

Group: Career Services-Education Month/Year of Report: January, 2016

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Director:

I. Budget Highlights – Please refer to Monthly Financial Report

None

II. Program Highlights

a. Balanced Scorecard Measures

<i>Activity</i>	<i>December</i>	<i>YTD</i>	<i>Goal</i>	<i>% of Goal</i>
<i>HSE Completions</i> – includes individuals completing and receiving a HSE or High School Diploma from Talking Leaves Job Corps and Career Literacy.	6	38	17	21.7%
<i>Training Completions</i> – includes individuals receiving a nationally-recognized certification, credential, or degree while enrolled in one of 11 different vocational training programs.	35	171	550	31.1%
<i>Employment Completions</i> – includes individuals who completed a Work Experience or TERO OJT assignment.	22	51	500	10.2%
<i>Unsubsidized Placement</i> – includes all individuals who entered unsubsidized employment (they got a job!) while enrolled in one of 15 different programs, both employment and vocational.	95	280	750	37.3%
<i>Retention</i> – includes individuals who were retained in their unsubsidized employment through assistance from a Career Services Program.	33	87	300	29.0%
<i>Career Skills Training</i> – includes individuals who completed the Life/Employment Skills Training.	36	98	400	24.5%
<i>WorkKey Credentialing</i> – includes individuals who received a bronze, silver, gold, or platinum WorkKeys credential.	0	15	250	6.0%
<i>Job Bank</i> – includes the number of new individuals entering the TERO Job Bank.	20	88	400	22.0%
<i>Indian Owned Businesses</i> – includes the number of	7	36	200	18.0%

businesses newly certified as an Indian Owned Business.				
<i>Job Fairs</i> – includes the number of Job Fairs held by Career Services.	0	3	25	12.0%
<i>Community Service Projects</i> – this is the number of Community Service Projects completed by youth, both through the Summer Youth Employment Program and Talking Leaves Job Corps.	2	10	50	20.0%

b. Accomplishments

1. Billie Fain, Testing Assistant, has returned to work and has begun testing once again.
2. The GED Testing service has lowered their passing score from 150 to 145. The new policy is retroactive to January 1, 2014. We are in the process of looking through our client information to find test scores that meet the new criteria.
3. The Masonry Training completed, with six out of ten students placed on OJT with a Sallisaw area business.
4. Sector Partnership meetings with the Leadership Team were held for Health Occupations, Hospitality, and Manufacturing.
5. Vocational Rehabilitation staff hosted a Cultural Tour for the Oklahoma Department of Rehabilitation Services.

Talking Leaves Job Corps (TLJC) Participant Success:



Shortly after enrolling, Shayla Taylor quickly realized Job Corps was the first step in launching her career. Now, she has completed her training as a certified clinical medical assistant and is continuing on her journey to become a registered nurse.

A graduate of the Talking Leaves Job Corps Center in Tahlequah, Okla., Shayla credits the program for giving her the employability skills and hands-on training to begin achieving her career goals. As a student, she completed work-based learning at the Tahlequah Medical Group, and was then hired as a medical assistant. She plans to continue her education through advanced training at a local technology center and then at Connors State College for its R.N. program.

“The Talking Leaves Job Corps Center prepared me for my field,” she said. “My favorite thing

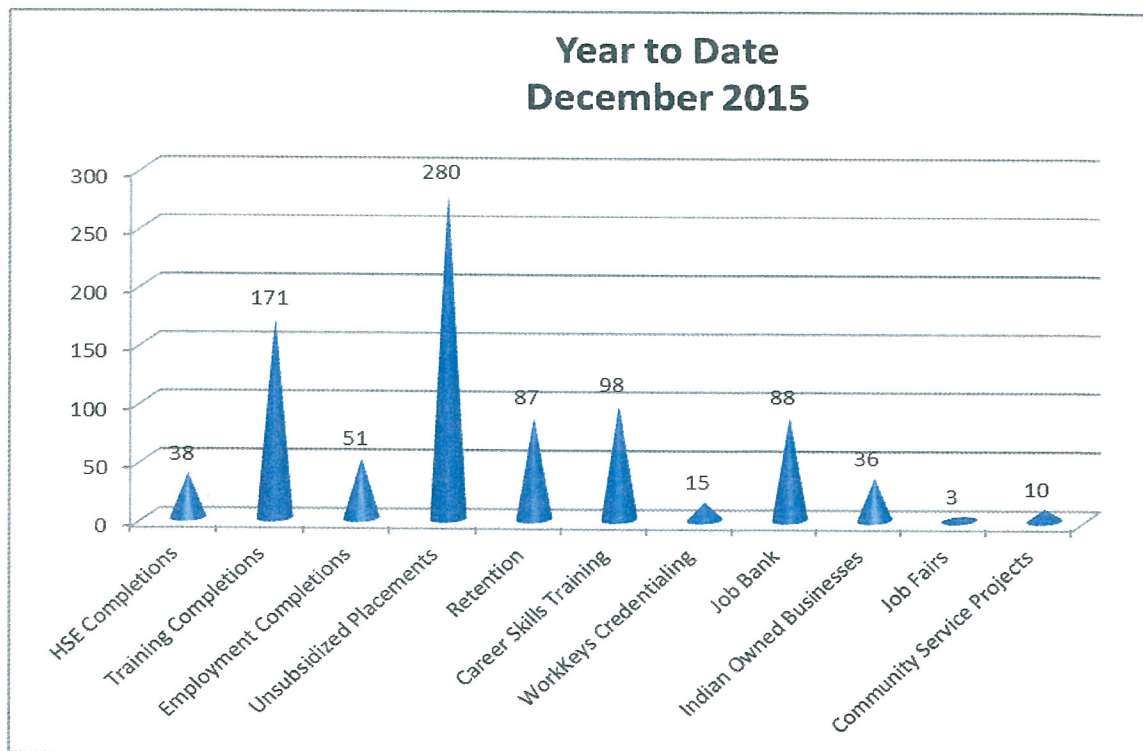
about Job Corps is the education it gave me so I could enroll in advanced training.”

While at Job Corps, Shayla was active in many organizations, leading the Native Voices club as president and serving as secretary of Student Government Association. Before Job Corps, Shayla was homeless, sleeping in her car and working in a dead-end job.

“Job Corps gave me a chance to build a foundation so I could build myself back up,” Shayla said. “I have a career now. Talking Leaves Job Corps Center gave me a helping hand when I needed it the most.”

c. Initiatives

1. We are planning staff development training for March.
2. New Training to begin next month for HVAC, Electrical Assistant and Plumbing Assistant.
3. Developing fast track training via NE Technology Center for Heavy Equipment Operator, Masonry, HVAC, Electrical Assistant and Plumbing Assistant.
4. Developing Employability Skills Training in conjunction with the SP grant fast track training.
5. Talking Leaves Job Corps students and NACTEP Business Technology students will be participating in Valentine’s for Vets by creating and distributing Valentine’s Day cards for local veterans.
6. Talking Leaves Job Corps is also continuing our student internship at Congressman Markwayne Mullin’s district office in Muskogee, Okla.



College Resource Center

Spring 2016

# of Spring 2016 scholarship awards thru 1/13/16	1,007 (500 Pell, 409 NonPell, 98 Grad)
# of Promise students for Spring 2016 thru 1/13/16	37 (25 NSU, 12 RSU, 0 CSC)
# of Spring 2016 concurrent scholarships awards	125 as of 1/13/2016

Accomplishments:

1. Release of Spring 2016 Concurrent Enrollment Application, deadline January 20, 2016

Outreach & Presentations:

- o December 15- Photo ID Event for Lisa, Tulsa, OK
- o December 16-Foyil High School-Scholarship Presentation
- o December 18-CN Open House-CRC Booth
- o January 12-Siloam Springs High School-Scholarship Presentation
- o January 13-Coweta High School-Scholarship Presentation

Future Plans:

1. Scheduling of outreach and technical assistance sessions with 14-county and contiguous area schools for 2016-17 online applications.
2. Release of 2016-17 online scholarship application early February 2016.
3. Release of Valedictorian/Salutatorian and Directed Studies paper applications, early February 2016.
4. Planning College & Career Fair in Northern area in Spring 2016.

Cherokee Language Programs (CLP)

Activity

December/January

YTD

# of off-site presentations	5	66
# of participants-Outreach	239	4,593
# of on-site classes	2	41
# of participants in on-line class	0 (class not in session)	3,410

Accomplishments:

1. Staff taught language and cultural arts at Cherokee Days event in Barnsdall
2. Made 8 cultural packets to send to prisoners by request
3. Assisted with December Cherokee Speakers Bureau meeting
4. Sarah Hawk taught a Shawnee language class January 6th
5. Lula Elk taught language and basket making at the Murrow Home in Muskogee December 17 & January 7; also taught Cherokee language class at South Coffeyville December 22 & January 5.
6. Ed Fields taught a Cherokee language class at the Cherokee Heritage Center as part of their staff development.

Future Plans/New Initiatives:

1. Begin planning for next round of online and community language classes for 2016

Language Technology

Accomplishments:

1. Continue to do updates and consistency checks on Microsoft Office 365 and Web App Center.
2. Upload and maintain documents on the Cherokee.org Language Technology website
3. Daily uploads of photos to Instagram with Cherokee syllabary questions and comments
4. Created Cherokee Syllabary flash cards for community language instructors
5. Answered 17 emails from our Cherokee.org Language Technology site concerning language classes and Cherokee materials.
6. Printed 39 posters for the Cherokee classes being held at Grandview School as part of language grant program at the school.
7. Help setup December Cherokee Speakers Bureau.
8. Compiled a 23,000 entry Cherokee word list for use in a language database for use in apps and other software
9. Cherokee Nation Language Technology animation has been viewed 3,542 times on Cherokee Nations YouTube channel since the Cherokee Holiday.
10. Created 4 different syllabary tests for Translation Department's Certification and Proficiency Tests.
11. Represented the Language Program at the Education Services booth at Christmas Open House.

Future Plans/New Initiatives:

1. Update and develop Cherokee fonts to include new Upper and Lower Case syllables to be compatible latest Unicode 8.0 release

Translation

Activity

December/January

YTD

# of internal requests completed	9,755	208,509
# of external requests completed	949	16,682
# tested for Certification/Proficiency	0-Proficiency 0-Cerification	1-Proficiency 0-Cerification

Accomplishments:

Hosted December Speakers Bureau meeting

1. Cherokee Hymnal translation project by contract translator Russell Feeling continues.
2. Cherokee Language Program staff was recognized for their work by being presented a copy of the newly released Cherokee New Testament.
3. Roy Boney was elected President of the Five Civilized Tribes Intertribal Language Council Language Committee for calendar year 2016
4. Translators began work on research project with University of Texas – Arlington on documenting Cherokee prosody; project approved by Cherokee Nation IRB.
5. John Ross's language lessons filmed for Osiyo TV season 2 began airing in January.
6. Entire Language Program has begun work on a comprehensive curriculum, to include audio recordings, for teaching Cherokee to second language learners in communities. Includes input and collaboration from community members learning Cherokee.

Future Plans/New Initiatives:

1. Next Speaker's Bureau Meeting January 2016 at the Community Ballroom.

Sequoyah Schools

Activity	January 2016	YTD
Enrollment	School: <u>367</u>	Dorm: Girls <u>41</u> Boys <u>38</u>
Student GPA	Average 3.5	
ADM	359.28	74.07

- Students are still working on painting the parking spaces (seniors and teachers may purchase their space for the year) they have created some awesome art. Students are showing off their artistic abilities for all to see.
- Science Department raised \$130.00 for operation K9
- Anatomy Class received donation of \$ 250 from Donors Choose for materials
- Students have finished Winter EOI testing
- Sophomores have taken ACT Aspire Test
- 11 seniors graduated in December
- SHS accepted 13 students in January
- Registered for VEX at Westville on Jan 9 and Keys Jan 30
- First Robotics build starts Sat. Jan 9
- Group going to pick up parts in Stillwater Jan 9
- Mr. Freise applied for Donor's Choose and received \$240.00 towards supplies that were needed for a special project in his Anatomy and Physiology Class.
- Mrs. Theresa Smith and Mrs. Rebecca Brant have passed the first component of the National Board Teacher certification process

Head Start

Activity

December/January

YTD

# of classrooms/sites	63 classrooms 21 sites	63 classrooms 21 sites
# of parent meetings conducted	21 Meetings Conducted	108 Conducted
# of site visits by HS/ECU staff	141 Site Visits	484 Conducted
# of PD hours completed	7.5 hours offered	117.25 hours offered
Credit Card Expenditures - Travel	\$12,599.50	\$12,676.00

Child Adult Care Food Program (CACFP)

Monthly Meal Counts and Reimbursement

December

Breakfast 3,222	Lunch 3,341	Snack 3,169
Total Food Cost – \$19,060.80		Reimbursement – \$

Accomplishments:

1. Tele-conference training was conducted for the Facilities Management express with a launch date of February 29, 2016. This software will enable the ECU management and maintenance staff to schedule, monitor and standardize all work orders, licensing priorities and costs.

2. A two and a half day Classroom Assessment and Scoring System (CLASS) Training was completed with the National Training and Technical Assistance (T/TA) representative. The T/TA representative provided guidance in preparing for a federal review in the daily classroom instruction and interaction.
3. 3 faculty members received their CDA's this month.

Upcoming:

1. The quarterly Public School Superintendent meeting is scheduled for Wednesday, January 20, 2016.
2. The monthly Policy Council Meeting is scheduled for January 21, 2016.
3. The quarterly Health Advisory Board meeting is scheduled for January 28, 2016.
4. The National Head Start Association Winter Leadership is scheduled in Washington, DC on February 1-4, 2016.
5. Three members of the ECU administration will attend the NIKE Starting Block Leadership Training in Beaverton, OR on January 19 – 22, 2016.

JOM/ Johnson O'Malley Program

Activity	December		YTD
	JOM	Special Projects	YTD Total
# of students on program	25,055 (1/11/16)	-	24,760
# of schools participating	69	-	67
# of communities participating	4	-	5
# of special events		5	38
# participants students/adults		1,087	10,088/90
# of school staff participating		185	666
# of contractors participating		21	43

Accomplishments:

1. 69 JOM Applications have been approved and mailed to the schools, 2 in contracts, and 2 Education Administration.
2. Received notification that Jay Community JOM Program is the recipient of an Exemplary Award for the National Johnson O'Malley Association for 2016.
3. Received notification Lona Hampton Teacher at Grove Schools is Teacher of the Year for National Johnson O'Malley Association. Lona has participated in our JOM Program activities and attend both CTE and CLMT through Special Projects.
4. Attended 2016 OKJOM Planning meeting in Norman, OK – January 12, 2016

Future Plans/New Initiatives:

JOM:

1. 2016 OKJOM Conference Planning Meeting Conference – February 17, 2016
2. Attend and present at NJOMA, January 31 – February 3, 2016
3. JOM staff to assist with Science Fair January 19, 2016

Up Coming Events:

January 15 CCES Pottery Maryetta

January 18 – 19 CLMT

January 19 Partner with STEM for Cherokee Nation Engineering and Science Fair

January 25 – 26 CTE

February 1 – 5 CCES Tulsa

February 1 – 5 CCES Greenwood School

February 18 Judge Cherokee Art Competition

Heritage Center

January/Accomplishments/Announcements

- Book sale still continues with free shipping and discounts on purchases of 3 or more books applies to Moravian volumes 1 – 5.
- Ashley Vann hired as Genealogy Assistant.

Upcoming Dates

November 14- April 2

Cherokee Syllabary: From Talking Leave to Pixels Exhibit

January 1 – 14

CHC Closed for routine maintenance

January 14-15

Cherokee National Historical Society Board Meeting

Strategic Planning and Board Training

Hard Rock Hotel and Casino, Catoosa OK

2015 Cherokee Heritage Center Comprehensive Visitor and Guest Numbers				
January – December 2015				
	Events and Offsite Services # of Attendees			
	Off site	Onsite	Visitors To Museum & Diligwa	Volunteer Hours
	15,669	6,330	45,678	2,941.25
		Total for Outreach and Visitors	67,677	

Visitors from: 61 Countries

50 States

2014 Cherokee Heritage Center Comprehensive Visitor and Guest Numbers January – December 2014				
	Events and Offsite Services # of Attendees		Visitors To Museum & Diligwa	Volunteer Hours
	Off site	Onsite		
	16,085	4,299	49,708	5,218
	TOTAL 70,092			

Visitors from: 96 Countries

50 States



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SEQUOYAH SCHOOLS
School of Choice



Leroy Qualls
Superintendent

Jolyn Rose
Principal

Holly Davis
Elementary Principal

P.O. Box 520 • Tahlequah, OK 74465
918-453-5400 • 1-888-467-4746

Bill John Baker
Principal Chief

S. Joe Crittenden
Deputy Principal Chief

SEQUOYAH SCHOOLS
EDUCATION COMMITTEE REPORT
FEBRUARY, 2016

Sequoyah High School

- Sequoyah eighth grade day is February 8 from 9:00 a.m. until 11:00 a.m.
- Sequoyah Indians Basketball Team has accepted an invitation to play in the Tournament of Champions next year.
- Sequoyah High School has a total of 44 students concurrently enrolled for the 2016 spring semester. Of the 44 concurrent students, 32 are Cherokee.
- Sequoyah students have been taking NWEA MAP BIE tests during the weeks of January 12-22.
- Pride of Sequoyah Band – honors from the Eastern Oklahoma Band Directors Association Awards:
HS Flute – Brenna Willie, Natasia Wacoche, and 1st alternate Jillian rose
HS Clarinet – Jessica Martinez and 1st alternate Emily Deckard
HS Alto Sax – 1st alternate Jared Blackbear
HS Trumpet – 4th alternate Laney Cully
HS Baritone – 2nd alternate William Ford
HS Trombone – Bailey Stone, Chayton Hall, Jolene Rangel
HS Tuba – 2nd alternate Seth Vann, 3rd alternate Josiah Chaffin
HS Timpani – 1st Chair Ashlyn King and 1st alternate Chris Mahaney
Jr. High Flute – Katie Hallum (Cherokee Immersion Band student)
Jr. High Snare Drum – Robert Chanate and Liam McAlpin, 3rd alternate Rylan Stainaker (Cherokee Immersion Band student)

Immersion School

- After school program offers a Power Hour in which students have tutoring and assistance with completing homework during the first hour. The students are offered a snack after tutoring before participating in a choice of activities.
- One of the activities offered is Robotics. Vickie Bangle is the teacher/coach. The second week of the Robotics Program the students participated in a 26 team competition. Cherokee Immersion 3rd and 4th grade team had a great showing by placing 3rd. The 7th and 8th grade team also had a strong showing by placing 4th in the competition.