

Group: Career Services-Education Month/Year of Report: September, 2016

Executive Diane Kelley Phone: 453-5628 Email: Diane-kelley@cherokee.org
Director:

I. Budget Highlights – Please refer to Monthly Financial Report

None

II. Program Highlights

a. Balanced Scorecard Measures

<i>Activity</i>	<i>August</i>	<i>YTD</i>	<i>Goal</i>	<i>% of Goal</i>
<i>HSE Completions</i> – includes individuals completing and receiving a High School Equivalency or High School Diploma from Talking Leaves Job Corps and Career Literacy.	28	211	175	120.6%
<i>Training Completions</i> – includes individuals receiving a nationally-recognized certification, credential, or degree while enrolled in one of 11 different vocational training programs.	89	633	550	115.1%
<i>Employment Completions</i> – includes individuals who completed a Work Experience or TERO OJT assignment.	46	266	500	53.2%
<i>Unsubsidized Placement</i> – includes all individuals who entered unsubsidized employment (they got a job!) while enrolled in one of 15 different programs, both employment and vocational.	147	1,214	750	161.9%
<i>Retention</i> – includes individuals who were retained in their unsubsidized employment through assistance from a Career Services Program.	52	417	300	139.0%
<i>Career Skills Training</i> – includes individuals who completed the Life/Employment Skills Training.	0	161	400	40.3%
<i>WorkKey Credentialing</i> – includes individuals who received a bronze, silver, gold, or platinum WorkKeys credential.	14	75	250	30.0%
<i>Job Bank</i> – includes the number of new individuals entering the TERO Job Bank.	43	455	400	113.8%

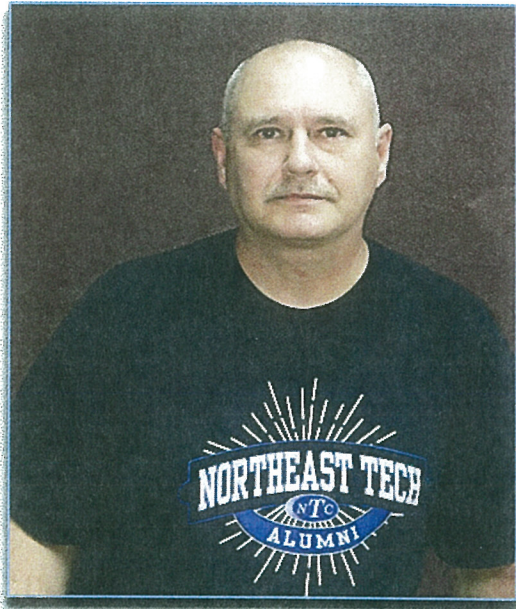
<i>Indian Owned Businesses</i> – includes the number of businesses newly certified as an Indian Owned Business.	7	129	200	64.5%
<i>Job Fairs</i> – includes the number of Job Fairs held by Career Services.	4	15	25	60.0%
<i>Community Service Projects</i> – this is the number of Community Service Projects completed by youth, both through the Summer Youth Employment Program and Talking Leaves Job Corps.	3	28	50	56.0%

b. Accomplishments

1. Alternative Education had 16 students pass all components of the HSE (GED®, HiSET®) Test during the month of September. Our total graduate count is **66** (57 Cherokee Nation; 9 Other Tribal Entities) for FY2016. Eight of the passing students were/are clients of the Jack Brown Center.
2. Alternative Education had our HSE Graduation Ceremony/Reception on Sept. 27, 2016 at 6:30pm with 45 Graduates and 235 guests in attendance. Deputy Chief S. Joe Crittenden and Tribal Councilwoman Janees Taylor were guest speakers.
3. Another Welding class completed.
4. September 19-23 Talking Leaves Job Corps students and staff held our annual Y2Y Week on center. Y2Y is a Job Corps student-led campaign that all Job Corps centers participate in throughout the year with one big week in September full of activities. Those activities include pledging for peace, an art and poem competition, a walk for peace on the International Day of Peace, a student/staff basketball game and a lip-sync battle. These activities are designed to promote a fun, friendly and anti-violence environment.
5. Day Training assisted with holiday preparation at the Cherokee Springs and Cherokee Trails Golf Course, as well as the Cherokee Springs Plaza; assistance was also provided to Cherokee Nation Facilities Management by three participants Kenneth Hacker, Bradley Sawney, and Randy Johnson; these three have gone above and beyond.
6. Participants provided assistance with special projects such as the Employee Appreciation Day (10 with event parking and 6 with culinary assistance), 64th Annual Honor and Awards Banquet (5 with setup and 5 with serving and teardown), Holiday Powwow Parking (27 participants), Cherokee Heritage Center, and at the Cherokee Casino River City Café. We also had several trainees at the Cherokee Springs Grill do extremely well over the Holiday weekend with the various visitors and tournaments occurring this past weekend. We had over 40 participants do a great job in assisting with the Holiday weekend.

7. Vocational Rehabilitation staff participated in the Oklahoma Rehabilitation Council strategic planning meeting.
8. Blakelee Lehnick was featured by the following publications for his success story in being accepted into Treasure Island's Advanced Culinary Arts Program:
 - a. National Job Corps Association Facebook Page - August 1
 - b. Cherokee Nation News - August 15 (This story was also sent out to all publications within the Cherokee Nation's 14-county jurisdictional area.)
 - c. The Tahlequah Daily Press did a feature story on August 18 for National Chef's Week highlighting local culinary arts programs including Talking Leaves Job Corps
 - d. National Office of Job Corp's Facebook Page - August 28

Job Driven National Dislocated Worker Grant Participant Success:



On April 25, 2015 Ron Chaney, a 44-year-old Army veteran, found himself in the middle of a massive layoff due to a downturn in the economy. He was laid off after two years working at TMK (IPSCO) at the Port of Catoosa. An oil-based company only had two layoffs before closing their doors. Ron went to Workforce Oklahoma and registered for his unemployment benefits, spoke with the veterans' representative and was referred to the Claremore Career Services Office for the Jobs Driven National Dislocated Workers Grant.

He was happy to find there was a program that could pay for retraining. He used to talk to some of the guys in the department next to his when he worked for TMK because what they were doing, CNC machining, intrigued him. This encouraged him to make a choice to become a CNC Manufacturing Technician at

Northeast Technology Center, where Shawn Christian was his instructor. Ron graduated in May 2016 and was inducted into the National Honor Technology Society due to receiving excellent rating in every facet of his education. These honors have allowed Ron obtain a position at Sofidel, a worldwide company.

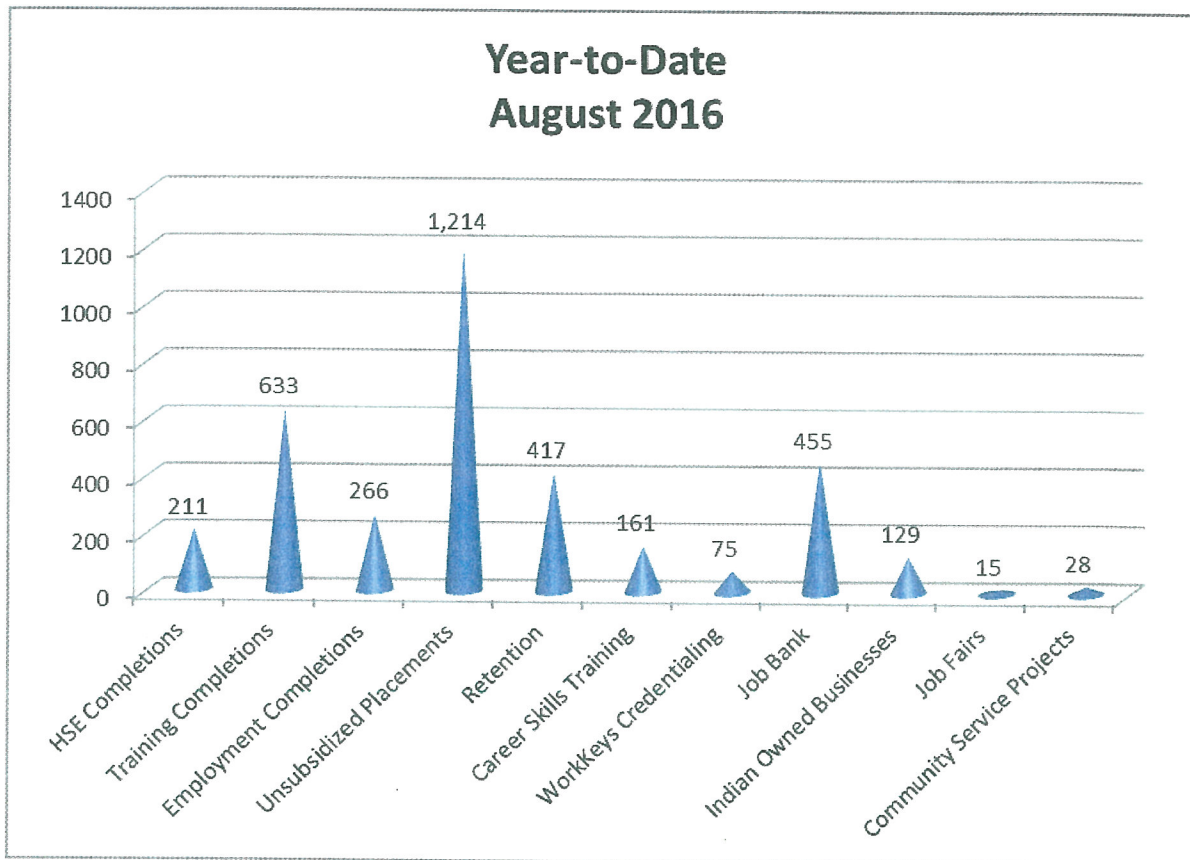
Ron was a combat Army veteran from 1989 to 2003. He and his wife have grown kids and nine grandchildren. He is enjoying his new skill.



Meat Mallet made in Class

c. **Initiatives**

1. Alternative Education is adjusting Teachers' schedules to accommodate for Outreach for three hours per week in their service areas.
2. Alternative Education is looking for new study materials to meet new and different testing requirements.
3. Staff will be participating in the Chili Cook-off in Pryor in conjunction with National Manufacturing Week.
4. Disability Employment Awareness Month in October.



Group: Education Services

Month/Year: August/September 2016

Deputy Executive Director: Ron Etheridge

Phone: 918-453-5153

email: ron-etheridge@cherokee.org

College Resource Center

Fall 2015

# of Fall 2016 scholarship awards thru 9/7/16	4,167(2,002 Pell, 1,745 NonPell, 420 Grad)
# of Promise students for Fall 2016 thru 9/7/16	96 (58 NSU, 24 RSU, 14 CSC)
# of Fall 2016 concurrent scholarships thru 9/7/16	377 applications received
New Directed Studies applications	1

Accomplishments:

1. Completed Fall 2015 funding cycle September 30, 2016.
2. Staff attending training for electronic data management and storage by InterTribal Software, Durant, OK September 21, 2016

Outreach & Presentations:

August

- 15th - Caney Valley HS Presentation
- 17th - NSU Gathertion Welcome Back Week CRC Table
- 23rd - Muldrow HS College and Career Night CRC Table
- 31st - Colcord HS Presentation

September

- 1st & 2nd - CN Resource and Recruitment Fair CRC Table
- 3rd - CN Open House 8th - Barnsdall HS College Fair CRC Table
- 9th - OU Native American Visitation Day CRC Table
- 11th - Tulsa College Connections Fair CRC Table
- 12th - Tulsa Public Schools Fair CRC Table 12th - Union HS College Night CRC Table
- 13th - Washington County College Fair U of A CRC Table

Future Plans:

1. October 27, Cherokee Nation College & Career Fair @ SHS Place Where They Play
Planning for 2017-18 scholarship application deadlines.

Education Liaison

Activity	August	YTD
TEDNA	1 Committee Mtgs	15
Public School Coop/MVT	2 – TOSS – OSAC, Sequoyah and Cherokee Counties. Administrators' Meetings	20
Professional Development Activities	3 – Inola, Grand View, & Cleora	

Institutional Review Board (IRB)	One (1)	Nine (9) Meetings
Community Meetings/ID Events	0	Four (4)
Community School Outreach	0	Two (2)
Inter-Tribal Council	0	Three (3)
Cherokee Cabinet for Children and Families	1	2

Accomplishments:

1. TEDNA – Planning for the annual Forum on October 4, in Reno, Nevada. Conducting final report for the NYCP grant and setting the policy agenda for the upcoming year.
2. DATA Management – Designed the RTR flyer; produces a draft of the MVT letter that is sent to school administrators and worked on a format for reporting school grades by district while factoring in the number of Cherokee students.
3. T.O.S.S. Administrators' Meetings
 - Sequoyah County – The major content was the legislative update by Rep. Cannaday.
 - Cherokee County – Sheriff Fisher provided an update on the Truancy Program; Regional Area Officer Gray provided an update on the State Department of Education Regulations; Brian Jackson presented information on the archery program and the ribbon cutting scheduled for the Joe Thornton Archery Park.
 - OSAC – State Question 799 was discussed with presentation by Ryan Owens, CCOSA; Dr. Steve Turner, NSU and Amber England, Stand for the Children.
4. Professional Development Activities
 - August 8 – Dr. Fogel at Inola;
 - August 22 – Dr. Thompson at Grand View
 - August 24 – Dr. Thompson at Cleora

Future Plans/New Initiatives:

1. TEDNA – Planning for Annual Forum in October
2. DATA MANAGEMENT – Continue working to finalize the date template for keeping track of Cherokee students in the Cherokee Nation tribal jurisdictional service area. Prepare for MVT Student Count.
3. T. O. S.S. Superintendents – Attend Sequoyah County Superintendents' Meeting and schedule personal meeting with area school superintendents.

Archery/ I Believe Programs

Activity	August	YTD
Archery Training, Utah	Level II Archery Instructor, USA Archery	
At Large Community Event	Portland and Seattle, WA	14
Two (2) I Believe Programs	Nowata High & Middle School 500	750
Ribbon Cutting, Archery Range	August 30 th	45
Staff Development, Archery	August 31 st Purchasing 100	1500

Accomplishments:

1. Attend At Large Meeting in Portland and Seattle, Washington
2. Ribbon Cutting for the Joe Thornton Archery Range,
3. Cornstalk society shoot at the new range during the holiday
4. First staff development doing archery as an activity.

Future Plans/New Initiatives:

1. We will be hosting our first school ran archery tournament, Saturday, September 24th.
2. Participating in the OK Wildlife Outdoor Expo.
3. Contacted by Jay High School to help them host an Archery Tournament in November.
4. Will be working with Seminole Nation to help their Archery Program, Sunday, September 18th.

Head Start

Activity

August

YTD

# of classrooms/sites	63 classrooms 21 sites	63 classrooms 21 sites
# of parent meetings conducted	4 Meetings Conducted	4 Conducted
# of site visits by HS/ECU staff	58 Site Visits	58 Conducted
# of PD hours completed	7.5 hours offered	7.5 hours offered
Credit Card Expenditures - Travel	\$7,070.18	\$48,995.26

Child Adult Care Food Program (CACFP)
August 2016

Monthly Meal Counts and Reimbursement

Breakfast 4,322	Lunch 4,534	Snack 4,202
Total Food Cost – \$40,092.27		Reimbursement – \$26,374.60

Accomplishments:

- 1) The annual Program Information Report (PIR) was submitted on time and reflects the data of all comprehensive services provided by the ECU to our children and families. The PIR is a compilation of the percentages of screenings conducted and completed, volunteer hours, faculty credentials, training, salaries and the curriculum used.
- 2) The one-time Health and Safety application was funded for electrical wiring in the 13 original buildings in the Children's Village and four heat and air units. The one time funding is requested annually and is specifically funded to address health and safety areas.
- 3) The CACFP audit report for the ECU was received and the audit is closed and reflects full compliance with no material audit findings, questionable costs, or reportable conditions. This is the result of a team effort from the ECU finance manager, food service supervisor, our central accounting staff and our CACFP state representative that provides regular training to our staff.
- 4) 1 staff member received their CDA this month.

Upcoming Initiatives:

- 1) The 45-day timeframe to complete all health screenings is September 21, 2016. Management staff are coordinating, conducting or facilitating all health screenings with clinics, parents and classroom staff.
- 2) The Fall Festival is scheduled in early October and features several of our partners in the health professional field and is also combined with the annual celebration of National Head Start Day.

3) With the parade behind us and the PIR submitted, the ECU is in full planning mode for our 23rd Annual Early Childhood Conference scheduled for November 21-23, 2016 in Tulsa. This event is time for the ECU Administrative staff to celebrate the wonderful work and dedication of our faculty and support staff.

4) The Office of Head Start announced the first comprehensive revision of the Head Start Performance Standards (HSPPS) since 1975. The final rule has been a decade in the making with Congress's call for a review and revision as part of the Improving Head Start for School Readiness Act of 2007. The ECU will be conducting intense training with all staff in preparation for the first implementation date of November 7, 2016. The ECU is and has been incorporating some of the changes for many years. There is an interim period to prepare for all other adjustments required under the new HSPPS.

5) Four additional Head Start management staff will attend training in September for CPR train-the-trainer certification.

6) The next Policy Council meeting will be held on September 15, 2016 in the ECU Conference room.

JOM/ Johnson O'Malley Program

Activity	August		YTD
	JOM	Special Projects	YTD Total
# of students on program	25,160 (9/13/16)	-	25,160
# of schools participating	69	-	69
# of communities participating	4	-	4
# of special events		5	38
# participants students/adults		1087	10,088/90
# of school staff participating		185	666
# of contractors participating		21	43

Accomplishments:

1. Six (6) 2016-17 JOM Application approved
2. Technical Assistance provided to the following - Afton, Bluejacket, Catoosa, Central, Claremore, Colcord, Copan, Ft. Gibson, Foyil, Gans, Justus-Tiwah, Keys, Oaks, Oklahoma Union, Pryor, Sallisaw, Warner, Woodall, and Verdigris
3. JOM Fall Training for Administrators, JOM Contacts and IEC 71 schools represented, 2 Superintendents, 63 JOM Contacts, 17 IEC and 18 other school personnel.
4. JOM Field Specialist Coordinator presented three (3) JOM 101 trainings for Kansas JOM IEC, August 29 & 30, and September 6, 2016. 5 IEC, 1 JOM Contact and 2 students attended trainings.
5. Provided JOM On-Line training September 8, 2016 20 schools represented 2 schools had 2 representatives attend training a total of 22 attended.

Future Plans/New Initiatives:

JOM:

1. JOM Staff working on 2016-17 JOM Applications
2. September 14 JOM Reimbursement Financial Training

3. September 16, 2017 OKJOM Planning Meeting.
4. JOM Field Specialist Coordinator provide training to the new Kansas JOM parent committee September 26, 2016

Special Projects

Activity	August 18, 2016- September 14, 2016	#	Total	YTD
# of Special Project Events	Cherokee Elementary After School CCES- Cherokee Marbles	1		54
# of students participating	Cherokee Elementary After School CCES- Cherokee Marbles	43	126	7094
# of schools participating	Cherokee Elementary After School CCES- Cherokee Marbles	1	1	368
# of school staff participating	Cherokee Elementary After School CCES- Cherokee Marbles	5	5	796
# participants: parents/other	Cherokee Elementary After School CCES- Cherokee Marbles			335
# con-tractors participating	Cherokee Elementary After School CCES- Cherokee Marbles	1	1	133

STEM Outreach

Meeting with Tulsa Dual Language Academy – VEX IQ Sept. 12

Meeting with Bell Schools – VEX IQ August 31

Addressed the JOM Schools at Fall Training – Summary of Programs August 25

Partnerships

Question Bank Meeting August 16 – 17

Translation Department

Cherokee Nation Tourism

Cherokee Phoenix

CCO

Cherokee Choir

Camp Cherokee Planning

Kim Teehee- Government Relations

Jeremie Fisher- Emergency Management

Brad Wagnon- CCO

Travis Owens- Cherokee Nation Tourism

Community Partnership Programs

Heritage Center

Spiro Mounds

Tourism

Up Coming Events:

Community Meeting in Texas- September 16 - 19

Partnership Meeting with ICW Sept. 21- consult on curriculum development

Partnership meeting with OSU Medical for Camp Cherokee Sept. 22

STEM Wildlife Expo in Guthrie

CCES in Grandview September 26 – 30

STEM CCES in Catoosa September 26 – 30

Ancient Cherokee Days Oct . 6 – 7
Cherokee Language Bowl Oct. 11 – 12 and 17 – 18
CLMT Oct.19 – 21
Discover Amayetli Oct. 25
CTE Orientation Oct. 26 – 28
VEX Kickoff Oct. 26

Sequoyah Schools

Total Enrollment—374

Dorm Enrollment—73

9th Grade—100

Boys—36

10th Grade—93

Girls—37

11th Grade—102

12th Grade—79

Robotics building is underway.

50 Students enrolled in concurrent classes-37 of them are Cherokee.

The Pride of Sequoyah Band received outstanding at Cherokee National Holiday Parade. 24 students will participate in OU Band and Spirit Day Sept. 9th and will perform with OU Band.

Yearbook is currently selling yearbook ads.

Students are studying and performing original, published, and cultural Native literature. And have performed at the Cherokee Heritage Center in Cherokee plays.

SHS Football team is 2-0.



SEQUOYAH DRAMA PROGRAM

- Participating in OSSAA One-Act Play competition for 1st time Thursday, October 6 at Wagoner

SEQUOYAH FOOTBALL PROGRAM

- Won September 30 at Westville, 34-11
- Overall record of 3-2

School of Choice