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|----------------------------|----------------------|------------------------------|----------------------------------|----------------|--|
| Group: | Management Resources | Month/Year of Report: | March FY16 Report for April Mtg. | | |
| Executive Director: | Bruce Davis | Phone: | 453-5340 | E-mail: | bdavis@cherokee.org |

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

a.) Accomplishments

NATURAL RESOURCES

| OBJECTIVE | ACTUAL | YTD |
|--|--------|--------|
| Acres acquired that enables jobs, language, or community | | |
| Chemical Brush/Weed Control (spray) | | |
| Lease Compliance/Tribal land inspections | | 45 |
| Mechanical Weed/Brush Control | | 955 ac |
| New Fencing | | .25 mi |
| Provide Technical Assistance to Communities | 20 | 40 |
| Hay baled | | 85 |
| Crops for families from Jay Community Garden | | 83 |

- **Community Assistance Projects**
 - Assisted in tearing down of burned house for Tribal Citizen in Cherokee County
 - Cut trees at Ochelata clinic, will haul off and burn when weather permits
 - Tilled 18 gardens
- **Tribal Land Improvement Projects**
 - Set posts and welded parking rail at Rocky Ford
 - Installed walk-in gate on CMS 44
- **Resource Projects**
 - Attended NR Managers meeting
 - Tour of Tribal Lands with Dan Roberts for stocking rates on Wild Horse program
 - Attended EPC meeting
 - Buffalo
 - Fed buffalo
 - Contract work continues on corrals
 - Hosted buffalo meeting and luncheon
 - Gave buffalo tours for two Cherokee families and one to Oaks School
 - Sallisaw Creek Park
 - Completed clean up and leveling of barn
 - Burned 30 acres
 - Jay Community Garden
 - Garden maintenance
 - Planted onion bulbs, radishes, lettuce, spinach, mustard, red onions and potatoes
 - Potted pepper seeds

GROUNDS KEEPING/MAINTENANCE

| | | | |
|------------------------------|--------------------------|------------------------|-------------------------------------|
| Beaver Property (by Yonkers) | <input type="checkbox"/> | Greenhaw tract | <input type="checkbox"/> |
| Belfonte | <input type="checkbox"/> | Jay Foods Distribution | <input type="checkbox"/> |
| Bull Hollow Com. Bldg. | <input type="checkbox"/> | Locust Grove Property | <input type="checkbox"/> |
| Bull Hollow Shop | <input type="checkbox"/> | Kenwood Trailer Park | <input type="checkbox"/> |
| Candy Mink Springs | <input type="checkbox"/> | Rocky Ford Park | <input type="checkbox"/> |
| Cherry Tree | <input type="checkbox"/> | Safe house | <input type="checkbox"/> |
| Conley Property | <input type="checkbox"/> | Saline Courthouse | <input checked="" type="checkbox"/> |
| Dahlongegah Park | <input type="checkbox"/> | Sallisaw Creek Park | <input checked="" type="checkbox"/> |
| Dahlongegah Shop | <input type="checkbox"/> | Tahlonteeskee | <input type="checkbox"/> |
| Flint Courthouse | <input type="checkbox"/> | | |

FACILITIES

- Remodeled Penthouse in Motel
- Replaced bricks at Veteran's Memorial
- Completed ICW remodel
- Completed Cherokee Phoenix remodel
- Installed inline water heater at Immersion
- Began pre-emergent and weedkiller on Main Complex and surrounding grounds
- Removed and transported all surplus items from Outpost
- Replaced meal on walkway under FRB Breezeway
- Began running dedicated circuit in Office of Special Trustee
- Began PowWow bathroom project

GROUNDS KEEPING/MAINTENANCE

| | | | |
|---------------------------|-------------------------------------|--------------------|-------------------------------------|
| Locust Grove, Green Space | <input type="checkbox"/> | Male Seminary | <input checked="" type="checkbox"/> |
| Complex | <input checked="" type="checkbox"/> | Munson Property | <input checked="" type="checkbox"/> |
| Cort Mall | <input checked="" type="checkbox"/> | Old Homeland Bldg. | <input type="checkbox"/> |
| Holiday Strip | <input checked="" type="checkbox"/> | Pow Wow Grounds | <input checked="" type="checkbox"/> |
| Immersion | <input checked="" type="checkbox"/> | Stilwell Complex | <input checked="" type="checkbox"/> |
| Keetoowah Duplexes | <input checked="" type="checkbox"/> | Southgate | <input checked="" type="checkbox"/> |

PLANNING AND DEVELOPMENT

- **Sequoyah –**
Stadium – Phase 1 –Project started 6/8/15. Working on remedy to the new railings, installing ADA platforms (complete). Started excavation for footings for press box(complete).
Water System Replacement –Project started 6/8/15. The main 8" loop around campus complete, starting the 6" & smaller lines (connecting new meters and lines to buildings).
Boys & Girls Dorms – shower rebuild in progress

NEW CONSTRUCTION

| PROJECT | Anticipated and/or Start Date | Percentage of Completion | Anticipated And/or Completion Date |
|------------------|-------------------------------|--------------------------|------------------------------------|
| | | | |
| Sam Hider Clinic | May 2014 | 70% | December 2015 |
| | | | |
| | | | |

REMODELING

| PROJECT | Anticipated and/or Start Date | Percentage of Completion | Anticipated And/or Completion Date |
|--------------------------|-------------------------------|--------------------------|------------------------------------|
| WW Hastings New Hospital | | | Design Phase |
| Main Complex | June 2015 | | 2016 |
| | | | |
| SHS stadium upgrades | July 2015 | | |

b.) Future Plans/New Initiatives

NATURAL RESOURCES

- AML project – repair work on coal pit reclamation sites
- Completion of buffalo corral
- Community Assistance Projects

FACILITIES

- Re-surface walking trails
- Remodel exterior finish of Main Complex
- Replace HVAC units at Ballroom
- Replace HVAC unit in the warehouse vault
- Install Dyson hand dryers in Main Complex
- Install sunscreens in Main Complex

PLANNING AND DEVELOPMENT

- **Wilma P. Mankiller Addition (CNCR)** – Complete with a few punch list items left to complete.
- **Sam Hider Clinic (CNCR)** – Final grading and landscaping is near completion. Working on punch list. Working through fire sprinkler issues on exterior canopy. Grand Opening is April 1.
- **New WW Hastings Joint Venture** – Interviews with architect completed. Contract for RFP complete. Working on contract
- **Main Complex – New Construction** - Exterior wall framing is ongoing. Decking is ongoing – nearing completion, Insulation and water shield on roof being installed – nearing completion; Exterior sheathing and EIFS– near completion. Chillers are set, piping is ongoing, metal roof panels ongoing, window installation near completion. Installing valves on old HVAC lines to bring them up to date for new controls, for the

current and future HVAC system. Interior framing has started. Elevators are onsite and due to be installed soon.

- **Veteran's Center- Statue** –No bids received for statue concrete base – calling TERO vendors for pricing,
- **Plaza** – Excavation is ongoing, utility installation complete. Studeville Ford – working on footings and under slab utilities, Buffalo Wild Wings – working on under slab utilities. Sonic pad sub-grade is complete.
- **Redbird Smith** – Paving remedy is complete except for punch list items
- **Tornado Shelter Grant** – Complete, working on close-out of paperwork. Looking into new grants
- **OutPost #1** – Old store and foundation demo near completion. New store is open.



Razing old Outpost #1 building – March 2016



WW Keeler Complex – New construction March 2016



Cherokee Plaza – March 2016

**CHEROKEE NATION TRIBAL COUNCIL
RESOURCES COMMITTEE REPORT**

Group: Management Resources

Month/Year of Report: March 2016

Executive Director: Bruce Davis
Email: Bruce-Davis@Cherokee.org

Phone: 918-453-5340

Director: Ginger Reeves
Email: ginger-reeves@cherokee.org

Phone: 918-453-5675

Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services is operated under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Sale or Purchase of Land
- Deed Exchanges
- Partitions
- Patents-in-fee
- Rights-of-way
- Removal of Restrictions
- Fee to Trust applications
- Business, Agriculture and Residential leasing
- Restricted Mineral Interests
- Last Will & Testaments
- Probate information
- Cherokee/English Interpreter
- Notary Services

I. Budget Highlights: None.

II. Program Highlights:

1. Sale or Purchase of Land. No land was purchased during the month of March.
2. Appraisals. Seven appraisals were ordered; three appraisals were approved by BIA.
3. Quiet Titles. Six Quiet Title requests were received, researched and returned; none pending.
4. Inventory/Heirships. Two inventory/heirships were requested, researched and returned; none pending to date.

5. Report for Distributions, IIM Setups. One Report for Distribution was requested, researched, prepared and submitted to BIA for finalization.
6. Environmental Reviews. 12 environmental reviews (categorical exclusions) were requested and completed.
7. Rights of Entry, Rights of Way, Service Line Agreements. 13 Rights of Entry were requested and processed; one right of way was submitted, leaving two pending with BIA; one service line agreement submitted.
8. On-Site Inspections, Home Visits, Trespass issues. Three on-site inspections were requested and completed; two home visits were requested and completed; two trespass issues were addressed.
9. Narrative/Title Status Reports. Four narrative/title status reports were requested and completed.
10. Maps/platting/survey assistance. 46 requests for maps/platting assistance was completed during the month.
11. Jurisdictional calls. 44 jurisdictional calls were completed during the month, with 20 after hours.
12. Financial transactions. \$182,718.73 was processed through the lockbox; and \$26,243.88 was received in the office for lease payments during the month.
13. District Court Probates. There are 61 total inventory applications for probate on the waiting list.
14. Trust Asset and Accounting Management System Project. When the TAAMS project started, there were 12,669 allotments that required research. There are 161 files remaining for status determination, research and abstracting.
15. Stats. 110 client sign-ins (walk-ins), 89 phone inquiries, 54 obituaries processed.
16. Trainings or other events.
 - New Right of Way regulations webinar
 - 47 Act meeting in McAlester, OK on Wednesday, March 23
 - ICW meeting wherein Joel Bean and Lane Kindle demonstrated how to retrieve GPS coordinates from a Smart phone. This will assist in jurisdiction calls.
 - Ginger Reeves and Joel Bean escorted the Flute heirs to the groundbreaking for the Grove Casino on Monday, March 28.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, Jan (FY16)
Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

| Goal Requirement | # This month | Year to date | % of annual goal |
|-------------------------|--------------|--------------|------------------|
| 900 ERR (Housing & W&S) | 67 | 429 | 48% |
| 6 ERR (Roads) | 1 | 3 | 50% |

b.) Lead-Based Paint Activities

| Goal Requirement | # this month | Year to date | % of annual goal |
|---|--------------|--------------|------------------|
| 250 Lead Paint Insp. , R. A., Clearance, Visuals | 23 | 123 | 49% |

c.) Radon Activities

| Goal Requirement | # this month | Year to date | % of annual goal |
|------------------|--------------|--------------|------------------|
| 50 Radon Tests | 2 | 5 | 10% |

d.) Asbestos Activities

| Goal Requirement | # this month | Year to date | % of annual goal |
|--------------------|--------------|--------------|------------------|
| 150 Asbestos Tests | 12 | 68 | 45% |

e.) Home Energy Audits

| Goal Requirement | # this month | Year to date | % of annual goal |
|-------------------|--------------|--------------|------------------|
| 200 Energy Audits | 15 | 65 | 33% |

f.) Landfill Inspection Dates:

| Purpose | Date |
|-------------------|-----------|
| Unannounced Visit | 2/19/2016 |
| Unannounced Visit | 2/22/2016 |
| Unannounced Visit | 2/24/2016 |
| Unannounced Visit | 2/25/2016 |
| Unannounced Visit | 2/29/2016 |
| Unannounced Visit | 3/1/2016 |
| Unannounced Visit | 3/2/2016 |
| Unannounced Visit | 3/3/2016 |
| Unannounced Visit | 3/7/2016 |
| Unannounced Visit | 3/9/2016 |
| Unannounced Visit | 3/10/2016 |
| Unannounced Visit | 3/11/2016 |
| Unannounced Visit | 3/14/2016 |
| Unannounced Visit | 3/15/2016 |
| Unannounced Visit | 3/17/2016 |

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- There is one issue this reporting period. Blowing litter is a problem and it needs to be picked up.

II Highlights:

- a) UST Staff attended a regular Outpost #1 meeting to discuss what further action can be taken while CNB waits on the removal of the old tanks. Staff contacted EPA Region 6 on what else can be removed while waiting. EPA Region 6 advised that all dispensers and vent pipes can be removed at this time. The vent pipes are to be relocated until further notice. Staff will attend the tank removal with EPA Region 6 for compliance advisement.
- b) Staff attended the Cherokee day at the State Capital in Oklahoma City on February 23rd to promote the work being done by Cherokee Nation Environmental Programs. Staff was able to speak with the Chief, Deputy Chief, and many of the congressmen that were in attendance.
- c) Staff held an 8-hour hazardous waste operations & emergency response (HAZWOPER) training for CNEP staff that included CPR, First Aid, and Fire Safety.
- d) LBP Activities:
 - Staff submitted the Lead Certification/Accreditation Grant clearance form to the Grants Services Department
 - Staff attended a parent teacher conference at Shady Grove School and gave a presentation on lead hazards to parents and staff
 - Staff delivered a display and information brochures on radon and lead-based paint to the Redbird Smith Health Center.
- e) The CNEP along with several other departments will be putting on the 5th annual Environmental Festival. This year the festival will be on Friday, April 29th. It will take place at the Talking Leaves Job Corps (TLJC), and will go from 9:00am – 3:00pm. Lunch will be done by the TLJC and will be hamburgers & hotdogs. There will be presentations, tabletop displays and such from state, federal and other tribal nations.
- f) Trust Application Activities:
 - CNEP Staff is continuing work on the Bill Berry and the Cherokee Travel Plaza sites for the Realty Department.

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