

**Group: Marshal Service Month/Year of Report: November 2018**  
**Executive Director: Shannon Buhl Phone: 918-207-3800**  
**Email: shannon-buhl@cherokee.org**

**1. Budget Highlights-Please Refer to Monthly Financial Report**

**2. Program Highlights for October:**

<b><u>District 1</u></b>	<b><u>412 North</u></b>	<b><u>District 2</u></b>	<b><u>412 South</u></b>
Information Report (13)		Information Report (15)	
Warrants (3)		Warrants (4)	
Other Agency Assists (10)		Other Agency Assists (22)	
Warnings (4)		Warnings (8)	
Citations (8)		Citations (2)	
Alcohol/Drug Arrests (7)		Alcohol/Drug Arrests (0)	
A&B/DV (1)		A&B /DV (1)	
Burglary/Theft/Larceny (2)		Burglary/Theft/Larceny (1)	
Resisting Arrest (1)		Impersonate Public Official (1)	
Disorderly Conduct (1)		Disorderly Conduct (2)	

**3. Special Operations:**

Dive (1) On Stand-by for Hurricane Michael  
SWAT (0)  
Casino Requests (20)  
Task Force (32)

**4. Accomplishments:**

IACP-Danny Tanner, Mike Roach, Suzanne Drywater, Cheryl Williams  
IMT-Resource Unit Leader-Cheryl Williams  
Rappel Instructor-Preston Oosahwee, Matt Laney, Dustin Davis, Joe Watkins  
Defensive Tactics-Buddy Clinton  
International Breacher Conference-Matt Laney  
Grant Management Training-Cecelia Muskrat

**5. Security:**

Security Violations (10)  
Vehicle Assists (31)  
Incident Reports (23)  
Events (6)

**6. Facilities:**

Hastings (20) EDO  
Redbird Smith (0)  
Three Rivers (0)  
Cooweescoowee Ocheleta (0)  
Wilma P Mankiller (0) EDO

**7. Community:**

Shawwna Roach  
ALICE Training-Claremore, Shiloh Christian School, Cherry Tree Baptist  
Church, CN Home Health

John Timothy  
Stop Bullying Now Presentation-Zion Head Start

**8. Patrols:**

District 1	242
District 2	<u>560</u>
Total	802



# CHEROKEE NATION TRIBAL COUNCIL RULES COMMITTEE REPORT

**Group:** Tax Commission

**Month/Year of Report:** November, 2018

**Group Leader:** Sharon Swepston

**Phone:** 918-453-5377

**E-mail:** Sharon-sweepston@cherokee.org

## I. Budget Highlights

- a.) Please refer to the monthly financial report from Finance.

## II. Program Highlights

### a.) Motor Vehicle

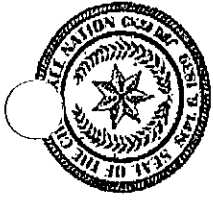
1. Year to Date Motor Vehicle revenue for FY18 compared to FY17 as of September 30th 2018 & September 30th 2017, had an overall increase of 9.40%.
2. The month to month revenue comparison for September 2017 (FY17) compared to September 2018 (FY18) shows a decrease of 3.65%.
3. The detail for all areas of revenue for motor vehicle is shown on the attached graphs.
4. FY18 new tags issued in the Extended Jurisdictional Boundary for October 627, November 574, December 609, January 1,370, February 1,370, March 1,633, April 1,560, May 1,605, June 1,447, July 1,653, August 1,626, September 1,395.

### b.) Revenue and Taxation Division

1. Year to Date Revenue and Taxation (Tobacco) for FY18 compared to FY17 as of September 30th 2018 & September 30th 2017, had an overall decrease of 0.09%.
2. A month to month revenue comparison for September 2017 (FY17) compared to September 2018 (FY18) shows an increase of 1.11%.
3. The detail for all areas of tax is shown on the attached graphs.

### c.) Future Plans/New Initiatives

1. The next Tax Commission meeting is scheduled for December 12, 2018 at 4:30 pm in the CNTC Conference room.
2. The Veterans Sales Tax Exemption Cards have been mailed out to all qualified applicants. As of October 30, 2018 we have mailed out 357 Veteran Sales Tax Exemption Cards. CNE has implemented their upgraded system to process the new sales tax exemptions for Cherokee veterans.
3. We have received our report for September 2018 purchases and payment from the State of Oklahoma and rebates are scheduled to be distributed to the retailers by or before November 15, 2018.

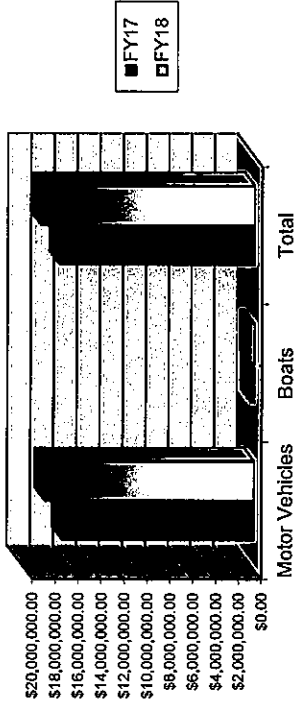


CHEROKEE NATION TAX COMMISSION

SEPTEMBER, 2018

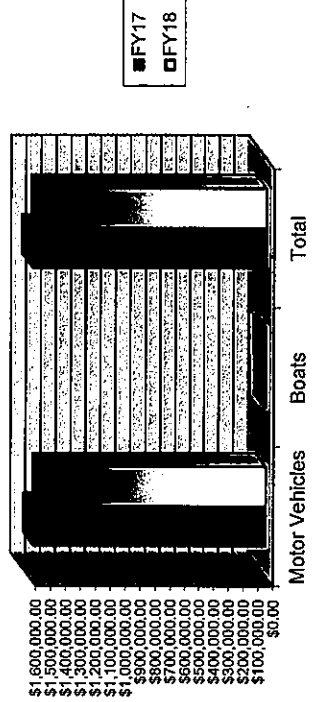
	Motor Vehicles	Boats	Total	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY17	\$16,746,253.46	\$310,478.28	\$17,056,731.74	\$1,160,876.04	\$373,972.40	\$3,831,600.07	\$263,479.46	\$5,629,927.97
FY18	\$18,285,330.73	\$375,474.20	\$18,660,804.93	\$1,104,522.93	\$316,567.35	\$3,937,995.74	\$265,679.83	\$5,624,765.85
% of Change	9.19%	20.93%	9.40%	-4.85%	-15.35%	2.78%	0.84%	-0.09%

MV Gross Revenue Comparison - Year to Date

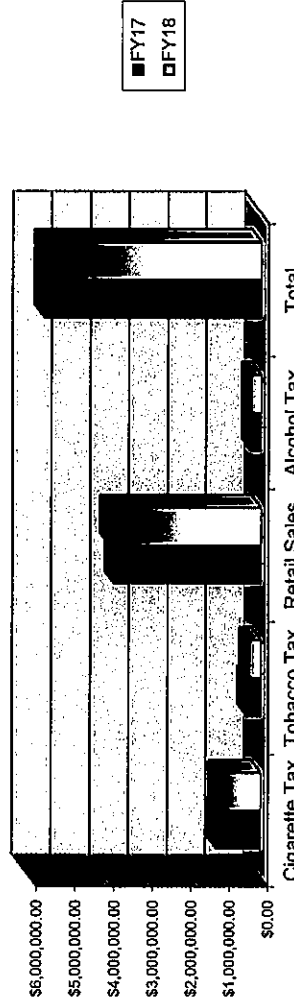


	Motor Vehicles	Boats	Total
FY17	\$1,562,132.37	\$12,347.10	\$1,574,479.47
FY18	\$1,500,646.34	\$16,370.99	\$1,517,017.33
% of Change	-3.94%	32.59%	-3.65%

MV Gross Revenue Comparison - Month to Month

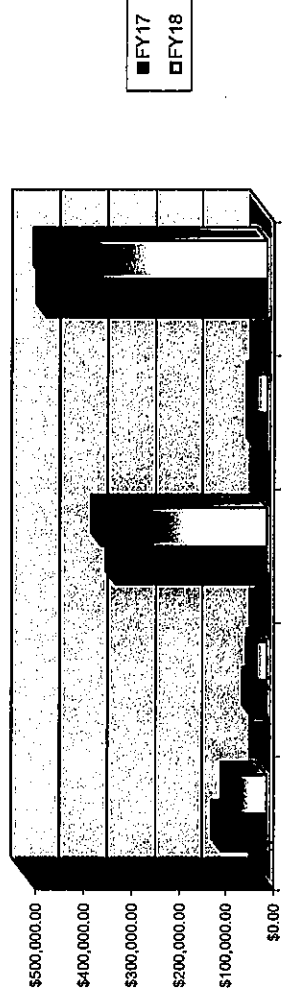


R & T Gross Revenue Comparison Year to Date



	Cigarette Tax	Tobacco Tax	Retail Sales	Alcohol Tax	Total
FY17	\$94,223.36	\$29,706.97	\$319,369.42	\$21,830.96	\$465,130.71
FY18	\$74,925.52	\$22,889.93	\$350,084.76	\$22,406.80	\$470,307.01
% of Change	-20.48%	-22.95%	9.62%	2.64%	1.11%

R & T Gross Revenue Comparison Month to Month





## November 2018

### I. Budget Highlights

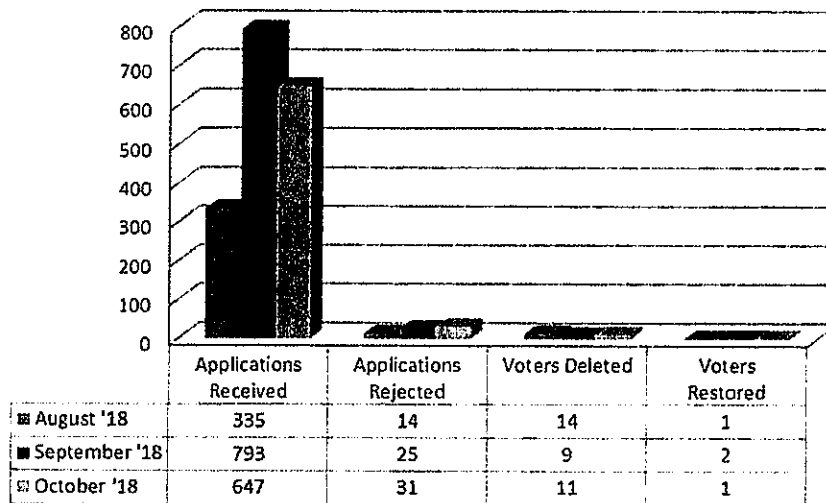
- a.) FY19 is on target.

### II. Program Highlights

- a.) **Voter Processing:** As of 10/25/2018

**647 Applications; 71,023 Total Registered Voters; 40,459 In District; 30,564 At-Large**

#### Voter Registration Statistics



- b.) **Statistical Report:**

Detailed Data by District and Precinct is Attached.

### III. Accomplishments

- a.) **Election Preparation:**

The Election Commission Office is continuing to work and prepare for the 2019 election cycle.

- b.) **Community Meetings and Outreach:**

As the Election Commission staff attends Community meetings, our primary focus is to provide voter education, answer questions and register citizens to vote.



- October Outreach
  - District 8 Stilwell – 9 registrations
  - District 12 Nowata – 7 registrations
  - District 1, 2, & 3 Tahlequah – 17 registrations
  - District 14 Oologah – 10 registrations
  - District 14 Chelsea – 10-25-2018
  - District 4 Muskogee 3 Rivers – 10-29-2018
  - District 4&5 Warner – 10-30-2018
- November Outreach
  - District 11 Vinita – 11-5-2018
  - District 5&6 Sallisaw – 11-8-2018
  - District 6 Muldrow – 11-15-2018
  - District 7 Stilwell – 11-29-2019

**c.) Deceased/Relinquished Status:**

The Election Commission has stayed current with monthly Tribal Registration deceased and relinquished citizen listings.

**IV. Future Plans and Initiatives**

- a.) The Election Commission is looking forward to providing voter education, answering questions, and registering citizens to vote at the upcoming Community Meetings.
- b.) Continue to prepare for the upcoming 2019 Election. This month we will begin assembling Candidate Packets.
- c.) Continue to actively update and correct voter's addresses in the Election Commission database.
- d.) The Election Commission is always willing to answer any of the Council's questions. If at any time you have a question for our office, please feel free to email me or call the office. My email and our number is listed at the top of this report.

Date Range: 10/01/2018 - 10/25/2018

**Applications Received**

Voter Registration Applications	647
Absentee Applications	0
<b>Total</b>	<b>647</b>

**Registration Applications Rejected**

Insufficient Address	4
No Roll Number	17
Not Signed	8
Under Age	2
<b>Total</b>	<b>31</b>

**Deleted Registrations**

Duplicate	0
Voter Deceased	9
Voter Relinquished	2
<b>Total</b>	<b>11</b>

**Registration Status Changes**

Deleted Restored	1
<b>Total</b>	<b>1</b>

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
District No. 1	Hulbert	1,153
	Okay	303
	Tahlequah (1)	1,523
<b>Total for District</b>		<b>2,979</b>
District No. 2	Briggs	211
	Lowrey	229
	Tahlequah (2)	2,359
<b>Total for District</b>		<b>2,799</b>
District No. 3	Keys	777
	Tahlequah (3)	1,719
<b>Total for District</b>		<b>2,496</b>
District No. 4	Ft. Gibson	1,090
	Muskogee	509
	Warner	728
<b>Total for District</b>		<b>2,327</b>
District No. 5	Gore	306
	Sallisaw (5)	559
	Vian	1,130
<b>Total for District</b>		<b>1,995</b>
District No. 6	Belfonte	117
	Marble City	172
	Muldrow	1,569
	Sallisaw (6)	1,392
<b>Total for District</b>		<b>3,250</b>
District No. 7	Cave Springs	279
	Chewey	82
	Stilwell (7)	2,575
	Westville (7)	746
<b>Total for District</b>		<b>3,682</b>
District No. 8	Bell	215
	Stilwell (8)	972
	Westville (8)	425
<b>Total for District</b>		<b>1,612</b>
District No. 9	Jay (9)	677
	Kansas	1,257



<b>District</b>	<b>Precinct</b>	<b>Voters</b>
District No. 9	Kenwood	129
	Salina (9)	537
<b>Total for District</b>		<b>2,600</b>
District No. 10	Afton	590
	Grove	715
	Jay (10)	773
	Pryor (10)	531
	Salina (10)	198
	Spavinaw	148
<b>Total for District</b>		<b>2,955</b>
District No. 11	S. Coffeyville	444
	Vinita	1,718
	Welch	134
<b>Total for District</b>		<b>2,296</b>
District No. 12	Bartlesville	1,564
	Nowata	695
	Skiatook	112
<b>Total for District</b>		<b>2,371</b>
District No. 13	Catoosa	341
	Collinsville	971
	Tulsa	1,846
<b>Total for District</b>		<b>3,158</b>
District No. 14	Chelsea	537
	Claremore (14)	2,407
	Oologah	398
<b>Total for District</b>		<b>3,342</b>
District No. 15	Claremore (15)	819
	Locust Grove	861
	Pryor (15)	867
	Salina (15)	50
<b>Total for District</b>		<b>2,597</b>
At Large	At Large	30,564
<b>Total for District</b>		<b>30,564</b>
<b>Grand Total</b>		<b>71,023</b>

CHEROKEE NATION



CHEROKEE NATION

## Office of Veterans Affairs

### Tribal Council Monthly Report

October 2018



**Barbara Foreman**

Director

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**Kimberly Lack**

Clerk III

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**Norman Littledave**

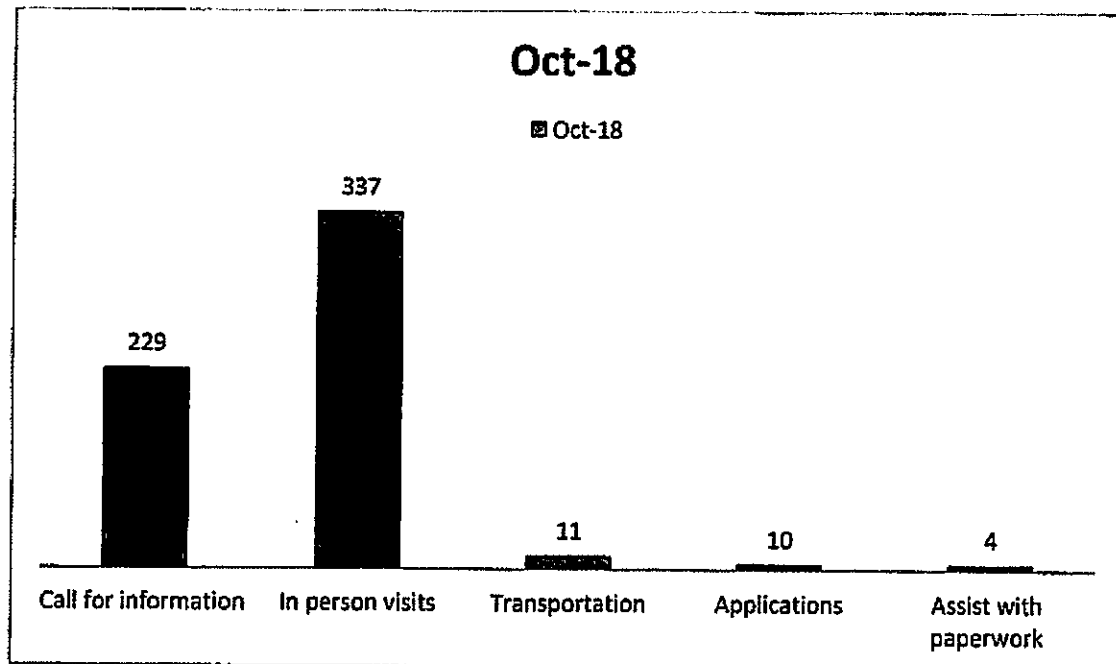
Customer Service Representative

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## Office of Veteran Affairs



GW53 DHP  
CHEROKEE NATION



CHEROKEE NATION

## Office of Veteran Affairs

October 2018

Our numbers are increasing with our Veteran employee lunches and our bingo was the largest group since we began.

After the Intertribal meetings the CN Veterans staff and the Choctaw Veteran representatives discussed programs, they were very interested in the Warrior Flight.

Our staff has been attending as many community meetings as we can throughout the jurisdiction.

Veterans and Widows of Veterans Employees lunch will be November 2 at 12:00 p.m.

November 3 at 8:00 a.m. Veteran center staff will attend a Yellow Ribbon event for troops in Tulsa and set up outreach.

Veterans Appreciation Day which includes cultural activities will be November 9 at 9:00am.

Bingo and meal will be sponsored by the C. N. Business Tahlequah Corporate Impact Team on November 15 at 5:00pm.

December 7 at 12:00pm Veteran employee lunch which includes CN, Housing Authority and CNB/CNE.

Veterans Food Outreach December 12 at 9:30 am.

Christmas Celebration for our Veterans will be December 21 at 5:00 pm.

**Council Notes:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

**I. Budget Highlights – please refer to Monthly Financial Report.**

Description of budget exceptions: No budget exceptions to report.

**II. Program Highlights**

**a. Self-Governance Strategic Plan, 2019-2021**

The Director of Self-Governance attended the Tribal Self-Governance Strategic Planning Session held September 10 through 13. Each year, Self-Governance Tribes conduct a strategic planning session to chart the course for the future of Tribal Self-Governance. Tribes envision a future in which every Federal Agency that has a program serving Indian Country will participate in Self Governance and that all federal funds to administer these programs will be disbursed through a single contract and funding agreement.

**b. IHS meeting to discuss Indirect Type Cost**

On September 20, 2018, Dr. Grim and members of his financial staff, Rick Kelly and Ami Sams, and the Self-Governance Director met with IHS to discuss an Indirect Type Cost request for FY 2017. It is the Nation's position that we have a significant amount of costs that qualify as Indirect Like Costs. The Nation is a large organization with a wide range of programs and services; as such, the Nation is very careful in limiting the types of costs allowed in the indirect cost pool as they must equally benefit all programs. Therefore, many of Health's administrative costs are funded through our direct program dollar which negatively impacts the amount of service we can deliver to our patients. This meeting resulted in IHS agreeing to an Indirect Like allocation to the Nation for FY 2017, 2018 and 2019. (Approximately \$5,690,150. X 3 years = \$17,070,450.)

**c. Self-Governance Advisory Committee Meetings**

The Self-Governance Director and Cliff Powell, Finance Director, attended the quarterly Self Governance Advisory Committee Meeting (SGAC/BIA) and the Tribal Self Governance Advisory Committee Meeting (TSGAC/IHS) the week of October 1. Issues the DOI/SGAC discussed with DOI were (1) Lack of engagement on the part of the Assistant Secretary – Indian Affairs and Department Leadership with Tribes in order to develop consensus driven successful strategies to advance the Self-Governance agenda; (2) Proposed reorganization of DOI has no clear mission other than the fact that the Department intends to implement the requirements of the Executive order 13781; (3) The DOI should implement the Indian Trust Asset Reform Act to include the provisions authorizing an Indian Trust Asset Management Demonstration Project and the establishment of an Under Secretary for Indian Affairs; (4) The Welfare Assistance Program has been targeted with six pro-rata reductions resulting in a funding level of 73.6% of the full need. BIA leadership needs to be stronger advocates for Indian people and push for full funding of the Welfare Assistance Program; (5) Opioid Funding has been appropriated to the Office of Justice Services; however, there has been a

lack of transparency and communication regarding how OJS will use this money or the methodology they will adhere to for distribution to Tribes; (6) Tribes requested an update on the status of the Johnson O'Malley Program and where we are at with the student count.

Issues discussed with IHS included: (1) Resource Patient Management System (RPMS) modernization and conversion; (2) Unpaid claims from Pharmacy Benefit Managers and Medicaid Managed Care organizations (3) Implementing the VA Mission Act of 2018 in particular the Graduate Medical Education Pilot and Loan Repayment Program (4) The Stronger Medical Workforce Act – VA Commissioned Personnel pertaining to the current reduction in commissioned personnel by the Whitehouse and clarification that IHS is exempted and how; (5) IHS announcement that \$25 million in 2018 inflationary increases will be used to pay Section 105(l) lease obligations of IHS. Tribes opposed this plan to reprogram inflationary increases for this purpose; (6) Stressed the importance of being involved in the nomination and selection of a new IHS Director; (7) Discussed the transfer of IHS budget from Interior to HHS and the development of a white paper on the pros and cons; (8) The consultation process ended on September 14, 2018 on the draft of the Sanitation Deficiency System Guidance document the committee ask for the process for incorporation of Tribal edits/comments into the next draft; (9) Questioned when the results of the Behavioral Health Grants Tribal Consultation would be rolled out.

#### **d. CDIB meeting**

The BIA is considering whether to end the practice of BIA personnel issuing CDIBs across the Nation because of the inconsistency in the process of issuing the CDIBs and has sent a survey to the Tribes across the Nation to gather input on CDIB related matters. The survey was discussed at the Registration/Citizenship subcommittee meeting at Inter-Tribal Council. Those in attendance had several questions about the survey and came to agreement that the Tribes would not respond to the Agency's questions on the survey until such time as they received a response to several questions regarding how dissolution of the process would be handled, regulatory conflicts, continuation of services to non-citizens, applicability of the Tort Claims Act for Tribes who issue Tribal CDIBs, the system being utilized to collect responses, and the impact on Five Civilized Tribes that utilize CDIBs pursuant to federal statute.

## HUMAN RESOURCES

October 2018

**NASON MORTON, EXECUTIVE DIRECTOR**  
Extension 5682

Human Resources is currently working on the revisions to portions of Cherokee Nation Human Resources Policies and Procedures (CNHRPP), Chapter III, and Chapter II. As of October 24, 2018, the total number of Employees is 3678. Of those employees, 3021 are Cherokee and 262 are members of another Federally recognized tribe.

### EMPLOYMENT

Processed	Monthly	YTD
Number of Employees Hired	34	472
% of Cherokees Hired	79	78
% of Indians Hired	6	9
% of All Others Hired	15	13
# of Applications Received	339	3792
# of Interview Panels Sent	69	762

### COMPENSATION

Processed	Monthly	YTD
# of Terminations	21	248
# of Voluntary Terminations	19	220
# of Involuntary Terminations	2	28

### BENEFITS

Processed	Monthly	YTD
Educational Reimbursement Requests	4	56
401(k) Distributions	46	545
401(k) Loans	26	281
401(k) Hardship	4	39
FMLA	50	489
COBRA	31	474
Short Term Disability	13	149

### EMPLOYEE RELATIONS & DEVELOPMENT

Orientations/Trainings Presented	Monthly	YTD
Trainings Presented	36	576



**RISK MANAGEMENT**  
**October 2018**  
**NASON MORTON, EXECUTIVE DIRECTOR**  
**Extension 5682**

**INSURANCE:**

- Renewed All Lines Aggregated Casualty program

**INSPECTIONS:**

Life Safety Code and OSHA Regulation inspections were conducted on the below sites:

- Watts Community Building
- Chewy Community Building
- Brushy Community Building
- Brent Community Building
- Rocky Ford Community Building
- Muldrow Community Building
- Career Services Learning Center
- John Ketcher Youth Shelter
- Jay Food Distribution Warehouse Expansion
- Saline Courthouse
- New Health Center
- Tribal Courthouse
- Redbird Head Start Storm Shelter
- Cherry Tree Head Start Storm Shelter
- Tahlequah Food Distribution Warehouse Roof

**MEETINGS:**

- New Health Center – Project and Sub. Contractor Meetings and Safety Inspections
- Construction Status Meetings – Courthouse Renovation - Interior
- Construction Status Meetings – Saline Courthouse Renovation - Interior & Exterior
- ECU Storm Shelter Project Meetings
- New Casino Construction Meetings
- Casualty Renewal Meeting w/Brown & Brown
- ECU Parent Safety Training

### **Technical Assistance:**

- Community Building assistance – evacuation plan updates
- Evac Plan update for Sequoyah High School
- Provide Certificate of Insurance (COI) for various events
- Contract Review – multiple – insurance questions
- Evac. Plan Update for ECU Circle – Complete
- Health Fair Booth in the TSA-La-Gi Ballroom – October 30<sup>th</sup>
- Hosted Veterans' Bingo Event for October
- Exit Door Issue at Immersion School
- Fire Prevention Week – Displayed and maintained Informational material at the Tribal Complex; outreach training at Zion Head Start, Rocky Mountain Head Start, and Maryetta Head Start – total of 323 3-5 year olds; provided Outreach training to another 223 Tahlequah youth for a total of 546.

### **Trainings:**

- Parent Safety Training – Kenwood ECU
- Safety Training conducted for Food Distribution
- FTCA Training scheduled for December
- ECU - Fire extinguisher and Natural Disaster training was conducted