

Group:	Management Resources	Month/Year of Report:	July FY15 Report for August Meeting		
Executive Director:	Bruce Davis	Phone:	453-5340	E-mail:	bdavis@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

a.) Accomplishments

NATURAL RESOURCES

OBJECTIVE	ACTUAL	YTD
Acres acquired that enables jobs, language, or community		
Chemical Brush/Weed Control (spray)		1772 ac
Fence Rebuilt (repaired)		
Fire Guards Maintained		9.25 mi
Lease Compliance/Tribal land inspections		36
Mechanical Weed/Brush Control		80.5 ac
New Fencing		4.08 mi
Provide Technical Assistance to Communities	9	92
Hay baled	259	751
Crops for families from Jay Community Garden	110	229

- **Community Assistance Projects**

- Mowed for elderly disabled citizen in Cherokee County
- Mowed CC Camp two times this month
- Mowed at Greasy Community building
- Installed tinhorn for disabled Cherokee in Sequoyah County
- Mowed yard for elderly Cherokee in Adair County
- Dug drainage ditch for OSU extension garden
- Spread gravel on driveway for elder disabled citizen in Sequoyah County
- Dozed trees for ball field in Craig County for community group

- **Tribal Land Improvement Projects**

- Buffalo
 - Request for bid completed to finish corral, pens and assembly of shelter
- Jay Community Garden
 - Garden maintenance
 - Picked squash, cucumbers, tomatoes, corn, and okra
- Sallisaw Creek Park
 - Put up new metal roof on pavilion
 - Poured slabs for RV parking and spread dirt around pads
 - Put 30 x 30 metal building
 - Volunteers to repair boat ramp that was destroyed due to flooding

- **Resource Projects**

- Cut and baled hay on Conley, Wilcox and Markoma

- Assisted Human Services with children's farmers market in Vinita
- Attended EPC Meeting
- Attended ITEC Conference
- Hosted NRCS Workshop
- NR Staff preparing for Holiday Rodeo
- Equipment maintenance
- Mowed property at Garland, Texas
- Hauled old wire from KEN 12
- Cut and split wood for inauguration

GROUNDS KEEPING/MAINTENANCE

Beaver Property (by Yonkers)	<input type="checkbox"/>	Greenhaw tract	<input type="checkbox"/>
Belfonte	<input checked="" type="checkbox"/>	Jay Foods Distribution	<input checked="" type="checkbox"/>
Bull Hollow Com. Bldg.	<input type="checkbox"/>	Locust Grove Property	<input type="checkbox"/>
Bull Hollow Shop	<input checked="" type="checkbox"/>	Kenwood Trailer Park	<input type="checkbox"/>
Candy Mink Springs	<input checked="" type="checkbox"/>	Rocky Ford Park	<input checked="" type="checkbox"/>
Cherry Tree	<input checked="" type="checkbox"/>	Safe house	<input checked="" type="checkbox"/>
Conley Property	<input type="checkbox"/>	Saline Courthouse	<input checked="" type="checkbox"/>
Dahlongegah Park	<input checked="" type="checkbox"/>	Sallisaw Creek Park	<input checked="" type="checkbox"/>
Dahlongegah Shop	<input checked="" type="checkbox"/>	Tahlonteeskee	<input checked="" type="checkbox"/>
Flint Courthouse	<input type="checkbox"/>		

PLANNING AND DEVELOPMENT

- **Sequoyah –**
Stadium – Phase 1 – (patch concrete surfaces, install new waterproof coating, renovate or replace safety railing, new bleacher and backed stadium seating, new foam insulation and metal wall panels) Bid awarded to CNCR. Project started 6/8/15. Stadium has been sandblasted, working on new railings and steps, and patching concrete.
Water System Replacement – Project started 6/8/15. New line has been laid up to the softball fields at this time
Cafeteria HVAC replacement – Will start 1-2 weeks (waiting on submittals & background checks)
Boys/Girls Dorms Roof Replacement – Will start 1-2 weeks (waiting on submittals and background checks)

NEW CONSTRUCTION

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Cooweescoowee Clinic	December 2013	90%	April 2015
Wilma P Mankiller Addition	May 2014	90%	June 2015
Sam Hider Clinic	May 2014		June 2015

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
WW Hastings New Hospital			Design Phase
Main Complex	June 2015		Began work June 2015
SHS boys/girls dorm – roofing			Bid opening 1/20/15
SHS stadium upgrades	July 2015		
SHS Cafeteria HVAC replacement			

FACILITIES MANAGEMENT

- Changed power from 220 to 110 and installed five window units in Boys Dorm upstairs
- Repaired frame and re-hung shade cloth at Courthouse
- Set up 20x40 tent and 50 chairs for One Fire event
- Began hanging sheet metal on awnings at Ballfields
- Finished remodel and changed out electrical panel at Gore Remodel
- Set new condenser at Old Gym at SHS
- Set new condenser at Gaming Commission
- Changed out condenser and ordered board for Roads Lab
- Pulled old wire and began install of new lines at PowWow Grounds
- Set up tables and chairs for ICW Cultural Camp event
- Continued painting offices in Pod for Council remodel in Main Complex
- Set up stage and chairs at Job Corp for large event
- Pulled wire and completed conduit install in Pod Remodel
- Set up for large event for Health Admin, tent, tables and chairs

GROUNDS KEEPING/MAINTENANCE

Locust Grove, Green Space	<input type="checkbox"/>	Male Seminary	<input checked="" type="checkbox"/>
Complex	<input checked="" type="checkbox"/>	Munson Property	<input checked="" type="checkbox"/>
Cort Mall	<input checked="" type="checkbox"/>	Old Homeland Bldg.	<input checked="" type="checkbox"/>
Holiday Strip	<input checked="" type="checkbox"/>	Pow Wow Grounds	<input checked="" type="checkbox"/>
Immersion	<input checked="" type="checkbox"/>	Stilwell Complex	<input checked="" type="checkbox"/>
Keetoowah Duplexes	<input checked="" type="checkbox"/>	Southgate	<input checked="" type="checkbox"/>

b.) Future Plans/New Initiatives

NATURAL RESOURCES

- AML project – repair work on coal pit reclamation sites
- Grounds maintenance
- Community Assistance Projects
- Sallisaw Creek Park improvements
- Buffalo corral
- Cut and bale hay

PLANNING AND DEVELOPMENT

- **Wilma P. Mankiller Addition (CNCR)** –Punch-list conducted on 7/8/15; working on punch-list items. Owner provided furniture installation is complete. Landscaping is near complete. Medical equipment is starting to arrive
- **Sam Hider Clinic (CNCR)** –Priming and painting of walls is in progress throughout the building; Acoustical lay-in grid is near completion; Setting of toilet fixtures is near completion; HVAC is operational, duct drops and HVAC diffusers are being installed; MEP is ongoing at 90% (ducts and overhead conduits); Millwork delivery and install is near completion; Overall masonry is complete; On-site sanitary sewer – 98% complete; Flooring – moisture issues, engineers are reviewing, applying a water proofing material to floor; Site work has been delayed due to high humidity and recent heavy rains causing a 7 week construction delay.
- **New WW Hastings Joint Venture** – Identifying services and programming, working on location and requirements
- **Main Complex** –
New Construction – Column & beam installation is ongoing. (Waiting on a few columns to be fabricated), Dirt & concrete work in the courtyard area is ongoing, drilling and pouring piers Thursday, weather permitting; Exterior wall framing started 7/13/15.
Council Area – remodeling in ongoing
- **Veteran's Center-**
Building – EIFS on west end as delaminated from gable wall – contractor will be onsite today – temporary fix in place – sent samples of adhesive to be reviewed.
Statue – Foundry is currently 3 months behind schedule; No bids received for statue concrete base – calling TERO vendors for pricing.
Memorial–Received bids 2/20- reviewing. Awarded to Willis Granite
- **Cultural Grounds** – rebuilding electrical system – weather permitting



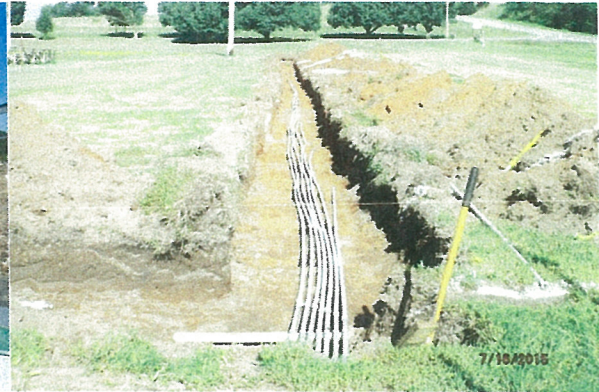
WP Mankiller Clinic



Sam Hider Clinic



WW Keeler Complex 2nd level



Cultural Grounds electrical upgrade



SHS Stadium improvements



CN Capitol Masonry Project

FACILITIES MANAGEMENT

- Re-surface walking trails
- Remodel exterior finish of Main Complex
- Replace HVAC units at Ballroom
- Replace HVAC unit in the warehouse vault
- Install Dyson hand dryers in Main Complex
- Install sunscreens in Main Complex

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Management Resources

Month/Year of Report: July, 2015

Executive Director: Bruce Davis

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Director: Ginger Reeves

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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services is operated under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Sale or Purchase of Restricted Land
- Deed Exchanges
- Partitions
- Patents-in-fee
- Rights-of-way
- Removal of Restrictions
- Business, Agriculture and Residential leasing
- Restricted Mineral Interests
- Last Will & Testaments
- Probate information
- Cherokee/English Interpreter
- Notary Services

I. Budget Highlights: None.

II. Program Highlights:

1. Sale or Purchase of Land. One tract of land was purchased during the month of July in Nowata, Oklahoma in the vicinity of the health clinic.
2. Appraisals. Seven appraisals were ordered; three approved during the month of July.
3. Quiet Titles, Administrative Law Judgments (ALJ), Estate closings, Inventory/Heirships. Four Quiet Title requests were received, two were researched and returned during the month. Three Inventory/Heirships were completed and returned; two are pending.

4. Report for Distributions, Transmittals, IIM Setups. Three RFDs were completed and sent to BIA; three were finalized by BIA and returned.
5. Last Will & Testaments. Four Last Will and Testaments were prepared and endorsed for Cherokee citizens; one full-blood approval was processed through District Court; six interviews were completed; and four drafts were prepared.
6. Court Appearances. Two Court appearances were completed.
7. Right of Entries. 17 right of entries were requested and processed.
8. On-Site Inspections, Home Visits, Trespass issues. Four on-site inspections were requested and completed; three home visits were requested and completed.
9. Environmental Reviews. One environmental review was requested during the month; two were completed and received.
10. Maps/platting/survey assistance. 22 requests for maps/platting assistance was completed during the month of July.
11. Jurisdictional calls. 25 jurisdictional calls were completed during the month.
12. Financial transactions. \$124,838.12 was processed through the lockbox; and \$76,372.54 was received in the office for lease payments during the month.
13. Trust Asset and Accounting Management System Project. When the TAAMS project started, there were 12,669 allotments that required research. During the month of July, CNRES submitted 18 files to be encoded and have determined that 41 files contain no restricted property. There are 397 files remaining for status determination, research and abstracting.
14. Impact Aid. One impact aid verification was received and processed for Shady Grove schools.
15. Stats. 126 client sign-ins (walk-ins), 105 phone inquiries, 32 obituaries processed.
16. Trainings/special occurrences.

The inter-tribal meetings were attended by Ginger Reeves and Marshea Halterman on July 8th and 9th.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Group: Environmental Programs
Administrator: Tom Elkins

Month/Year of Report: July (FY 2015)
Phone: 918-453-5237 email: tom-elkins@cherokee.org

I. Program Performance

a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	75	798	89%
6 ERR (Roads)	0	2	33%

b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	16	214	86%

c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	1	2	4%

d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	13	131	87%

e.) Home Energy Audits

Goal Requirement	# this month	Year to date	% of annual goal
300 Energy Audits	8	108	54%

f.) Landfill Inspection Dates:

Purpose	Date	Leachate Pond Freeboard
QTRLY Inspection	6/19/2015	10 inches
Gas Vents Sampled	6/19/2015	
Unannounced Visit	6/22/2015	11 inches
Unannounced Visit	6/23/2015	11 inches
Unannounced Visit	6/24/2015	11 inches
Unannounced Visit	6/25/2015	12 inches
Unannounced Visit	6/26/2015	13 inches
Unannounced Visit	7/1/2015	13 inches
Unannounced Visit	7/6/2015	13 inches
Unannounced Visit	7/7/2015	11 inches
Unannounced Visit	7/8/2015	10 inches
Unannounced Visit	7/9/2015	8 inches
Unannounced Visit	7/10/2015	8 inches
Unannounced Visit	7/13/2015	8 inches
Unannounced Visit	7/14/2015	8 inches

(24" of Freeboard are required on the Leachate Pond, since this report Freeboard has been down to 7"!

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

II Highlights:

a) TU Indoor Air Asthma Study Update:

All field researchers currently have been trained on actual home visits. The training took place at the white house located on Sequoyah High School's campus. The coordinators over the project, Richard Shaughnessy and David Reisdorph, came down and trained researchers on the layout in which the home visits will be performed. They went through mock scenarios as teams of two or three taking turns with conducting the fake interviews and home sampling. The training lasted two days and researchers now have adequate knowledge on how to work all sampling equipment, conduct a home interview, and what to look for in the home.

Staff are currently training and reading program materials while the recruitment period is underway. This will end when we have about 170 families signed up to be participants. The research, school, and home visits will start this school year in August.

b) Staff worked on an ITEC Brownfields Response Program presentation for the Tribal Solid and Hazardous Waste Workshop. The presentation was given at the ODEQ, co-hosted by USEPA Region 6 and ODEQ, in Oklahoma City on June 17. Several representatives from EPA Region 6 and ODEQ were present to discuss topics that included EPA Hazardous Waste Grant Opportunities, Developing Codes and Regulations, ODEQ Solid Waste and Tire Program, IHS Solid Waste, ITEC Solid Waste Technical Assistance, and the Tribal Solid Waste Sustainability Tool.

c) CNEP Staff attended a meeting with Hastings Indian Hospital staff, IHS staff and the site contractor to discuss the work that will be completed on the above ground storage tank (AST) at the Hospital. A tentative schedule for 5.5 week completion is as follows:

Mon 22 Jun 2015	Ohopaki delivering drawings for repair and safety upgrades
Fri 26 Jun 2015	Stamped drawings e-mailed to all parties.
Mon 13-16 Jul 2015	UST completes repairs including commissioning
Fri 24 July 2015	Ohopaki completes safety upgrades

d) Staff hosted the 20th Annual Inter Tribal Environmental Council Conference on July 7-9, 2015 at the Hard Rock Hotel in Catoosa, OK. There were approximately 212 attendees that included representatives from the Environmental Protection Agency, Region 6 Tribes, various tribal organizations, environmental consultants and environmental organizations. Equipment manufacturers and various agencies displayed exhibitor booths at this year's conference.

e) Staff attended a Project Learning Tree Workshop. This workshop is a multidiscipline educational program for students in grades pre-K through 12 that teaches sustainability and green technology. Students were given lesson plans and outside activities to teach at their schools or community events. These materials will be used to teach kids at upcoming Camp Cherokee events in the future.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Trust Application Activities:

- Staff worked on and completed the Nowata-Dye Phase I for Cherokee Nation Real Estate Services for purchase. No issues were found.
- Staff started work on the Chilocco West Fee to Trust Phase I Environmental Site Assessment. A site visit was also conducted to the property. A Phase I ESA is being conducted for CN Real Estate Services as part of the Trust Acquisition Package.
- Staff began work on the Phase I ESA Report for the Sim's Property. The survey and boundary surveys were received as well as data reports from Environmental Data Resources (EDR). The data reports are being reviewed and will be incorporated in the Phase I ESA report. A title history was also conducted for the property.