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CHEROKEE NATION©

HUMAN SERVICES

Tribal Council Monthly Report

November 2015

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HUMAN SERVICES

Tribal Council Monthly Report

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HUMAN SERVICES

Number of Employees	261
Number of Vacancies	27
Number of Volunteers	37

Administration Comments:

Human Services Staff would like to wish everyone a Merry Christmas!

Council Notes:

YOUTH SERVICES & SPECIAL PROJECTS

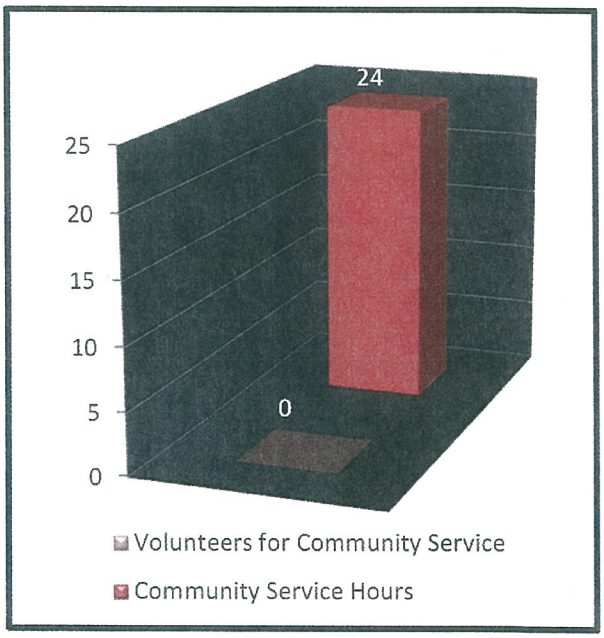
Director - Jennifer Kirby

Number of Employees	30
Number of Vacancies	3
Number of Volunteers	0

Programs
John A. Ketcher Youth Services Center
Youth Services
Cherokee PARENTS
Veteran's Center

John A. Ketcher Youth Services Center :

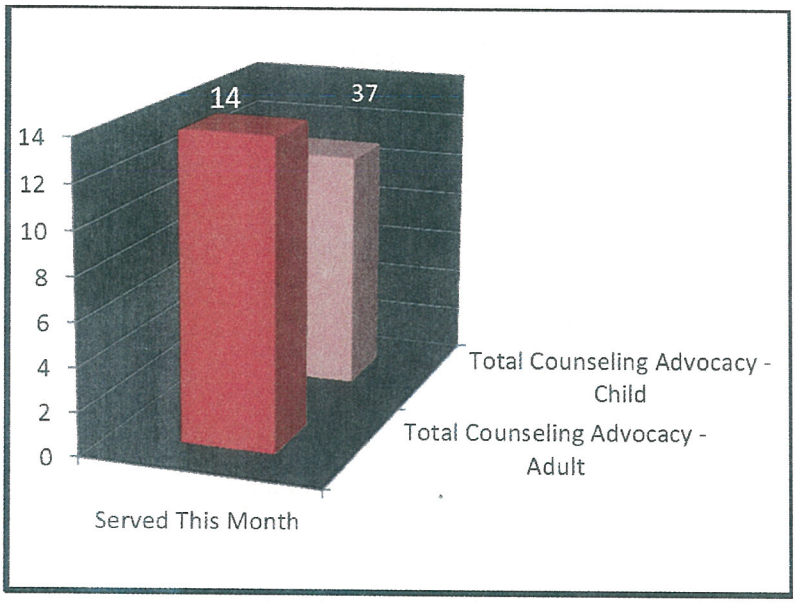
Young people served	5
Admissions	4

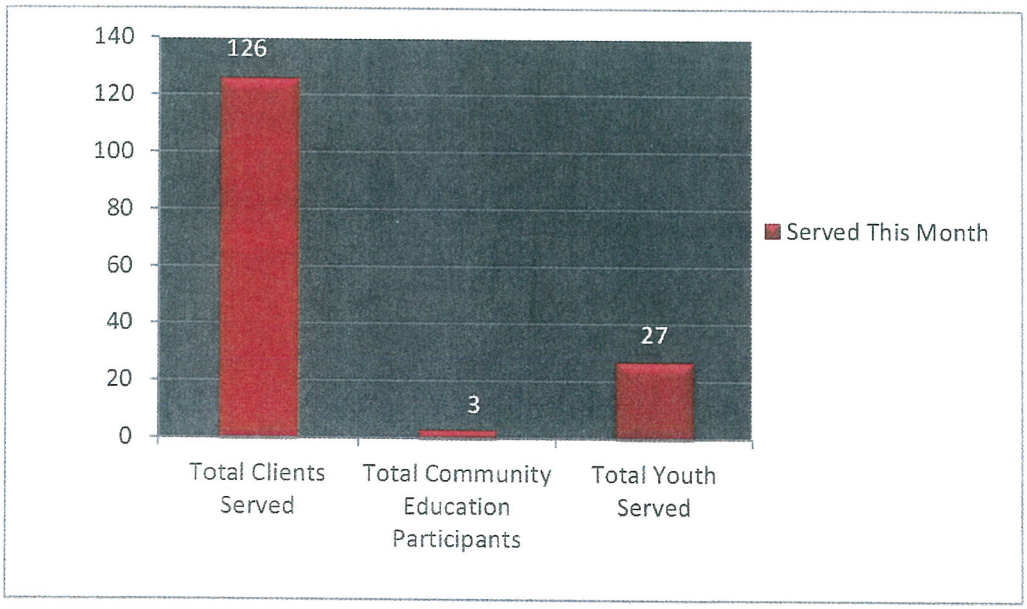


YOUTH SERVICES & SPECIAL PROJECTS

Youth Services :

Total Community Events & Presentations	0



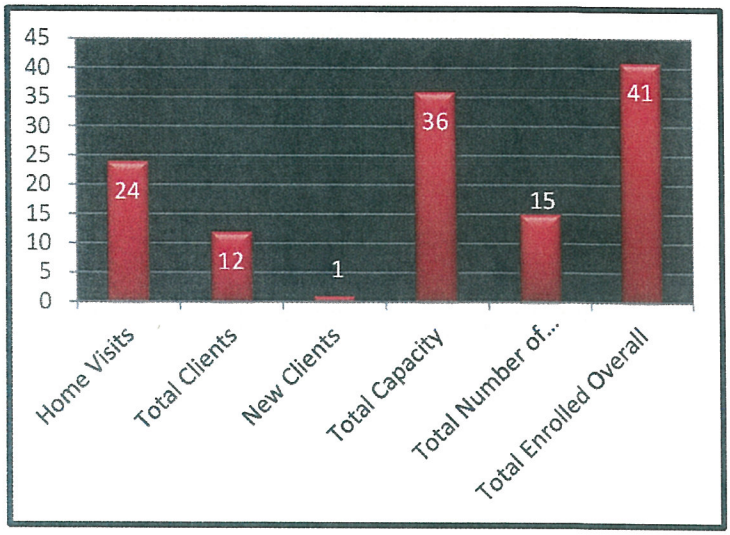


YOUTH SERVICES & SPECIAL PROJECTS

Cherokee PARENTS :

Total Clients	12

We had 15 graduates of the new parenting program so far!



Veteran's Center :

Calls for information	259
In Person Visits	246
Transportation	3
other services- home visits	3

CHILD CARE & CHILD DEVELOPMENT

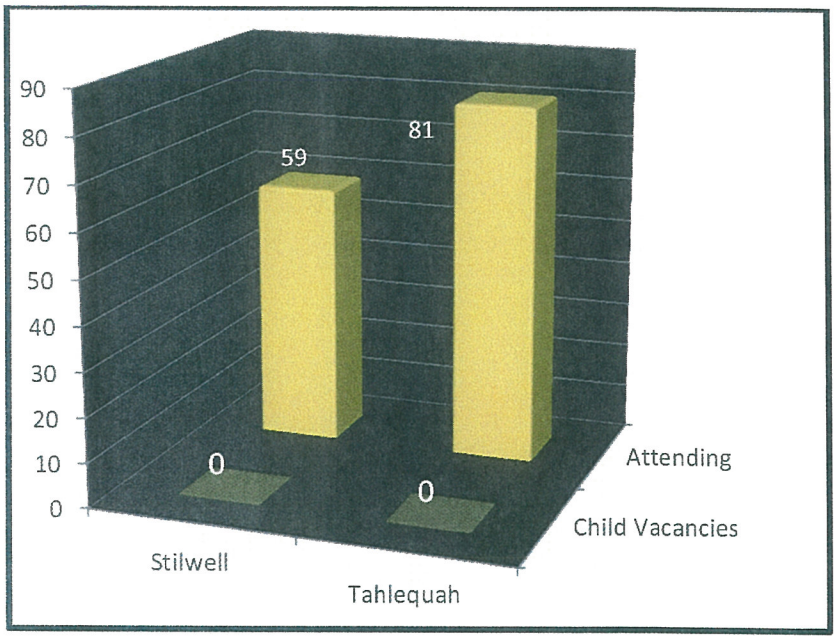
Director - Tricia Peoples

Number of Employees	95
Number of Vacancies	16
Number of Volunteers	0

Programs
Child Care Development Centers
Subsidy
Resource & Referral
Licensing & Monitoring

Child Care Development Centers :

Stilwell: Has no child vacancies with the current staff. We have 6 staff openings. Highlights: We had the childrens Christmas Party on December 14, 2015 and Santa visited the facility with lots of gifts. During out shut down (December 28-31, 2015), staff received training on the new Employee Handbook as well as 10 additional hours of training. All staff was trained on the new Licensing standards that went into effect January 1, 2016. Challenges: Maintaining our staff. Tahlequah: Has no vacancies at this time. We have 6 current staff vacancies. Challenges: Staffing is difficult at this time due to vacant positions. Subsidy: We will be changing to monthly billing on January 1, 2016. Licensing: Staff have been working on the new DHS requirements effective January 1, 2016. Implemented the new automated sign-in system for clients. The system will maintain data for client visits to various Child Care Programs.



Subsidy :

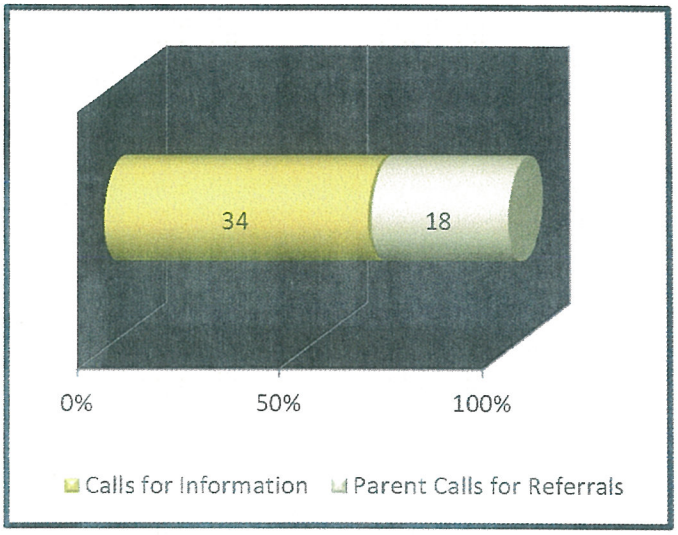
Children Receiving	1,602
Amount Distributed	$ 385,745.20

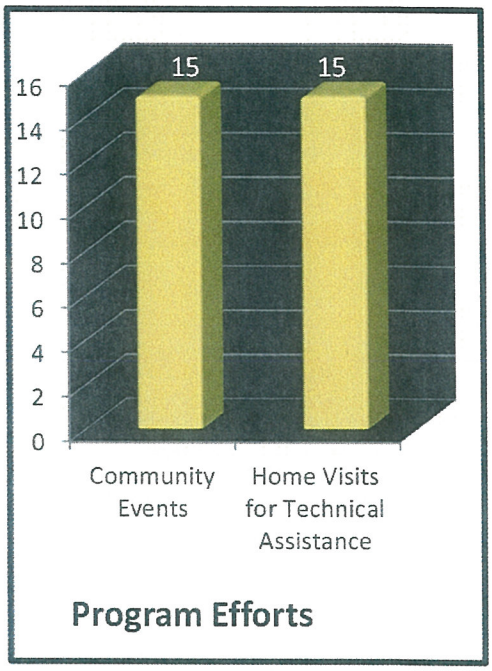
Average Distribution Per Child	$ 240.79

CHILD CARE & CHILD DEVELOPMENT

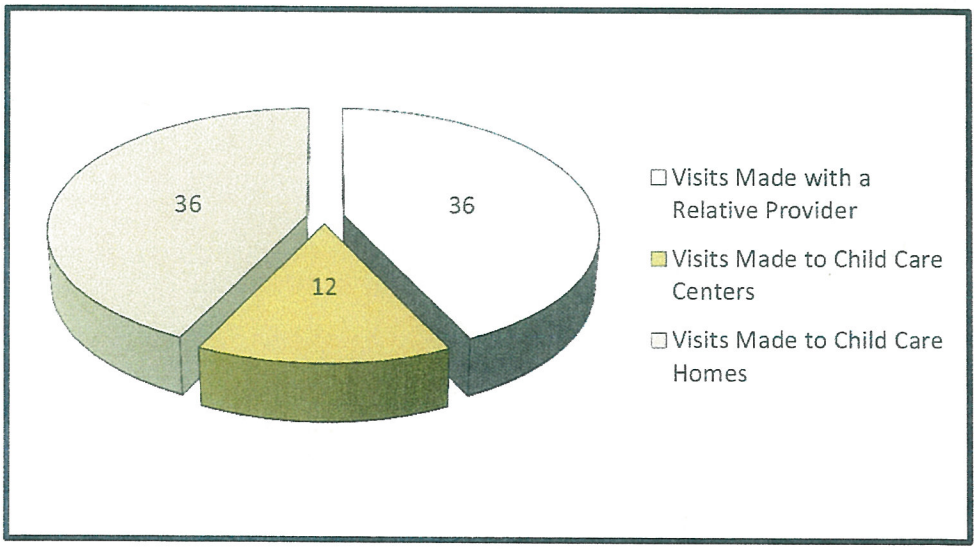
Resource & Referral :

Trainings for the Month	5





Licensing & Monitoring :



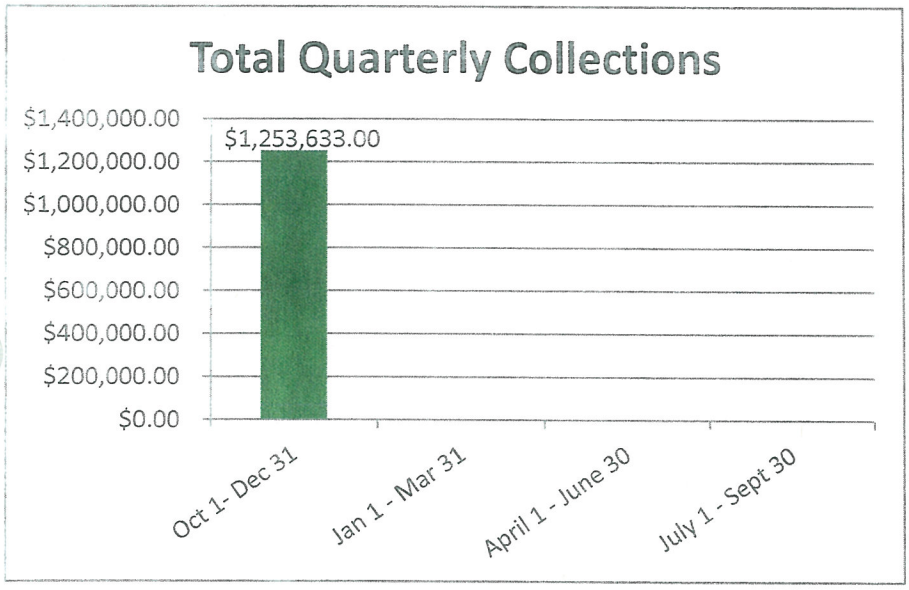
OFFICE OF CHILD SUPPORT

Director - Kara Whitworth

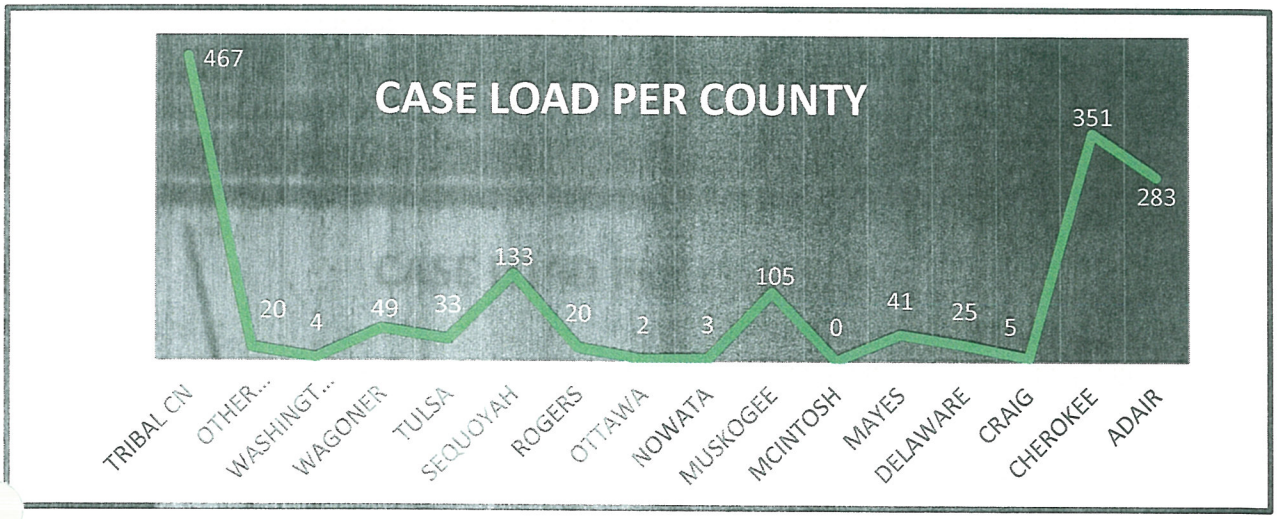
Number of Employees	28
Number of Vacancies	4
Number of Volunteers	0

Collections for the month of October:	$ 288,912.00

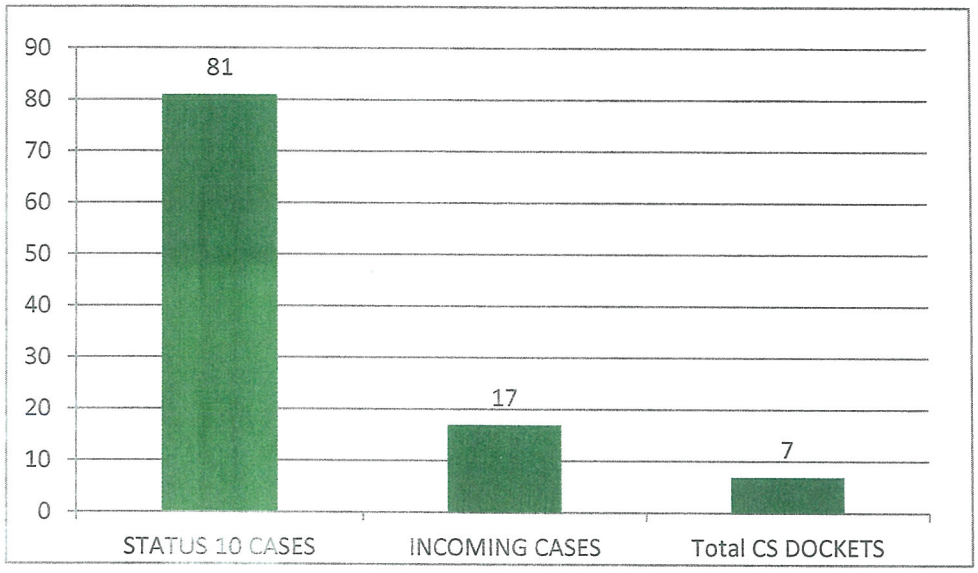
Total Client Contacts
1010
Total Court Hearings
39
Total Active Efforts Case
288
Total Case Assessments for Service
9
Total Applications Distributed
12



*Includes payment center collections, tax intercepts, and other special collections



OFFICE OF CHILD SUPPORT



Child Support:

Child Support welcomed new employees in December and January. The program, as part of the internal reorganization, currently has 4 positions open, 1 case specialist, 2 clerical staff, and 1 program manager position. The goal for the program is to start up state dockets in 3 additional counties by the end of FY2016. Those counties include Delaware, Rogers, and Washington County.

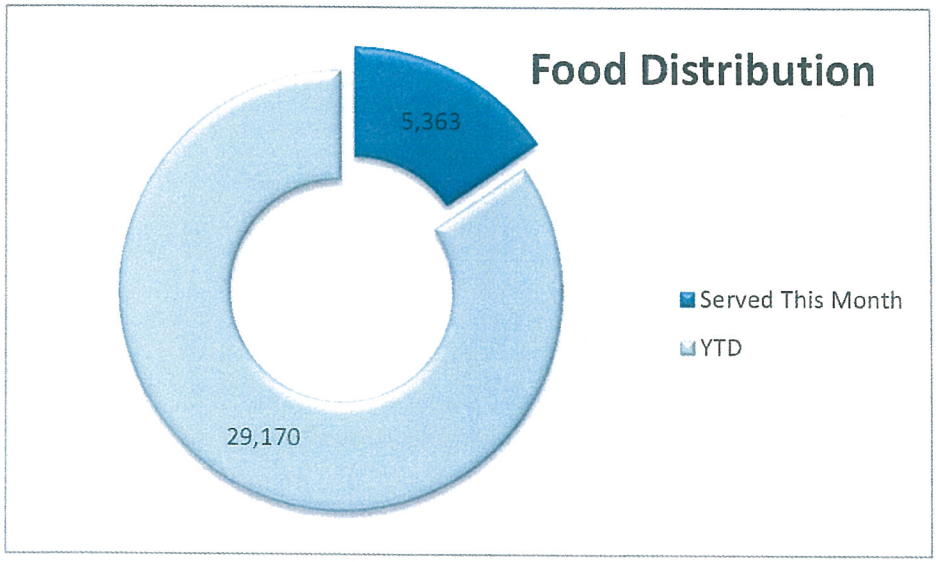
FAMILY ASSISTANCE DEPARTMENT

Director - Jerry Snell

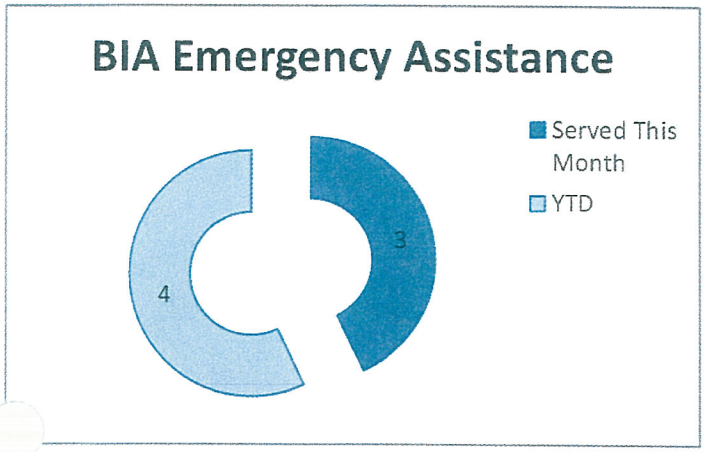
Number of Employees	108
Number of Vacancies	4
Number of Volunteers	37

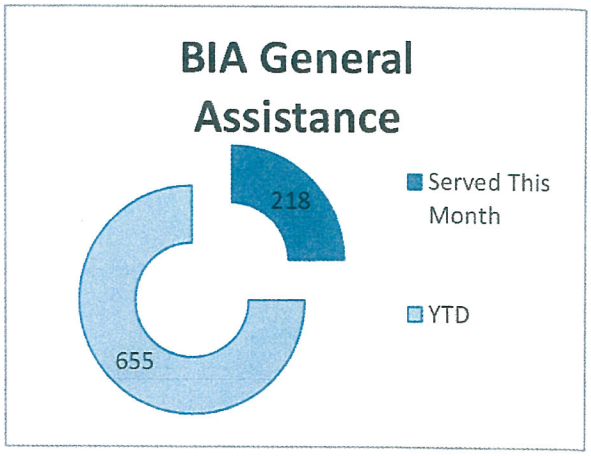
Programs
Food Distribution
Social Services
Burial Assistance
Elder Care
Family Assistance
LIHEAP
NAHASDA
CITGO

Food Distribution :



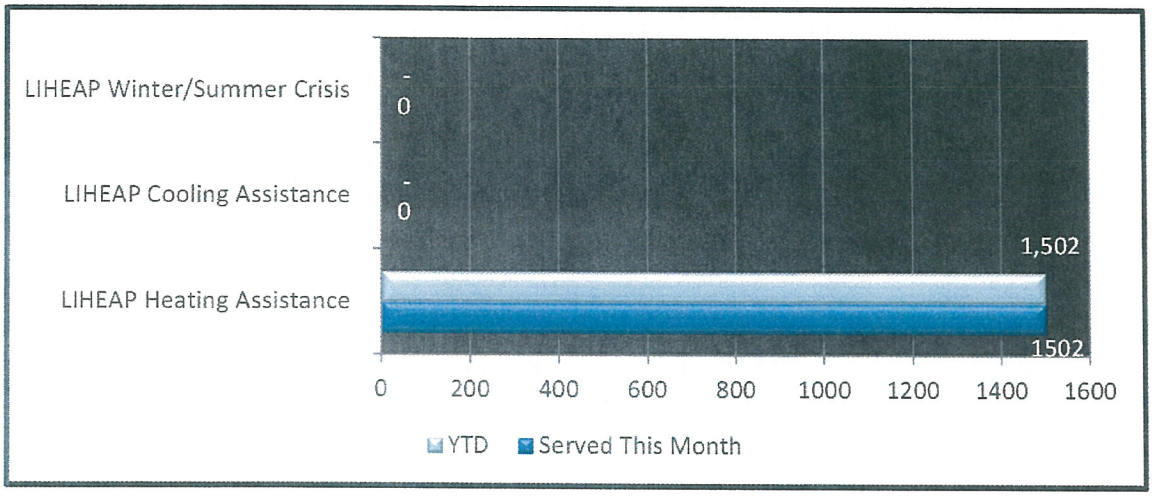
BIA Social Services :





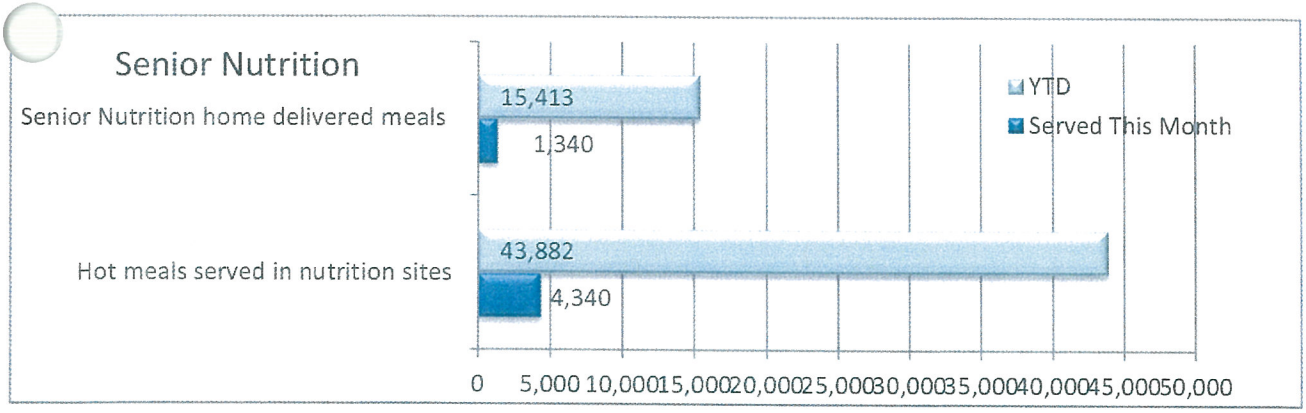
FAMILY ASSISTANCE DEPARTMENT

LIHEAP:

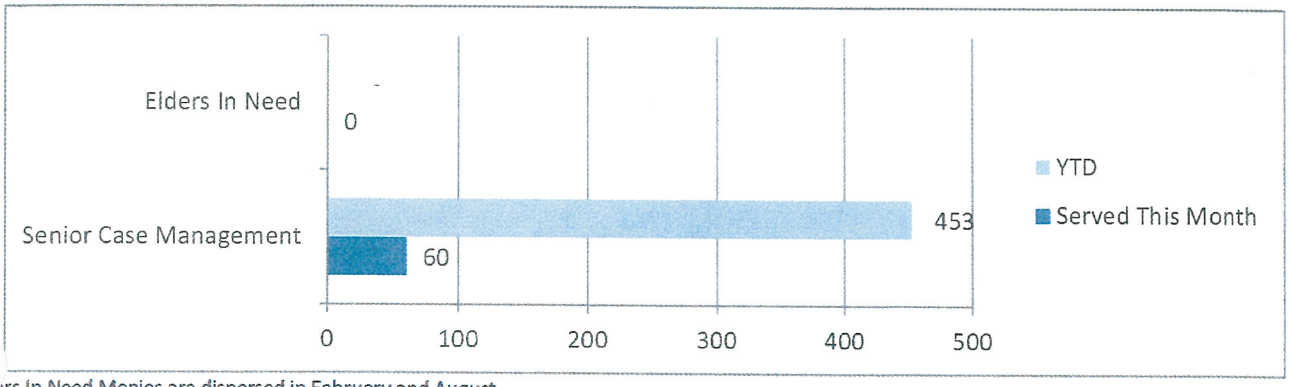


*(LIHEAP COOLING ASSISTANCE) Program starts in December and ends in February

Elder Services :



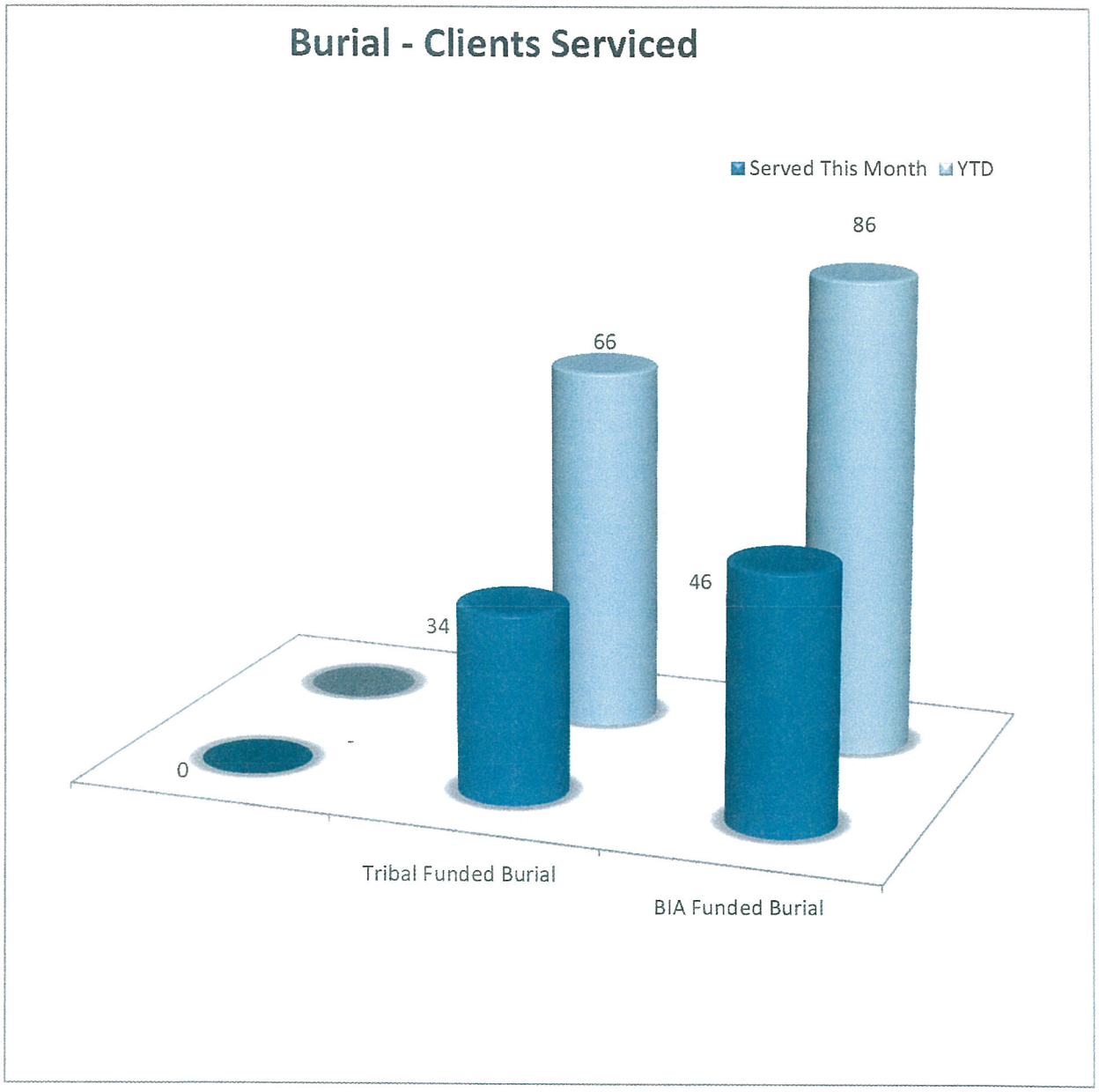
*Program starts in April



ers In Need Monies are dispersed in February and August.

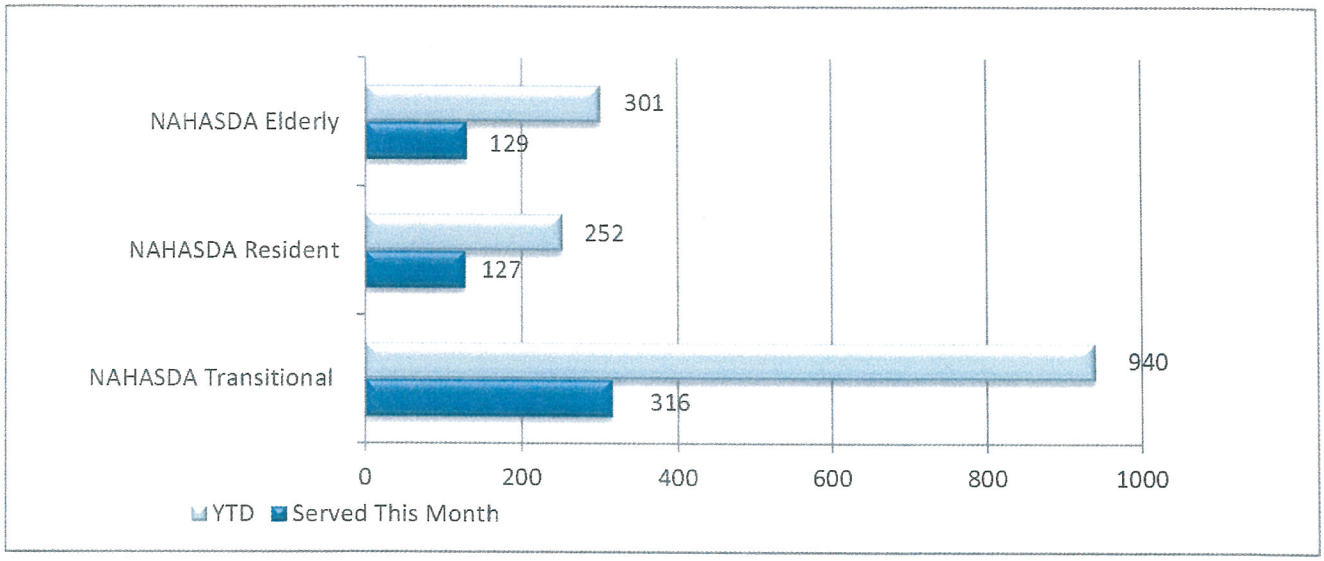
FAMILY ASSISTANCE DEPARTMENT

Burial Assistance :

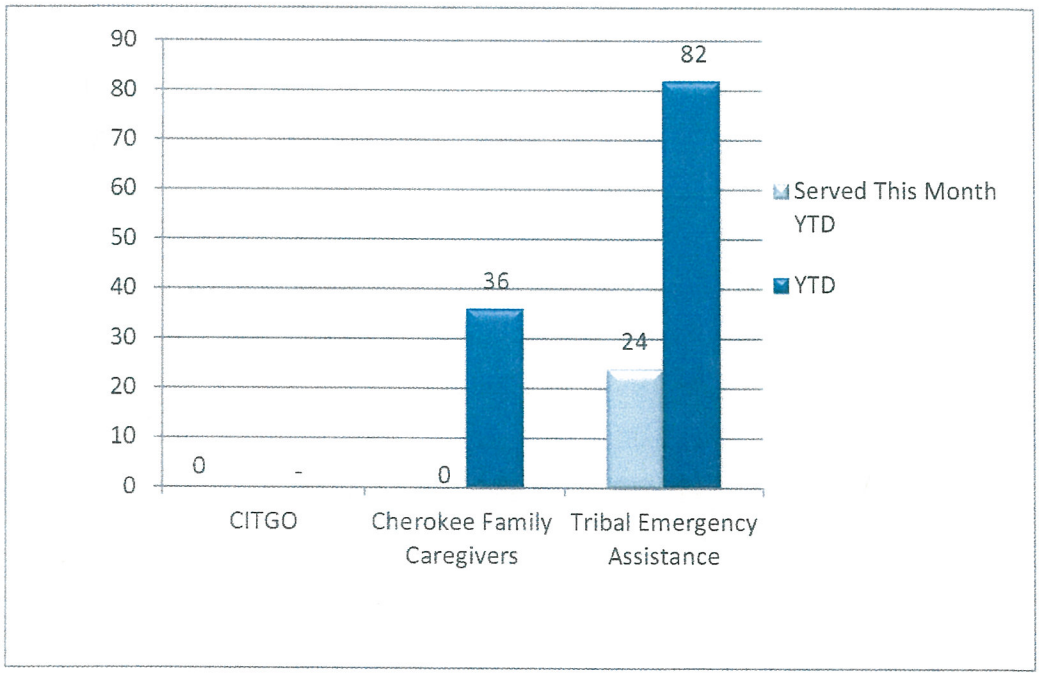


FAMILY ASSISTANCE DEPARTMENT

NAHASDA :

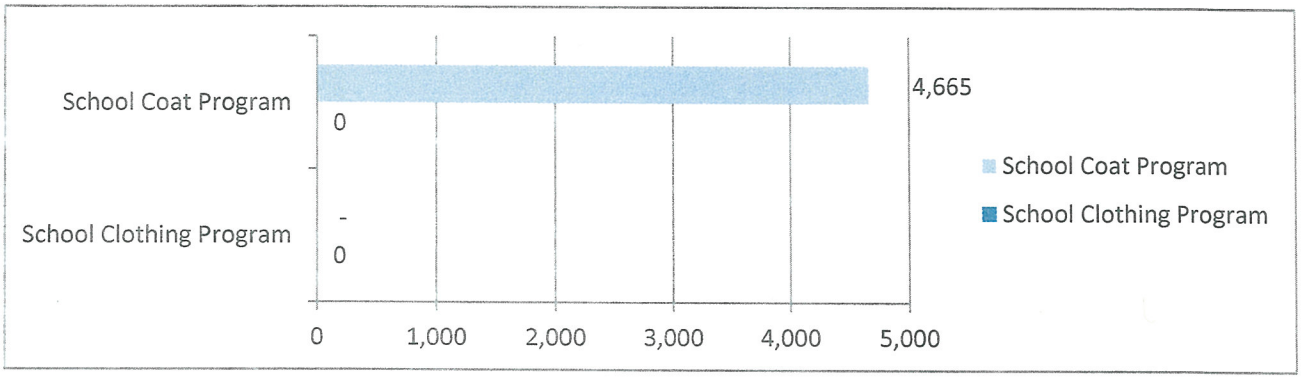


Family Assistance :



FAMILY ASSISTANCE DEPARTMENT

School Clothing Assistance Programs :



*School Clothing Program starts in July, before the school year begins.

Family Assistance:

CHEROKEE FIRST

Deputy Executive Director - Barbara Foreman

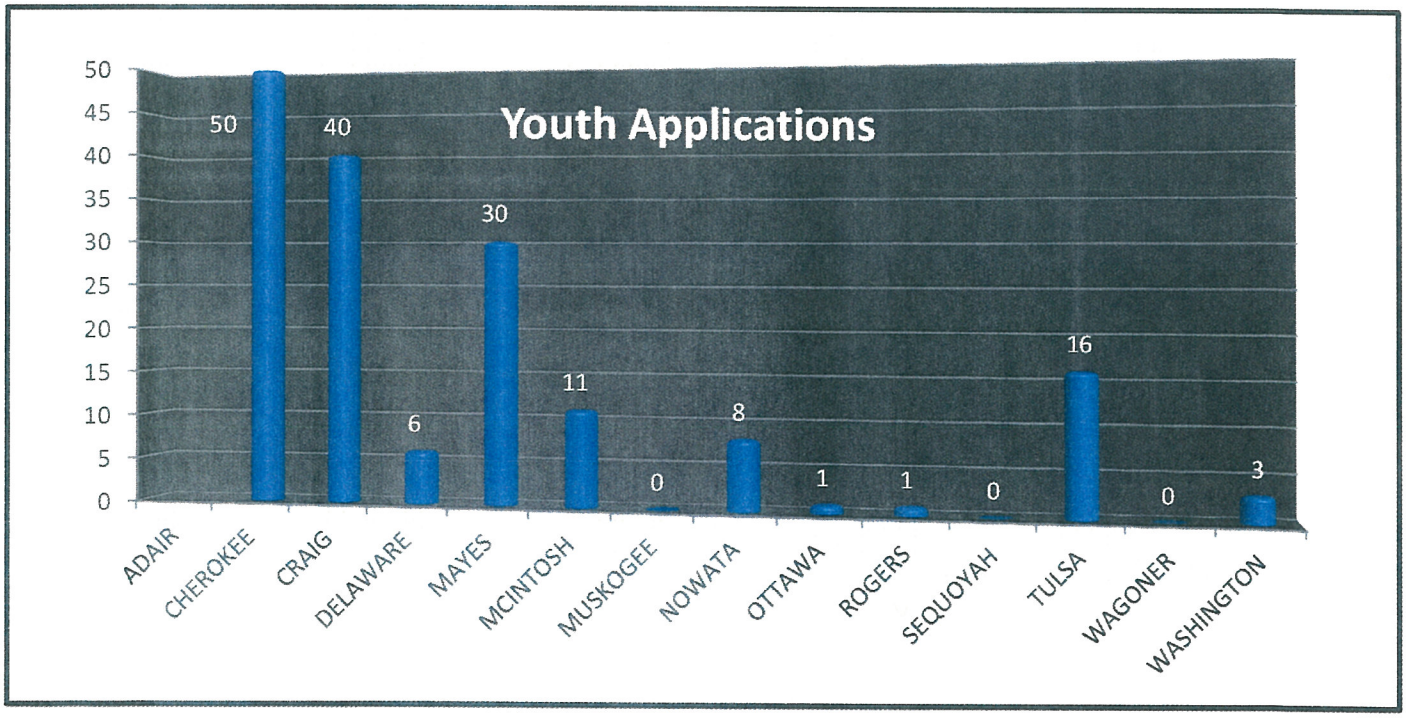
Number of Employees	3
Number of Vacancies	0
Number of Volunteers	0

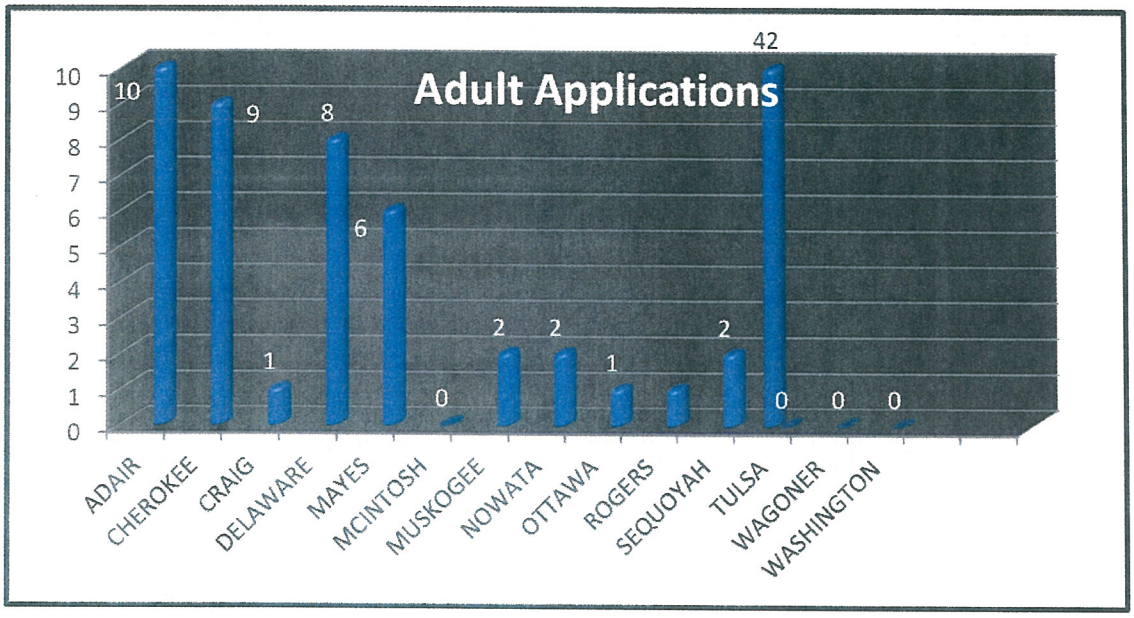
Programs
Reception
Community Youth

Reception :

Total Walk Ins/Phone Calls Taken	1886
Total Applications Taken	166

Community Youth :





Overview of Community Leadership Program Applications

Total Youth	166
Total Adult	42

Monthly Total Amount Distributed

December	$ 41,600.00

CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services **Month/Year of Report:** January 2016

Executive Director: Ron Qualls **Phone:** **E-mail:**

I. Budget Highlights

1. IHS OKC Area Office has received their allocation of funds from IHS HQ. They are currently reviewing projects and determining funding amounts. We hope to have the award letters within a couple of weeks. We are beginning preliminary steps for projects that we anticipate to be funded.
2. FY2015 Scattered Project is nearly spent and no new applicants can be added.
3. FY2015 Tribal Individual Funds are 41% expended.
4. FY2015 Tribal Community Funds are 43% expended We anticipate a large amount of remaining Tribal funds will be needed as matching funds for IHS projects.

II. Program Highlights

a.) Balanced Scorecard Measures

1. Trained 48 food handlers
2. Repaired sewer and/or water facilities for 15 homes
3. Installed sewer and/or water facilities for 20 homes

b.) Accomplishments

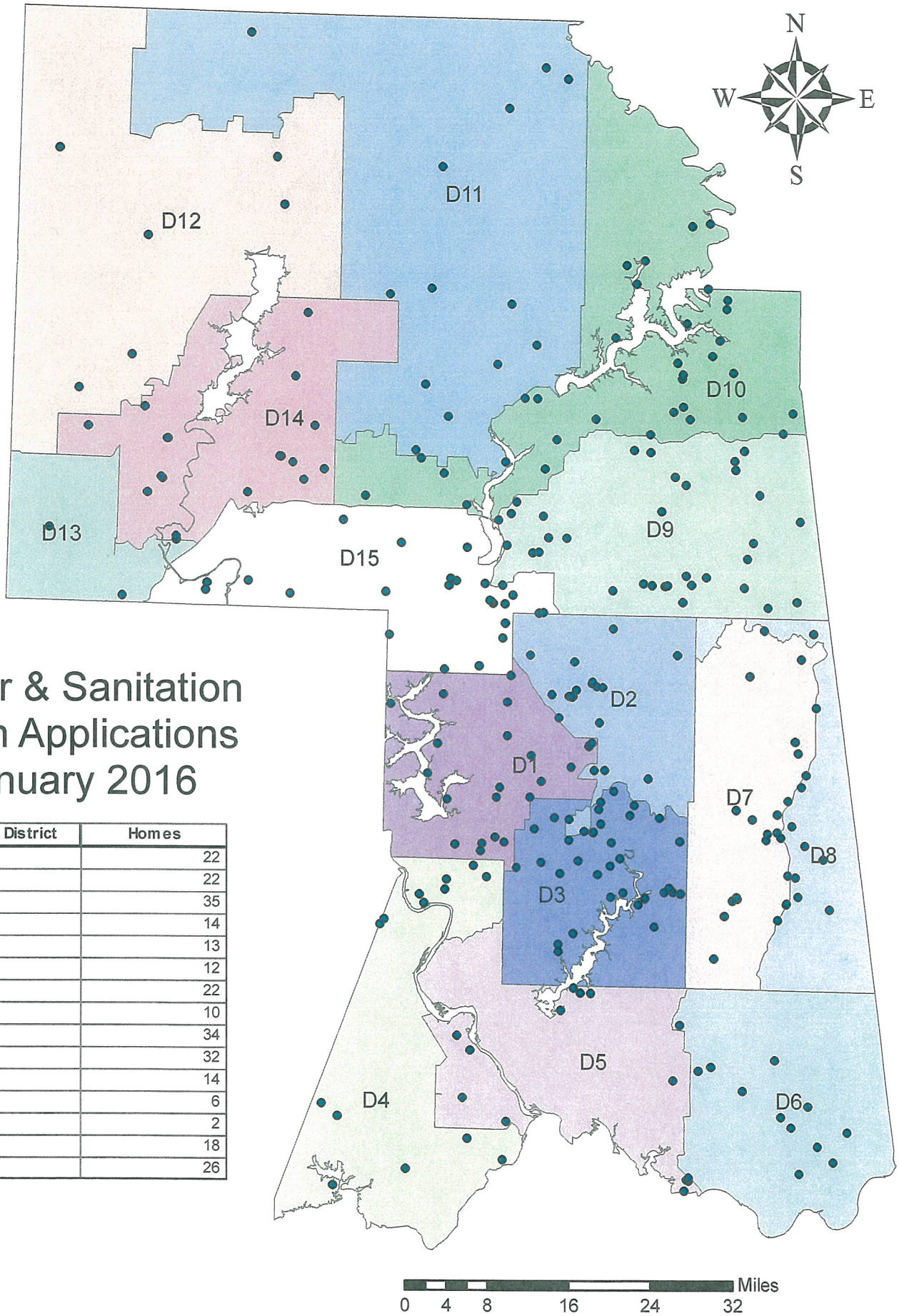
1. Cherry Tree Lift Station final inspection complete. Contractor completing punch list prior to final payment.
2. Held pre-construction meeting for Marble City Lift Station project.
3. Cherokee Co. RWD # 7 waterline replacement for Welling bridge crossing is complete. Final Inspection held on January 2014.
4. Attended meetings in Kenwood, Cherokee Co RWD # 8, Cherokee Co RWD # 3, Delaware Co RWD # 11.

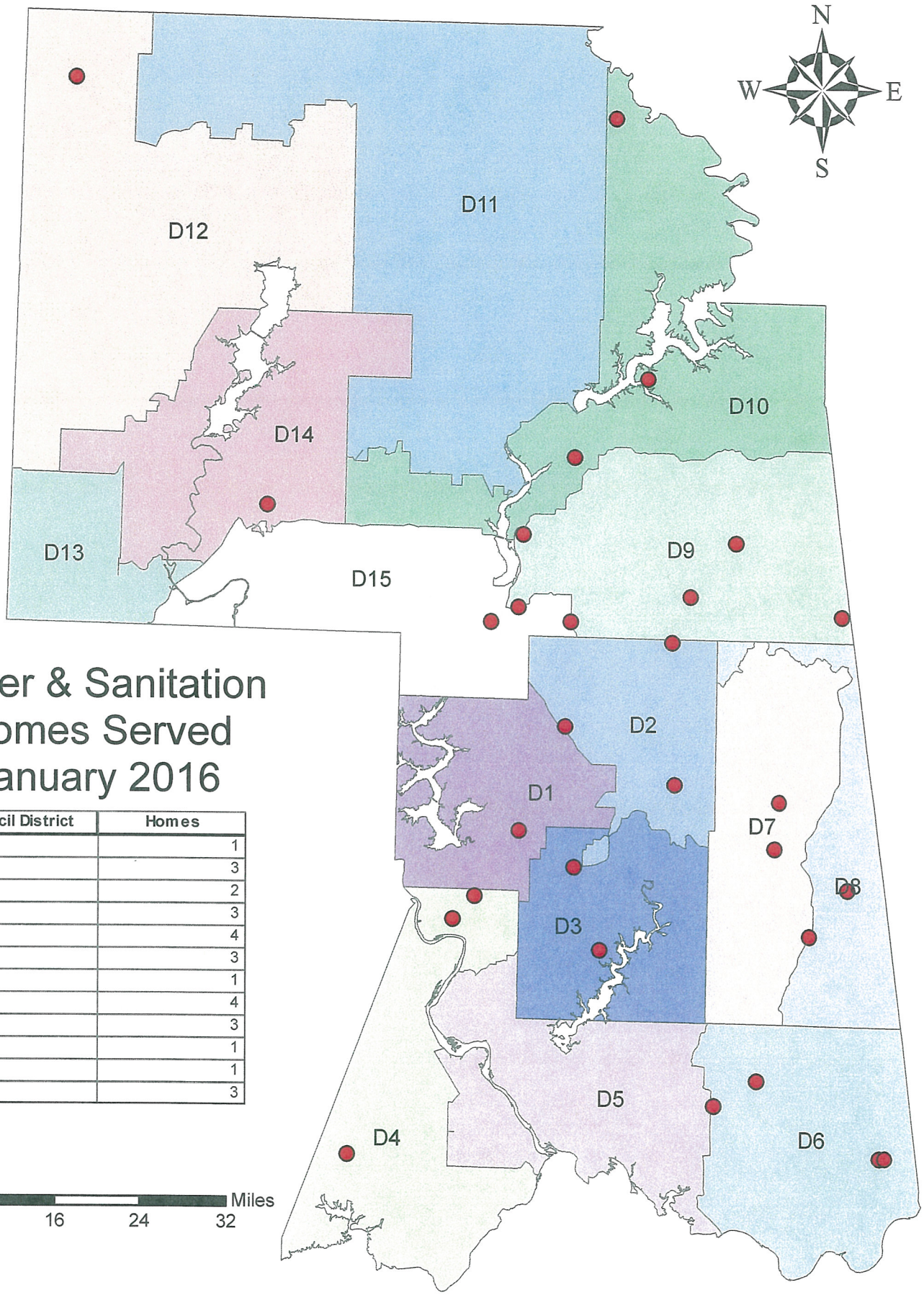
c.) Future Plans

1. Beginning work on projects for FY16 submittal to IHS for FY17 funding.

Water & Sanitation Open Applications January 2016

Council District	Homes
D1	22
D2	22
D3	35
D4	14
D5	13
D6	12
D7	22
D8	10
D9	34
D10	32
D11	14
D12	6
D13	2
D14	18
D15	26





Water & Sanitation Homes Served January 2016

Council District	Homes
D1	1
D2	3
D3	2
D4	3
D6	4
D7	3
D8	1
D9	4
D10	3
D12	1
D14	1
D15	3

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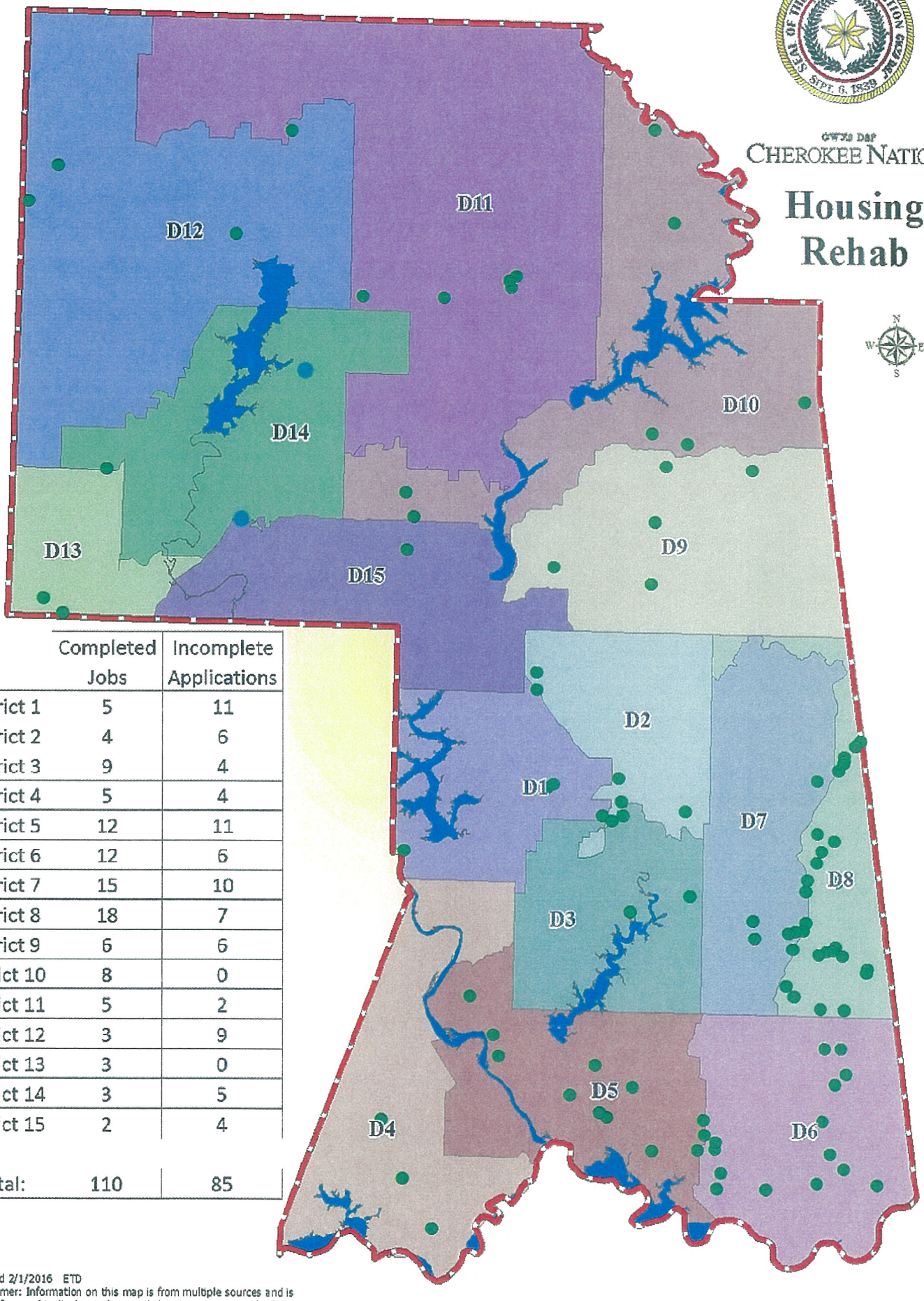
CHEROKEE NATION

Housing Rehab



	Completed Jobs	Incomplete Applications
District 1	5	11
District 2	4	6
District 3	9	4
District 4	5	4
District 5	12	11
District 6	12	6
District 7	15	10
District 8	18	7
District 9	6	6
District 10	8	0
District 11	5	2
District 12	3	9
District 13	3	0
District 14	3	5
District 15	2	4
Total:	110	85

Map created 2/1/2016 ETD
Map Disclaimer: Information on this map is from multiple sources and is to be used for graphic display and general planning purposes only. Data accuracy cannot be guaranteed. Questions about this map, its sources, and intended use should be directed to the Cherokee Nation GeoData Center.

0 5 10 20 Miles

Rehab/Emergency/Handicap Accessibility/LBP				
Month/Year of Report: October 01, 2015 Thru January 28, 2016				
County	Incomplete Application Submitted	Completed Applications Submitted	Completed Jobs this Month	Total Jobs Completed FY 2016
Adair	14	33	13	30
Cherokee	14	25	5	16
Craig	2	3	0	5
Delaware	10	11	3	11
Mayes	6	8	2	5
McIntosh	0	0	0	0
Muskogee	4	10	0	4
Nowata	0	0	1	2
Ottawa	0	0	0	2
Rogers	5	7	0	3
Sequoyah	17	23	8	23
Tulsa	0	1	1	4
Wagoner	4	3	0	1
Washington	9	2	2	2
Total	85	126	35	108

Force Account has 21open work orders and is working on 6 jobs.
We currently have 67 jobs posted on the web site of which 11
have been rebid in the last 3 weeks due to no bids.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group:	Housing Authority	Month/Year of Report:	February, 2016
Executive Director:	Gary J. Cooper		
Deputy Director:	Erna Reeves	Phone:	918-456-5482

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Brittany Tinsley, niece of Lynn Hobbs of CN-ICW
Forest Cobb, cousin of Neeley Hobbs of HACN

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: ***(Non-NAHASDA Program)***

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

Heather McKinnis, mother is Lou Stretch of CN-ICW

HOUSING AUTHORITY
OF THE CHEROKEE NATION

Keys to a brighter future

Announcements

Board of Commissioners Meeting:

Feb 29 February BOC Meeting at 5:30 PM at HACN

Office Closures:

Feb 15 President's Day

IHBG Negoiated Rulemaking Committee Meeting

Feb 9-11 National American Indian Housing Council's Legislative Conference

All offices and staff of the HACN may be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Housing Authority of the Cherokee Nation

Month Ending: December, 2015

Current Program Participants:

			Rental Assistance			*Homeownership*		*Loans*		*Totals*	
County	Community Shield Insurance	Low Rent Apartments	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable/ Other Mtg. Program	Total Housing Participants	% of Participants
Adair	483	151	142	6	20	118	39	18	1	978	15%
Cherokee	563	174	315	15	41	272	91	63	6	1,540	23%
Craig	42	50	47	2	6	11	7	2	0	167	2%
Delaware	349	113	96	2	18	84	36	22	0	720	11%
McIntosh	13	N/A	0	0	0	6	2	0	0	21	0%
Mayes	244	137	77	3	17	68	28	16	0	590	9%
Muskogee	140	46	83	5	3	58	27	18	0	380	6%
Nowata	30	40	33	0	3	10	16	2	0	134	2%
Ottawa	18	N/A	2	0	3	6	2	5	0	36	1%
Rogers	150	67	195	9	15	86	21	43	5	591	9%
Sequoyah	554	N/A	244	11	23	179	42	58	3	1,114	17%
Tulsa	59	N/A	132	12	5	24	2	3	0	237	4%
Wagoner	11	N/A	8	0	2	59	1	1	0	82	1%
Washington	34	36	45	0	0	26	7	3	0	151	2%
Total:	2,690	814	1,419	65	156	1,007	321	254	15	6,741	100%
			1,640			1,328		269			

Current Applications:

County	Mortgage Assistance	NAHASDA Home-ownership	Community Shield Insurance	Low Rent Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	0	21	13	251	100	140	8%	525	13%
Cherokee	0	24	21	127	247	397	22%	816	21%
Craig	0	3	0	33	22	36	2%	94	2%
Delaware	0	32	10	46	73	217	12%	378	10%
McIntosh	0	0	0	N/A	1	13	1%	14	0%
Mayes	0	26	4	83	62	150	8%	325	8%
Muskogee	0	26	4	17	54	145	8%	246	6%
Nowata	0	0	1	32	14	42	2%	89	2%
Ottawa	0	1	0	N/A	9	25	1%	35	1%
Rogers	0	32	9	87	138	140	8%	406	10%
Sequoyah	0	51	23	N/A	145	277	15%	496	13%
Tulsa	0	32	2	N/A	160	143	8%	337	9%
Wagoner	0	5	0	N/A	7	28	2%	40	1%
Washington	0	24	3	45	41	46	3%	159	4%
Total:	0	277	90	721	1,073	1,799	100%	3,960	100%

Mortgage Assistance applications transferred to CN Commerce in April, 2014

New Construction Homeownership Program
Development Files Processing

Month of:
Dec, 2015

		Applications		Processing						Construction					
				Stg I	*Stg II*		*Stg III*		*Stg IV*						
County	Waiting List	App Problem	App Processing	Prelim Review	Site Inspect	Problem Files	Survey Pending	Survey Rec'd	Process Closing	Under / Ready Const	Construction Complete	In Processing	Land Development	Under Construction	Construction Complete
Adair	72	0	16	4	3	3	1	1	10	18	39	16	22	18	39
Cherokee	250	3	14	12	4	3	5	6	33	39	91	17	63	39	91
Craig	17	0	6	4	0	0	0	0	9	0	7	6	13	0	7
Delaware	103	1	17	6	3	2	0	1	27	35	36	18	39	35	36
McIntosh	10	0	0	0	0	0	0	0	2	0	2	0	2	0	2
Mayes	75	1	18	3	2	0	0	2	21	7	28	19	28	7	28
Muskogee	100	0	6	1	3	0	0	0	9	9	27	6	13	9	27
Nowata	22	0	4	1	0	0	0	2	6	5	16	4	9	5	16
Ottawa	17	0	2	0	0	0	0	0	1	4	2	2	1	4	2
Rogers	112	0	2	0	1	1	1	1	8	13	21	2	12	13	21
Sequoyah	180	1	7	3	6	0	1	1	17	38	42	8	28	38	42
Tulsa	134	0	1	0	0	0	1	0	5	2	2	1	6	2	2
Wagoner	20	0	3	0	1	0	0	0	1	2	1	3	2	2	1
Washington	35	0	2	1	0	0	0	0	2	3	7	2	3	3	7
Total:	1,147	6	98	**35**	**23**	**9**	**9**	**14**	**151**	**175**	**321**	**104**	**241**	**175**	**321**
		104		241						496					

STAGE I:
- Copies of Deed(s), etc.
- Check Floodmaps/Floodplain
- Identify Utility Companies
- Contact for Site Inspection

STAGE II:
- Visit Site
- Identify/Propose Site Plan
- Identify/Propose Utilities
- Identify/Propose Lateral Field
- Identify/Propose Easement(s)
- Deliver Utility Assurance Letters
- Request Abstract from participant

STAGE III:
- Order/Receive Survey
- Order/Receive Perc Test
- Receive Utility Assurance
- Receive Abstract from participant

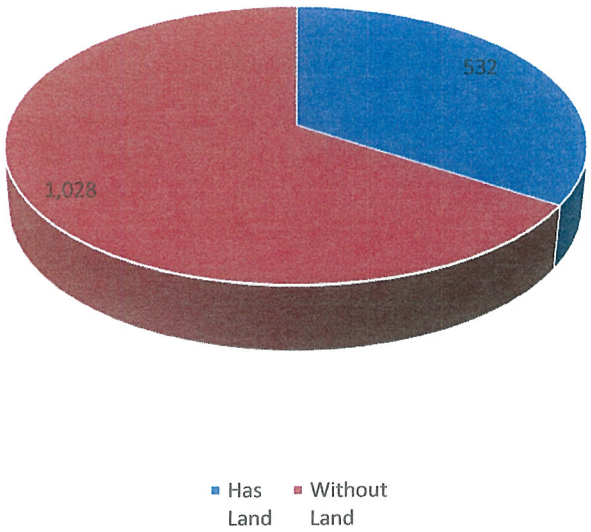
STAGE IV:
- Survey Review / Identify Barriers / Process for Closing

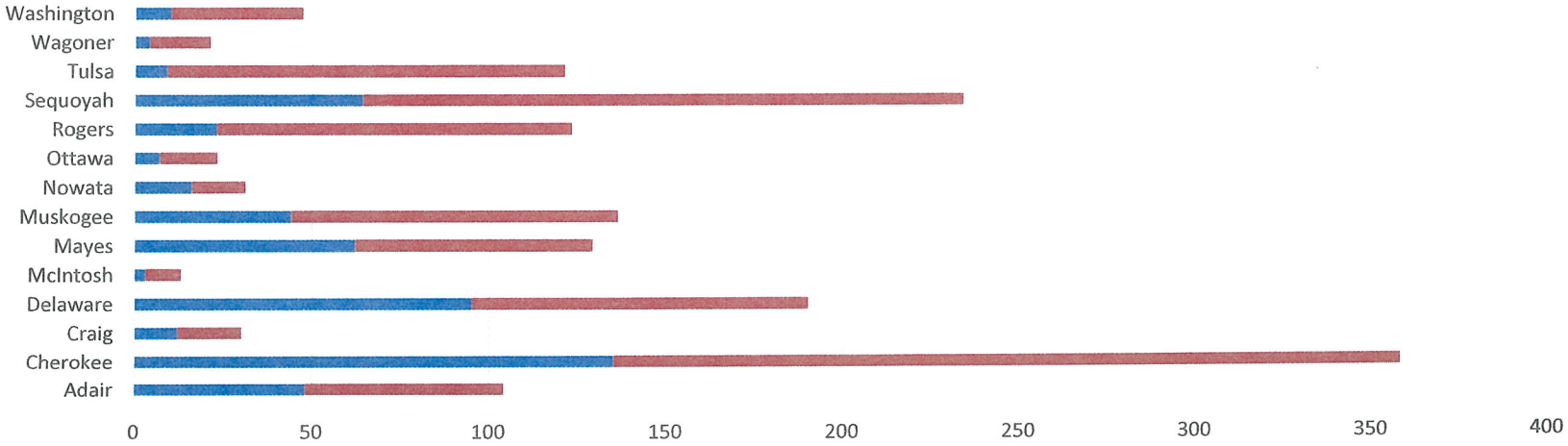
New Construction Homeownership Program

Application Data

By Has Land/Does not have land:

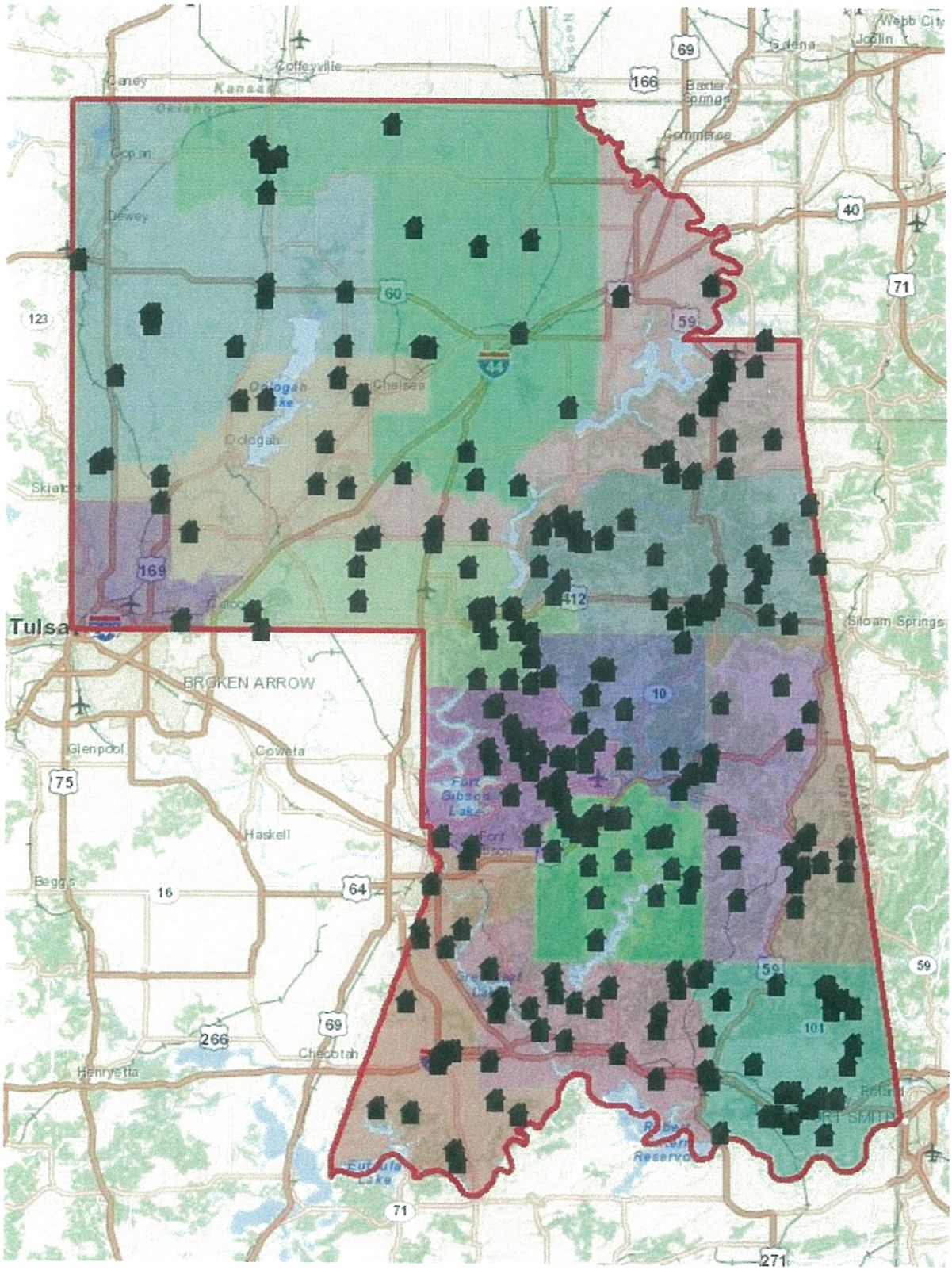
County	Has Land	Without Land	% With Land	% W/O Land	Total Apps
Adair	48	56	46%	54%	104
Cherokee	135	223	38%	62%	358
Craig	12	18	40%	60%	30
Delaware	95	95	50%	50%	190
McIntosh	3	10	23%	77%	13
Mayes	62	67	48%	52%	129
Muskogee	44	92	32%	68%	136
Nowata	16	15	52%	48%	31
Ottawa	7	16	30%	70%	23
Rogers	23	100	19%	81%	123
Sequoyah	64	170	27%	73%	234
Tulsa	9	112	7%	93%	121
Wagoner	4	17	19%	81%	21
Washington	10	37	21%	79%	47
Total:	532	1,028	34%	66%	1,560





Statistics as of: August 31, 2015

HACN New Construction Program



The above map is a representation of locations that the HACN has inspected sites for and/or built new homes on the New Home Construction Program.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/Road and Transit Dept. **Month/Year of Report:** Feb 2016

Group Leader: Ron Qualls **Phone:** 918-453-5248 **E-mail:** ron-qualls@cherokee.org

I. Budget Highlights:
a)
b)

II. Department Highlights

a) Accomplishments:

b) Future Plans/New Initiatives

c) Status on Other Projects:

ADAIR COUNTY PROJECTS:

1. Chewey Road – Designer: Red Plains Engineering. RP working on 90% completion. R/W will submit for appraisals as needed.
2. Dahlonegah South – Designer: Holloway Updike & Bellen HUB. 90% checked plans were returned for revisions on 5/14/14. Roads R/W supplied Adair County commissioner with a Notice of Interest letter to be mailed to the residents along the road. R/W is waiting on a response from the county commissioner Dale Dandridge if he is going to contract the R/W to be acquired.
3. Bell North – Designer: Red Plains Engineering. RP working on 90% plans. R/W received easements and exhibits 8/27/15 and is currently performing the first check of the documents.
4. CNI Industrial Access – Designer: D. Moore Contractor: Glover & Associates. Contract amount $1,633,194.81.Construction underway working - Placing Curb and Gutter finishing drives --85% complete
5. Dahlonegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. 30% plans submitted on 8/28/15.
6. Lyon Switch – Designer: J. Shehi and D. Moore. Plans have been submitted for revised alignment 45% check. East loop was removed from the project because of RW and environmental restraints at homes and historical structures.
7. Malloy Hollow– Designer: D. Moore. Plans are complete. Environmental review and negotiations with ODWC are still in progress.
8. North Salem (Bethel Road) – Designer: Red Plains. RP are working on 90% Plans. R/W received the R/W documents 11/9/15 for first check.
9. Smith Hollow – Designer: Red Plains Engineering. RP are working on 90% Plans. R/W has submitted for appraisals. Notice of interest letters were mailed out 9/28/2015 to landowners.

10. Bell School South – Designer: A. Harris - Project is approximately 80% complete. Waiting on Guy Engineering to design a three sided box to replace a double box that will only carry a 2 year flood.

11. Rocky Mountain School Loop- Designer: D. Moore - Project is 90% complete. Waiting on CE approval.

12. Honey Hill Phase I – Designer: HUB Engineering – Design plans are complete. Utility letters were sent out for estimates for relocation. A new ADA Mike Ashworth is looking in to the condemnation cases. He is trying to get them dismissed so CN Roads department can proceed with construction.

13. Bunch Road – Designer: Nickle & Associates - R/W has completed ownership research and sent it to Nickle & Associates 7/11/14. Decision was made to only do the portion from the BOP and stopping before the first railroad crossing. New task order was issued on 9-18-14 for the revised length of project.

14. Oak Ridge Road and Oak Ridge Extension – Designer: CGA Engineering. R/W has completed ownership research for Oak Ridge and mailed it 2/28/14. CGA will be doing the research for Oak Ridge Extension.. Completed 30% check and returned to CGA on 5/12/15. A community meeting was conducted on December 8, 2015 at 6:00 PM at the Bell school cafeteria.

15. Sally Bull Hollow – Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13. 30% plans were submitted on 10/8/15.

16. The following projects are pending design –

    - Chance Road
    - Bidding Springs Road
    - Lyon South Road

CHEROKEE COUNTY PROJECTS:

1. Dreadfulwater Road – Designer: A. Harris. After the Preliminary Community Meeting held on September 18, 2014 the Roads department received one comment form from a concerned landowner. Plans are approximately 75 % complete.

2. Hulbert-Lost City – Designer: A. Harris. Coordination with utility companies are underway. In house final review of revisions are being conducted. R/W exhibits and easements has been started for this project.

3. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Plans are 70% complete. Had meeting with utility companies to confirm easement placement on 1/12/16.

4. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Plans 98% complete. ABB survey was negative. R/W started acquisition 7/8/14, out of 129 parcels we have 3 parcels left to acquire. One parcel is in Muskogee

county and two parcels are in Cherokee county for possible condemnation. Had utility relocation meeting on 1/12/16 to ask for relocation plans, estimates, and proposed beginning day of construction.

5. Tenkiller School –Designer: Red Plains. Contractor: Glover & Associates. Contract amount $3,747,954.02. Construction: clearing and grubbing fencing 5% Complete.
6. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share their knowledge of site issues. Still waiting to know where Hasting plans for driveway entrance. Waiting for Pavement design and hydrology from CGA.
7. Mud Valley Road – Began preliminary design criteria. An exception will be submitted for narrower pavment width. R/W has started ownership research for this project 11/18/15. Project is being flown by Quantum Spatial. Aerial targets are being set by survey crew.
8. The following projects are pending design:
    - 4-Mile Road

CRAIG COUNTY PROJECTS:

1. NS-4340 Road - Designer: Guy Engineering (Contracted through the county). Held preliminary community meeting for the project 4/15/14 at the White Oak school cafeteria. R/W videoed the project and sent a copy of the video to Guy Engineering. 7/8/2015 – R/W received Trust & Restricted documents from Guy Engineering for check. Currently preparing a list of corrections needed on the documents. Received Geotechnical Report on 8/4/14. Project design 85% complete. Field meeting for utility relocation will be May 5, 2015.
2. NS-4410 Road (7th Street/Turnpike Bridge) – Designer: Guy Engineering (Contracted through the county). Cherokee Nation has signed the agreement between Cherokee Nation, Craig County, and ODOT.

DELAWARE COUNTY PROJECTS:

1. D0525 Road – Designer: Scott & Associates. Submitted 30% plans, hydrology, and geotechnical report. Had 30% plan in hand on April 8, 2015. Revisions were submitted on 7/14/2015.
2. Jay/Kenwood Bridges (Bridges 53, 67, 68, and 71) - Designer: Rose & McCrary, P.C. Contractor: Paradigm. Contract Amount $5,592,242.85. Construction began June 9 2014 project-95%.
3. Kenwood Jay Road Rehab - Plans are 100% complete. CE is approved. This project will be bid out the same time as Leach Kenwood as soon as utilities are relocated.

4. Kansas-Bull Hollow – Designer: Scott & Associates. 60% Plan in Hand was conducted on April 8, 2015. R/W finished checking all other documents and returned them to Scott & Associates January, 7 2016 for them to revise.
4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. 90% plans were submitted for review on 5/10/2013. Meeting was held with HUB and Flood Plain Administator on December 17, 2014 about Zone A issues. Still working on resolving this problem. R/W will submit for appraisals as needed.
5. Leach/Kenwood Road – Designer: D. Moore. R/W acquisition complete. Floodplain permit has been approved. Final plans are complete and preparing contract for bid. CE approved. Utility relocations in progress.

MAYES COUNTY PROJECTS:

1. Wickliffe Bridge (Salina/Kenwood)- Designer: Guy Engineering (Contracted through the county). Contractor Bronze Oak. Contract amount $1,774,841.63. Project is complete with a construction cost of $1,697,243.59
2. Chimney Rock Hollow I & II – Designer: Guy Engineering (Contracted through the county). Received 30% plans on 3/10/14.

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Sent 90% check to HUB for revisions and final plans. ABB survey was negative. R/W started acquisition 7/8/14, out of 129 parcels. we have 3 parcels left to acquire. One parcel is in Muskogee county and two parcels are in Cherokee county for possible condemnation. Utility relocation meeting was held on 1/12/16.
2. Texanna Road – Designer: TBD.

ROGERS COUNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

1. Moonshine Road – Designer: J. Shehi. Project is 90% complete. Submitted for final check.
2. Dwight Mission/Sequoyah Landing Road – Designer: TBD

III. CHEROKEE TRANSIT SYSTEM:

Ridership on all five current routes for the month of December 2015 are:

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

1. Sallisaw to Tahlequah – 123 rides
2. Pryor to Catoosa – 763 rides
3. Salina to Tahlequah – 141 rides
4. Stilwell to Tahlequah – 72 rides
5. Muskogee to Tahlequah – 100 rides
6. Tahlequah to Claremore – 116 rides
7. Jay to Tahlequah – 123 rides
8. Tahlequah to Catoosa – 329 rides
9. Stilwell to West Siloam Springs – 266 rides
10. Tahlequah to Muskogee – 16 rides
11. Individual Demand Response Trips: 8,009

Note: Ridership reports run 2 month behind.

Commerce Group: *Commerce* Month/Year of Report: *February 2016*

Executive Director: *Anna Knight* Phone: *453-5532* Email: *aknight@cherokee.org*

a. Program highlights

1. Mortgage Assistance Program Activity:

MAP Applicants	
Received MAP and purchased a home	46
Applications under review (application received, verifying applicant's eligibility)	115
Applicants capable of purchasing a home within the next 90 days	111
Applicants in short term financial coaching (applicant working on minor credit issues and/or small debt reduction; may be ready to purchase a home within 12 months)	100
Applicants in long term financial coaching (applicant working on significant credit issues and or major debt reduction; may be ready to purchase a home in 1 to 3 years)	338

2. Commerce Services is once again partnering with the IRS to provide **free tax preparation** and filing services for low to moderate income families (under $54,000) beginning February 1st.

3. Since FY07, **657 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.

4. YTD, Self Sufficiency staff members have worked with **9 families facing foreclosure**. Three families received a modification which includes one family receiving a foreclosure prevention loan and one additional family received a foreclosure prevention loan from the Small Business Assistance Center; three families are currently working with SBAC staff to save their home; one family was referred out for further assistance and unfortunately one family was unable to receive foreclosure prevention.

5. **554 consumer loans totaling $674,196.81** have been made through the Small Business Assistance Center as of January 15th. Two of these were **Foreclosure Prevention loans totaling $9,939.85.**

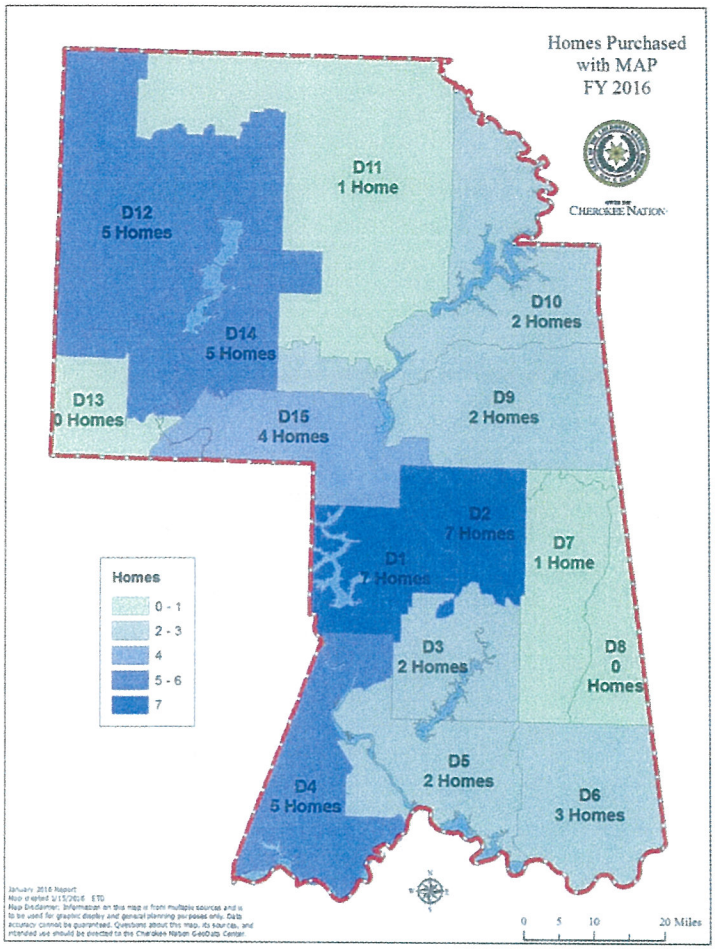
6. **46 families have used Mortgage Assistance** to purchase a home this fiscal year.

MAP used in conjunction with a HUD 184 loan	32
MAP used with other loan products	14
Families Housed with Mortgage Assistance	**46**

7. **MAP recipient snapshot:**

Household Averages	
Household income	$36,178
Increase in Credit Score	24 points
Debt to income including mortgage	28.5%
Debt to income reduction after coaching	3.0%
Home Price	$101,806

8. Mortgage Assistance usage by district:



The home buying process was scary and overwhelming for me two years ago, but it was a huge success and blessing. I couldn't have done it without all your time and effort. I am overwhelmed with gratitude.

Cara C.
Mortgage Assistance Program recipient

b. Annual Progress

Objective	Metric	Year to Date Achievement Notes/Comments
Homeownership Training	# of Families Attending Homeownership Training	216
Families Increasing Financial Management Skills	# of Families Increasing Skills	557
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	581 Families a. 557 families actively pursuing goals • 2% financial prosperity • 18% financial success • 18% financially stable • 61% financially instable 24 families have completed self- sufficiency counseling and obtained a non-predatory mortgage
Matched Savings Program	# Active Participants	436

c. Training Schedule

Workshops and Classes			
Date	Location	Time	Workshop
February 1-3	Tahlequah	6 pm to 10 pm	Homeownership Training
February 11	Tahlequah	1 pm to 4 pm	Why Do I Need an Emergency Fund?
February 9-11	Sallisaw	5:30 pm to 9:30 pm	Homeownership Training
February 20-21	Claremore	10 am to 5 pm	Homeownership Training
February 25	Claremore	1 pm to 4 pm	Why Do I Need an Emergency Fund?
March 7, 8 & 9	Claremore	5:30 pm to 10 pm	Homeownership Training
March 16 & 23	Sallisaw	10 am to 5 pm	Homeownership Training
March 19-20	Tahlequah	10 am to 5 pm	Homeownership Training
March 30-31	Jay	10 am to 5 pm	Homeownership Training
April 6-7	Sallisaw	10 am to 5 pm	Homeownership Training
April 14	Tahlequah	1 pm to 4 pm	Money Management
April 16-17	Claremore	10 am to 5 pm	Homeownership Training
April 19, 20 & 21	Tahlequah	5:30 pm to 10 pm	Homeownership Training
April 25	Claremore	1 pm to 4 pm	Money Management