gaming Commission
- CNOHC Outpatient Health Center
- Pryor Air Monitoring
- Salina Clinic Shop
- Roland Air Monitoring
- Warner Property
- Stilwell CDC
- Hulbert Head Start
- Roads Annex
- Stilwell Food Distribution
- Facilities Admin.
- Environmental Health
- Hulbert Public Safety Meeting
- CN Art Building
- Durbin Modular Office Space
- Follow Up on Fire Alarm and Sprinkler Inspections
- Boiler Inspections – several properties
- All Construction Sites regular visits and inspections.
- TCIP Meetings – Hospital



Safety Trainings:

- Tailgate Safety Trainings – Construction Sites
- Fire Extinguisher Training – Ochelata Clinic

Technical Assistance:

- TCIP Claim
- New Hospital Architect Questions
- Central Office Building Architect Questions
- Behavioral Health Architect Questions
- Work Comp Claims Meeting
- Weather Preparedness Information provided
- Certificates of Occupancy – Markoma Property/Patrick House
- New Cell Phone Tower Questions
- Multiple floorplan assistance for Space Management
- Meeting w/Emergency Management
- Insurance Review on multiple contracts
- Speaker Home Coverage Assistance
- Ergonomic Assessments for Employees – Various, Redbird Smith Clinic
- Code Questions from Architect – New Hospital, New Durbin Community Bldg, and Tahlequah Head Start
- Community Organization Coverage – working on agreements
- Accident Investigations – Multiple
- TCIP Program – New Hospital – regular meetings with Liberty Mutual and Alliant
- Boiler Inspections
- Pre-Construction Meeting Vinita Clinic for VA space.
- Assistance with Fire Alarms and Evacuation Plan Updates

Safety Policies drafted for RM Manual:

***Reviewing policies for Completion of Manual.**

- | | |
|--|--|
| • Fleet Safety – Complete | • Material Handling |
| • PPE – Complete | • Lead Protection – Complete |
| • Forklift Safety – Complete | • Department Safety Officer |
| • Fall Protection – Complete | • Facility Safety Inspections – Complete |
| • Hearing Conservation – Complete | • Boiler Safety Facility Inspections – Complete |
| • Trenching and Excavation – Complete | • Fire Drills/Emergency Evacuation – Complete |
| • Heavy Equipment – Complete | • Ergonomics |
| • Electrical Safety – Complete | • Hazard Communication |
| • Walking and Working Surfaces – Final Complete | • First Aid |
| • Accident Investigation – Complete | • Confined Space with Permit |
| • Scaffolding Safety – Complete | • Ladder Safety |
| • Fire Prevention – Complete | • Lock Out / Tag Out – Complete |
| • Aerial Lifts – Complete | • Evacuation Plan Policy |
| • Respiratory Protection | |

- Safety Training Policy
- Bloodborne Pathogen
- Machine Guarding
- Mold Safety – **Complete**
- Stairways and Walkways – **Complete**
- Fire Extinguisher Training Policy – **Complete**
- Asbestos Policy – **Complete**
- Occupational Safety – **Complete**
- Pesticide Handling – **Complete**
- Transportation – **Complete**

Construction Safety:

- New Hospital – Pre-Cast Exterior Panels / Steel Work
- New Kenwood Community Building – Waiting for Substantial Completion
- New Marble City Community Building - Waiting for Substantial Completion
- Barrett/Bufington Building – Vinita
- New Tahlequah Head Start
- New Nowata Head Start - Steel Work
- New Health Warehouse - Waiting for Substantial Completion
- Career Services Training Center - Waiting for Substantial Completion
- Pryor CDC – Exterior Pre-Cast Walls going in, steel work
- Stilwell Wellness Center – Dirt Work, footings, slab work , steel work
- Illinois River Community Building
- Salina Clinic – STEEL WORK
- Speaker Home Village – framing of houses
- New EMS Building
- TsaLaGi Apartments – Safe Room
- Roads Lab Addition – Waiting for Substantial Completion
- Marshal Service Annex – Notice to Proceed
- Youth Shelter Addition – Pre-Bid Meeting
- Jay Head Start – Dirt Work
- Vinita Clinic – VA Space – Pre-Construction – Interior Work
- Archery Building – Building Pad
- Nowata Food Distribution Remodel
- Old Hotel DEMO
- Capitol Park
- Tahlequah Wellness – Letter of Intent

Construction Project Status:





CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

May 2024 RULES REPORT

Marcus Fears Administrator
election-commission@cherokee.org
Ph: 918-458-5899

May 2024

I. Budget Highlights

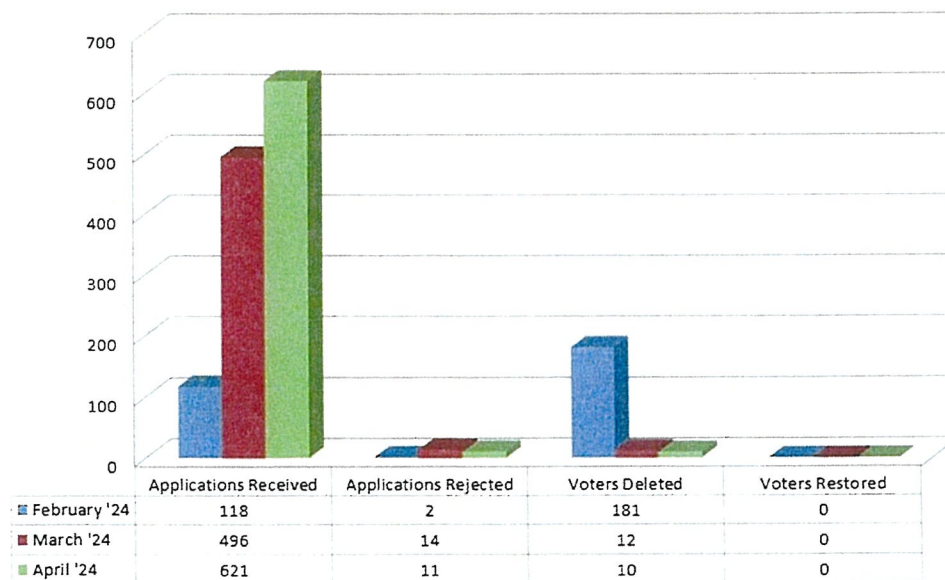
- a.) FY2024 budget is on target

II. Program Highlights

- a.) **Voter Processing:** As of 05/08/2024

77,753, Total Registered Voters; **43,425** In-District; **34,388** At-Large

Voter Registration Statistics



b.) **Statistical Report:**

- i. *Detailed Data by District and Precinct is attached.

III. Accomplishments

- a.) The Election Commission has stayed current with monthly Tribal Registration Deceased and Relinquished citizen listings. It is common for Voter Registration numbers to fluctuate up and down as we receive monthly deceased reports from Tribal Registration and process Voter Registrations from events.



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

May 2024 RULES REPORT

Marcus Fears Administrator
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Future Plans and Initiatives

- a.) Important dates to remember for the Special Election:
 - i. Early Walk-In Voting – June 8, 11, 12 & 13
 - ii. Special Election Day - June 15, 2024
- b.) Please remind constituents that updating their information in the Gadugi Portal does not update their information in our system. We receive a great deal of mail returned when mailing things such Voter ID cards. We find when researching, many say that they updated their information on Gadugi and expected it to update everything.
- c.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email or call the office. Our email and our number are listed at the top of this report.

District	Precinct	Voters
Dist No. 1 Hulbert	Hulbert	1,354
	Okay	348
	Tahlequah (1)	1,706
	Total for District	3,408
Dist No. 2 Tahlequah	Briggs	276
	Lowrey	301
	Tahlequah (2)	2,449
	Total for District	3,026
Dist No. 3 Tenkiller	Keys	1,007
	Tahlequah (3)	1,875
	Total for District	2,882
Dist No. 4 Three Rivers	Ft. Gibson	992
	Muskogee	581
	Warner	698
	Total for District	2,271
Dist No. 5 Redbird	Gore	424
	Sallisaw (5)	631
	Vian	1,084
	Total for District	2,139
Dist No. 6 Sequoyah	Belfonte	123
	Marble City	150
	Muldrow	1,571
	Sallisaw (6)	1,660
	Total for District	3,504
Dist No. 7 Flint	Cave Springs	283
	Chewey	105
	Stilwell (7)	2,444
	Westville (7)	647
	Total for District	3,479
Dist No. 8 Goingsnake	Bell	310
	Stilwell (8)	1,153
	Westville (8)	525
	Total for District	1,988
Dist No. 9 Saline	Jay (9)	658
	Kansas	1,372

Chronicle - Voter Registration by District and Precinct

5/8/2024 4:00 PM

District	Precinct	Voters
Dist No. 9 Saline	Kenwood	185
	Salina (9)	501
	Total for District	2,716
Dist No. 10 Delaware	Afton	586
	Grove	712
	Jay (10)	908
	Pryor (10)	535
	Salina (10)	206
	Spavinaw	198
	Total for District	3,145
Dist No. 11 Cooweescoowee - North	S. Coffeyville	488
	Vinita	1,947
	Welch	149
	Total for District	2,584
Dist No. 12 Cooweescoowee - West	Bartlesville	1,868
	Nowata	685
	Total for District	2,553
Dist No. 13 Gadusi	Catoosa	353
	Collinsville	623
	Owasso	401
	Tulsa	1,916
	Total for District	3,293
Dist No. 14 Cooweescoowee - Central	Chelsea	584
	Claremore (14)	2,596
	Oologah	459
	Total for District	3,639
Dist No. 15 Cooweescoowee - South	Claremore (15)	922
	Locust Grove	876
	Pryor (15)	948
	Salina (15)	52
	Total for District	2,798
At Large	At Large	34,328
	Total for District	34,328
Grand Total		77,753