

<b>Group:</b>	Management Resources	<b>Month/Year of Report:</b>	FY18 Report for JULY Mtg.		
<b>Executive Director:</b>	Bruce Davis	<b>Phone:</b>	453-5340	<b>E-mail:</b>	<a href="mailto:bruce-davis@cherokee.org">bruce-davis@cherokee.org</a>

## I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

## II. Program Highlights

### NATURAL RESOURCES

#### a.) Accomplishments

OBJECTIVE	ACTUAL	YTD
Acres acquired that enables jobs, language, or community		
Chemical Brush/Weed Control (spray)	335 ac	1,190 ac
Lease Compliance/Tribal land inspections		113
Mechanical Weed/Brush Control	30 ac	3,204 ac
Provide Technical Assistance to Communities	11	85
Hay baled (30 from 2017 fall cut)	186	216
Crops for families from Jay Community Garden	5	73

- **Community Assistance Projects**

- Mowed twice at Bell Community Building grounds
- Mowed lawns for three Cherokee Elders
- Mowed at Kenwood Ball Fields
- Mowed at CC Camp
- Tilled one garden
- Mowed Greasy Community Building grounds
- Worked with Environmental Health on cleaning up dump site
- Mowed at the Duck Lane lift station in Adair County

- **Tribal Land Projects**

- Brush hogged on the following units:
  - 30 acres at SEQ-4
- Sprayed the following units:
  - 75 acres on CMS-1
  - 225 acres on CMS-7
  - 20 acres on SEQ-2A
  - 35 acres on SEQ-5
- Baled 186 bales of hay

- **Resources Projects**

- Attended USDA Outreach Meeting at Bull Hollow on 5/31/18
- Delivered fencing supplies to adjoining land owner to Saline Courthouse
- Attended EPC Meeting
- Attended Delaware County Conservation Meeting
- Jay Community Garden
  - Garden maintenance
  - Provided for 5 Cherokee families

- Bison Project
  - Gave tours for one Cherokee family, 15 Cherokee Nation Summer Youth Interns, and 50 students Immersion Students
  - Bison headcount is 110

### **GROUPS MAINTENANCE**

Beaver Property (by Yonkers)	<input type="checkbox"/>	Garland, Texas Property	<input checked="" type="checkbox"/>
Belfonte	<input checked="" type="checkbox"/>	Greenhaw Tract	<input type="checkbox"/>
Bull Hollow Com. Bldg.	<input checked="" type="checkbox"/>	Jay Food Distribution	<input checked="" type="checkbox"/>
Bull Hollow Shop	<input type="checkbox"/>	Kenwood Trailer Park	<input type="checkbox"/>
Candy Mink Springs	<input checked="" type="checkbox"/>	Locust Grove Property	<input checked="" type="checkbox"/>
Catoosa Truck Stop	<input type="checkbox"/>	Murphy	<input type="checkbox"/>
Cherry Tree	<input checked="" type="checkbox"/>	Rocky Ford Park	<input checked="" type="checkbox"/>
Dahlongah Park	<input type="checkbox"/>	Saline Courthouse	<input checked="" type="checkbox"/>
Dahlongah Shop	<input checked="" type="checkbox"/>	Tahlonteskee	<input checked="" type="checkbox"/>
Flint Courthouse	<input checked="" type="checkbox"/>	Taylor Ferry	<input type="checkbox"/>

### **PLANNING & DEVELOPMENT**

#### **a.) Accomplishments**

#### **NEW CONSTRUCTION**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
WW Hastings New Building	April 2017		

#### **REMODELING**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date

## FACILITIES MANAGEMENT

### b.) Accomplishments

- Began remodel at Keetoowah Apartments 18A
- Began Main Complex first floor bathroom remodel
- Continued Berry Property bathrooms remodel, paint walls, install flooring
- Delivered tables and chairs to Vinita for event for Administration
- Repaired lights at Markoma Library porch and re-set timer
- Repaired lights in Bay area at EMS
- Replaced lights in Roads Building
- Repaired main lead power supply cord on unit at FRB and replaced contactor on unit
- Added Freon to unit at Server Room in FRB
- Worked on Huckleberry Festival Parade float for Jay, OK
- Installed electrical whip in ambulance bay at EMS
- Separated lights in the break area and re-wired half the room for a separate switch
- Completed roof project on the concession stand roof at PowWow Grounds
- Hauled and packed dirt on the road project at PowWow Grounds
- Working with Building Trades to replace arbors at PowWow Grounds
- Set up 60x60 tent, set up tables and chairs at Murrell Home for ALHFAM Conference
- Set up 60x60 tent, set up tables, chairs and stage for Councilor Warner at Marble City
- Delivered chairs to Cherokee Landing for Council
- Set up tables and chairs for Tri-Council
- Set up tables and chairs for Pavilion Ribbon Cutting
- Set up at the new Pavilion for RTR Return
- Prepared fields 3&4 for softball tournaments
- Cleaned bathrooms at Ballfield
- Hung sheet rock in back break room at FRB
- Repaired leak in women's restroom at FRB
- Delivered tables and chairs to Pavilion for ALHFAM Conference
- Delivered tables and chairs to Heritage Center for ALHFAM Conference
- Stripped floors in Immersion Building A
- Installed air fresheners throughout Markoma Girls Dorm
- Cleaned windows at Veteran's Building
- Installed new soap dispenser and paper towel holder at Water & Sanitation Warehouse
- Mowed and weedeated the Complex Grounds and the Pavilion

### GROUNDS KEEPING/MAINTENANCE

Locust Grove, Green Space	<input type="checkbox"/>	Male Seminary	<input checked="" type="checkbox"/>
Complex	<input checked="" type="checkbox"/>	Munson Property	<input checked="" type="checkbox"/>
Cort Mall	<input checked="" type="checkbox"/>	Old Homeland Bldg.	<input type="checkbox"/>
Holiday Strip	<input checked="" type="checkbox"/>	Pow Wow Grounds	<input checked="" type="checkbox"/>
Immersion	<input checked="" type="checkbox"/>	Stilwell Complex	<input checked="" type="checkbox"/>
Keetoowah Duplexes	<input checked="" type="checkbox"/>	Southgate	

## NATURAL RESOURCES

### c.) Future Plans/New Initiatives

- Tribal Land Projects
- Community Assistance Projects

## PLANNING & DEVELOPMENT

### d.) Future Plans/New Initiatives

- **New WW Hastings Joint Venture; EXTERIOR:** Sanitary sewer ongoing; Light pole bases cement ongoing; Steel ongoing; Decking ongoing; Exterior framing ongoing; foundation drains ongoing; Backfill of curbs ongoing; EFIS ongoing; Roofing ongoing; Westside pergola footings ongoing; Dock footings ongoing; Curb and gutter ongoing; Hospital Drive tie-in ongoing; Area 21 agg base and curb prep ongoing; Central plant install ongoing; MEP drain line ongoing; Dumpster area storm line & oil/water separator ongoing; Setting east transformers; Trench and pipe across staff road to overhead poles (OG&E); Pulling electrical feeder cables in electrical yard; Rock install ongoing  
Excavating and placing rebar for canopy footings; North electrical yards pads ongoing; Excavating, forming and installing rebar for Avadeck footings. **INTERIOR:** MEP ongoing; CMU walls ongoing; Fireproofing ongoing; Overhead fire suppression pipe rough –in ongoing; Framing ongoing; Setting door frames ongoing; Duct work ongoing, Pipe and duct hangers ongoing; MEP plant cement ongoing; stair install ongoing; Window install ongoing
- **Pavilion** – Completed
- **Three Rivers Clinic Parking Lot Paving Remediation** – 85% complete
- **Cort Mall** – Completed
- **Capitol Remodel** – demo complete – Geothermal well drilling ongoing
- **Head-Start Storm Shelter & Waterline** – In planning stage

## FACILITIES MANAGEMENT

### e.) Future Plans/New Initiatives

- Re-surface walking trails
- Remodel exterior finish of Main Complex
- Install Dyson hand dryers in Main Complex
- Install sunscreens in Main Complex

## NEW CONSTRUCTION



**Sector 5 Level 1 interior framing – CN Outpatient Health Center  
June, 2018**



**Sector 6 level 1 – interior framing – CN Outpatient Health Center  
June 2018**



**SE parking area – CN Outpatient Health Center  
June, 2018**

# CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, June (FY18)

Phone: 918-453-5237, Cell: 918-822-2793, email: [tom-elkins@cherokee.org](mailto:tom-elkins@cherokee.org)

## I. Program Performance:

### a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	71	482	54%
6 ERR (Roads)	0	1	17%

### b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	16	96	38%

### c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	1	14	28%

### d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	6	66	44%

### e.) Home Energy Audits

Goal Requirement	# this month	Year to date	% of annual goal
200 Energy Audits	1	63	32%

### f.) Mold/IAQ Inspections

Goal Requirement	# this month	Year to date	% of annual goal
30 Mold/IAQ Inspections	1	30	100%

### g) Landfill Inspection Dates & Meetings:

May 25<sup>th</sup>, May 29<sup>th</sup>, June 1<sup>st</sup>, June 5<sup>th</sup>, June 7<sup>th</sup>, June 13<sup>th</sup>, June 15<sup>th</sup> June 20<sup>th</sup>

# CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

## II Highlights:

### a) Clean Air Program:

- Staff will be submitting the 1st quarter 2018 air monitoring data to the EPA Air Quality System (AQS) before June 30th.
- Staff will complete quarterly ozone transfer standard verifications before June 30th.
- Staff completed quarterly audits and maintenance at all air monitoring sites, including the mobile monitor which is currently located in Wyandotte, OK. Maintenance includes cleaning the inlet manifold, replacing filters and desiccant, and replacing tubing (as needed).
- Staff attended the DOJ EPA Volkswagen Settlement discussion on June 7th.

### b) Clean Water Program:

- Staff sampled for total mercury in fish tissue on Stilwell City Lake May 22<sup>nd</sup>-23<sup>rd</sup>. Staff used an electro-fishing unit to catch fish that included blue catfish, channel catfish, bullhead catfish, green sunfish, longear sunfish, bluegill sunfish, and crappie. The samples were sent to Green Country Testing and CNEP is waiting on the results.
- On June 1<sup>st</sup>, staff met with Jahana Hill, who represents the City of Tahlequah Storm Water department. Staff and Jahana discussed a potential partnership with the City of Tahlequah to assist with bacteria sampling on Town Branch Creek during the Primary Body of Contact months.
- Staff sampled Saline Creek, Fourteen Mile Creek, Spring Creek, Flint Creek, and Spavinaw Creek on June 6<sup>th</sup> and 7<sup>th</sup> for water quality. Samples were sent to Green Country Testing to be analyzed for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.
- Staff sampled Sallisaw Creek, Caney Creek, and Little Lee Creek on June 13<sup>th</sup> for water quality. Samples were sent to Green Country Testing to be analyzed for Ammonia, Chloride, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.

### c) Pesticides Program:

- Staff contacted Ryan Williams with the Oklahoma Department of Agriculture, Food and Forestry (ODAFF) and Kevin Shelton (OSU Extension Pesticides Safety) and confirmed them as speakers for the pesticides session at the upcoming ITEC conference.

# CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Eric Nystrom/EPA R6 came to CNEP to conduct the Pesticides Grant Mid-year review on May 30<sup>th</sup>. He stated that the grant appeared to be on track.
- Staff met with John Carothers, grounds manager for Cherokee Hills Golf course in Catoosa; they will start sending pesticides application notifications soon. He was given the forms for Federal Applicators Certification; he is going to have all four of his applicators to apply.
- Staff joined the monthly Tribal Pesticide Program Council (TPPC) conference call on June 14<sup>th</sup>.
- Staff submitted the FY2019 Pesticides Program Grant to the Grant Development department for submittal to Region 6.
- Staff continues to enter pesticides application notifications received for the current quarter.

## d) Underground Storage Tank (UST) Program

- Staff conducted the monthly walk-through inspections at Cherokee Nation's Roland Travel Plaza and Outpost #1 on June 5<sup>th</sup>; no observations were made at this time.

## e) Superfund Program

- Staff created and worked on the Superfund GIS Data and made a GIS Map for Pre-CERCLA Sites that ITEC staff has completed.
- The ITEC Superfund and Brownfields QAPP was approved by EPA. Staff updated the electronic and hard copy files.
- Staff worked on and completed the Superfund Program Quarterly Report. This report has been submitted to EPA Region 6 Superfund Site Assessment Manager and EPA Region 6 Financial Project Officer.
- Staff conducted Superfund site discovery activities in the Vinita area.

## f) Natural Resource Damage Assessment and Restoration (NRDAR)

### Tar Creek:

- Staff participated in the Tar Creek Trustee Council (TCTC) Meeting via conference call on May 16<sup>th</sup>. This meeting focused on Project Updates, Assessment Studies, Blue Tee Allocation, OU 5 Sediments, OU/4 Terrestrial, and Restoration.



# CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Staff participated in the Tar Creek Trustee Council Indian Tribes (TCTCIT) conference calls on May 16<sup>th</sup> and June 8<sup>th</sup>. These conference calls focused on Blue Tee Allocations, Tribal Projects, and OU 5 Human Health Assessment.

## National Zinc

- Cherokee Nation signed the 7<sup>th</sup> Tolling Agreement with the Trustee Council and Cyprus Amax.

## Tulsa County Smelter Complex

- No new activities during this monthly timeframe.

## g) Brownfields

- Staff submitted the Brownfields grant work plan for FY 2018-2019 to grants management for submittal on grants.gov on 6-1-18.
- Staff participated on a call with KSU Targeted Assistance Brownfields Program with a site for the Delaware Nation Economic Development Board.
- Staff attended the Region 6 Brownfields Conference in Addison, Texas.
- Staff updated the EPA ACRES database and Brownfields Inventory Tool (BIT) for assessment and financial data for brownfield sites.
- Staff participated in a conference call to discuss the follow-up TAB BIT App testing.

## h) Realty

- Staff traveled to Kansas, Oklahoma to do an environmental inspection on a property for Cherokee Nation Real Estate Services prior to Cherokee Nation purchasing the property. Staff drafted a letter with photo documentation for Cherokee Nation Real Estate Services.
- Staff assisted BIA with the site inspection at the Thompson Property. This project is a "Fee to Trust" property.
- Staff conducted a second site visit to the Beaver-Bunch Property and completed the Phase I ESA Report. This report has been delivered to Cherokee Nation Real Estates Services. This project is a "Fee to Trust" Property.

# CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

## i) Lead-Based Paint (LBP):

- Staff submitted to EPA for review a supplemental grant application for the Lead Certification/Accreditation grant for FY 2018-2019 for \$ 100,000 and a request for a 90 no-cost extension for the current lead certification grant.
- Staff attended a community services summer youth event at the HACN in Tahlequah and presented on lead poisoning.
- Staff started working on the planning of the EPA Region 6 Lead Symposium that will be held on October 16-18, 2018 in Catoosa, OK. Staff worked with the hotel on the meeting specs.

## j) General Assistance Program (GAP)

- Staff attended a community event for residents of Wisdom Keepers in Tahlequah.
- Staff attended a community services summer camp at the boys and girls club at the Briggs School. There were 80 students in attendance at the camp.
- Staff started working on the Hazardous Waste Management Grant Program for Tribes Application. Staff has submitted Grant Clearance Form to Cherokee Nation Grants Development Office and CNEP has been approved to apply for the grant. Staff worked on the research, budget breakdowns and the grant application. Staff met with Ken Purdy, Program Director for the Solid Waste Institute of Northeast Oklahoma, on May 30<sup>th</sup>.
- Staff participated in an OKRMT (Oklahoma Response Management Team) conference call on recent fish kills in Cherokee Nation jurisdiction. Staff has updated the Fish Kill Database and is awaiting the results from the investigation on the Grand River Fish Kill. (Cherokee Nation Water Program Staff conducted an inspection).
- Staff continued to work on the planning of the 23rd Annual Inter Tribal Environmental Council (ITEC) Conference that will be held July 24-26 at the Hard Rock Hotel & Casino in Tulsa, OK. Staff worked on the draft agenda and invited potential guest speakers. Staff sent out registration and hotel information to tribes. Staff invited potential exhibitors. Staff worked on design of the conference program and ordered supplies for the conference. Staff continued to correspond with potential guest speakers. Staff confirmed the Cherokee Nation Color Guard and the Cheyenne Arapaho Tradition Not Addiction Youth Drum Group for the opening ceremony. Staff reviewed BEOs for the conference.
- Staff worked on the design of the updated environmental programs brochure.