

HUMAN SERVICES

Tribal Council Monthly Report

February 2015

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HUMAN SERVICES

Tribal Council Monthly Report

TABLE OF CONTENTS

<u>Youth Services & Special Projects</u>	1
John A. Ketcher Youth Services Center	1
Youth Services	2
Cherokee PARENTS	3
Veteran's Center	3
<u>Child Care & Child Development</u>	4
Child Care Development Centers	4
Subsidy	4
Resource & Referral	5
Licensing & Monitoring	5
<u>Office of Child Support</u>	6 & 7
<u>Family Assistance Department</u>	8
Food Distribution	8
BIA Social Services	8
LIHEAP	9
Elder Services	9
Burial Assistance	10
NAHASDA	11
Family Assistance	11
School Clothing Programs	12
<u>Cherokee First</u>	13
Cherokee First Reception	13
Community Youth	13
Community Adult	14



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HUMAN SERVICES

Number of Employees	256
Number of Vacancies	28
Number of Volunteers	8

Administration Comments:

Human Services Staff would like to wish everyone a Happy Valentine's Day!

Council Notes:



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YOUTH SERVICES & SPECIAL PROJECTS

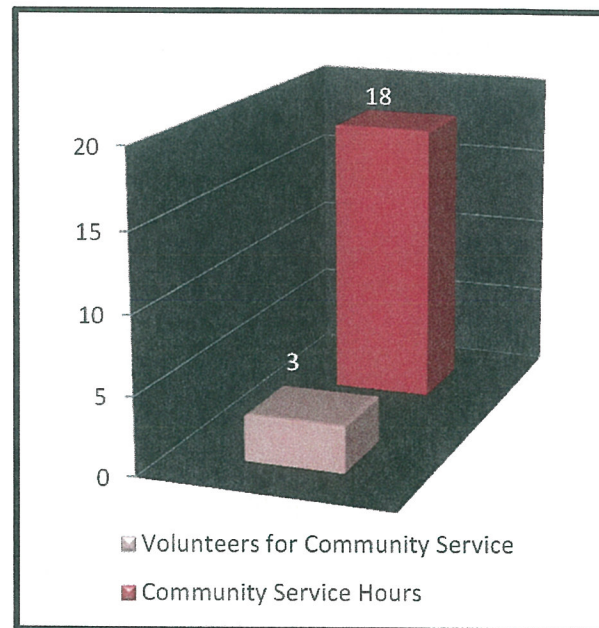
Director - Jennifer Kirby

Number of Employees	26
Number of Vacancies	4
Number of Volunteers	0

Programs
John A. Ketcher Youth Services Center
Youth Services
Cherokee PARENTS
Veteran's Center

John A. Ketcher Youth Services Center :

Young people served	10
Admissions	8

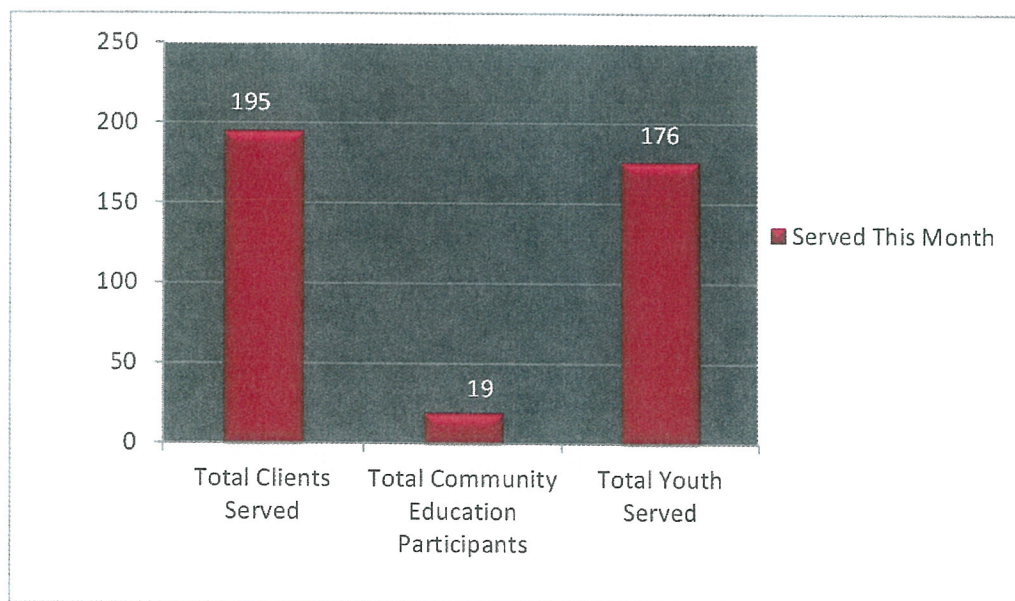
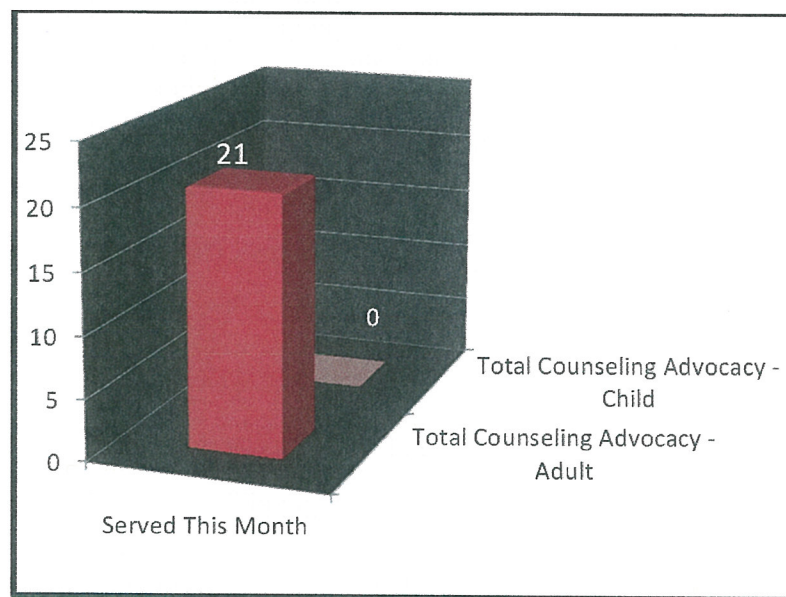


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YOUTH SERVICES & SPECIAL PROJECTS

Youth Services :

Total Community Events & Presentations 0



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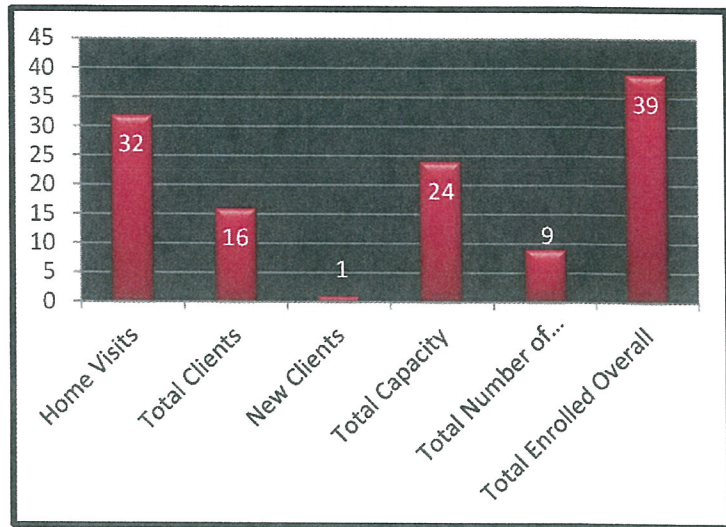
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YOUTH SERVICES & SPECIAL PROJECTS

Cherokee PARENTS :

Total Clients	16
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We had 15 graduates of the new parenting program so far!



Veteran's Center :

Calls for information	276
In Person Visits	245
Transportation	3
other services- home visits	79



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CHILD CARE & CHILD DEVELOPMENT

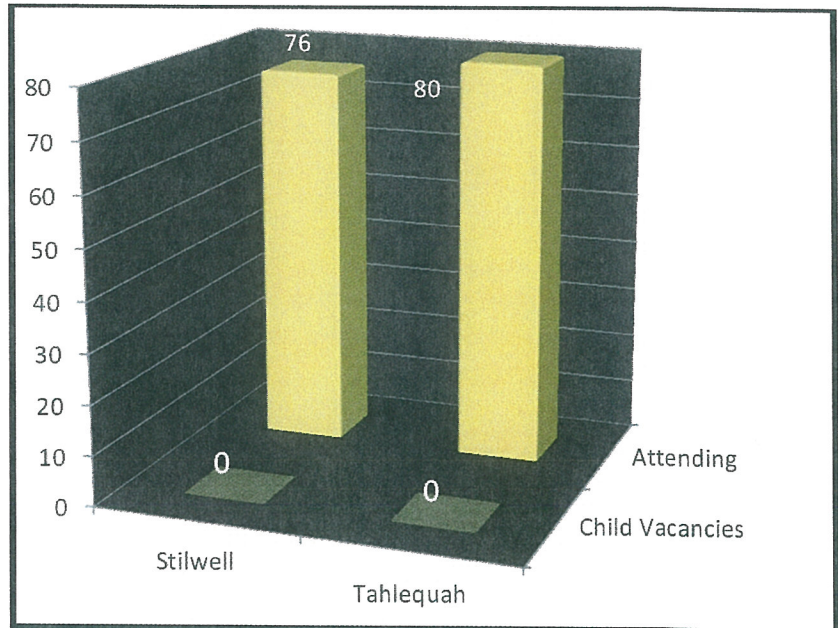
Director - Tricia Peoples

Number of Employees	96
Number of Vacancies	16
Number of Volunteers	0

Programs
Child Care Development Centers
Subsidy
Resource & Referral
Licensing & Monitoring

Child Care Development Centers :

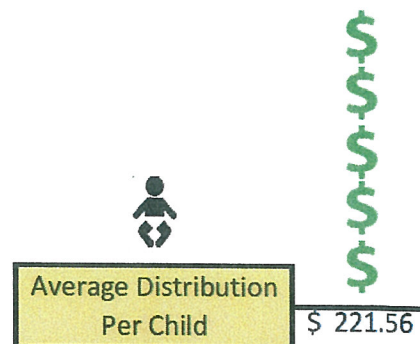
Stilwell: Has no child vacancies with the current staff. We have 2 staff openings.
Highlights: The ProCare secure door system was installed February 27-28. The parents are in the process of being given an entry code. Risk Management conducted an Intruder assessment on February 9th.; recommendations were made and are being implemented. DHS and CN Licensing conducted a full licensing visit on February 9th, we were in compliance with regulations.
Challenges: The roof continues to leak, Redstone visited and took pictures to try and find a resolution to the problem.



Tahlequah: Has no children vacancies at this time. We have 9 current staff vacancies.
Challenges: Staffing is difficult at this time due to vacant positions.

Subsidy :

Children Receiving	2,138
Amount Distributed	\$ 473,703.28

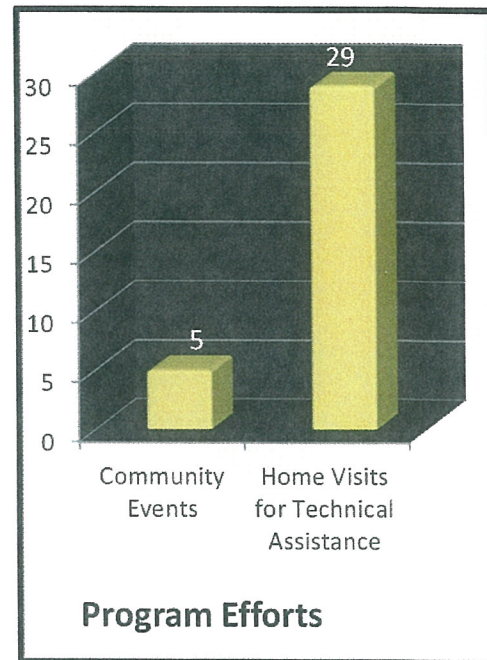
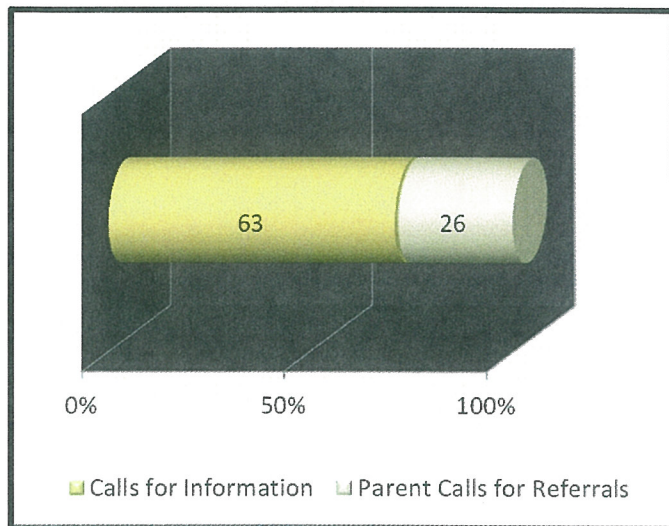


CHILD CARE & CHILD DEVELOPMENT

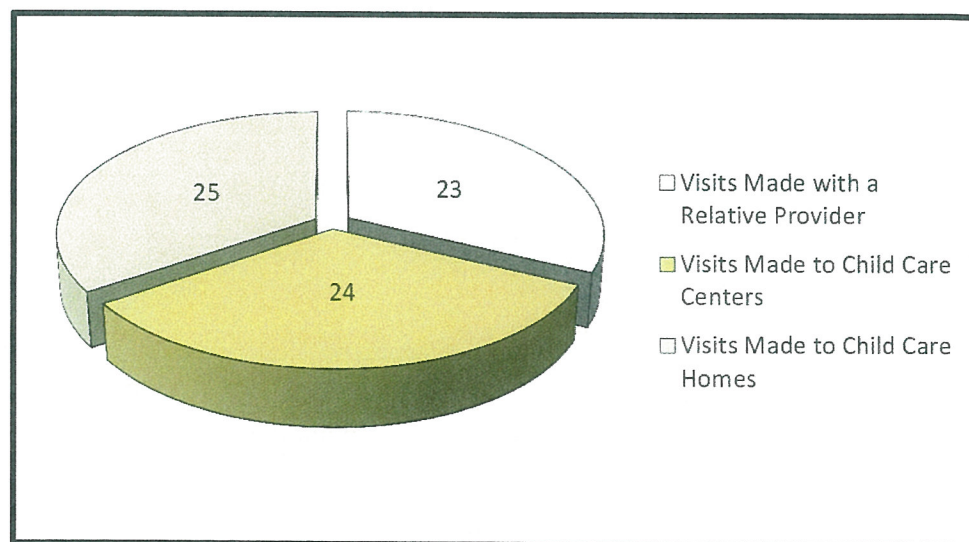
Resource & Referral :

Trainings for the Month

7



Licensing & Monitoring :



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OFFICE OF CHILD SUPPORT

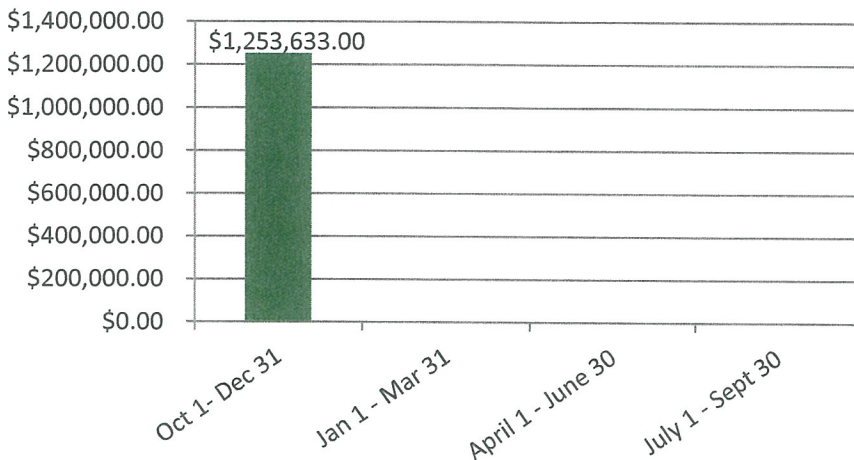
Director - Kara Whitworth

Number of Employees	30
Number of Vacancies	3
Number of Volunteers	0

Collections for the month of January: \$ 241,805.00

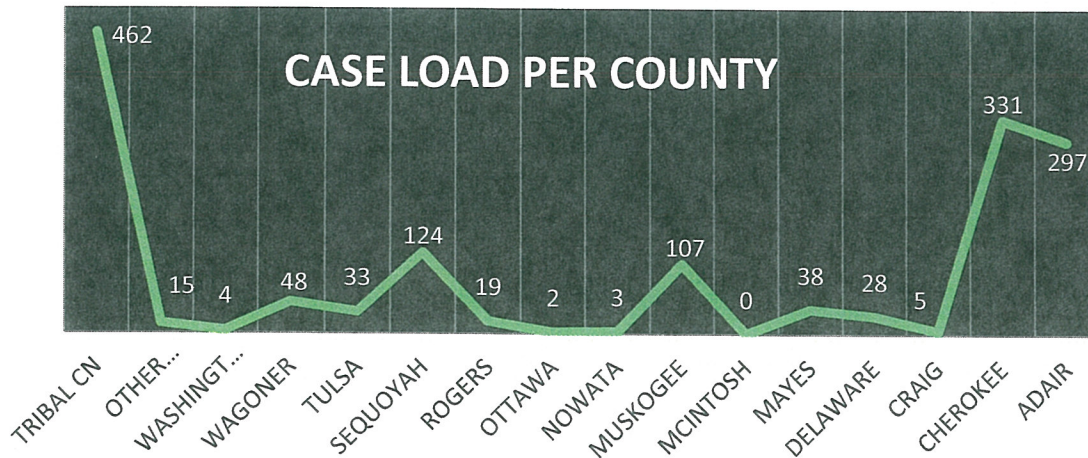
Total Client Contacts
1893
Total Court Hearings
45
Total Active Efforts Case
223
Total Case Assessments for Service
11
Total Applications Distributed
15

Total Quarterly Collections

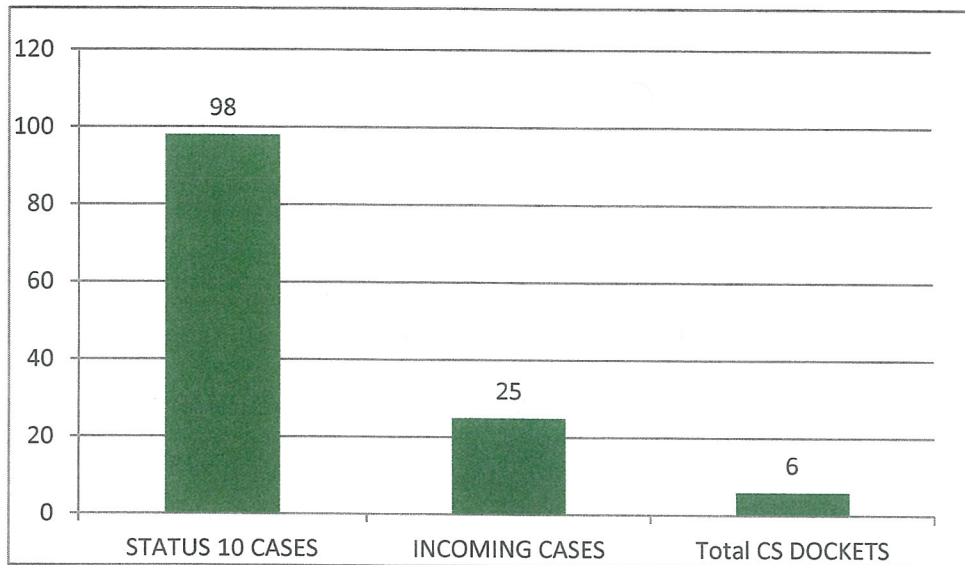


*Includes payment center collections, tax intercepts, and other special collections

CASE LOAD PER COUNTY



OFFICE OF CHILD SUPPORT



Child Support:

The program hired a new program manager in March 2016 as well as a receptionist position. There are potentially two more child support specialists intended to be hired for FY16 and one more clerical position by the end of FY16. This office recently added a legal intern who is working full time. We anticipate the goal of establishing the first docket in Rogers County the second Tuesday of the month of May 2016.



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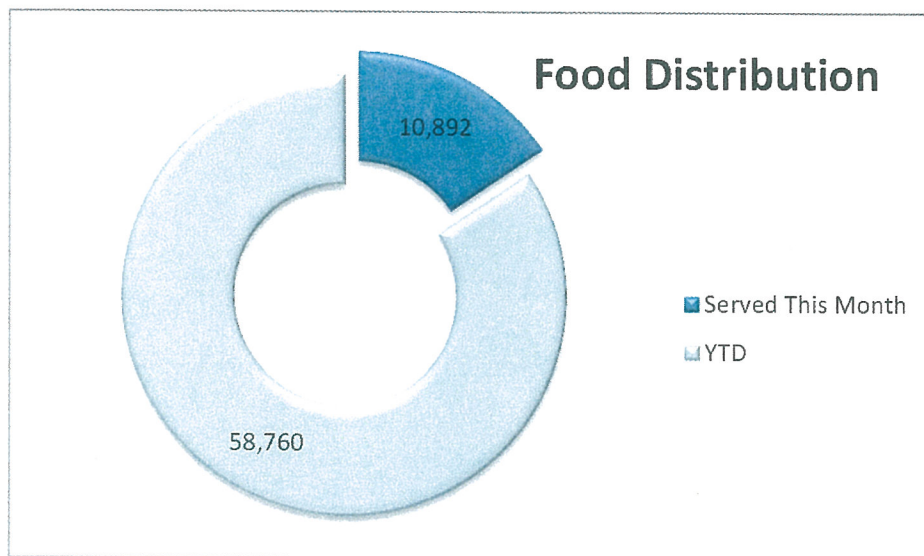
FAMILY ASSISTANCE DEPARTMENT

Director - Jerry Snell

Number of Employees	104
Number of Vacancies	5
Number of Volunteers	8

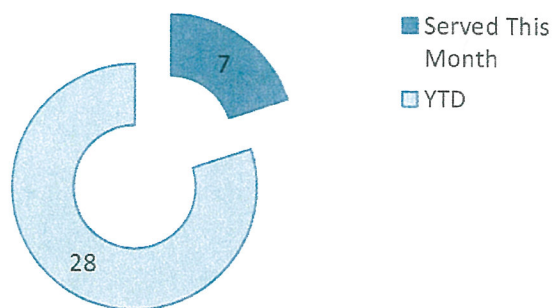
Programs
Food Distribution
Social Services
Burial Assistance
Elder Care
Family Assistance
LIHEAP
NAHASDA
CITGO

Food Distribution :

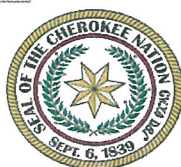
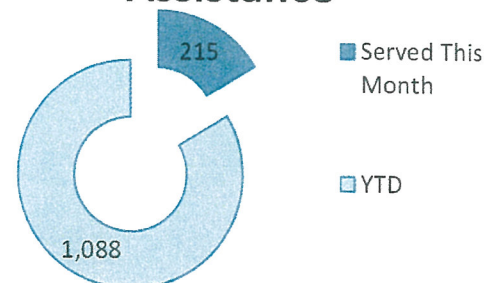


BIA Social Services :

BIA Emergency Assistance



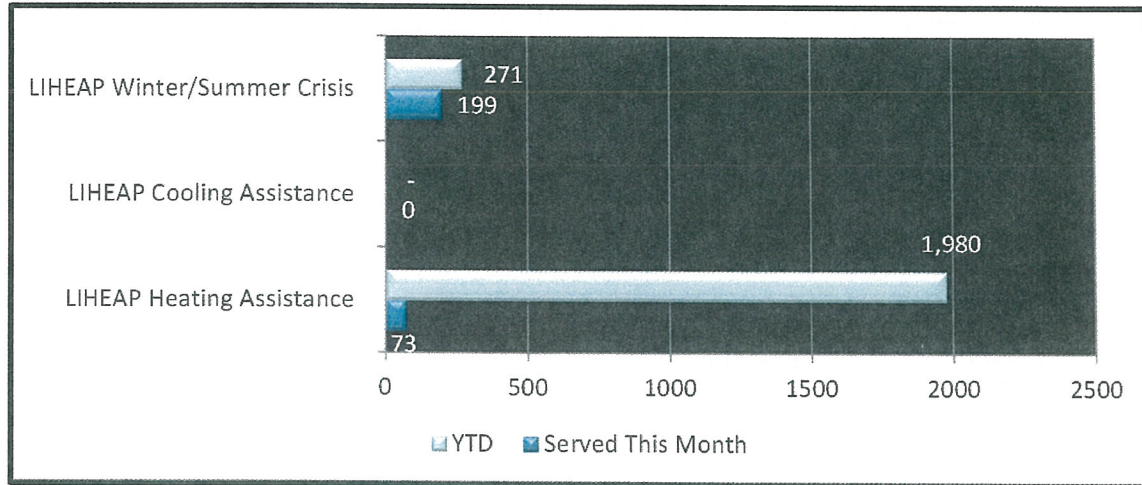
BIA General Assistance



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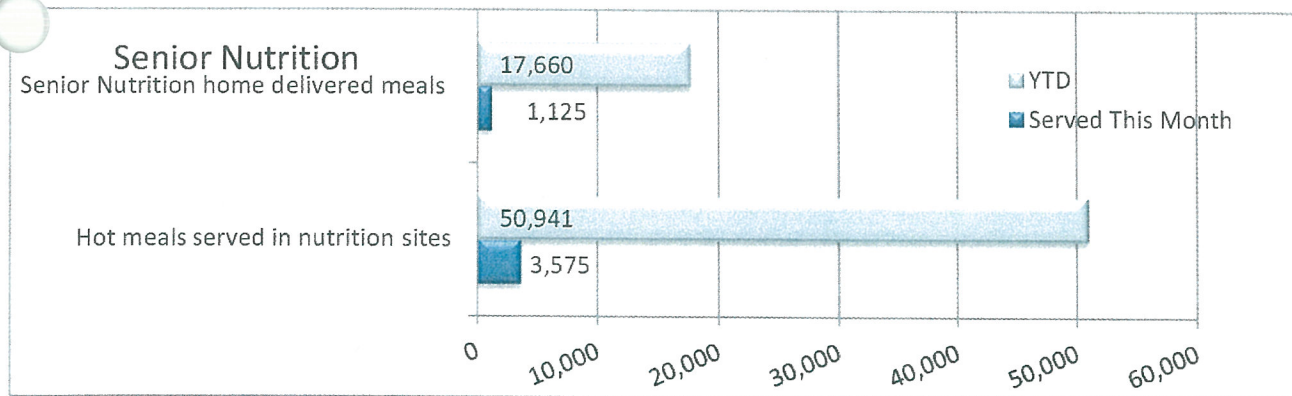
FAMILY ASSISTANCE DEPARTMENT

LIHEAP:

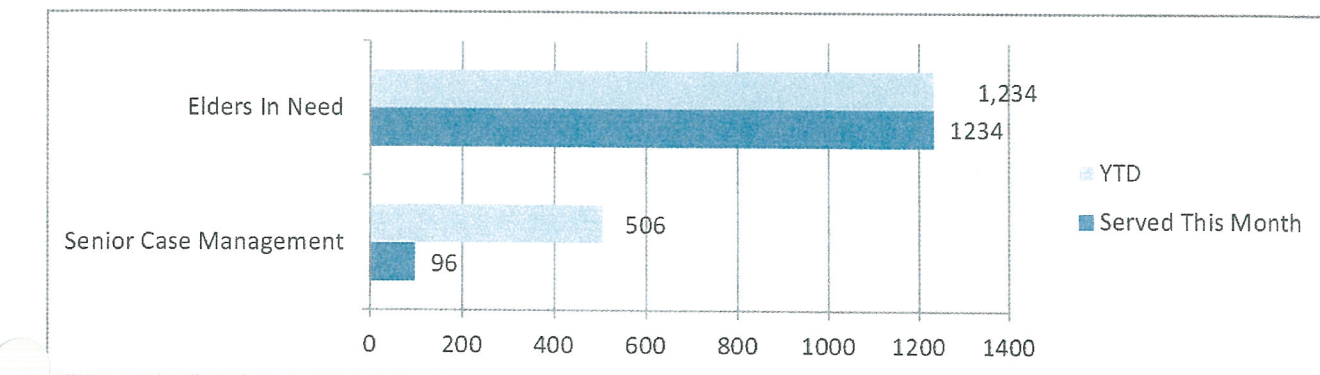


*(LIHEAP COOLING ASSISTANCE) Program starts in December and ends in February

Elder Services :



*Program starts in April

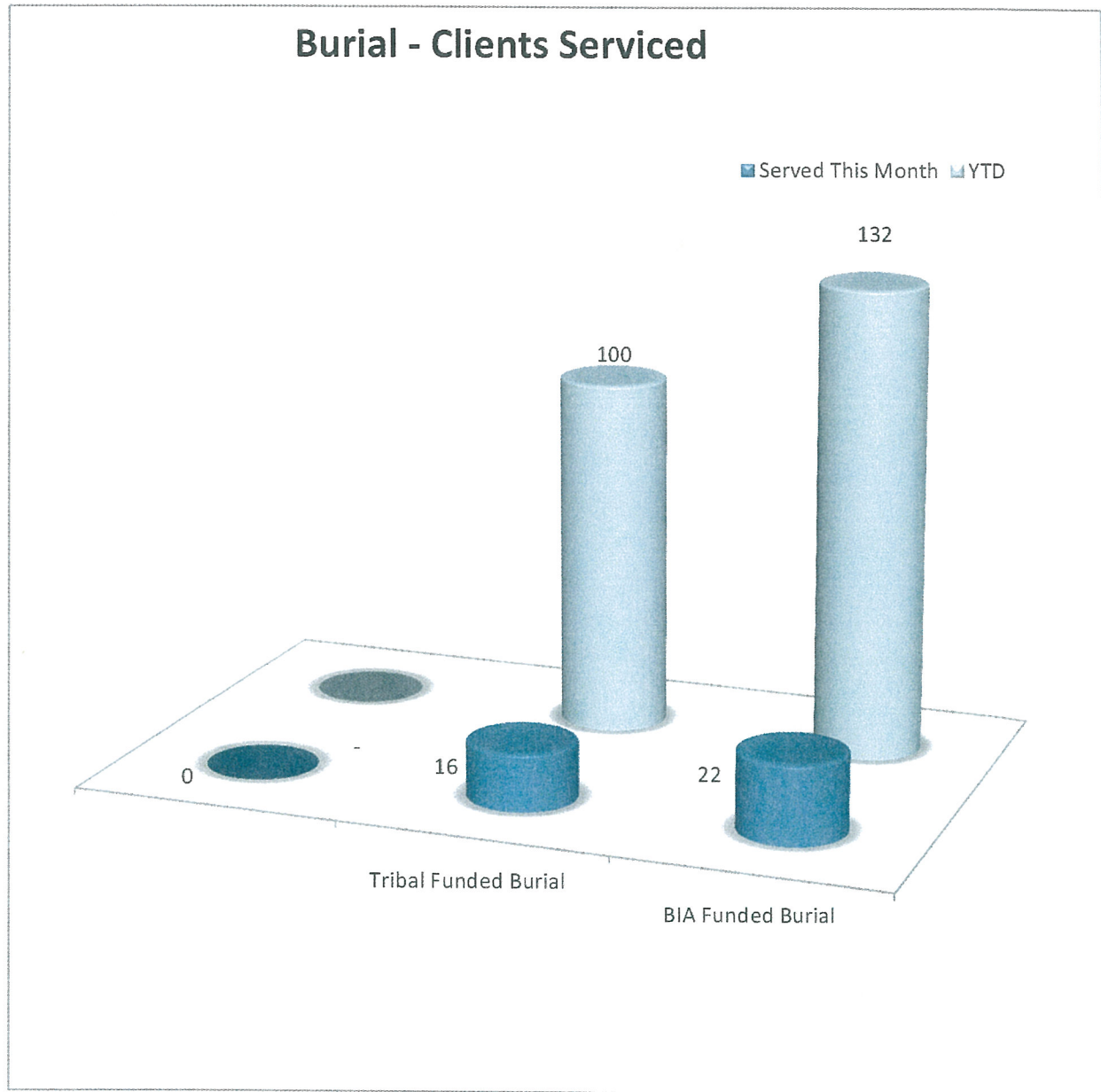


Elders In Need Monies are dispersed in February and August.



FAMILY ASSISTANCE DEPARTMENT

Burial Assistance :

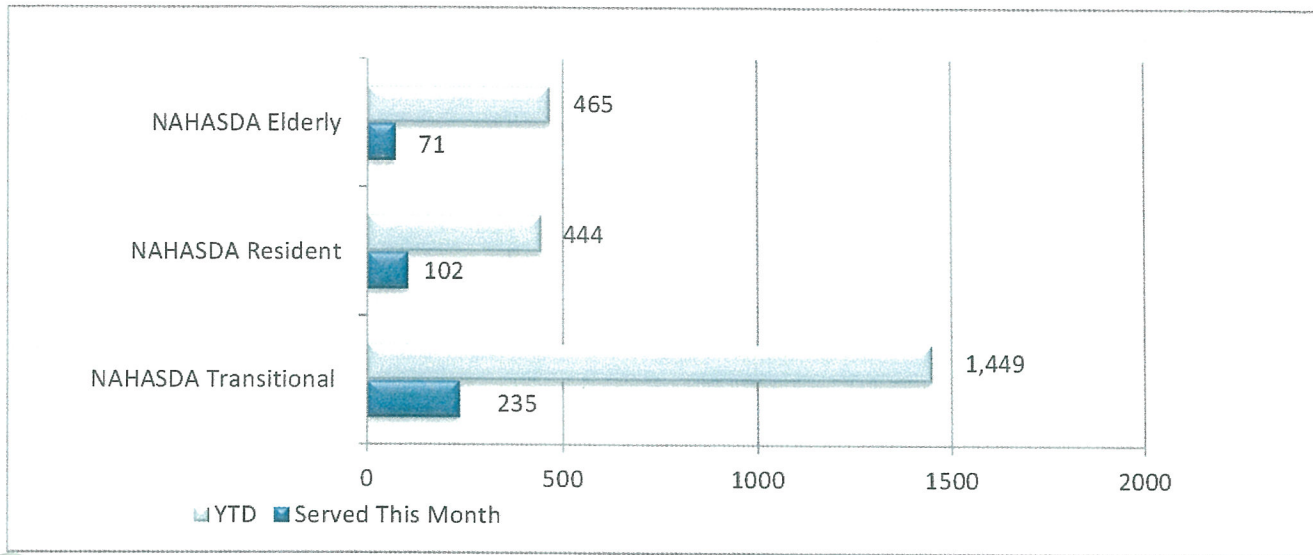


GWYB DBP

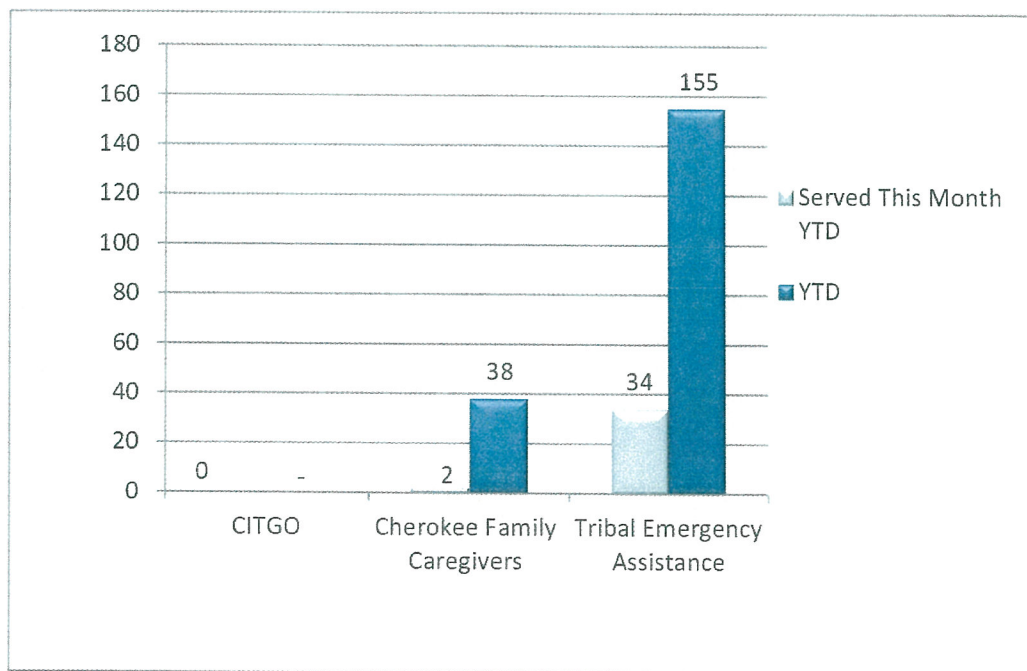
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FAMILY ASSISTANCE DEPARTMENT

NAHASDA :



Family Assistance :

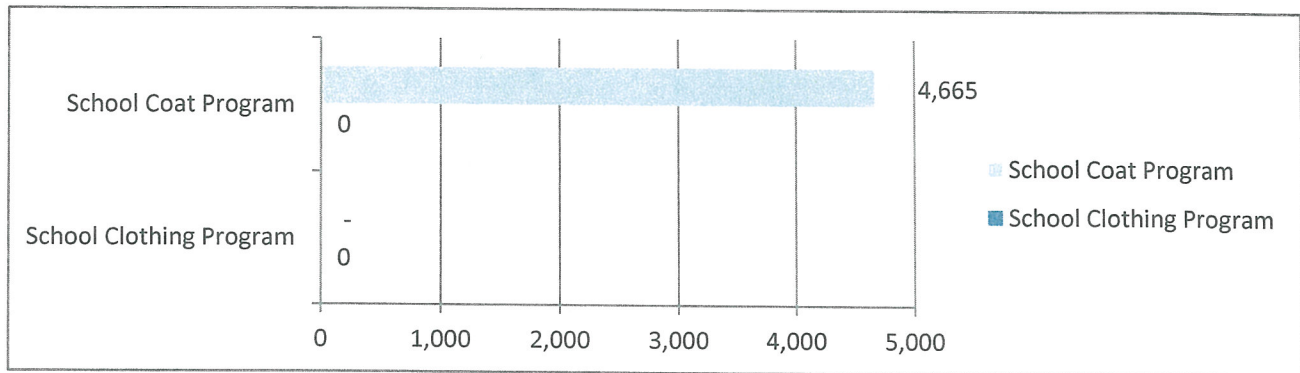


GWY.9 DBP

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FAMILY ASSISTANCE DEPARTMENT

School Clothing Assistance Programs :



*School Clothing Program starts in July, before the school year begins.

Family Assistance:



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CHEROKEE FIRST

Deputy Executive Director - Barbara Foreman

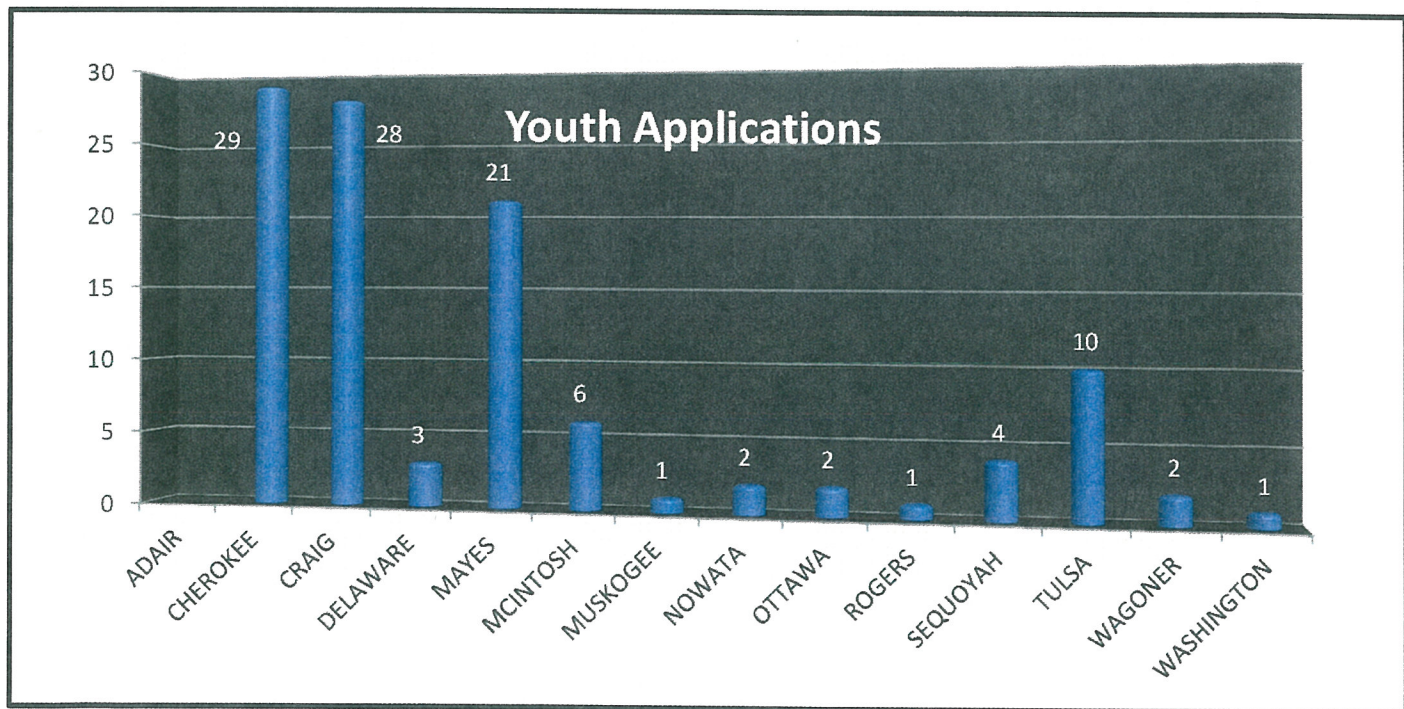
Number of Employees	3
Number of Vacancies	0
Number of Volunteers	0

Programs
Reception
Community Youth

Reception :

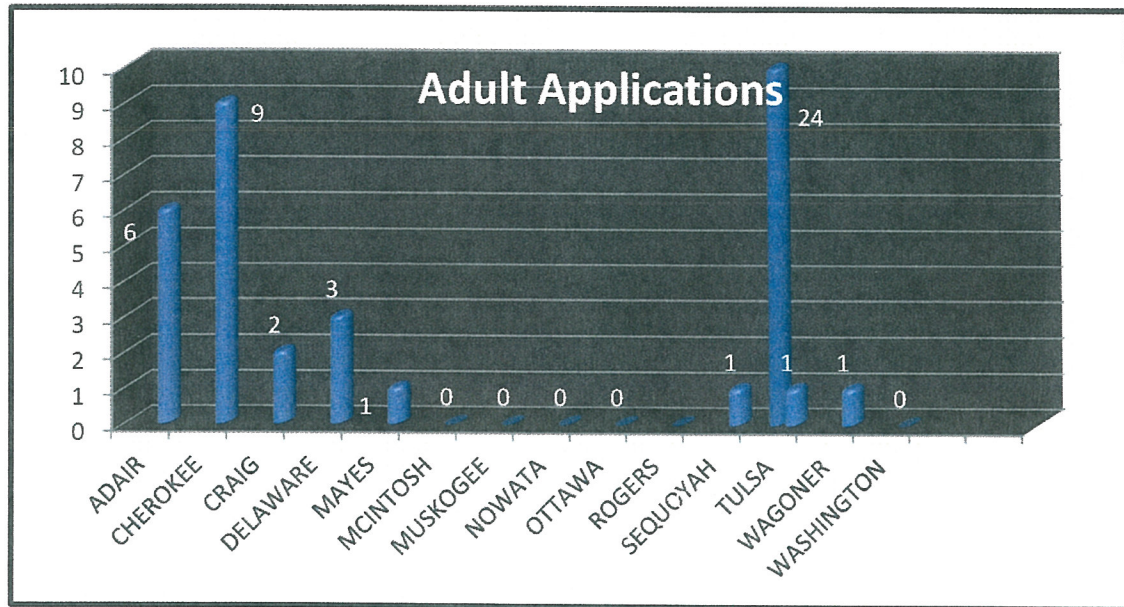
Total Walk Ins/Phone Calls Taken	1,954
Total Applications Taken	111

Community Youth :



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Overview of Community Leadership Program Applications

Total Youth	111
Total Adult	24

Monthly Total Amount Distributed

February	\$ 27,000.00
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CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services **Month/Year of Report:** March 2016

Executive Director: Ron Qualls

Phone:

E-mail:

I. Budget Highlights

1. Received official award letter from IHS concerning FY16 Housing Support project. This project is to provide water and sewer facilities for New and Like New homes. Award of \$1,030,000 to serve an estimated 74 homes. This is an increase over the FY15 award of \$855,000 but still less than our FY12 award of \$1,140,000.
2. Still waiting on IHS project award notification for Regular project funds for existing homes. We anticipate the following projects will be funded but this list won't be official until we get an award letter:
 - a. FY16 Scattered Regular Project (All Counties) est. 100 homes
 - b. Ft. Gibson WTP expansion (Muskogee Co.) est 1507 homes
 - c. Kenwood North WL Extension (Delaware Co.) est 39 homes
 - d. Lowrey Phase II WL Extension (Cherokee Co.) est 21 homes
 - e. Osage WL Extension (Mayes Co.) est. 11 homes
 - f. Sequoyah Co # 5/Gore PWA Connection (Sequoyah Co.) est. 111 homes
 - g. Southern Delaware Co Regional WTP (Delaware Co.) est. 1141 homes
3. FY2016 Tribal Individual Funds are 48% expended. Only \$9,000 left in Budget Edit for contract services.
4. FY2016 Tribal Community Funds are 50% expended. We anticipate a large amount of remaining Tribal funds will be needed as matching funds for IHS projects.

II. Program Highlights

a.) Balanced Scorecard Measures

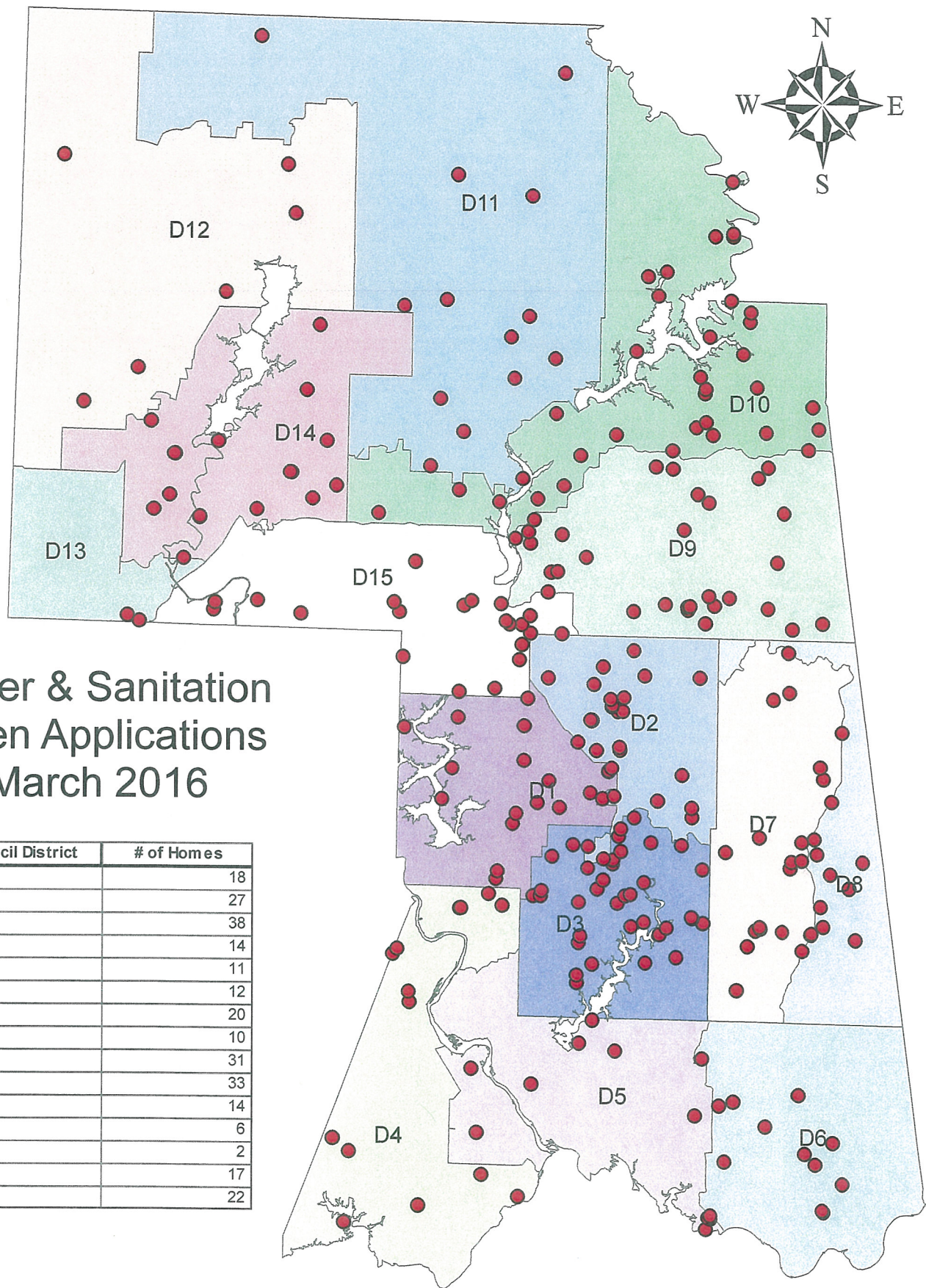
1. Trained 95 food handlers
2. Repaired sewer and/or water facilities for 14 homes
3. Installed sewer and/or water facilities for 18 homes

b.) Accomplishments

1. Contractor started work on Marble City Lift Station Project.
2. Attended IHS Spring Sanitation Facilities Construction meeting in OKC.
3. Attended meetings in Stilwell, Cherry Tree & Pettit Mountain Water District.

c.) Future Plans

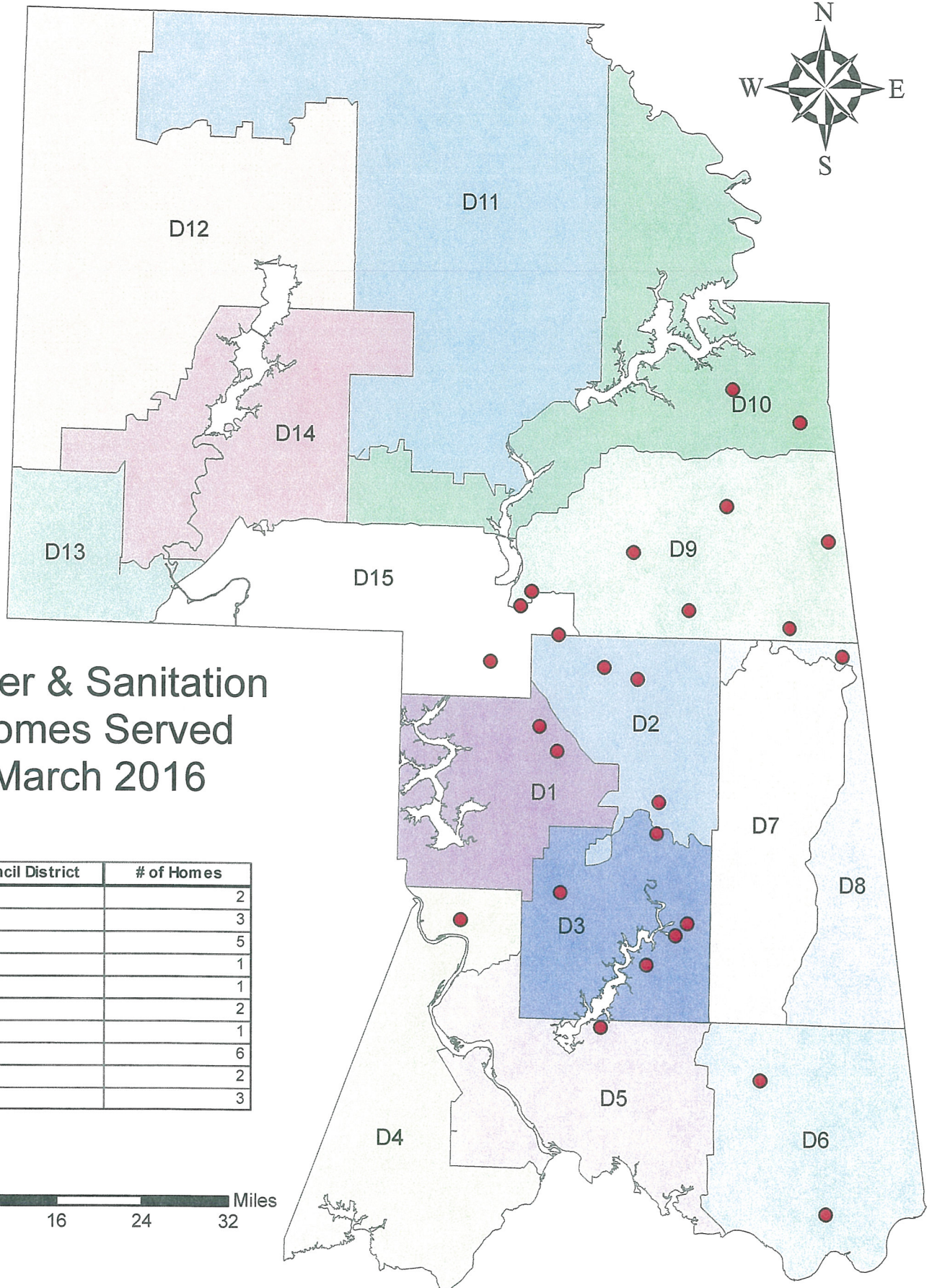
1. Beginning work on projects for FY16 submittal to IHS for FY17 funding.
2. Hydraulic analysis of Oaks water distribution system.
3. Working on EDA grant to connect Cherry Tree Sewer to Stilwell



Water & Sanitation Open Applications March 2016

Council District	# of Homes
D1	18
D2	27
D3	38
D4	14
D5	11
D6	12
D7	20
D8	10
D9	31
D10	33
D11	14
D12	6
D13	2
D14	17
D15	22

0 4 8 16 24 32 Miles



Water & Sanitation Homes Served March 2016

Council District	# of Homes
D1	2
D2	3
D3	5
D4	1
D5	1
D6	2
D8	1
D9	6
D10	2
D15	3

0 4 8 16 24 32 Miles

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group:	<u>Housing Authority</u>	Month/Year of Report:	<u>April, 2016</u>
Executive Director:	<u>Gary J. Cooper</u>		
Deputy Director:	<u>Erna Reeves</u>	Phone:	<u>918-456-5482</u>

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Betsy Swimmer, aunt of Tribal Councilor Keith Austin
Jasmine Buttery, daughter of Evelyn Pettigrew of HACN
Ryleigh Barnhart, grandchild of Principal Chief Bill John Baker
Bobbi Jones, employee of CN Marshal Service
Clay Troutman, son is Leonard Blossom of HACN
Clay Troutman, daughter in law is Nessie Blossom of CN Ed Svcs

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: (Non-NAHASDA Program)

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report



Keys to a brighter future

Announcements

Board of Commissioners Meeting:

April 19 March BOC Meeting at 5:30 PM at HACN

Office Closures:

None

Informational:

Housing Rehab transferred to HACN on March 7th. This report is for the month ending February, 2016. Beginning with the next report, HACN will report on Rehab activities.

All offices and staff of the HACN may be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Housing Authority of the Cherokee Nation
Month Ending: February, 2016

Current Program Participants:

			Rental Assistance			Homeownership		Loans		Totals	
County	Community Shield Insurance	Low Rent Apartments	Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes	Title VI Mortgage Program	Assumable/ Other Mtg. Program	Total Housing Participants	% of Participants
Adair	478	149	161	2	20	119	40	18	1	988	14%
Cherokee	585	171	339	12	32	271	96	63	6	1,575	23%
Craig	40	54	53	0	5	11	7	2	0	172	3%
Delaware	344	115	104	2	18	83	39	22	0	727	11%
McIntosh	13	N/A	0	0	0	6	2	0	0	21	0%
Mayes	238	121	93	3	14	66	28	16	0	579	8%
Muskogee	126	45	99	5	3	55	28	18	0	379	6%
Nowata	33	40	34	0	4	8	17	2	0	138	2%
Ottawa	24	N/A	2	0	1	7	3	5	0	42	1%
Rogers	142	71	232	9	10	85	23	43	5	620	9%
Sequoyah	551	N/A	266	10	21	177	44	58	3	1,130	16%
Tulsa	61	N/A	127	11	5	24	3	3	0	234	3%
Wagoner	15	N/A	7	0	2	63	2	1	0	90	1%
Washington	33	39	52	1	0	26	8	3	0	162	2%
Total:	2,683	805	1,569	55	135	1,001	340	254	15	6,857	100%
			1,759			1,341		269			

Current Applications:

County	Mortgage Assistance	NAHASDA Home-ownership	Community Shield Insurance	Low Rent Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	0	21	11	147	87	170	9%	436	12%
Cherokee	0	22	10	73	72	366	19%	543	14%
Craig	0	3	0	20	16	39	2%	78	2%
Delaware	0	31	1	133	83	224	12%	472	13%
McIntosh	0	0	0	N/A	1	15	1%	16	0%
Mayes	0	26	2	75	85	159	8%	347	9%
Muskogee	0	26	1	26	52	152	8%	257	7%
Nowata	0	0	1	33	15	42	2%	91	2%
Ottawa	0	1	1	N/A	9	21	1%	32	1%
Rogers	0	30	1	97	135	153	8%	416	11%
Sequoyah	0	52	7	N/A	139	321	17%	519	14%
Tulsa	0	31	3	N/A	141	152	8%	327	9%
Wagoner	0	3	0	N/A	11	31	2%	45	1%
Washington	0	24	0	55	46	47	2%	172	5%
Total:	0	270	38	659	892	1,892	100%	3,751	100%

Mortgage Assistance applications transferred to CN Commerce in April, 2014

**New Construction Homeownership Program
Development Files Processing**

Month of:
Feb, 2016

		Applications		Processing								Construction		In Processing	Land Development	Under Construction	Construction Complete
				Stg I	Stg II		Stg III		Stg IV								
County	Waiting List	App Problem	App Processing	Prelim Review	Site Inspect	Problem Files	Survey Pending	Survey Rec'd	Process Closing	Under / Ready Const	Construction Complete						
Adair	85	0	37	1	3	2	0	4	7	19	40	37	17	19	40		
Cherokee	209	4	10	11	5	0	8	6	32	40	96	14	62	40	96		
Craig	18	0	3	2	1	0	0	0	9	0	7	3	12	0	7		
Delaware	108	0	17	3	7	0	2	2	17	45	39	17	31	45	39		
McIntosh	10	0	2	0	0	0	0	0	2	0	2	2	2	0	2		
Mayes	80	2	14	3	2	0	1	2	17	10	28	16	25	10	28		
Muskogee	104	0	4	2	2	0	3	2	4	14	28	4	13	14	28		
Nowata	23	0	2	1	0	0	0	0	6	5	17	2	7	5	17		
Ottawa	9	0	6	0	1	0	0	0	1	4	3	6	2	4	3		
Rogers	125	0	3	0	1	0	0	0	7	13	23	3	8	13	23		
Sequoyah	214	0	10	3	7	0	3	2	15	46	44	10	30	46	44		
Tulsa	141	0	3	0	0	0	0	0	5	2	3	3	5	2	3		
Wagoner	20	0	4	1	0	0	0	0	1	2	2	4	2	2	2		
Washington	36	0	4	0	0	0	0	0	2	3	8	4	2	3	8		
Total:	1,182	6	119	27	29	2	17	18	125	203	340	125	218	203	340		
		125		218								543					

STAGE I:
Copies of Deed(s), etc.
Check Floodmaps/Floodplain
Identify Utility Companies
Contact for Site Inspection

STAGE II:
Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

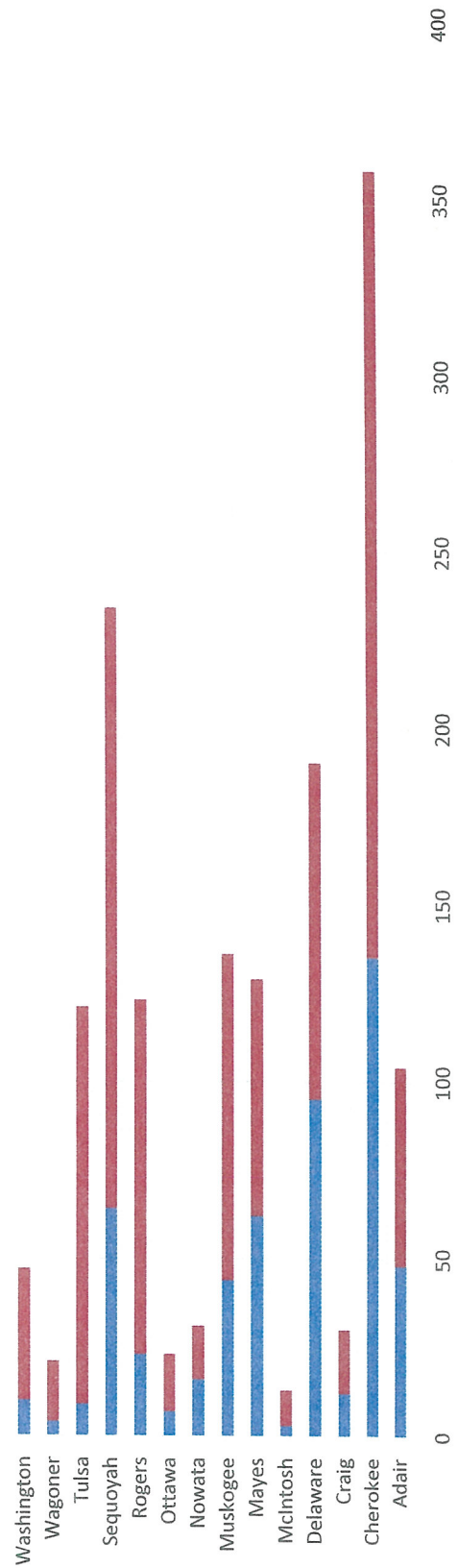
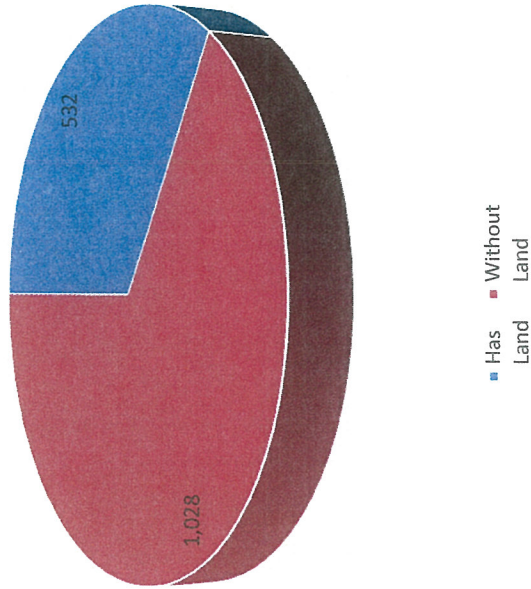
STAGE III:
Order/Receive Survey
Order/Receive Perc Test
Receive Utility Assurance
Receive Abstract from participant

STAGE IV:
Survey Review / Identify Barriers / Process for Closing

New Construction Homeownership Program Application Data

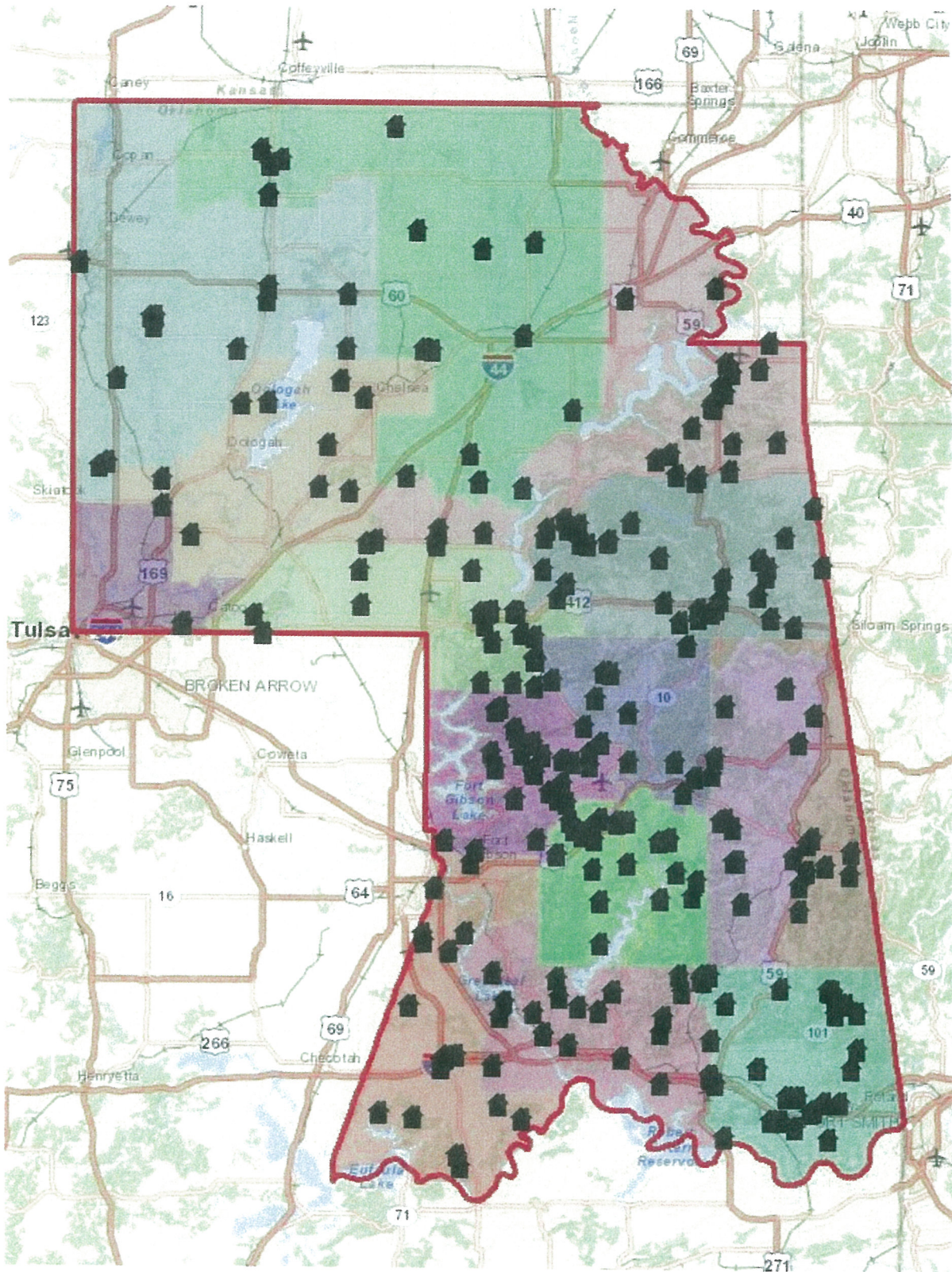
By Has Land/Does not have land:

County	Has Land	Without Land	% With Land	% W/O Land	Total Apps
Adair	48	56	46%	54%	104
Cherokee	135	223	38%	62%	358
Craig	12	18	40%	60%	30
Delaware	95	95	50%	50%	190
McIntosh	3	10	23%	77%	13
Mayes	62	67	48%	52%	129
Muskogee	44	92	32%	68%	136
Nowata	16	15	52%	48%	31
Ottawa	7	16	30%	70%	23
Rogers	23	100	19%	81%	123
Sequoyah	64	170	27%	73%	234
Tulsa	9	112	7%	93%	121
Wagoner	4	17	19%	81%	21
Washington	10	37	21%	79%	47
Total:	532	1,028	34%	66%	1,560



Statistics as of: August 31, 2015

HACN New Construction Program



The above map is a representation of locations that the HACN has inspected sites for and/or built new homes on the New Home Construction Program.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/Road and Transit Dept. **Month/Year of Report:** April 2016

Group Leader: Ron Qualls **Phone:** 918-453-5248 **E-mail:** ron-qualls@cherokee.org

I. Budget Highlights:

- a) The Cherokee Transit has received \$92,500 through the FTA Tribal Transit Program Discretionary Project. These funds along with a 10% tribal match will be used to purchase additional buses. Seven tribes including Cherokee Nation received funding through this program.
- b)

II. Department Highlights

a) Accomplishments:

b) Future Plans/New Initiatives

c) Status on Other Projects:

ADAIR COUNTY PROJECTS:

- 1. Chewey Road – Designer: Red Plains Engineering. RP working on 90% completion. R/W will submit for appraisals as needed.
- 2. Dahlenegah South – Designer: Holloway Updike & Bellen HUB. 90% checked plans were returned for revisions on 5/14/14. I met with Adair county commissioner Dale Dandridge February 8, about the acquisition and he told me he would be responsible for the acquisition of the fee property.
- 3. Bell North – Designer: Red Plains Engineering. RP working on 90% plans. R/W received easements and exhibits 8/27/15 and is currently performing the first check of the documents.
- 4. CNI Industrial Access – Designer: D. Moore Contractor: Glover & Associates. Contract amount \$1,633,194.81. Construction underway working - light pole installation in progress --99% complete A final inspection was performed on the 23rd. awaiting final quantities
- 5. Dahlenegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. 30% plans submitted on 8/28/15.
- 6. Lyon Switch – Designer: J. Shehi and D. Moore. Plans have been submitted for revised alignment 45% check. East loop was removed from the project because of RW and environmental restraints at homes and historical structures.
- 7. Malloy Hollow– Designer: D. Moore. Plans are complete. Environmental review and negotiations with ODWC are still in progress.
- 8. North Salem (Bethel Road) – Designer: Red Plains. RP are working on 90% Plans. R/W received the R/W documents 11/9/15 for first check.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

9. Smith Hollow – Designer: Red Plains Engineering. RP are working on 90% Plans. R/W received the appraisals 2/16/16. Notice of interest letters were mailed out 9/28/2015 to landowners. R/W is preparing to start acquisition.
10. Bell School South – Designer: A. Harris - Project is approximately 85% complete. Waiting on Guy Engineering to design a three sided bridge to replace a double box that will only carry a 2 year flood.
11. Rocky Mountain School Loop- Designer: D. Moore - Project is 100% complete. CE approved. Bid advertisement scheduled for March 24, 2016 and Bid Opening scheduled for April 28, 2016.
12. Honey Hill Phase I – Designer: HUB Engineering – Design plans are complete. Utility letters were sent out for estimates for relocation. ADA Mike Ashworth informed John Compelube 1/27/16 that the condemnation cases have been dismissed. CN Roads department can now proceed with construction. Michael Lynn and John Compelube attended the February 8, county commissioner meeting to confirm that CN Roads is ready to proceed with construction. Waiting on CE approval and utility relocations.
13. Bunch Road – Designer: Nickle & Associates - R/W has completed ownership research and sent it to Nickle & Associates 7/11/14. Decision was made to only do the portion from the BOP and stopping before the first railroad crossing. New task order was issued on 9-18-14 for the revised length of project. 30% plans were submitted on 2/19/16.
14. Oak Ridge Road and Oak Ridge Extension – Designer: CGA Engineering. R/W has completed ownership research for Oak Ridge and mailed it 2/28/14. CGA will be doing the research for Oak Ridge Extension.. Completed 30% check and returned to CGA on 5/12/15. A community meeting was conducted on December 8, 2015 at 6:00 PM at the Bell school cafeteria.
15. Sally Bull Hollow – Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13. 30% plancheck was completed on March 8, 2016 and PIH has been scheduled for March 30, 2016.
16. The following projects are pending design –
 - Chance Road
 - Bidding Springs Road
 - Lyon South Road

CHEROKEE COUNTY PROJECTS:

1. Dreadfulwater Road – Designer: A. Harris. After the Preliminary Community Meeting held on September 18, 2014 the Roads department received one comment form from a concerned landowner. Plans are approximately 75 % complete.

CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

2. Hulbert-Lost City – Designer: A. Harris. Coordination with utility companies are underway. In house final review is complete and revisions are being made. R/W exhibits and easements has been started for this project.
3. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Plans are 75% complete. Had meeting with utility companies to confirm easement placement on 1/12/16.
4. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Plans 98% complete. ABB survey was negative. R/W started acquisition 7/8/14, out of 129 parcels we have 1 parcel in Muskogee county left to acquire. Cherokee county acquisition is complete. Had utility relocation meeting on 1/12/16 to ask for relocation plans, estimates, and proposed beginning day of construction.
5. Tenkiller School –Designer: Red Plains. Contractor: Glover & Associates. Contract amount \$3,747,954.02. Construction: clearing and grubbing fencing 10% Complete. Contractor on site preparing for pipe installation.
6. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started. Attended the Infrastructure kick off meeting to allow CN departments and the City of Tahlequah to share with the Project Team for Hastings new hospital to share their knowledge of site issues. Still waiting to know where Hasting plans for driveway entrance. Waiting for Pavement design and hydrology from CGA.
7. Mud Valley Road – Began preliminary design criteria. An exception will be submitted for narrower pavement width. R/W has started ownership research for this project 11/18/15. Project is being flown by Quantum Spatial. Aerial targets are being set by survey crew.
8. The following projects are pending design:
 - 4-Mile Road

CRAIG COUNTY PROJECTS:

1. NS-4340 Road - Designer: Guy Engineering (Contracted through the county). Held preliminary community meeting for the project 4/15/14 at the White Oak school cafeteria. R/W videoed the project and sent a copy of the video to Guy Engineering. 7/8/2015 – R/W received Trust & Restricted documents from Guy Engineering for check. Currently preparing a list of corrections needed on the documents. Received Geotechnical Report on 8/4/14. Project design 85% complete. Field meeting for utility relocation will be May 5, 2015.
2. NS-4410 Road (7th Street/Turnpike Bridge) – Designer: Guy Engineering (Contracted through the county). Cherokee Nation has signed the agreement between Cherokee Nation, Craig County, and ODOT.

DELAWARE COUNTY PROJECTS:

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

1. D0525 Road – Designer: Scott & Associates. Submitted 30% plans, hydrology, and geotechnical report. Had 30% plan in hand on April 8, 2015. Revisions were submitted on 7/14/2015.
2. Jay/Kenwood Bridges (Bridges 53, 67, 68, and 71) - Designer: Rose & McCrary, P.C. Contractor: Paradigm. Contract Amount \$5,592,242.85. Construction began June 9 2014 project-97%. A final inspection has been scheduled for March 29th. Awaiting final clean up and final quantities.
3. Kenwood Jay Road Rehab - Plans are 100% complete. CE is approved. This project will be bid out the same time as Leach Kenwood as soon as utilities are relocated.
4. Kansas-Bull Hollow – Designer: Scott & Associates. 60% Plan in Hand was conducted on April 8, 2015. R/W finished checking all other documents and returned them to Scott & Associates January, 7 2016 for them to revise.
5. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. 90% plans were submitted for review on 5/10/2013. Meeting was held with HUB and Flood Plain Administrator on December 17, 2014 about Zone A issues. Still working on resolving this problem. R/W will submit for appraisals as needed.
6. Leach/Kenwood Road – Designer: D. Moore. R/W acquisition complete. Floodplain permit has been approved. Final plans are complete and preparing contract for bid. CE approved. Utility relocations in progress.

MAYES COUNTY PROJECTS:

1. Chimney Rock Hollow I & II – Designer: Guy Engineering (Contracted through the county). Received 30% plans on 3/10/14.

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Sent 90% check to HUB for revisions and final plans. ABB survey was negative. R/W started acquisition 7/8/14, out of 129 parcels. we have 1 parcel in Muskogee county left to acquire. Cherokee county acquisition is complete. Utility relocation meeting was held on 1/12/16.
2. Texanna Road – Designer: D. Moore. Project is being surveyed and aerial flown.

ROGERS COUNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

1. Moonshine Road – Designer: J. Shehi. Project is 90% complete. Submitted for final check.
2. Dwight Mission/Sequoyah Landing Road – Designer: Guy Engineering

III. CHEROKEE TRANSIT SYSTEM:

With the \$92,500 FTA grant and tribal dollars, bids have been posted for three new transit vans. Bids are due on March 28th and a selection is anticipated to happen within 30 days afterwards.

Ridership on all five current routes for the month of February 2016 are:

1. Sallisaw to Tahlequah – 118 rides
2. Pryor to Catoosa – 790 rides
3. Salina to Tahlequah – 134 rides
4. Stilwell to Tahlequah – 29 rides
5. Muskogee to Tahlequah – 91 rides
6. Tahlequah to Claremore – 154 rides
7. ~~Jay to Tahlequah~~ – Route canceled
8. Tahlequah to Catoosa – 347 rides
9. Stilwell to West Siloam Springs – rides
10. Tahlequah to Muskogee – 42 rides
11. Individual Demand Response Trips: 5,761

Note: Ridership reports run 2 month behind.

Commerce Group: Commerce

Month/Year of Report: April 2016

Executive Director: Anna Knight

Phone: 453-5532

Email: aknight@cherokee.org

a. Program highlights

1. Mortgage Assistance Program Activity:

MAP Applicants	
Received MAP and purchased a home	74
Applications under review (application received, verifying applicant's eligibility)	140
Applicants capable of purchasing a home within the next 90 days	104
Applicants in short term financial coaching (applicant working on minor credit issues and/or small debt reduction; may be ready to purchase a home within 12 months)	114
Applicants in long term financial coaching (applicant working on significant credit issues and or major debt reduction; may be ready to purchase a home in 1 to 3 years)	324

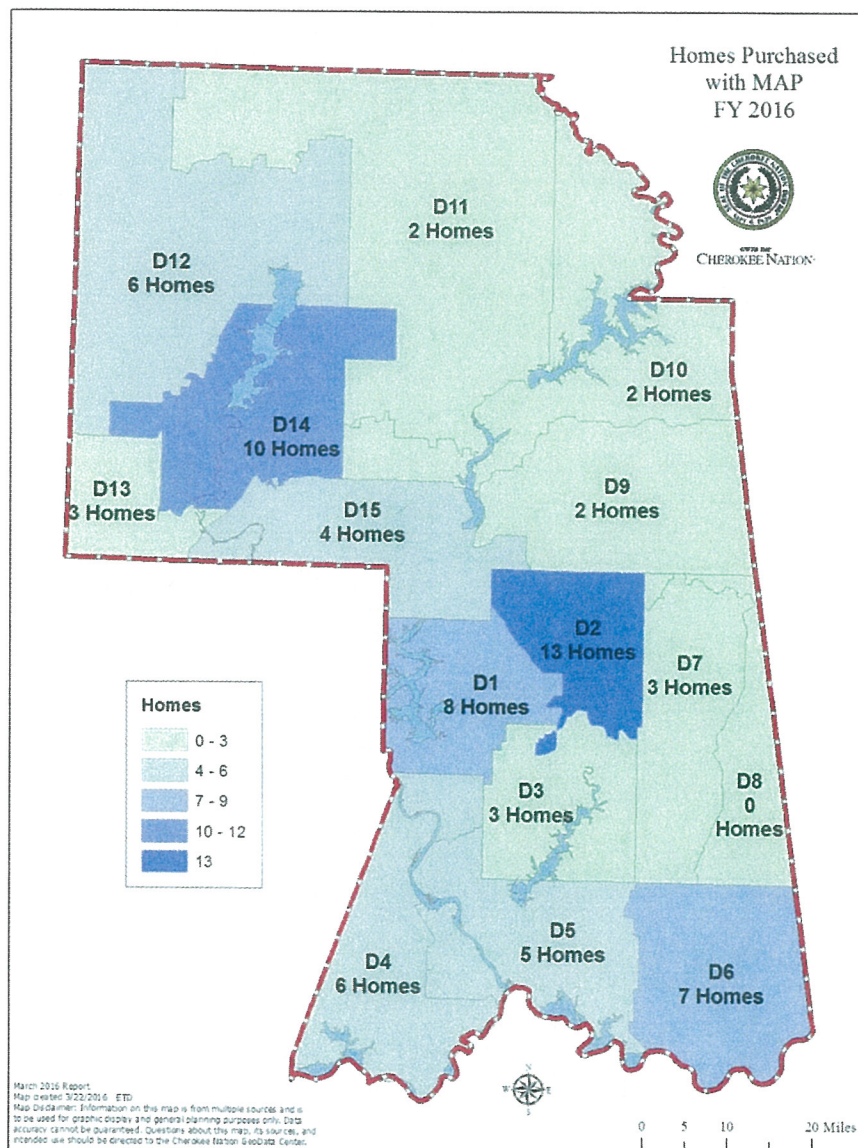
2. **A self sufficiency counselor will be permanently working out of the Stilwell Career Services office 2 to 3 days a week to provide assistance to families in Adair county.**
3. Commerce Services will host a **home ownership fair** in early summer, more details will be forthcoming.
4. Commerce Services is once again partnering with the IRS to provide **free tax preparation** and filing services for low to moderate income families (under \$54,000); services are available until April 15th. **As of March 15th, 1,067 tax returns had been prepared by Cherokee Nation's VITA program.**
5. Since FY07, **667 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
6. YTD, Self Sufficiency staff members have worked with **9 families facing foreclosure**. Three families received a modification which includes one family receiving a foreclosure prevention loan and one additional family received a foreclosure prevention loan from the Small Business Assistance Center; two families are currently working with SBAC staff to save their home; one family was referred out for further assistance and unfortunately two families were unable to receive foreclosure prevention.
7. **640 consumer loans totaling \$780,895.13** have been made through the Small Business Assistance Center as of February 15th. Two of these were **Foreclosure Prevention loans totaling \$9,939.85.**
6. **74 families have used Mortgage Assistance** to purchase a home this fiscal year.

MAP used in conjunction with a HUD 184 loan	52
MAP used with other loan products	22
Families Housed with Mortgage Assistance	74

7. MAP recipient snapshot:

Household Averages	
Household income	\$36,138.13
Increase in Credit Score	27 points
Debt to income including mortgage	29.5%
Debt to income reduction after coaching	3.2%
Home Price	\$98,074.14

8. Mortgage Assistance usage by district:



The iSave Program helped us learn how to assess our situation, see where we can cut non-essentials and save that money. We learned a lot about how to save money and this program has helped us to understand a budget.

**David C.
iSave Program
recipient**

b. Annual Progress

Objective	Metric	Year to Date Achievement Notes/Comments
Homeownership Training	# of Families Attending Homeownership Training	314
Families Increasing Financial Management Skills	# of Families Increasing Skills	677
Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching	# of Families Actively Pursuing Goals or Achieved Goals	580 Families a. 545 families actively pursuing goals <ul style="list-style-type: none"> • 2% financial prosperity • 17% financial success • 21% financially stable • 59% financially instable 35 families have completed self- sufficiency counseling and obtained a non-predatory mortgage
Matched Savings Program	# Active Participants	442

c. Training Schedule

Workshops and Classes			
Date	Location	Time	Workshop
April 6-7	Sallisaw	10 am to 5 pm	Homeownership Training
April 14	Tahlequah	1 pm to 4 pm	Money Management
April 16-17	Claremore	10 am to 5 pm	Homeownership Training
April 19, 20 & 21	Tahlequah	5:30 pm to 10 pm	Homeownership Training
April 25	Claremore	1 pm to 4 pm	Money Management