

HUMAN SERVICES

Tribal Council Monthly Report

April 2016

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HUMAN SERVICES

Tribal Council Monthly Report

TABLE OF CONTENTS

| | |
|---|------------------|
| <u>Youth Services & Special Projects</u> | 1 |
| John A. Ketcher Youth Services Center | 1 |
| Youth Services | 2 |
| Cherokee PARENTS | 3 |
| Veteran's Center | 3 |
| <u>Child Care & Child Development</u> | 4 |
| Child Care Development Centers | 4 |
| Subsidy | 4 |
| Resource & Referral | 5 |
| Licensing & Monitoring | 5 |
| <u>Office of Child Support</u> | 6 & 7 |
| <u>Family Assistance Department</u> | 8 |
| Food Distribution | 8 |
| BIA Social Services | 8 |
| LIHEAP | 9 |
| Elder Services | 9 |
| Burial Assistance | 10 |
| NAHASDA | 11 |
| Family Assistance | 11 |
| School Clothing Programs | 12 |
| <u>Cherokee First</u> | 13 |
| Cherokee First Reception | 13 |
| Community Youth | 13 |
| Community Adult | 14 |



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HUMAN SERVICES

| | |
|----------------------|-----|
| Number of Employees | 265 |
| Number of Vacancies | 18 |
| Number of Volunteers | 10 |

Human Services Announcements:

VETERAN'S CENTER EVENTS FOR FY16:

MAY - MEMORIAL DAY CEREMONY (MAY 27TH)

SEPTEMBER - CHEROKEE NATION HOLIDAY OPEN HOUSE (SEPTEMBER 3), WARRIOR HONOR FLIGHT (SEPTEMBER 11, DINNER AND 14TH RETURN)

OCTOBER - VETERAN'S RESOURCE & ENROLLMENT FAIR (OCTOBER 4)

NOVEMBER - VETERAN'S DAY/FLAG CEREMONY (NOVEMBER 10)

Council Notes:



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YOUTH SERVICES & SPECIAL PROJECTS

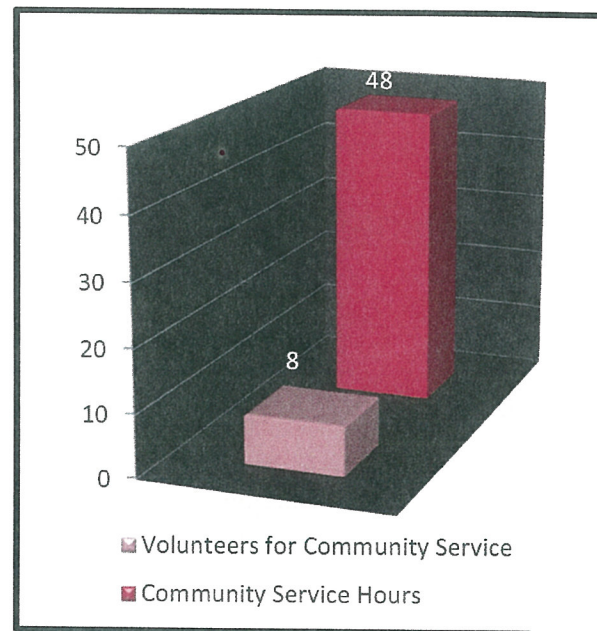
Director - Jennifer Kirby

| | |
|----------------------|----|
| Number of Employees | 26 |
| Number of Vacancies | 4 |
| Number of Volunteers | 0 |

| Programs |
|---------------------------------------|
| John A. Ketcher Youth Services Center |
| Youth Services |
| Cherokee PARENTS |
| Veteran's Center |

John A. Ketcher Youth Services Center :

| | |
|---------------------|---|
| Young people served | 4 |
| Admissions | 3 |

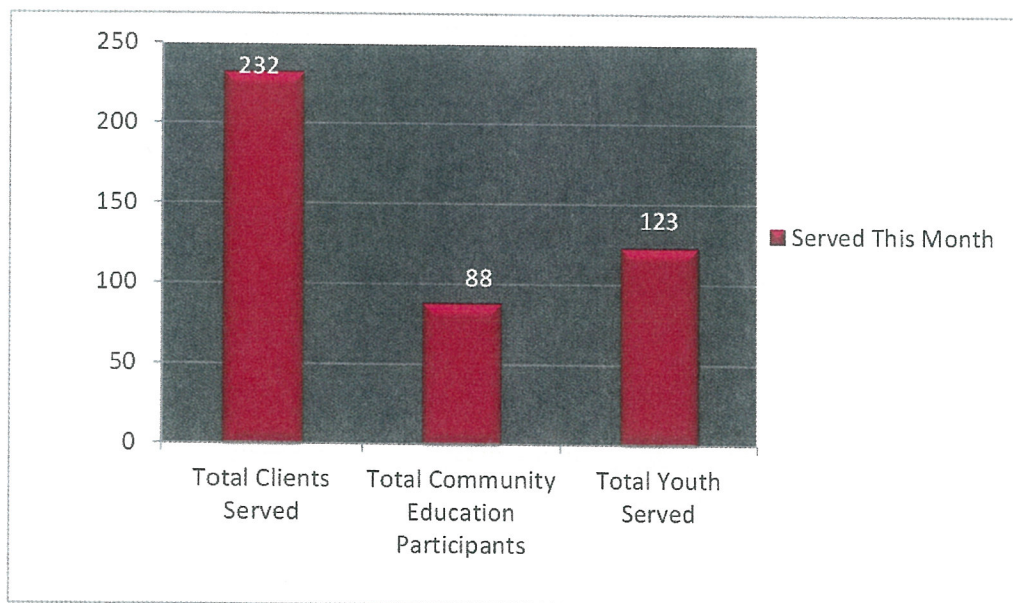
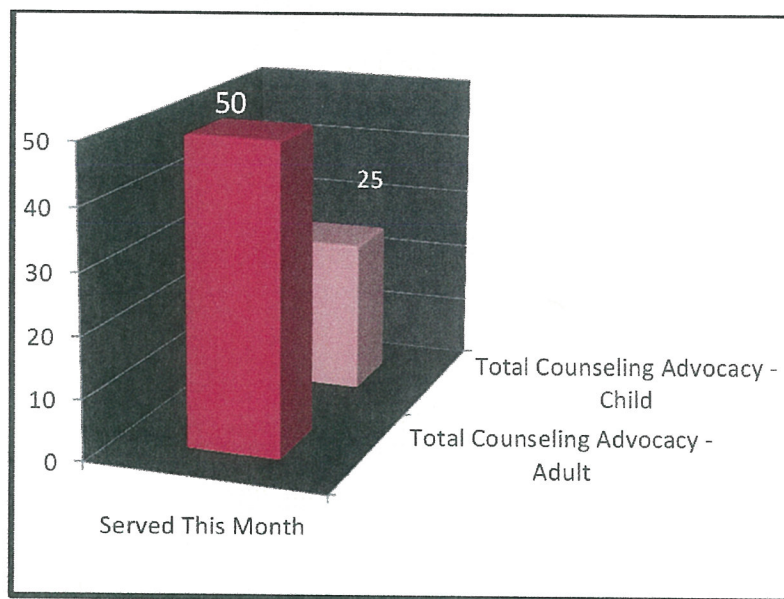


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YOUTH SERVICES & SPECIAL PROJECTS

Youth Services :

Total Community Events & Presentations 69



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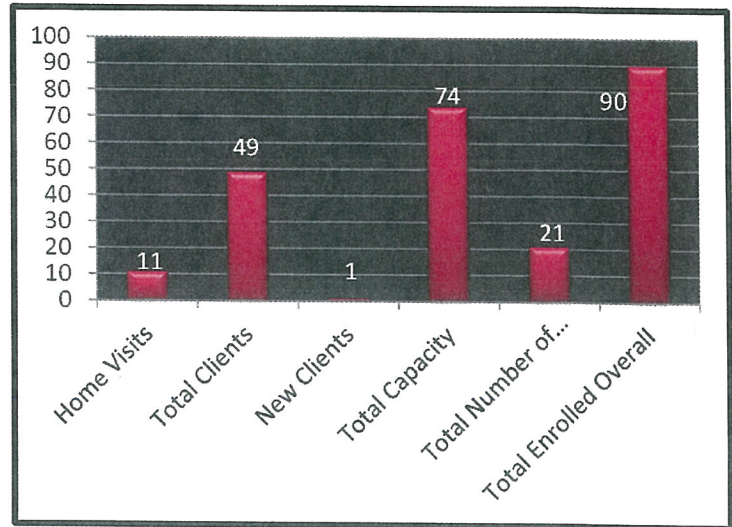
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YOUTH SERVICES & SPECIAL PROJECTS

Cherokee PARENTS :

| | |
|---------------|----|
| Total Clients | 49 |
|---------------|----|

Youth Services also handles the referrals of Cherokee juveniles from the State. Since November 2015 we have received 76 referrals.



Veteran's Center :

| | |
|-----------------------------|-----|
| Calls for information | 341 |
| In Person Visits | 298 |
| Transportation | 4 |
| other services- home visits | 3 |

Word is spreading about the Medal of Patriotism in April at least 34 applications were mailed out.



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CHILD CARE & CHILD DEVELOPMENT

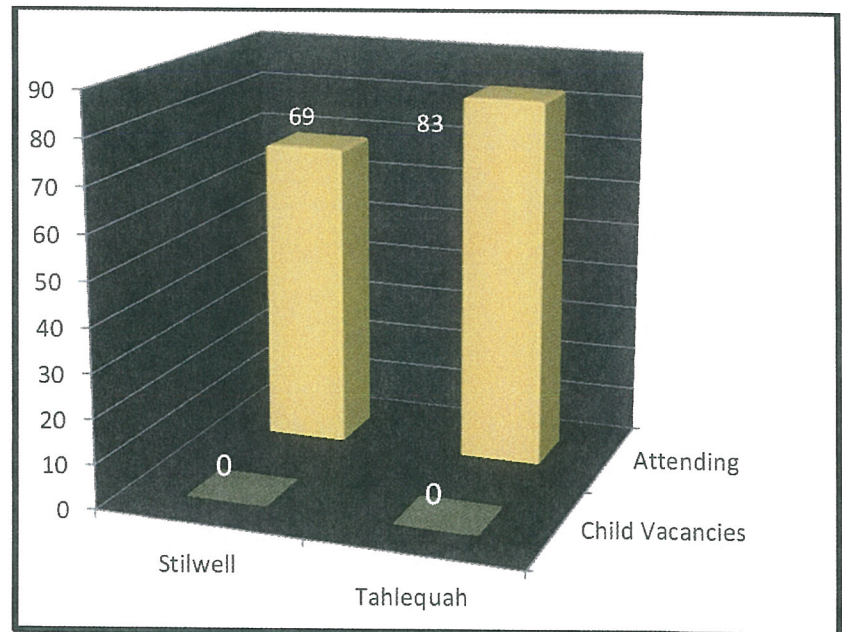
Director - Tricia Peoples

| | |
|----------------------|-----|
| Number of Employees | 105 |
| Number of Vacancies | 6 |
| Number of Volunteers | 0 |

| Programs |
|--------------------------------|
| Child Care Development Centers |
| Subsidy |
| Resource & Referral |
| Licensing & Monitoring |

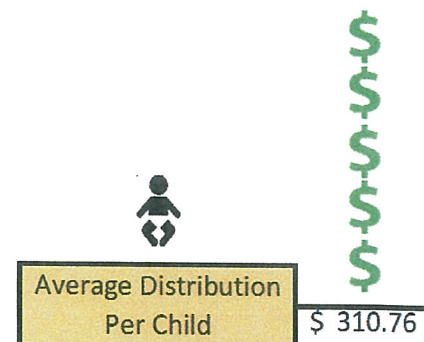
Child Care Development Centers :

- Stilwell - Zero child vacancies with current staff. We have 3 staff openings. We had over 100 children, parents, grandparents, and staff participate in The Spring Fling that was held on April 11, 2016. We are getting ready for the Summer Care Program to begin. Challenges: The roof continues to leak.
- Tahlequah - Zero child vacancies at this time with current staff. We have 3 staff openings. Ordering new toys for the classrooms.
- Licensing has started using the new digital forms for the tablets and working on the Learn to Grow Project beginning in Sequoyah, Adair, and Cherokee Counties with Resource and Referral Department. We presented at the SW Consortium Head Start Conference. Challenges: Working on putting documents into the new systems folders.
- Implemented automated sign-in system for clients. The system will maintain data for client visits to various Child Care Programs.



Subsidy :

| | |
|--------------------|---------------|
| Children Receiving | 1,508 |
| Amount Distributed | \$ 468,628.62 |

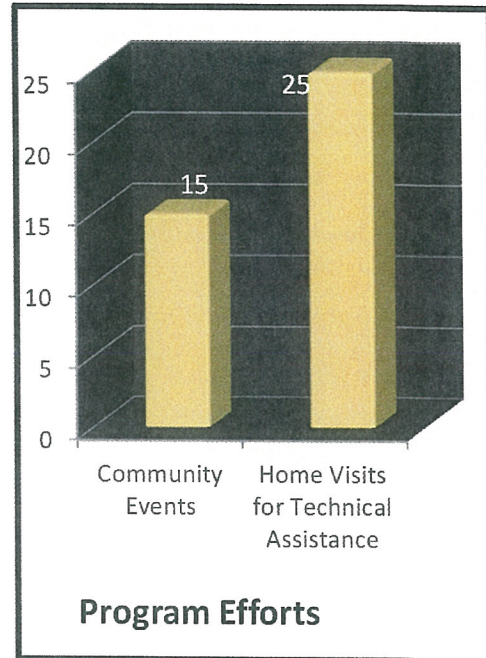
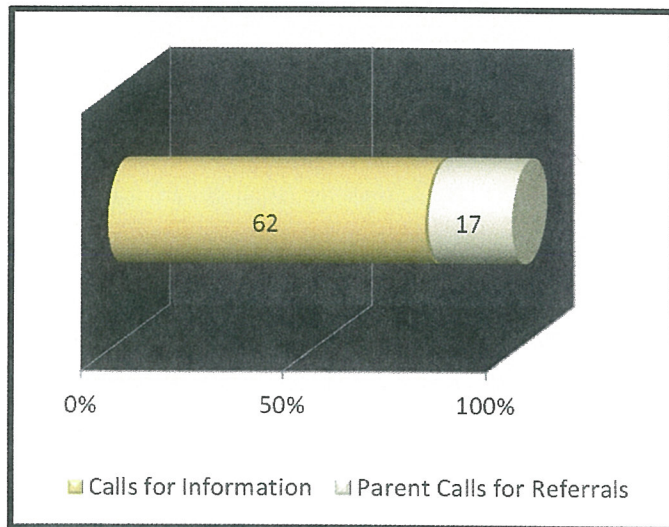


CHILD CARE & CHILD DEVELOPMENT

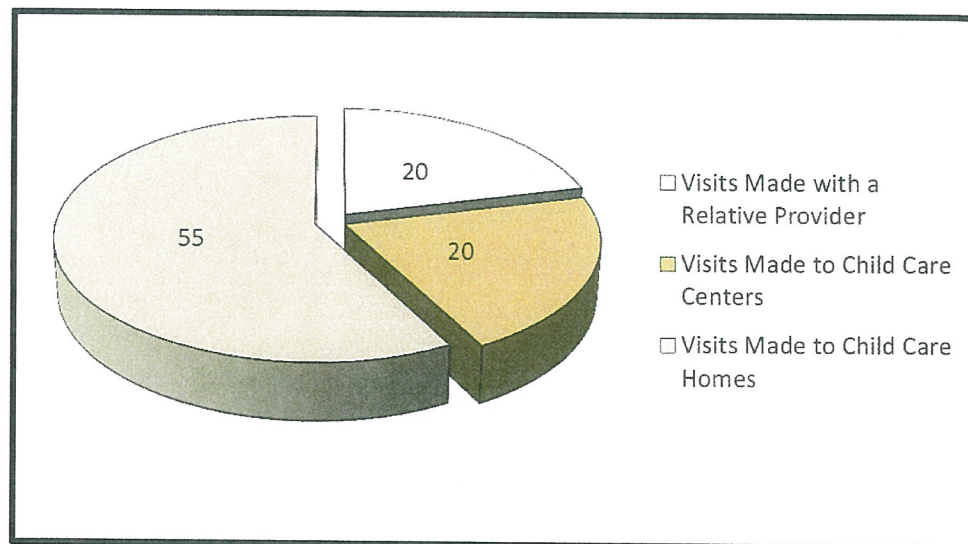
Resource & Referral :

Trainings for the Month

5



Licensing & Monitoring :



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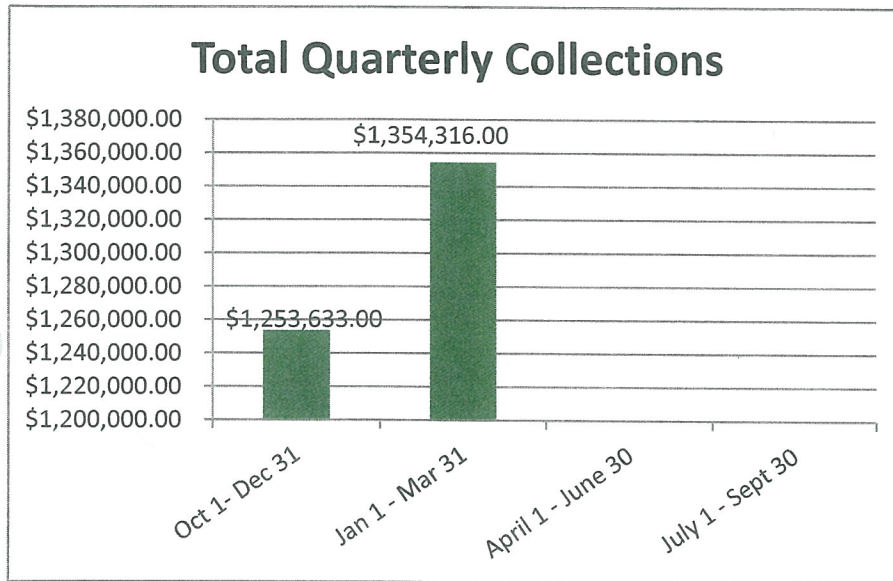
OFFICE OF CHILD SUPPORT

Director - Kara Whitworth

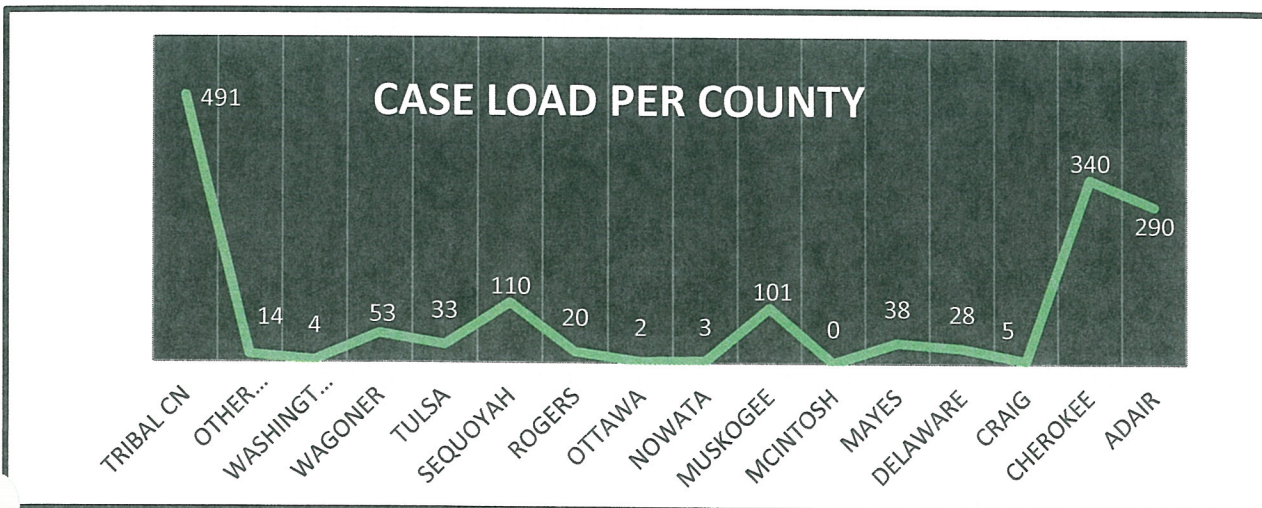
| | |
|----------------------|----|
| Number of Employees | 30 |
| Number of Vacancies | 3 |
| Number of Volunteers | 0 |

| | |
|--|---------------|
| April Collections - CN Payment Center only: | \$ 243,397.00 |
|--|---------------|

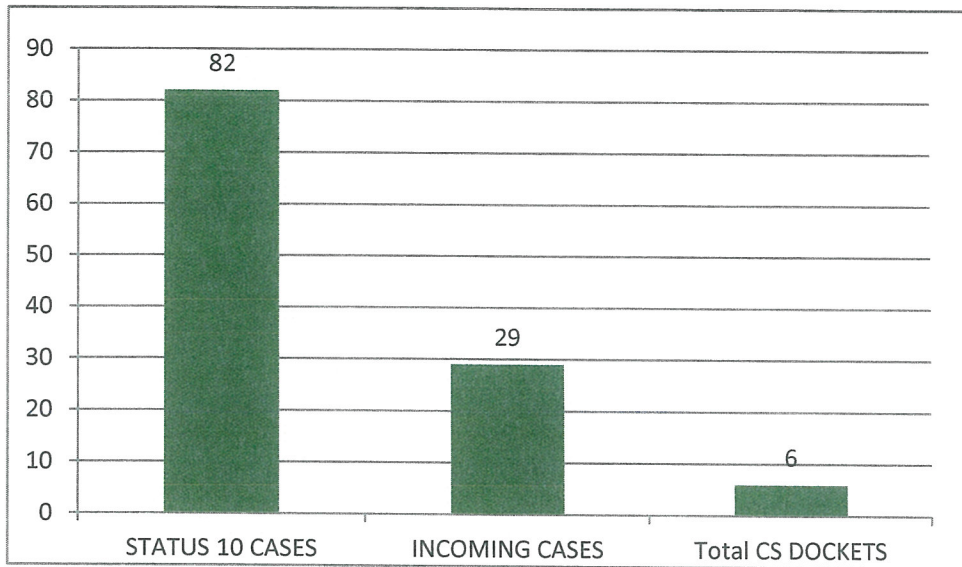
| | |
|------------------------------------|------|
| Total Client Contacts | 2116 |
| Total Court Hearings | 33 |
| Total Active Efforts Case | 353 |
| Total Case Assessments for Service | 10 |
| Total Applications Distributed | 33 |



*Includes payment center collections, tax intercepts, and other special collections



OFFICE OF CHILD SUPPORT



Child Support:

The program will begin going into other counties of state courts to ensure total enforcement of cases assigned to the office by offering court dockets in the following counties: Rogers, Delaware, and Washington by the end of FY16. FY17, the office will look at picking up other dockets in Craig and possibly Ottawa Counties. Various Staff went to National Eastern Regional Child Support Association in South Carolina May 1-5 for training and also presented the CN Building Blocks curriculum during one of the conference sessions.



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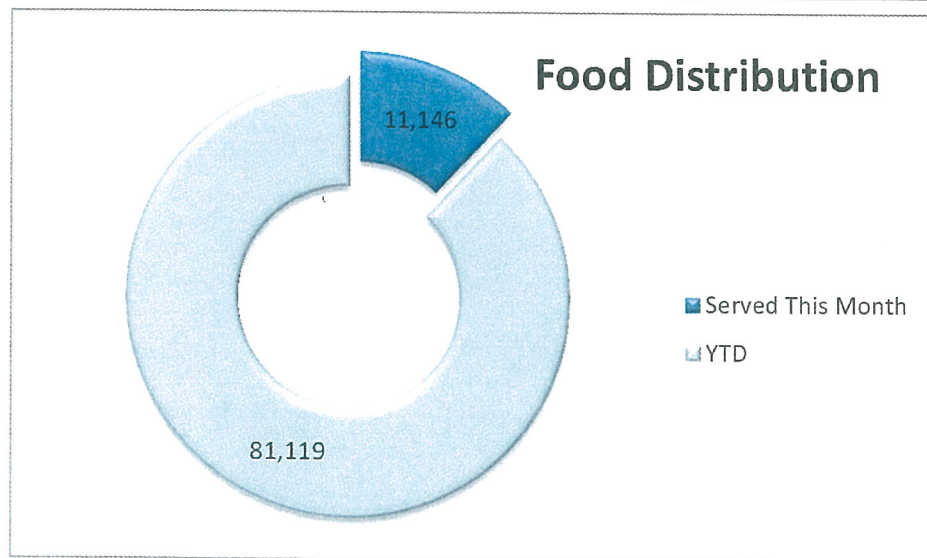
FAMILY ASSISTANCE DEPARTMENT

Director - Jerry Snell

| | |
|----------------------|-----|
| Number of Employees | 104 |
| Number of Vacancies | 5 |
| Number of Volunteers | 10 |

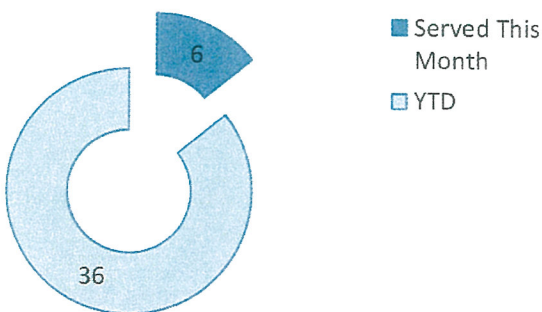
| Programs |
|-------------------|
| Food Distribution |
| Social Services |
| Burial Assistance |
| Elder Care |
| Family Assistance |
| LIHEAP |
| NAHASDA |
| CITGO |

Food Distribution :

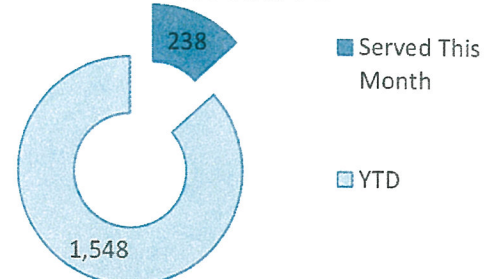


BIA Social Services :

BIA Emergency Assistance



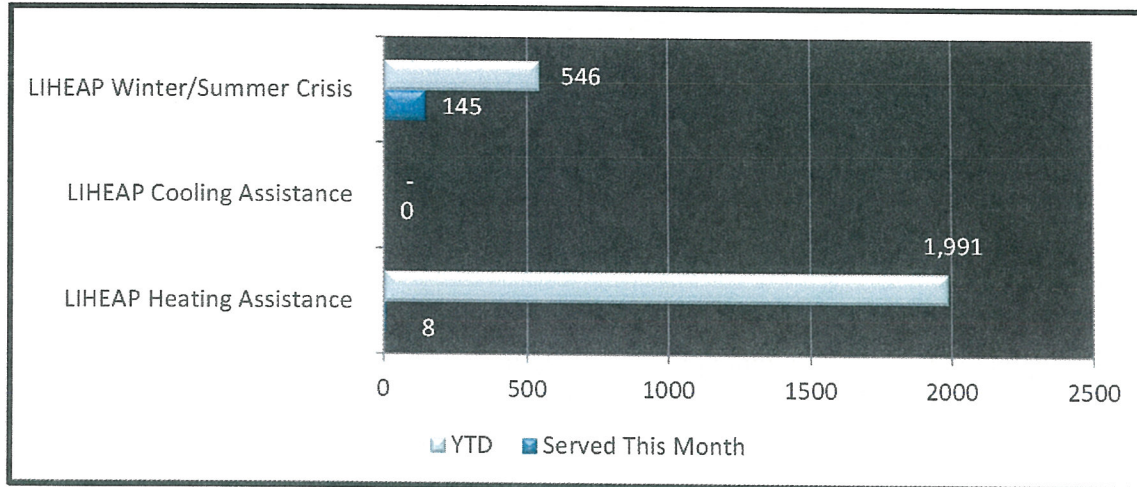
BIA General Assistance



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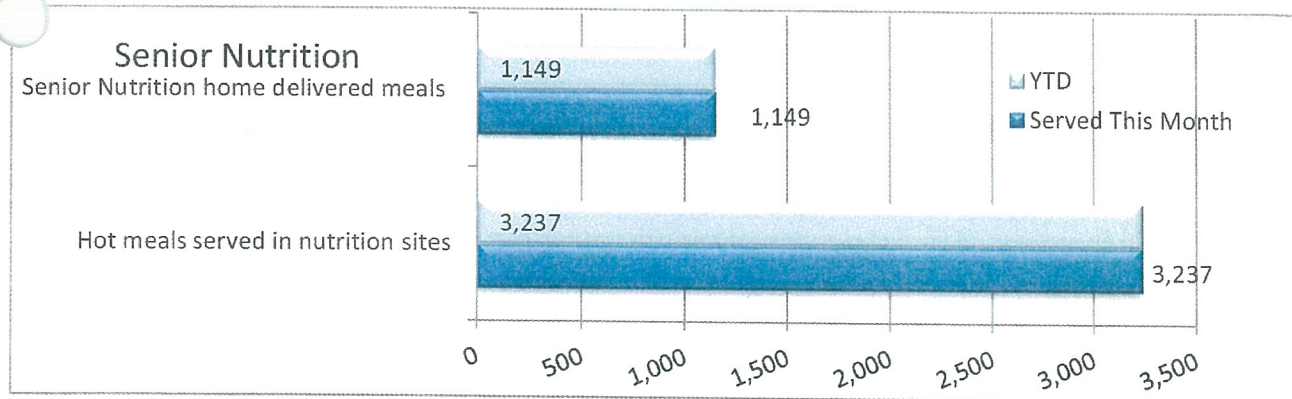
FAMILY ASSISTANCE DEPARTMENT

LIHEAP:

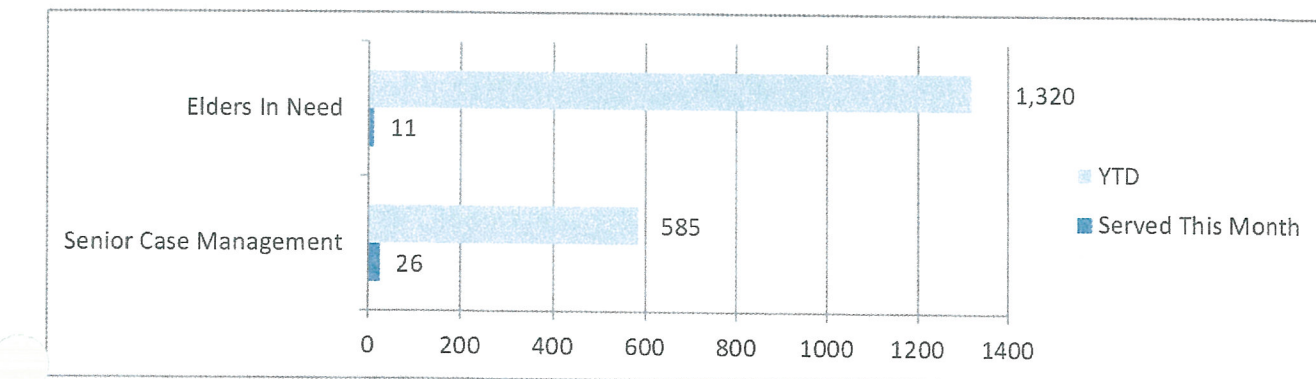


*(LIHEAP COOLING ASSISTANCE) Program starts in December and ends in February

Elder Services :



*Program starts in April

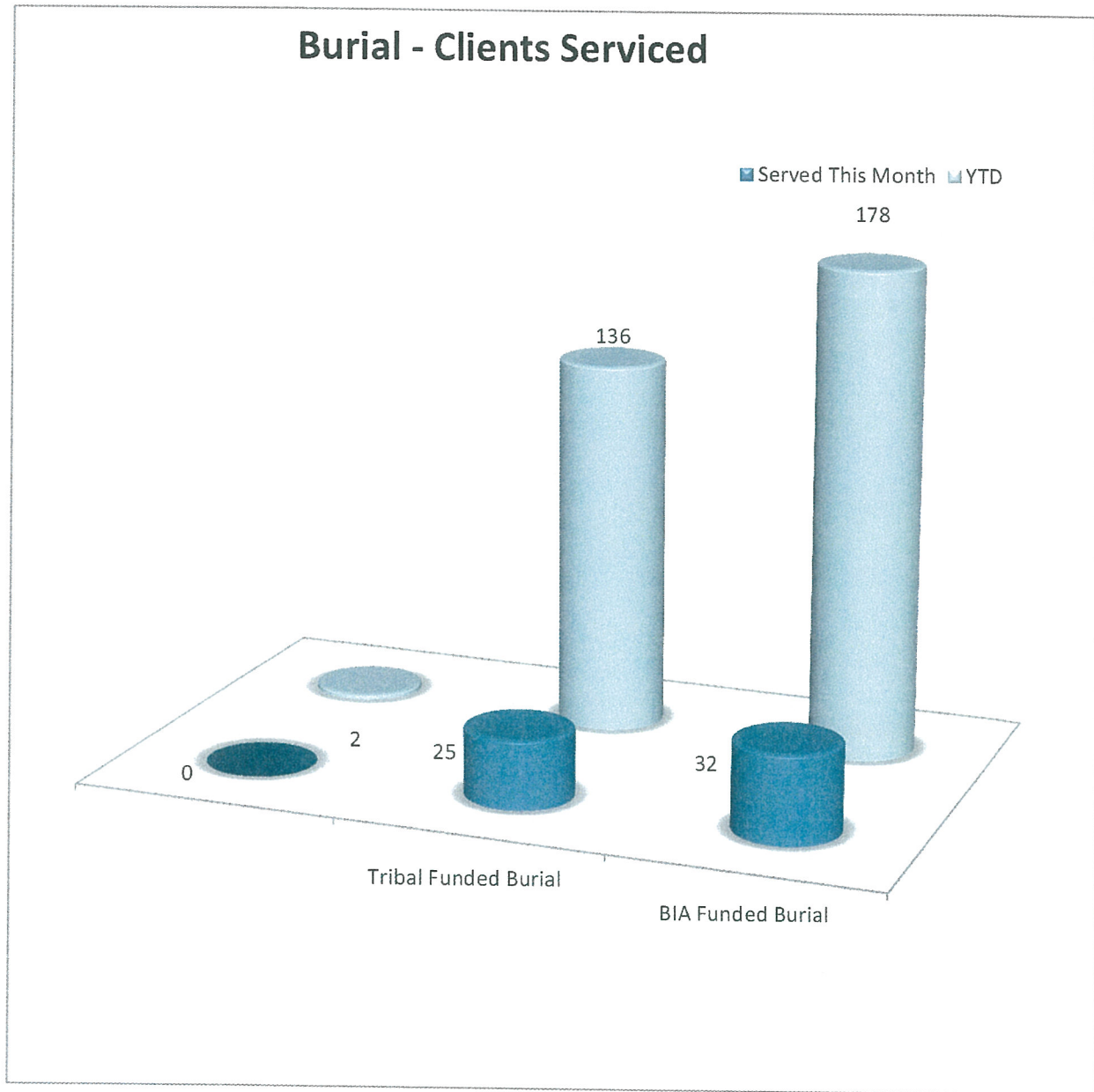


Elders In Need Monies are dispersed in February and August.



FAMILY ASSISTANCE DEPARTMENT

Burial Assistance :

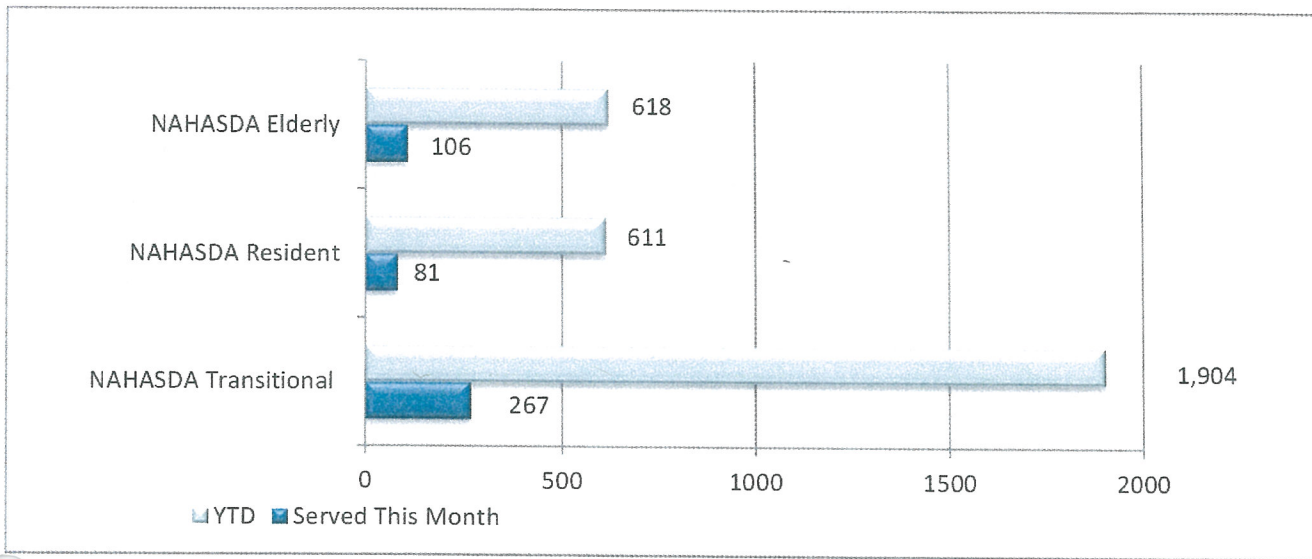


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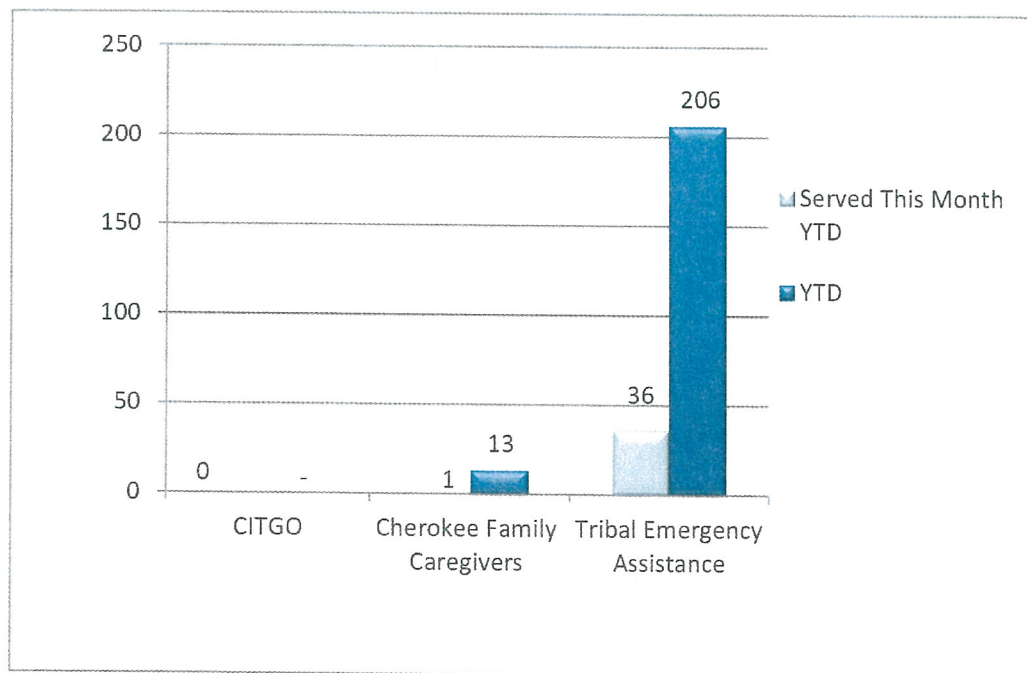
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FAMILY ASSISTANCE DEPARTMENT

NAHASDA :



Family Assistance :

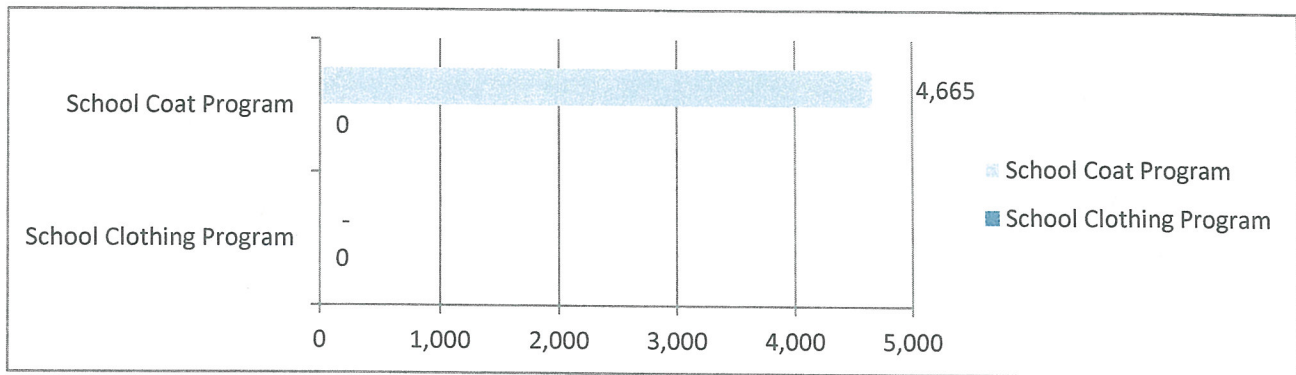


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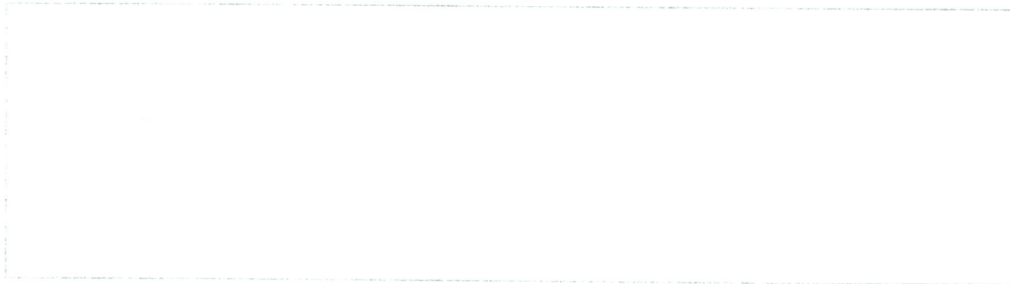
FAMILY ASSISTANCE DEPARTMENT

School Clothing Assistance Programs :



*School Clothing Program starts in July, before the school year begins.

Family Assistance:



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CHEROKEE FIRST

Deputy Executive Director - Barbara Foreman

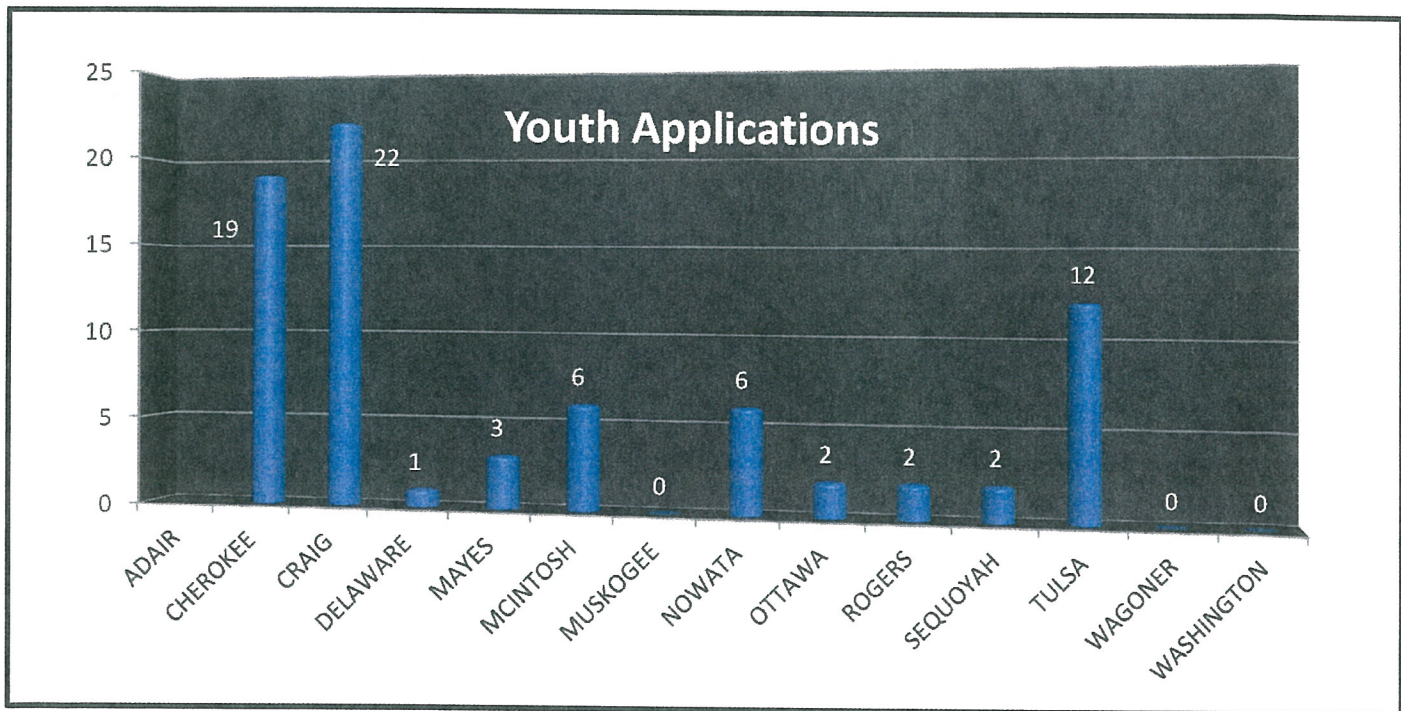
| | |
|----------------------|---|
| Number of Employees | 3 |
| Number of Vacancies | 0 |
| Number of Volunteers | 0 |

| Programs |
|-----------------|
| Reception |
| Community Youth |

Reception :

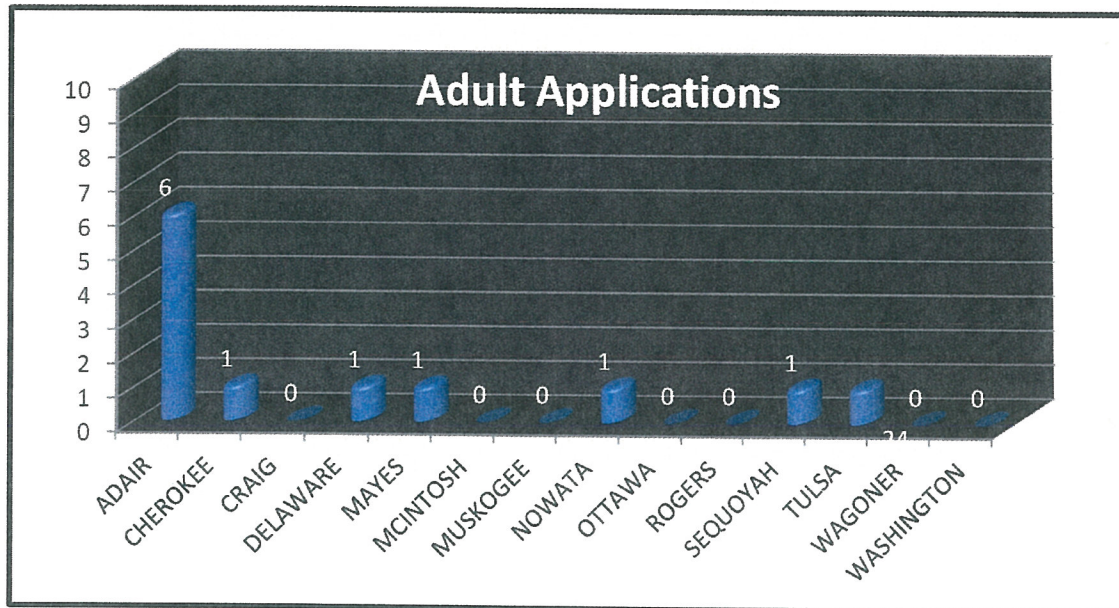
| | |
|----------------------------------|-------|
| Total Walk Ins/Phone Calls Taken | 1,935 |
| Total Applications Taken | 75 |

Community Youth :



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Overview of Community Leadership Program Applications

| | |
|-------------|----|
| Total Youth | 75 |
| Total Adult | 12 |

Monthly Total Amount Distributed

| | |
|-------|--------------|
| April | \$ 17,400.00 |
|-------|--------------|



CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services **Month/Year of Report:** May 2016

Executive Director: Ron Qualls **Phone:** **E-mail:**

I. Budget Highlights

1. Have begun drafting project agreements with IHS to transfer project funds.

II. Program Highlights

a.) Balanced Scorecard Measures

1. Trained 122 food handlers
2. Repaired sewer and/or water facilities for 16 homes
3. Installed sewer and/or water facilities for 18 homes

b.) Accomplishments

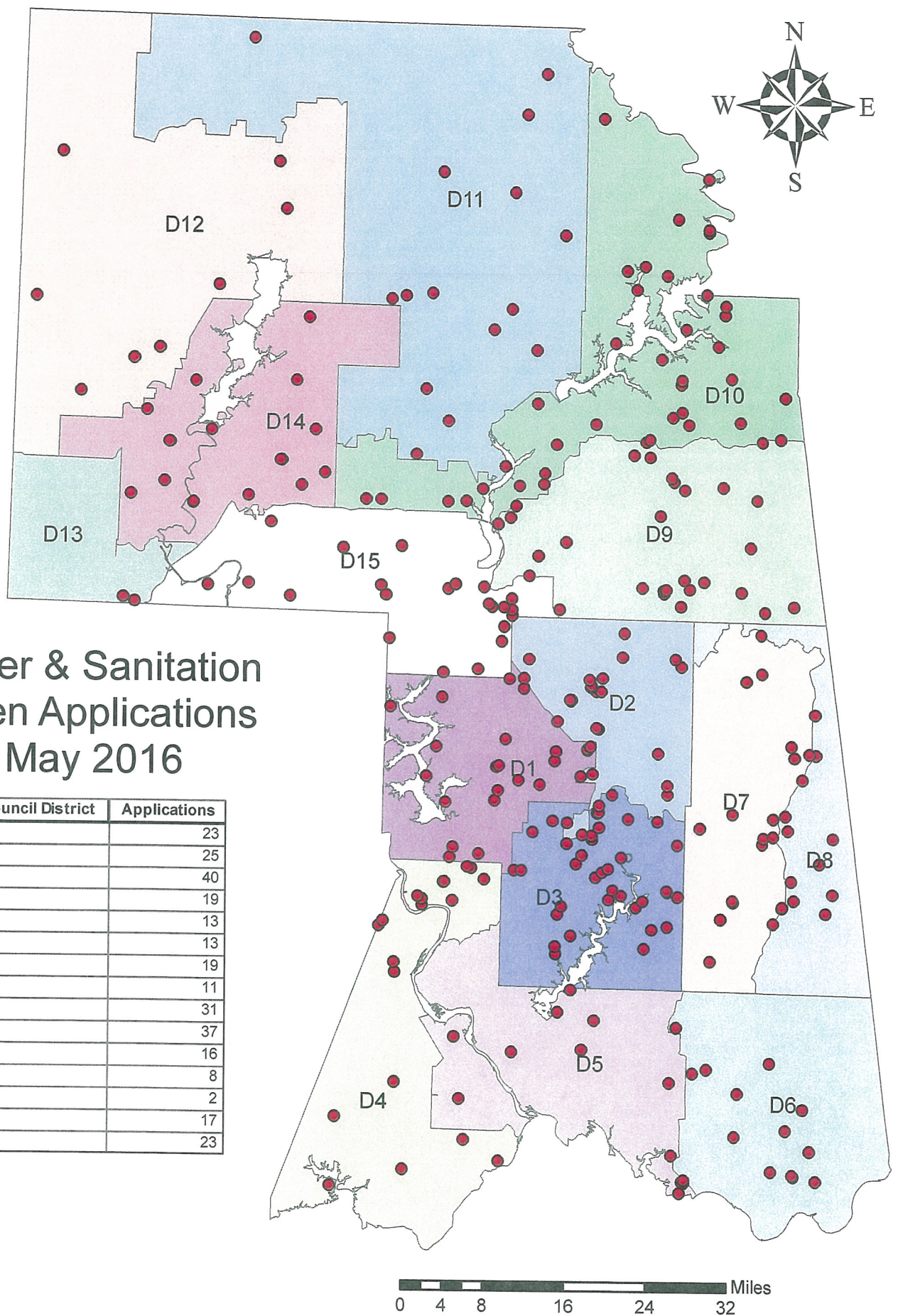
1. Contractor completing work on Marble City Lift Station Project.
2. Attended final inspection for Ramona Lift Station
3. Submitted EDA grant for CN Industrial Park sewer system
4. 4 staff attended training at IHS OCAO

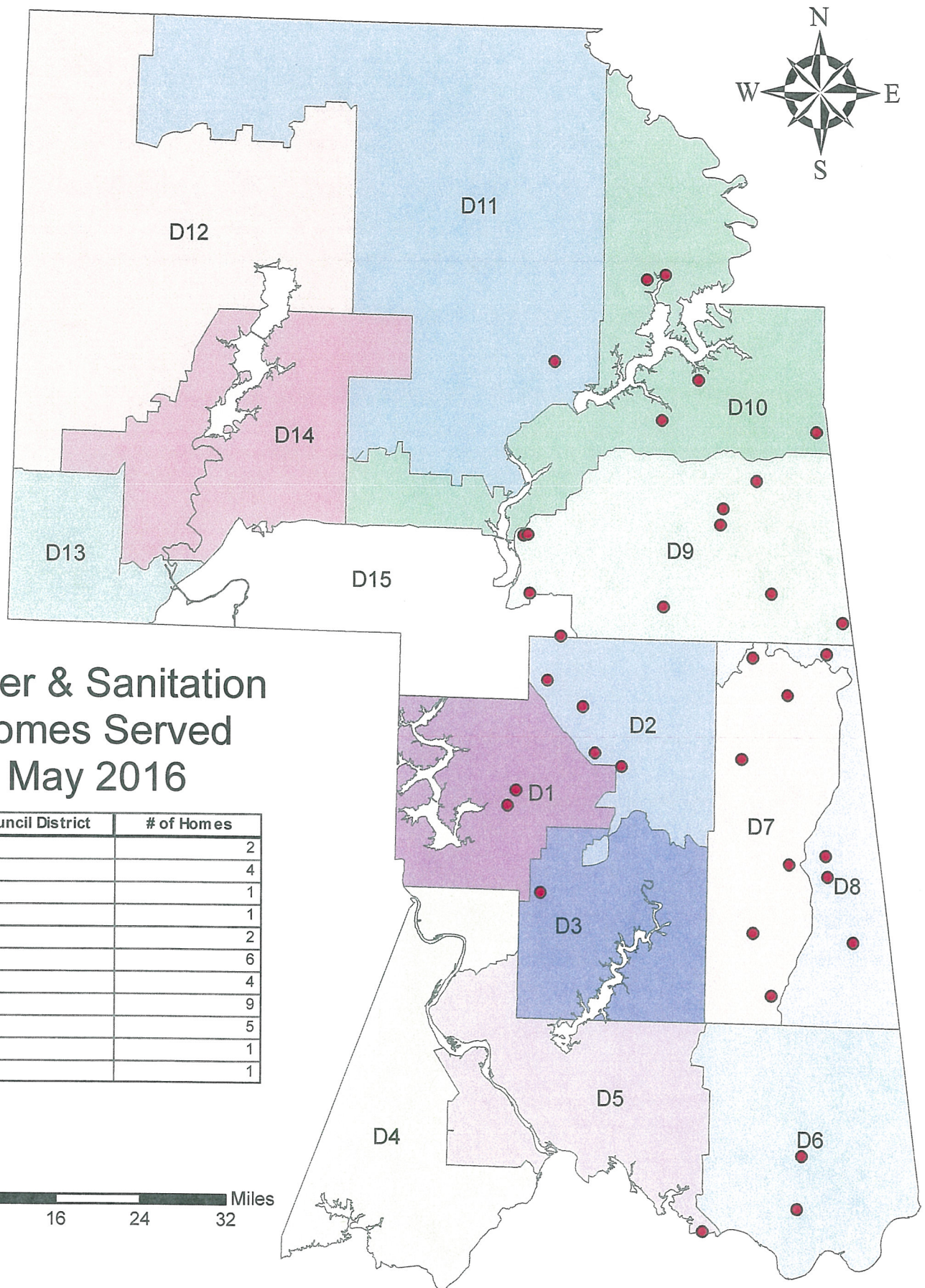
c.) Future Plans

1. Final inspections scheduled for Marble City projects.
2. Begin construction on Calhoun WL in Sequoyah Co

Water & Sanitation Open Applications May 2016

| Council District | Applications |
|------------------|--------------|
| D1 | 23 |
| D2 | 25 |
| D3 | 40 |
| D4 | 19 |
| D5 | 13 |
| D6 | 13 |
| D7 | 19 |
| D8 | 11 |
| D9 | 31 |
| D10 | 37 |
| D11 | 16 |
| D12 | 8 |
| D13 | 2 |
| D14 | 17 |
| D15 | 23 |





Water & Sanitation Homes Served May 2016

| Council District | # of Homes |
|------------------|------------|
| D1 | 2 |
| D2 | 4 |
| D3 | 1 |
| D5 | 1 |
| D6 | 2 |
| D7 | 6 |
| D8 | 4 |
| D9 | 9 |
| D10 | 5 |
| D11 | 1 |
| D15 | 1 |

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

| | | | |
|---------------------|--------------------------|-----------------------|---------------------|
| Group: | <u>Housing Authority</u> | Month/Year of Report: | <u>June, 2016</u> |
| Executive Director: | <u>Gary J. Cooper</u> | Phone: | <u>918-456-5482</u> |
| Deputy Director: | <u>Erna Reeves</u> | | |

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Cherokee Nation Housing Services Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Robert Johnson, uncle is Albert Cochran of HACN
Amanda Jumper, cousin is Natisha Daugherty of HACN
Dara Cardwell, uncle is Daryl Legg of CN Careere Services
Faith Criffey, cousin is Cody Fullbright of HACN

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: *(Non-NAHASDA Program)*

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

Amanda Lowe, sister is Casey Peters of HACN

HOUSING REHABILITATION PROGRAM

The following employee and/or relatives were approved to receive services from the Housing Rehabilitation program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

Jackie Smith, sister is Janelle Smith of CN Human Services

Jackie Smith, niece is Jennifer Pigeon of CN Education

Jackie Smith, sister is Cora Hammer of HACN

Jackie Smith, sister is Clarissa Wacoche of HACN

Jackie Smith, sister is Joyce Pigeon of HACN

Jackie Smith, sister in law is Anita Smith of HACN

Jackie Smith, nephew is Brian Smith of HACN



Keys to a brighter future

Announcements

Board of Commissioners Meeting:

Jun 21 June BOC Meeting at 5:30 PM at HACN

Office Closures:

Jul 4 Independence Day

All offices and staff of the HACN may be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Employee Email is:

firstname.lastname@hacn.org

www.hacn.org

Housing Authority of the Cherokee Nation
Month Ending: April, 2016

Current Program Participants:

| County | Community Shield Insurance | Low Rent Apartments | Rental Assistance | | | Homeownership | | Loans | | Totals | |
|---------------|----------------------------|---------------------|-------------------------|----------------------------|--------------------------|-------------------------|------------------------|---------------------------|-------------------------------|----------------------------|-------------------|
| | | | Rental Assistance (RAP) | Temporary Assistance (TAP) | College Housing Programs | Home-ownership Programs | New Construction Homes | Title VI Mortgage Program | Assumable/ Other Mtg. Program | Total Housing Participants | % of Participants |
| Adair | 480 | 149 | 193 | 3 | 22 | 120 | 40 | 18 | 1 | 1,026 | 15% |
| Cherokee | 577 | 174 | 436 | 15 | 31 | 267 | 108 | 63 | 6 | 1,677 | 24% |
| Craig | 40 | 52 | 57 | 0 | 5 | 11 | 7 | 2 | 0 | 174 | 2% |
| Delaware | 334 | 115 | 104 | 1 | 16 | 83 | 40 | 22 | 0 | 715 | 10% |
| McIntosh | 13 | N/A | 0 | 0 | 0 | 6 | 2 | 0 | 0 | 21 | 0% |
| Mayes | 234 | 124 | 90 | 2 | 13 | 65 | 31 | 16 | 0 | 575 | 8% |
| Muskogee | 121 | 47 | 101 | 1 | 3 | 54 | 33 | 18 | 0 | 378 | 5% |
| Nowata | 33 | 42 | 34 | 0 | 3 | 8 | 17 | 2 | 0 | 139 | 2% |
| Ottawa | 24 | N/A | 3 | 0 | 2 | 7 | 4 | 5 | 0 | 45 | 1% |
| Rogers | 135 | 70 | 244 | 7 | 10 | 85 | 24 | 43 | 5 | 623 | 9% |
| Sequoyah | 543 | N/A | 285 | 16 | 21 | 178 | 82 | 58 | 3 | 1,186 | 17% |
| Tulsa | 64 | N/A | 143 | 8 | 5 | 23 | 3 | 3 | 0 | 249 | 4% |
| Wagoner | 15 | N/A | 7 | 0 | 2 | 62 | 2 | 1 | 0 | 89 | 1% |
| Washington | 31 | 40 | 52 | 1 | 0 | 26 | 8 | 3 | 0 | 161 | 2% |
| Total: | 2,644 | 813 | 1,749 | 54 | 133 | 995 | 401 | 254 | 15 | 7,058 | 100% |
| | | | | | | 1,936 | | 1,396 | | 269 | |

Current Applications:

| County | Rehab Programs | NAHASDA Home-ownership | Community Shield Insurance | Low Rent Apartments | Rental Assistance | New Home Construction | % NHCP | Total Apps | % of Total |
|---------------|----------------|------------------------|----------------------------|---------------------|-------------------|-----------------------|-------------|--------------|-------------|
| Adair | 136 | 20 | 9 | 154 | 79 | 174 | 9% | 572 | 11% |
| Cherokee | 164 | 19 | 12 | 168 | 282 | 402 | 20% | 1,047 | 20% |
| Craig | 21 | 3 | 0 | 41 | 23 | 39 | 2% | 127 | 2% |
| Delaware | 97 | 31 | 5 | 145 | 85 | 233 | 12% | 596 | 12% |
| McIntosh | 5 | 0 | 0 | N/A | 2 | 15 | 1% | 22 | 0% |
| Mayes | 75 | 27 | 5 | 88 | 94 | 159 | 8% | 448 | 9% |
| Muskogee | 46 | 26 | 1 | 44 | 65 | 160 | 8% | 342 | 7% |
| Nowata | 15 | 0 | 0 | 31 | 14 | 45 | 2% | 105 | 2% |
| Ottawa | 12 | 1 | 2 | N/A | 10 | 21 | 1% | 46 | 1% |
| Rogers | 35 | 29 | 1 | 107 | 141 | 160 | 8% | 473 | 9% |
| Sequoyah | 155 | 51 | 6 | N/A | 161 | 336 | 17% | 709 | 14% |
| Tulsa | 31 | 31 | 4 | N/A | 145 | 163 | 8% | 374 | 7% |
| Wagoner | 7 | 3 | 0 | N/A | 11 | 32 | 2% | 53 | 1% |
| Washington | 23 | 23 | 0 | 65 | 42 | 47 | 2% | 200 | 4% |
| Total: | 822 | 264 | 45 | 843 | 1,154 | 1,986 | 100% | 5,114 | 100% |

Housing Rehab programs applications transferred to HACN on March 7, 2016.

**New Construction Homeownership Program
Development Files Processing**

Month of:
April, 2016

| County | | Applications | | Processing | | | | | | | | | | Construction | | In Processing | Land Development | Under Construction | Construction Complete |
|------------|--------------|--------------|----------------|---------------|--------------|---------------|----------------|--------------|-----------------|-----|--------|-----|-----|--------------|-----|---------------|------------------|--------------------|-----------------------|
| | | | | Stg I | | | Stg II | | Stg III | | Stg IV | | | | | | | | |
| | | | | Prelim Review | Site Inspect | Problem Files | Survey Pending | Survey Rec'd | Process Closing | | | | | | | | | | |
| | Waiting List | App Problem | App Processing | | | | | | | | | | | | | | | | |
| Adair | 86 | 1 | 32 | 8 | 3 | 2 | 2 | 4 | 6 | 19 | 40 | 33 | 25 | 19 | 40 | | | | |
| Cherokee | 238 | 4 | 8 | 0 | 3 | 2 | 12 | 6 | 31 | 41 | 108 | 12 | 54 | 41 | 108 | | | | |
| Craig | 20 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 4 | 5 | 7 | 0 | 6 | 5 | 7 | | | | |
| Delaware | 117 | 1 | 16 | 0 | 3 | 3 | 3 | 2 | 12 | 50 | 40 | 17 | 23 | 50 | 40 | | | | |
| McIntosh | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 2 | 0 | 2 | 0 | 2 | | | | |
| Mayes | 84 | 2 | 13 | 0 | 2 | 0 | 4 | 2 | 12 | 15 | 31 | 15 | 20 | 15 | 31 | | | | |
| Muskogee | 114 | 0 | 1 | 0 | 2 | 0 | 2 | 2 | 3 | 14 | 33 | 1 | 9 | 14 | 33 | | | | |
| Nowata | 27 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 | 8 | 17 | 0 | 3 | 8 | 17 | | | | |
| Ottawa | 10 | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 4 | 5 | 0 | 5 | 4 | | | | |
| Rogers | 132 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 5 | 15 | 24 | 2 | 5 | 15 | 24 | | | | |
| Sequoyah | 221 | 0 | 19 | 2 | 1 | 0 | 3 | 2 | 10 | 41 | 82 | 19 | 18 | 41 | 82 | | | | |
| Tulsa | 154 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 4 | 3 | 0 | 3 | 4 | 3 | | | | |
| Wagoner | 23 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 2 | 2 | 0 | 2 | 2 | 2 | | | | |
| Washington | 38 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 3 | 8 | 2 | 1 | 3 | 8 | | | | |
| Total: | 1,274 | 8 | 98 | 11 | 15 | 9 | 26 | 18 | 92 | 222 | 401 | 106 | 171 | 222 | 401 | | | | |
| | | 106 | | 171 | | | | | | 623 | | | | | | | | | |

STAGE I:
Copies of Deed(s), etc.
Check Floodmaps/Floodplain
Identify Utility Companies
Contact for Site Inspection

STAGE II:
Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

STAGE III:
Order/Receive Survey
Order/Receive Parc Test
Receive Utility Assurance
Receive Abstract from participant

STAGE IV:
Survey Review / Identify Barriers / Process for Closing

Month Ending:
April, 2016

Housing Rehabilitation Programs

| New Applications: | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 | District 10 | District 11 | District 12 | District 13 | District 14 | District 15 | Total |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|
| New Applications Completed | 6 | 10 | 8 | 6 | 7 | 12 | 9 | 6 | 9 | 8 | 9 | 2 | 5 | 6 | 14 | 117 |
| New Applications Processing | 3 | 0 | 6 | 2 | 2 | 4 | 2 | 3 | 2 | 1 | 4 | 5 | 0 | 10 | 10 | 54 |
| District Totals | 9 | 10 | 14 | 8 | 9 | 16 | 11 | 9 | 11 | 9 | 13 | 7 | 5 | 16 | 24 | 171 |

30

25

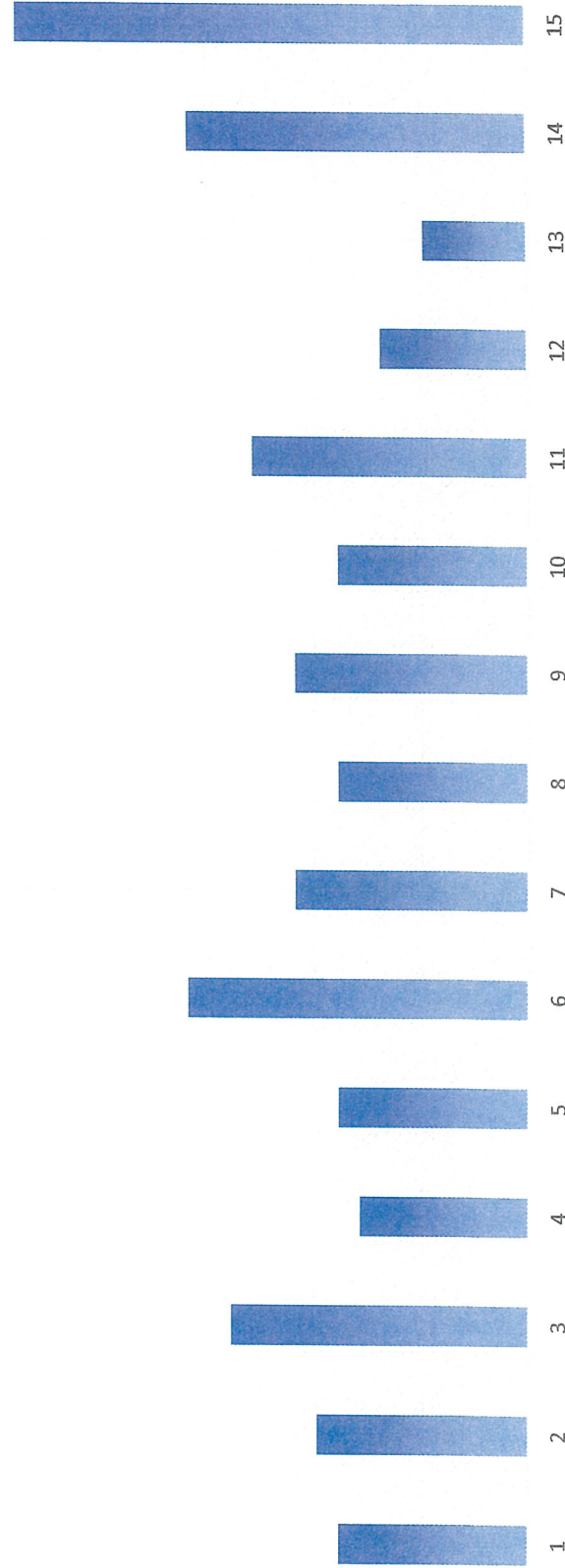
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15

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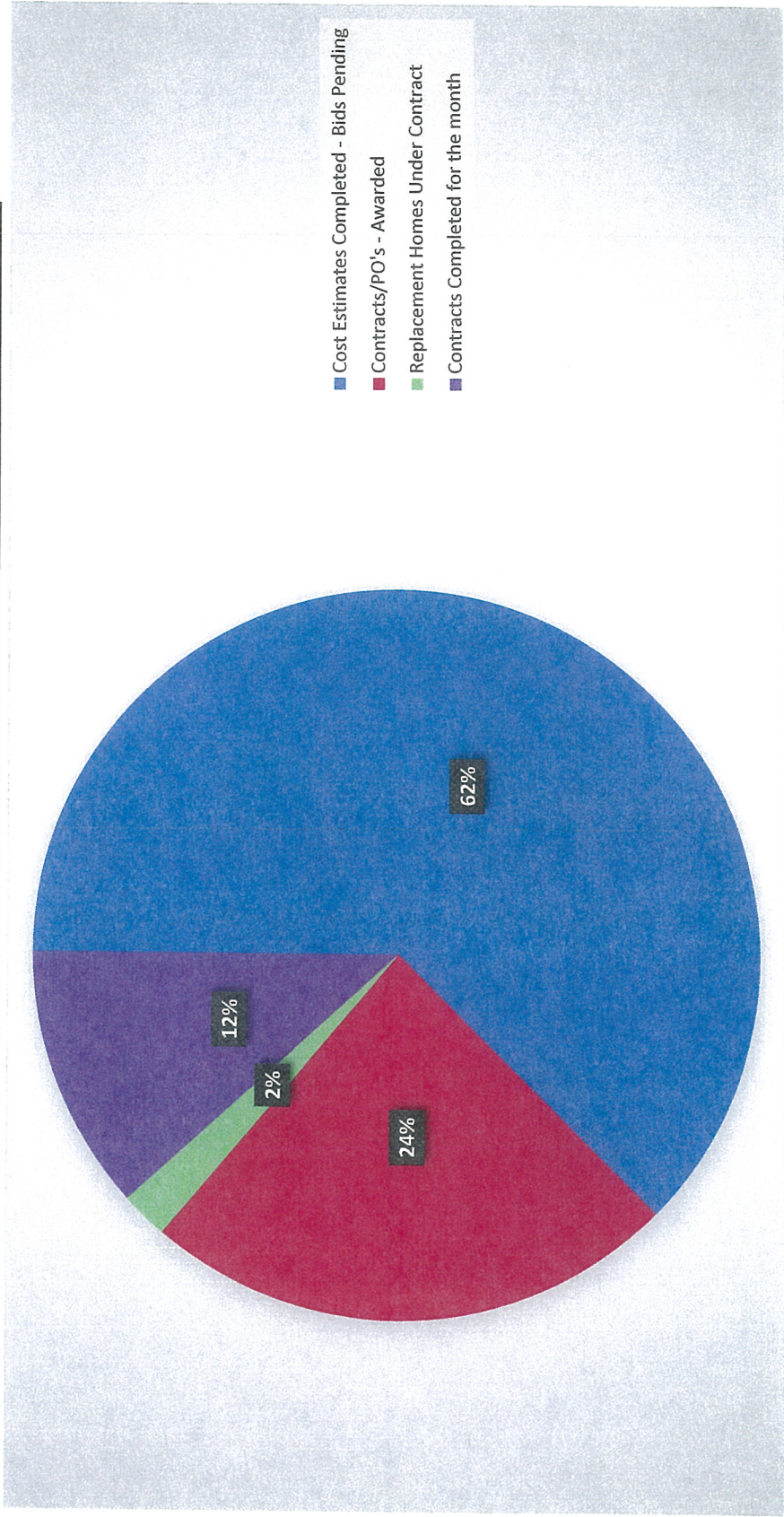
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Housing Rehabilitation Programs - Job Statistics

Month Ending:
April, 2016

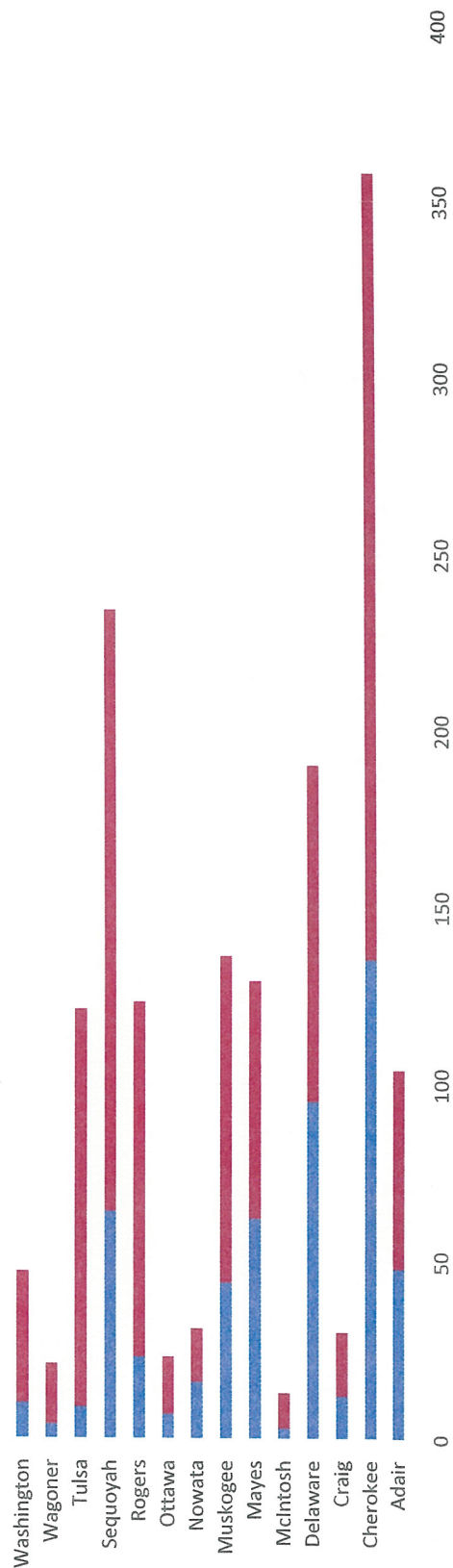
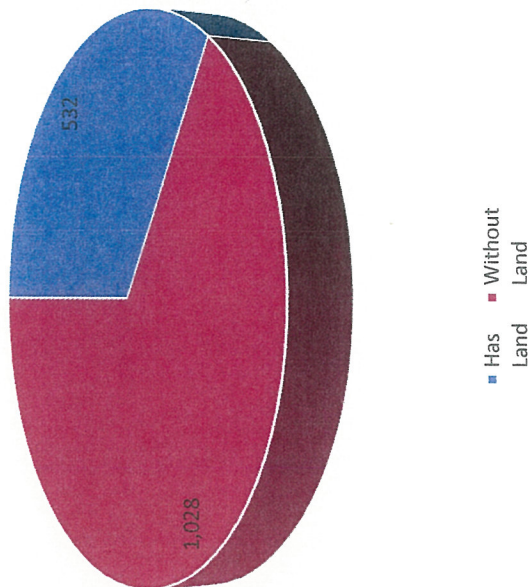
| | |
|---|-----|
| Cost Estimates Completed - Bids Pending | 239 |
| Contracts/PO's - Awarded | 91 |
| Replacement Homes Under Contract | 8 |
| Contracts Completed for the month | 45 |



New Construction Homeownership Program Application Data

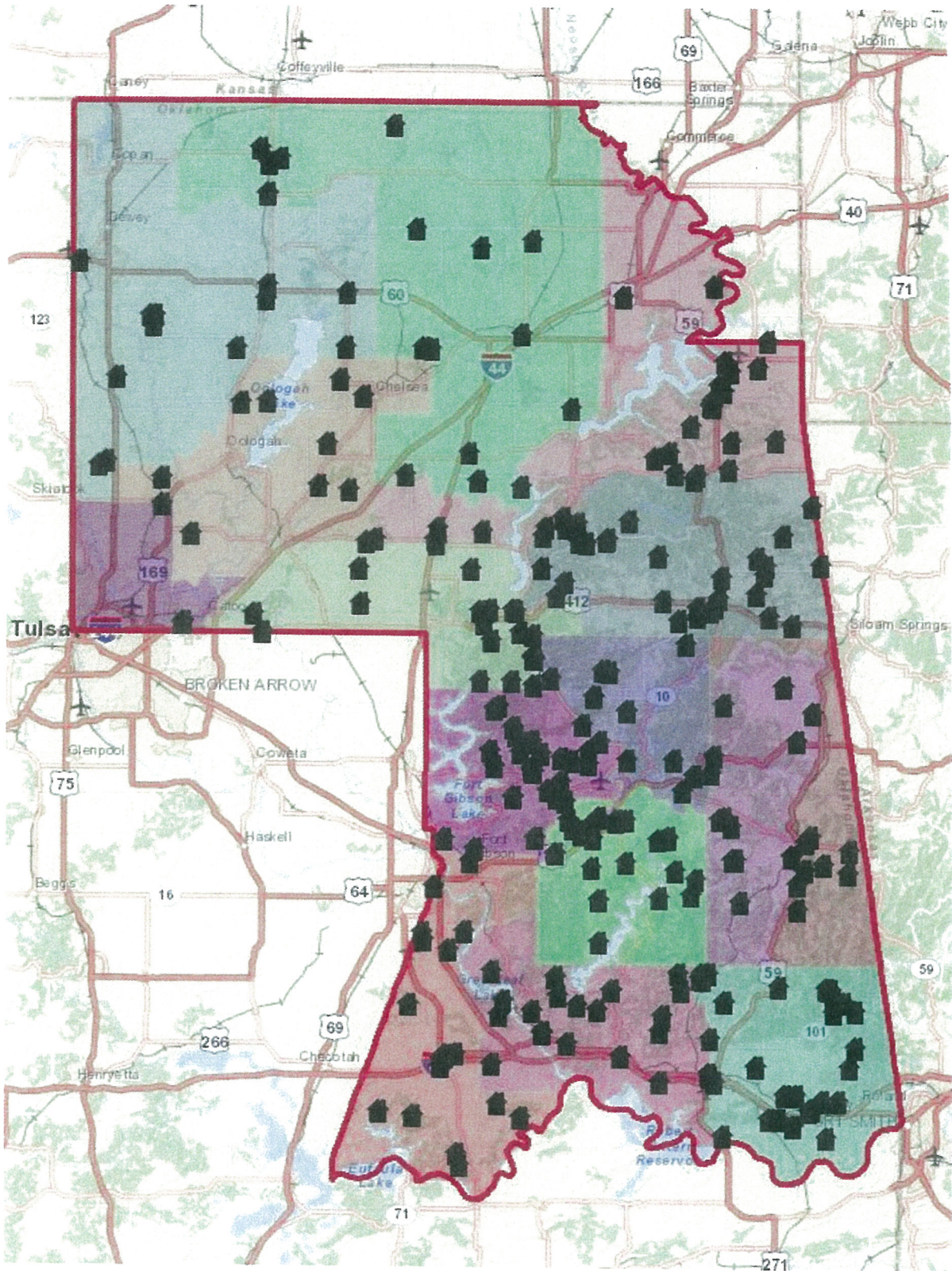
By Has Land/Does not have land:

| County | Has Land | Without Land | % With Land | % W/O Land | Total Apps |
|---------------|------------|--------------|-------------|------------|--------------|
| Adair | 48 | 56 | 46% | 54% | 104 |
| Cherokee | 135 | 223 | 38% | 62% | 358 |
| Craig | 12 | 18 | 40% | 60% | 30 |
| Delaware | 95 | 95 | 50% | 50% | 190 |
| McIntosh | 3 | 10 | 23% | 77% | 13 |
| Mayes | 62 | 67 | 48% | 52% | 129 |
| Muskogee | 44 | 92 | 32% | 68% | 136 |
| Nowata | 16 | 15 | 52% | 48% | 31 |
| Ottawa | 7 | 16 | 30% | 70% | 23 |
| Rogers | 23 | 100 | 19% | 81% | 123 |
| Sequoyah | 64 | 170 | 27% | 73% | 234 |
| Tulsa | 9 | 112 | 7% | 93% | 121 |
| Wagoner | 4 | 17 | 19% | 81% | 21 |
| Washington | 10 | 37 | 21% | 79% | 47 |
| Total: | 532 | 1,028 | 34% | 66% | 1,560 |



Statistics as of: August 31, 2015

HACN New Construction Program



The above map is a representation of locations that the HACN has inspected sites for and/or built new homes on the New Home Construction Program.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/Road and Transit Dept. **Month/Year of Report:** June 2016

Group Leader: Ron Qualls **Phone:** 918-453-5248 **E-mail:** ron-qualls@cherokee.org

I. Budget Highlights:

a)

II. Department Highlights

a) **Accomplishments:**

b) **Future Plans/New Initiatives**

c) **Status on Other Projects:**

· ADAIR COUNTY PROJECTS:

1. Chewey Road – Designer: Red Plains Engineering. RP working on 90% completion. In the process of setting up utility meetings. R/W will submit for appraisals as needed.
2. Dahlenegah South – Designer: Holloway Updike & Bellen HUB. 90% checked plans were returned for revisions on 5/14/14. I met with Adair county commissioner Dale Dandridge February 8, about the acquisition and he told me he would be responsible for the acquisition of the fee property.
3. Bell North – Designer: Red Plains Engineering. RP working on 90% plans. In the process of setting up utility meetings. R/W received easements and exhibits 8/27/15 and is currently performing the first check of the documents.
4. CNI Industrial Access – Designer: D. Moore Contractor: Glover & Associates. Contract amount \$1,633,194.81. Construction underway working - light pole installation in progress --100% complete A final inspection was performed on the April 23rd.
5. Dahlenegah West- Designer: Holloway Updike & Bellen. R/W is complete with research of ownership. 30% plans are in the process of being checked.
6. Lyon Switch – Designer: J. Shehi and D. Moore. Plans have been submitted for revised alignment 45% check. East loop was removed from the project because of RW and environmental restraints at homes and historical structures.
7. Malloy Hollow– Designer: D. Moore. Plans are complete. Environmental review and negotiations with ODWC are still in progress.
8. North Salem (Bethel Road) – Designer: Red Plains. RP are working on 90% Plans. In the process of setting up utility meetings. R/W received the R/W documents 11/9/15 for first check.
9. Smith Hollow – Designer: Red Plains Engineering. RP are working on 90% Plans. Utility meeting is set for June 28, 2016 at 1:30 pm. R/W received the

CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

appraisals 2/16/16. Notice of interest letters were mailed out 9/28/2015 to landowners. R/W is preparing to start acquisition.

10. Bell School South – Designer: A. Harris - Project is approximately 85% complete. Waiting on Guy Engineering to design a three sided bridge to replace a double box that will only carry a 2 year flood.
11. Rocky Mountain School Loop- Designer: D. Moore - Project is 100% complete. CE approved. Bid opening was held May 10th with four bidders present. The lowest bidder was not TERO. The closest TERO bid was \$170,768.78 higher than the selected contractor. No award has been made at this time, it is still in administration under review.
12. Honey Hill Phase I – Designer: HUB Engineering – Design plans are complete. Utility letters were sent out for estimates for relocation. ADA Mike Ashworth informed John Compelube 1/27/16 that the condemnation cases have been dismissed. CN Roads department can now proceed with construction. Michael Lynn and John Compelube attended the February 8, county commissioner meeting to confirm that CN Roads is ready to proceed with construction. Waiting on CE approval and utility relocations.
13. Bunch Road – Designer: Nickle & Associates - R/W has completed ownership research and sent it to Nickle & Associates 7/11/14. Decision was made to only do the portion from the BOP and stopping before the first railroad crossing. New task order was issued on 9-18-14 for the revised length of project. 30% plans were submitted on 2/19/16.
14. Oak Ridge Road and Oak Ridge Extension – Designer: CGA Engineering. R/W has completed ownership research for Oak Ridge and mailed it 2/28/14. CGA will be doing the research for Oak Ridge Extension.. Completed 30% check and returned to CGA on 5/12/15. A community meeting was conducted on December 8, 2015 at 6:00 PM at the Bell school cafeteria.
15. Sally Bull Hollow – Designer: Guy Engineering. R/W submitted the ownership research to Guy Engineering 12/17/13. 30% plancheck was completed on March 8, 2016 and PIH was held on March 30, 2016.
16. The following projects are pending design –
 - Chance Road
 - Bidding Springs Road
 - Lyon South Road

CHEROKEE COUNTY PROJECTS:

1. Dreadfulwater Road – Designer: A. Harris. Plans are approximately 75 % complete.
2. Hulbert-Lost City – Designer: A. Harris. Coordination with utility companies are underway. In house final review is complete and revisions have been

CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

made. R/W exhibits and easements has been started for this project. NEPA is in progress.

3. Lost City Road – Designer: Holloway Updike & Bellen. Right of way research is complete. Plans are 75% complete. Had meeting with utility companies to confirm easement placement on 1/12/16.
4. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Plans 98% complete. ABB survey was negative. R/W has completed acquisition of 129 parcels for Muskogee and Cherokee counties. LREC has one parcel to acquire. Had utility relocation meeting on 1/12/16 to ask for relocation plans, estimates, and proposed beginning day of construction.
5. Tenkiller School –Designer: Red Plains. Contractor: Glover & Associates. Contract amount \$3,747,954.02. Construction: clearing and grubbing fencing - 15% Complete. Contractor on site -for pipe installation.
6. Ross Street- Designer: D. Moore - Survey is complete. Preliminary design is started. Attended meeting with the design and construction team for the new clinic. They still do not know Hasting plans for driveway entrance. Waiting for Pavement design and hydrology from CGA.
7. Mud Valley Road – Began preliminary design criteria. An exception will be submitted for narrower pavement width. Project is being flown by Quantum Spatial. Aerial targets are being set by survey crew.
8. The following projects are pending design:
 - 4-Mile Road

CRAIG COUNTY PROJECTS:

1. NS-4340 Road - Designer: Guy Engineering (Contracted through the county). Held preliminary community meeting for the project 4/15/14 at the White Oak school cafeteria. R/W videoed the project and sent a copy of the video to Guy Engineering. 7/8/2015 – R/W received Trust & Restricted documents from Guy Engineering for check. Currently preparing a list of corrections needed on the documents. Received Geotechnical Report on 8/4/14. Project design 85% complete. Field meeting for utility relocation will be May 5, 2015.
2. NS-4410 Road (7th Street/Turnpike Bridge) – Designer: Guy Engineering (Contracted through the county). Cherokee Nation has signed the agreement between Cherokee Nation, Craig County, and ODOT.

DELAWARE COUNTY PROJECTS:

1. D0525 Road – Designer: Scott & Associates. Submitted 30% plans, hydrology, and geotechnical report. Had 30% plan in hand on April 8, 2015. Revisions were submitted on 7/14/2015.
2. Kenwood Jay Road Rehab - Plans are 100% complete. CE is approved. Bid opening was May 17th with six bidders. No TERO bidders were present.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

3. Kansas-Bull Hollow – Designer: Scott & Associates. 60% Plan in Hand was conducted on April 8, 2015. R/W finished checking all other documents and returned them to Scott & Associates January, 7 2016 for them to revise.
4. Kansas Dry Creek Project- Designer: Holloway Updike & Bellen. 90% plans were submitted for review on 5/10/2013. Meeting was held with HUB and Flood Plain Administrator on December 17, 2014 about Zone A issues. Still working on resolving this problem. R/W will submit for appraisals as needed.
5. Leach/Kenwood Road – Designer: D. Moore. R/W acquisition complete. Pre-bid was cancelled due to issues with endangered species in the area.

MAYES COUNTY PROJECTS:

1. Chimney Rock Hollow I & II – Designer: Guy Engineering (Contracted through the county). Received 30% plans on 3/10/14.

MUSKOGEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Designer: Holloway Updike & Bellen. Sent 90% check to HUB for revisions and final plans. ABB survey was negative. R/W has completed acquisition of 129 parcels for Muskogee and Cherokee counties. LREC has one parcel to acquire. Utility relocation meeting was held on 1/12/16.
2. Texanna Road – Designer: D. Moore. Project is being surveyed and aerial flown.

ROGERS COUNTY PROJECTS:

1. Sequoyah West I & II – Designer: TBD

SEQUOYAH COUNTY PROJECTS:

1. Moonshine Road – Designer: J. Shehi. Project is 90% complete. Submitted for final check.
2. Dwight Mission/Sequoyah Landing Road – Designer: Guy Engineering

III. CHEROKEE TRANSIT SYSTEM:

With the \$92,500 FTA grant and tribal dollars, bids have been posted for two new transit vans. Bids are due on March 28th and a selection is anticipated to happen within 30 days afterwards.

Ridership on all five current routes for the month of April 2016 are:

1. Sallisaw to Tahlequah – 121 rides

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

2. Pryor to Catoosa – 846 rides
3. Salina to Tahlequah – 119 rides
4. Stilwell to Tahlequah – 40 rides
5. Muskogee to Tahlequah – 105 rides
- ~~6.~~ Tahlequah to Claremore – 102 rides
7. Tahlequah to Catoosa – 312 rides
8. Stilwell to West Siloam Springs – 255 rides
9. Tahlequah to Muskogee – 18 rides
10. Individual Demand Response Trips: 5,849

Note: Ridership reports run 2 month behind.

Commerce Group: Commerce

Month/Year of Report: June 2016

Executive Director: Anna Knight

Phone: 453-5532

Email: aknight@cherokee.org

a. Program highlights

1. Mortgage Assistance Program Activity:

| MAP Applicants | |
|--|-----|
| Received MAP and purchased a home | 96 |
| Applications under review (application received, verifying applicant's eligibility) | 182 |
| Applicants capable of purchasing a home within the next 90 days | 134 |
| Applicants in short term financial coaching (applicant working on minor credit issues and/or small debt reduction; may be ready to purchase a home within 12 months) | 111 |
| Applicants in long term financial coaching (applicant working on significant credit issues and or major debt reduction; may be ready to purchase a home in 1 to 3 years) | 315 |

2. Commerce Services provided free tax preparation and filing services through the IRS Volunteer Income Tax Assistance Program (VITA). As of April 14th, **1,799 tax returns were prepared.**

**Average adjusted gross
income of VITA user** **\$24,691**

Average tax refund **\$1,672**

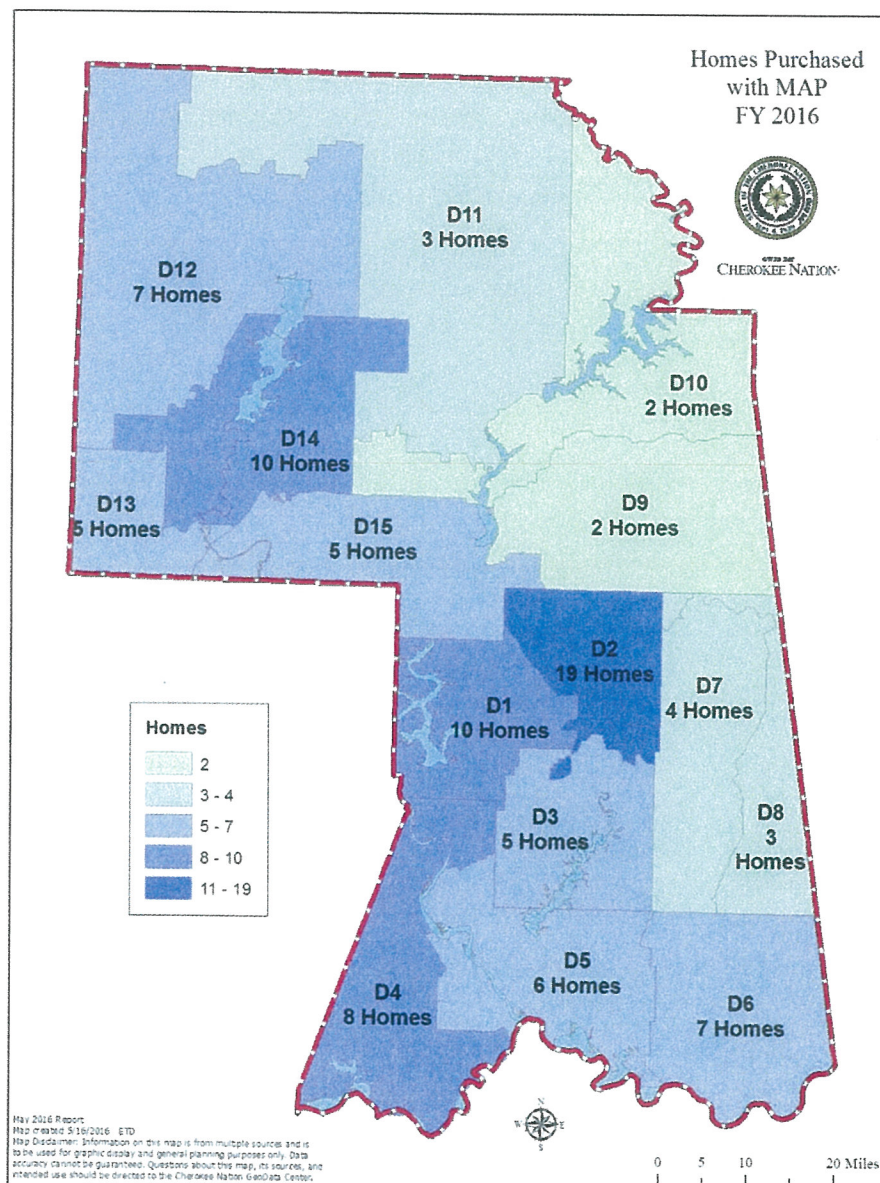
3. Since FY07, **679 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.
4. YTD, Self Sufficiency staff members have worked with **9 families facing foreclosure**. Three families received a modification which includes one family receiving a foreclosure prevention loan and one additional family received a foreclosure prevention loan from the Small Business Assistance Center; two families are currently working with SBAC staff to save their home; one family was referred out for further assistance and unfortunately two families were unable to receive foreclosure prevention.
5. **851 consumer loans totaling \$1,030,283.50** have been made through the Small Business Assistance Center as of May 15th. Three of these were **Foreclosure Prevention loans totaling \$37,062.19.**
6. **96 families have used Mortgage Assistance** to purchase a home this fiscal year.

| | |
|---|-----------|
| MAP used in conjunction with a HUD 184 loan | 63 |
| MAP used with other loan products | 33 |
| Families Housed with Mortgage Assistance | 96 |

7. MAP recipient snapshot:

| Household Averages | |
|---|-------------|
| Household income | \$36,501.86 |
| Increase in Credit Score | 22 points |
| Debt to income including mortgage | 29.1% |
| Debt to income reduction after coaching | 3.5% |
| Home Price | \$97,283.61 |

8. Mortgage Assistance usage by district:



You were an inspiration to me and very uplifting with your words of encouragement. Thank you for the tools you have given me to help me with budgeting

Lisa T.
Credit Coaching client

b. Annual Progress

| Objective | Metric | Year to Date Achievement Notes/Comments |
|--|---|--|
| Homeownership Training | # of Families Attending Homeownership Training | 345 |
| Families Increasing Financial Management Skills | # of Families Increasing Skills | 734 |
| Self Sufficiency Counseling – Household Budgeting, Debt Reduction, & Credit Coaching | # of Families Actively Pursuing Goals or Achieved Goals | <p>609 Families</p> <p>a. 562 families actively pursuing goals</p> <ul style="list-style-type: none"> • 2% financial prosperity • 22% financial success • 19% financially stable • 55% financially instable <p>47 families have completed self- sufficiency counseling and obtained a non-predatory mortgage</p> |
| Matched Savings Program | # Active Participants | 459 |

c. Training Schedule

| Workshops and Classes | | | |
|-----------------------|-----------|--------------------|------------------------|
| Date | Location | Time | Workshop |
| May 23-25 | Sallisaw | 5:30 pm to 9:30 pm | Homeownership Training |
| May 30 -31 | Jay | 10 am to 5 pm | Homeownership Training |
| June 6 & 8 | Claremore | 10 am to 5 pm | Homeownership Training |
| June 13, 20 & 27 | Tahlequah | 5:30 pm to 9:30 pm | Homeownership Training |
| June 16 | Claremore | 2 pm to 4 pm | Emergency Funds |
| June 20 | Tahlequah | 2 pm to 4 pm | Emergency Funds |
| June 14-16 | Sallisaw | 5:30 pm to 9:30 pm | Homeownership Training |