

**CHEROKEE NATION TRIBAL COUNCIL
RESOURCES COMMITTEE REPORT**

Group: Government Resources

Month/Year of Report: June 2018

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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services is operated under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Restricted Mineral Interests
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Land acquisitions. None during the month of June; closing scheduled for Oaks property on July 2.
2. Fee to Trust applications. There are seven applications that are either being processed for submission to BIA or awaiting decision.

3. Appraisals. 25 appraisals were ordered; two were approved during the month of June.
4. Environmental Reviews. Three environmental reviews were requested and received. Seven categorical exclusions were requested and completed.
5. Quiet Titles. Three Quiet Title requests were received, researched and returned.
6. Inventory/Heirships, Administrative Law Judgments, Report for Distributions. Sixteen Inventory/Heirships were requested, completed and returned. Three Report for Distributions were requested, prepared, submitted and returned.
7. Restriction Removal Applications. Five applications were requested and submitted to BIA for approval.
8. Last Will and Testaments. Three LW&T were prepared and endorsed; two District Court approved LW&T was completed, and three additional interviews were taken during the month of June.
9. Rights of Entry. Eleven Rights of Entry were requested and prepared.
10. On-Site Inspections, Home visits, Trespass issues. Ten on-site inspections were requested and completed. Four home visits were requested and completed. Three trespass issues were addressed.
11. Leases. Two new and one renewed restricted hunting leases were submitted to BIA for approval. Seven restricted agriculture leases were submitted and approved. One tribal agriculture lease was submitted and one is pending.
12. Maps/platting. 27 requests for maps/platting assistance were received and completed.
13. Jurisdictional calls. 85 jurisdictional calls were completed during the month, with 44 after hours.
14. District Court Probates. All probates that were at paid status for court costs are completed through Real Estate Services, in preparation for filing with District Court in the respective county. Further, all probate applications are being researched in preparation for filing in District Court.
15. Stats. 95 client sign-ins (walk-ins), 57 phone inquiries, 38 obituaries processed.
16. Financial transactions. \$193,396.25 was processed through the lockbox and \$23,867.95 was processed as lease payments during the month of June.
17. TAAMS. Two staffers are currently encoding the allottee files into the TAAMS system at the BIA-EORO three days each week.

18. Impact Aide. One impact aide assistance was provided for Colcord Schools.