

HUMAN SERVICES

Tribal Council Monthly Report

May 2019

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HUMAN SERVICES

Tribal Council Monthly Report

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HUMAN SERVICES

Number of Employees	277
Number of Vacancies	31
Number of Volunteers	25

Human Services Announcements:



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YOUTH SERVICES & SPECIAL PROJECTS

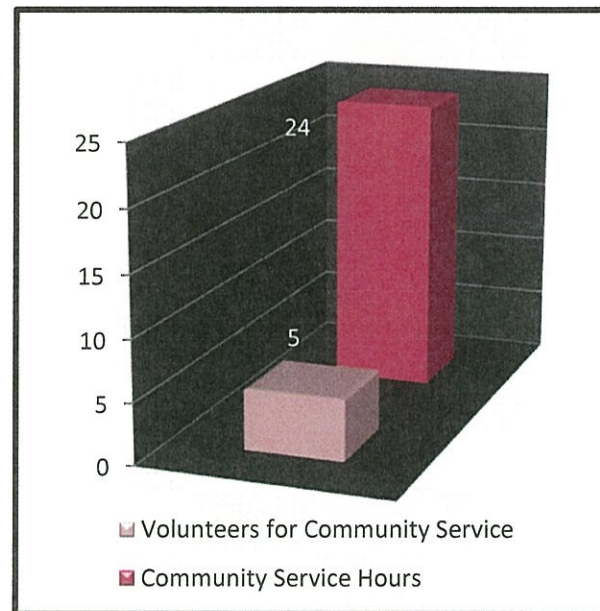
Director - Jennifer Kirby

Number of Employees	19
Number of Vacancies	3
Number of Volunteers	0

Programs
John A. Ketcher Youth Services Center
Youth Services
Cherokee PARENTS
Veteran's Center

John A. Ketcher Youth Services Center :

Young people served	13
Admissions	9

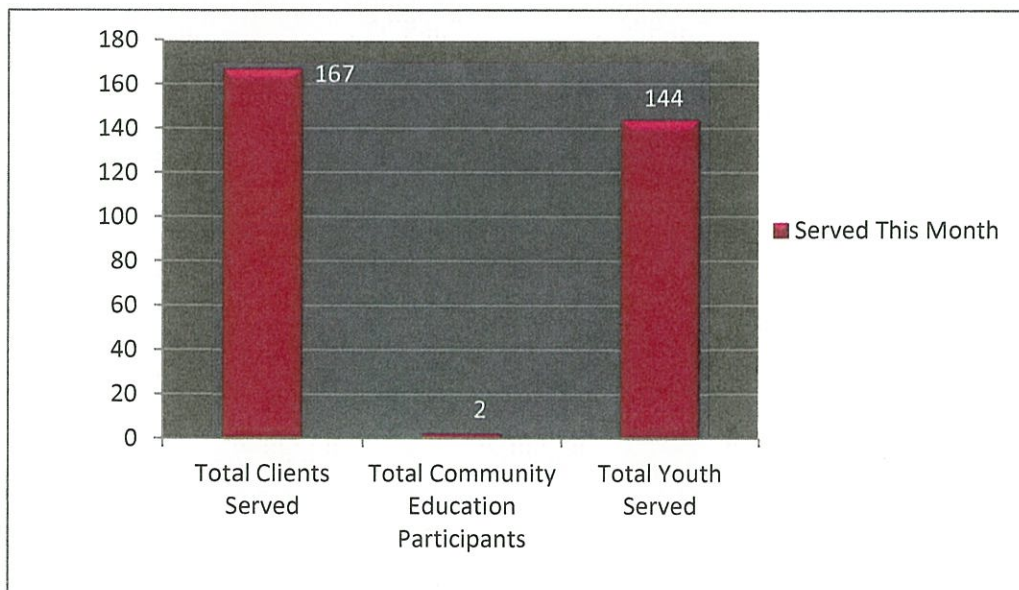
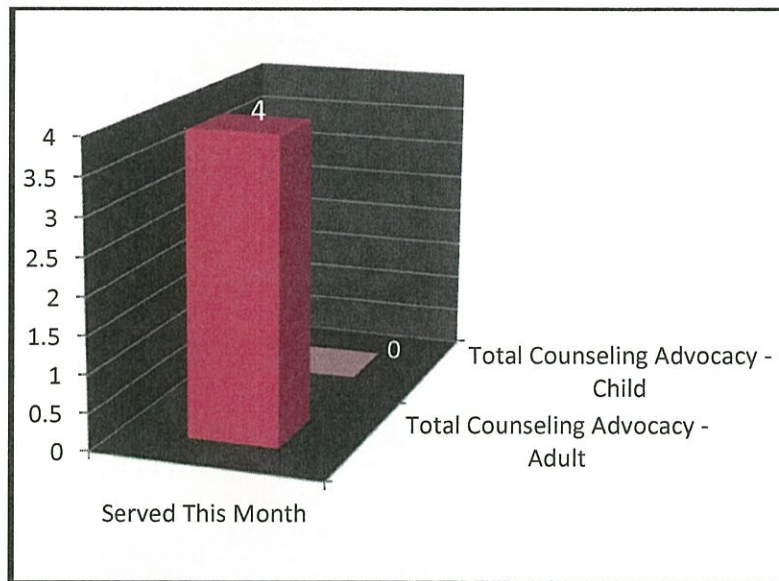


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YOUTH SERVICES & SPECIAL PROJECTS

Youth Services :

Total Community Events & Presentations 2



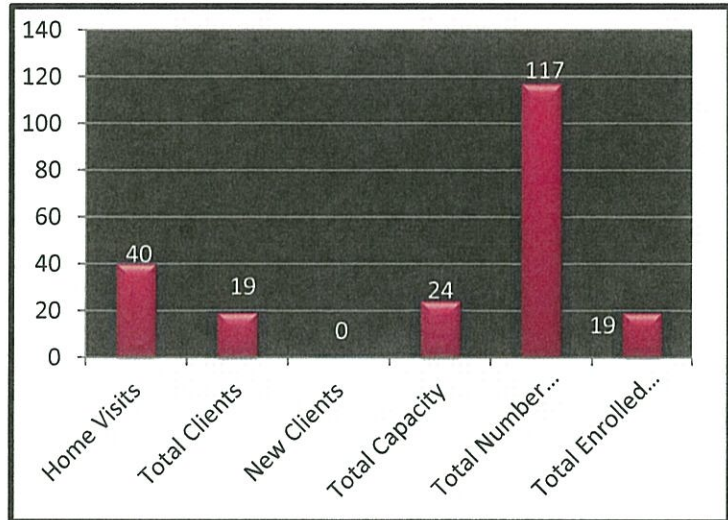
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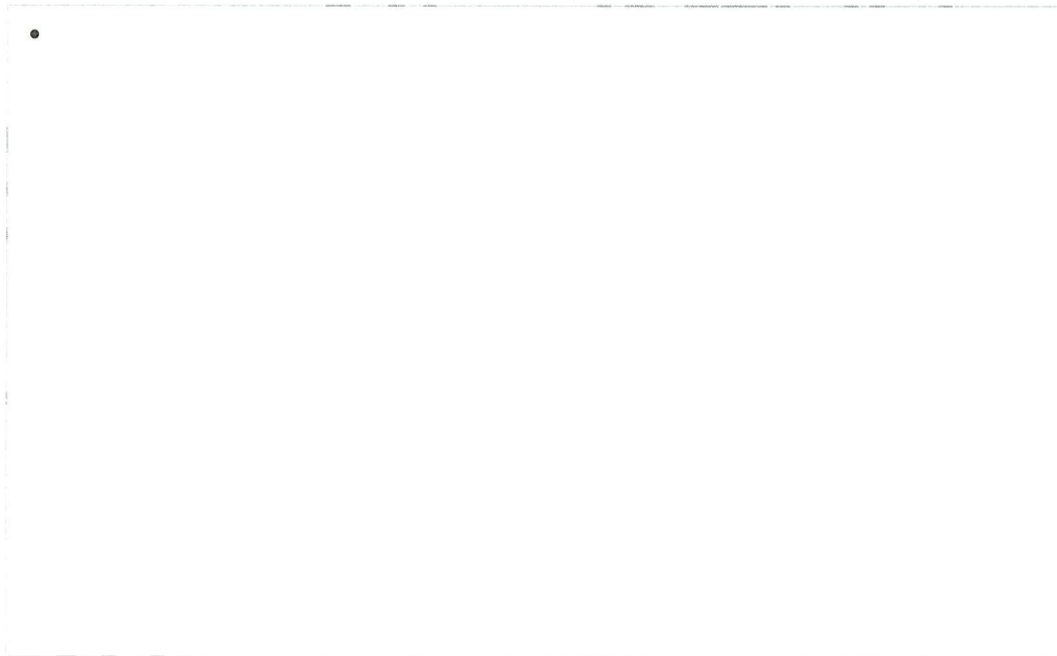
YOUTH SERVICES & SPECIAL PROJECTS

Cherokee PARENTS :

Total Clients	19
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Child Care Development Centers :



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CHILD CARE & CHILD DEVELOPMENT

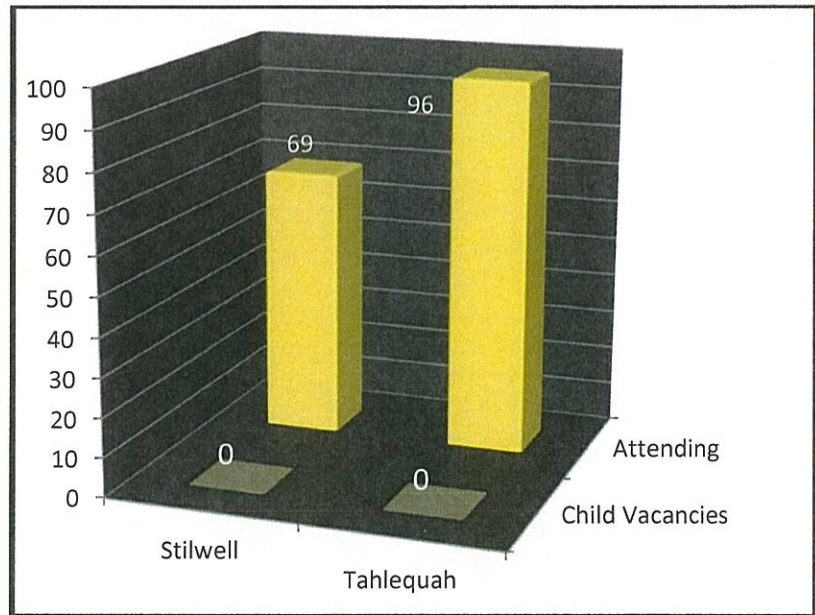
Director - Tricia Peoples

Number of Employees	113
Number of Vacancies	16
Number of Volunteers	0


Programs
Child Care Development Centers
Subsidy
Resource & Referral
Licensing & Monitoring

Child Care Development Centers :

- Stilwell - We have 14 children enrolled in the Summer Care program which began May 6th. We spent May 20th in the bathrooms due to the Tornado Sirens.
- Subsidy - 7 Providers attended orientation and 19 referrals
- Resource & Referral - Children's Farmers Market mtg, Native Am. Assoc, ELG Miami, International Inf/Tod mtg, Rogers Co ECC mtg, Mud Day mtg, Strawberry Festival, Creek Nation CC Conf. 2 sessions, IT Specialist classrooms: 3 Miami, 1 Quawpaw, 3 Tahlequah, IMIL Training, TA topics: lesson plans, STARS, Nutrition, We Grow Together, Training Topics: SIDS & Safe Sleep, Transitions, Guidance & Discipline, Getting Organized, Involving Families, Planning and Recordkeeping (Using Cultural Arts and STEAM training canceled due to weather)
- Licensing - LCW Darci McCoy hired on 5-28-19. Training Incentive Approved. LCW conducted 6 H&S Training for a total of 35 providers receiving training. 11 Providers received Training Incentive Grant for Level I and Level II. Creek Nation CC Conf, Stars Hearing, Hope Project Mt, OCCRA Gov. Comm. Mtg, NARA Conf call



Children Receiving	1,805
Amount Distributed	\$ 867,864.00

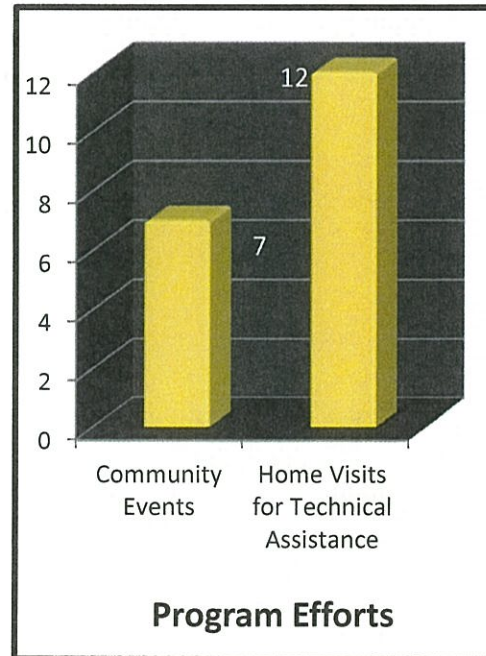
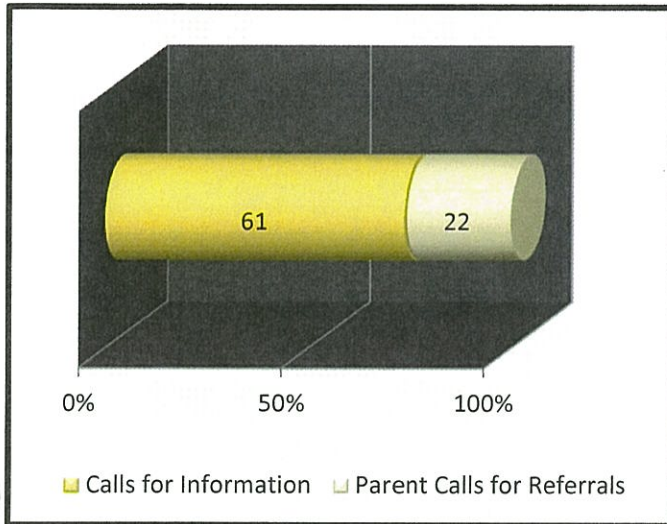
	
Average Distribution Per Child	\$ 480.81



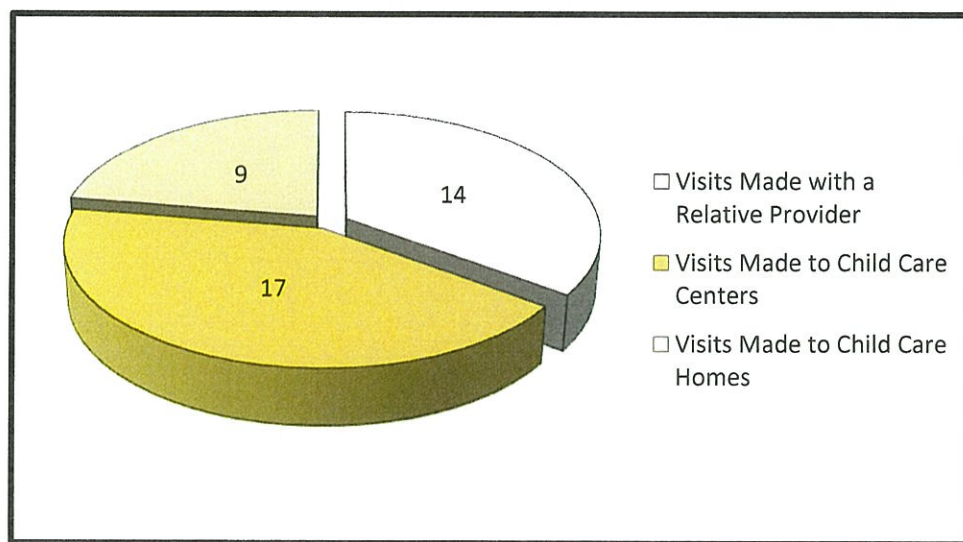
CHILD CARE & CHILD DEVELOPMENT

Resource & Referral :

Trainings for the Month	12
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Licensing & Monitoring :



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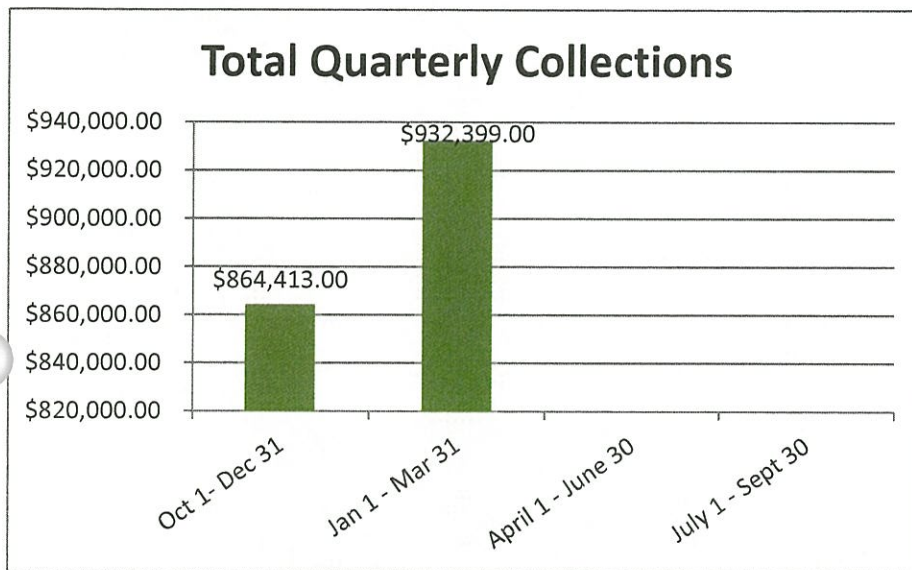
OFFICE OF CHILD SUPPORT

Director - Kara Whitworth

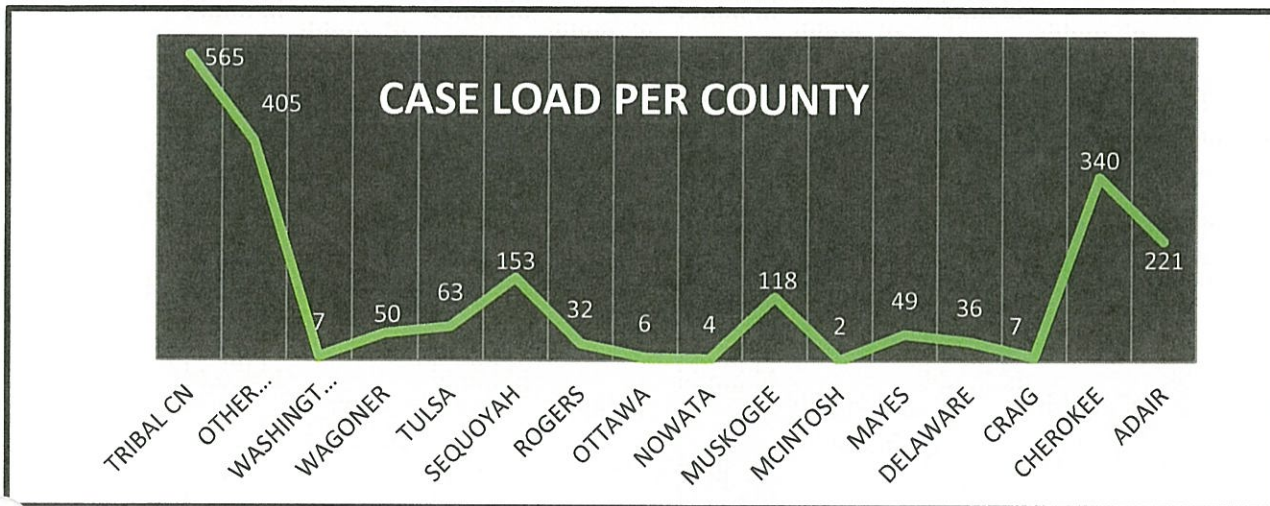
Number of Employees	33
Number of Vacancies	5
Number of Volunteers	

May Collections-CN Payment Center only:	\$ 298,121.00
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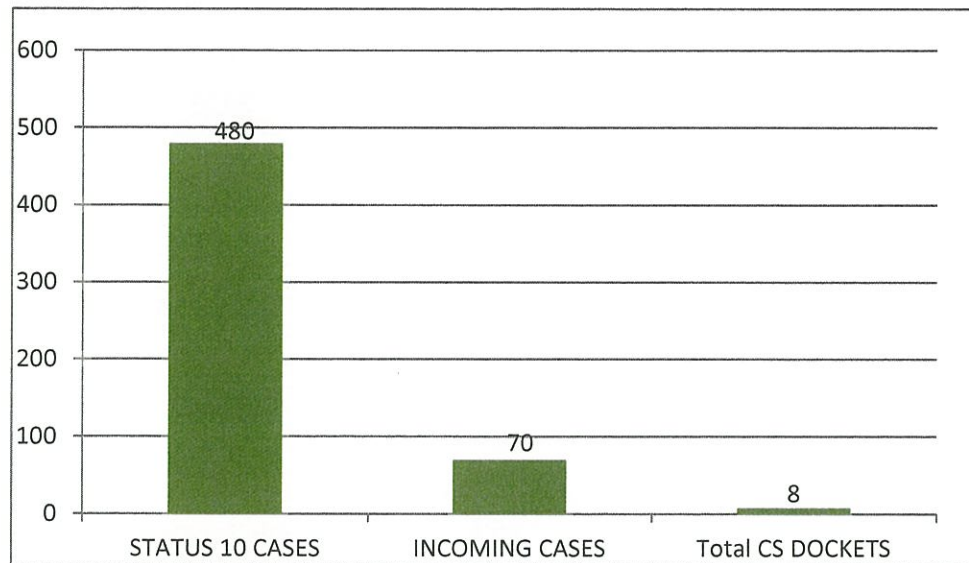
Total Client Contacts
3,328
Total Court Hearings
71
Total Active Efforts Case
1,592
Total Case Assessments for Service
24
Total Applications Distributed
29



*Includes payment center collections, tax intercepts, and other special collections



OFFICE OF CHILD SUPPORT



Child Support:

The Office of Child Support services distributed 29 requested applications and received 28 applications for new cases. Current active cases as of June 14, 2019 is approximately 2253. The program continues to work on the new digital media grant provided by the the Federal Office of Child Support Grants division. The core grant group continues working with information systems web developers on creating our own website page. The grant is on target to launch new website July 1, 2019. In addition, the program is working on developing videos that will be utilized to provide education on child support program services. The overall goal of the grant is to provide better awareness and allow for improved engagement with the Cherokee communities as well as provide enhanced communication methods with program participants. In addition, the following success stories were recorded by casemanagers as the program works to provide quality customer services that are in the best interest of the children and families that are served: 1- One of the Case managers reported the success of an Non custodial party paying consecutively for 6 month while under contempt, so now contempt will be dismissed; 2- One of the case managers reported continued success with two separate NCP's who are cotinuing to pay regularly while under contempt review status; 3- this same case manager reported working with two parties on forgiving balances so now a case could be closed; 4- A case manager reported receiving an email from a client who sent an email thanking them for their patience and kindness with them; 5- another case manager reported working with two separate cases and their parties so that all parties came to agreements where it allowed for case closure of arrears.



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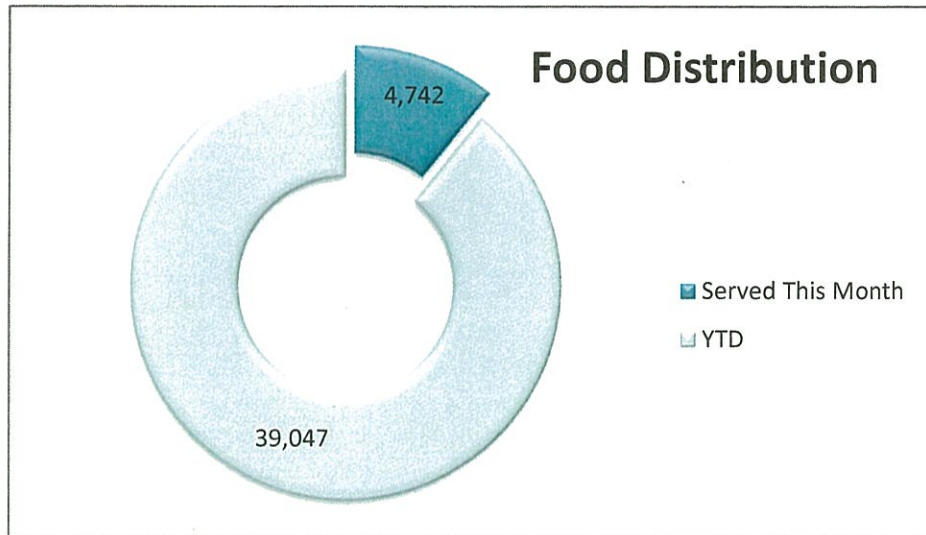
FAMILY ASSISTANCE DEPARTMENT

Interim Director - Jennifer Kirby

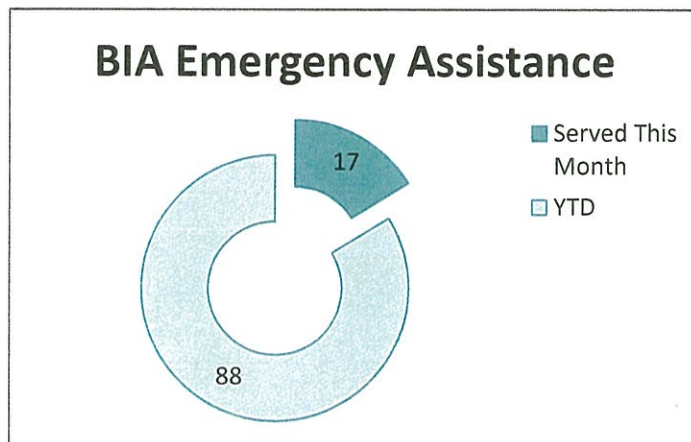
Number of Employees	112
Number of Vacancies	7
Number of Volunteers	25

Programs
Food Distribution
Social Services
Burial Assistance
Elder Care
Family Assistance
LIHEAP
NAHASDA
CITGO

Food Distribution :



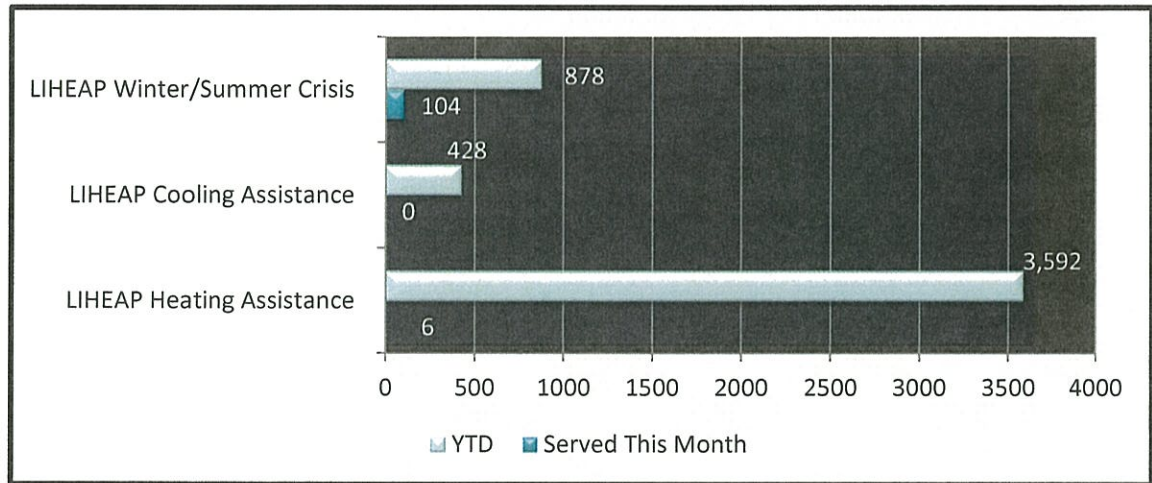
BIA Social Services :



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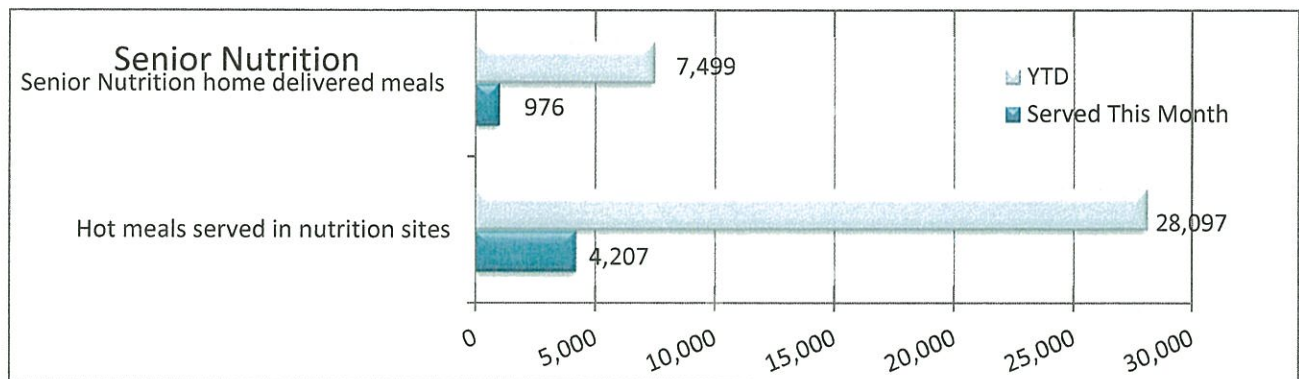
FAMILY ASSISTANCE DEPARTMENT

LIHEAP:

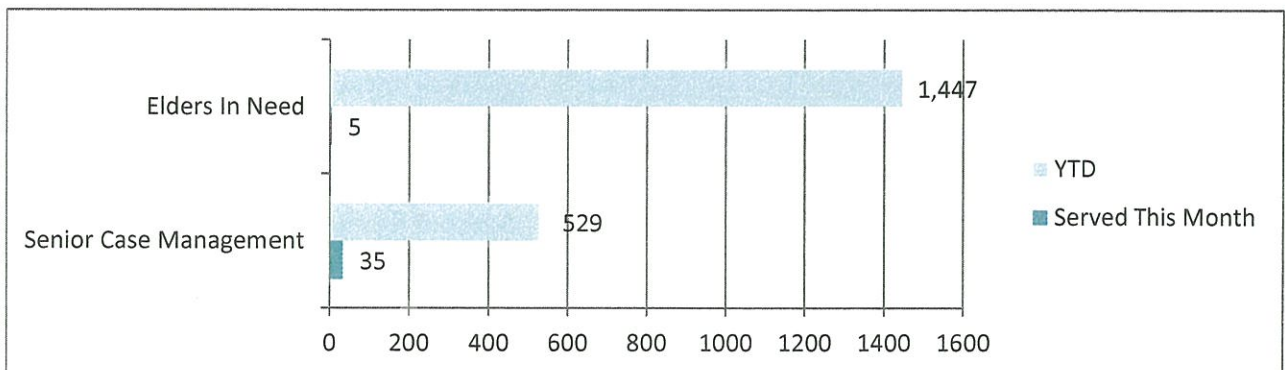


*(LIHEAP COOLING ASSISTANCE) Program starts in December and ends in February

Elder Services :



*Program starts in April

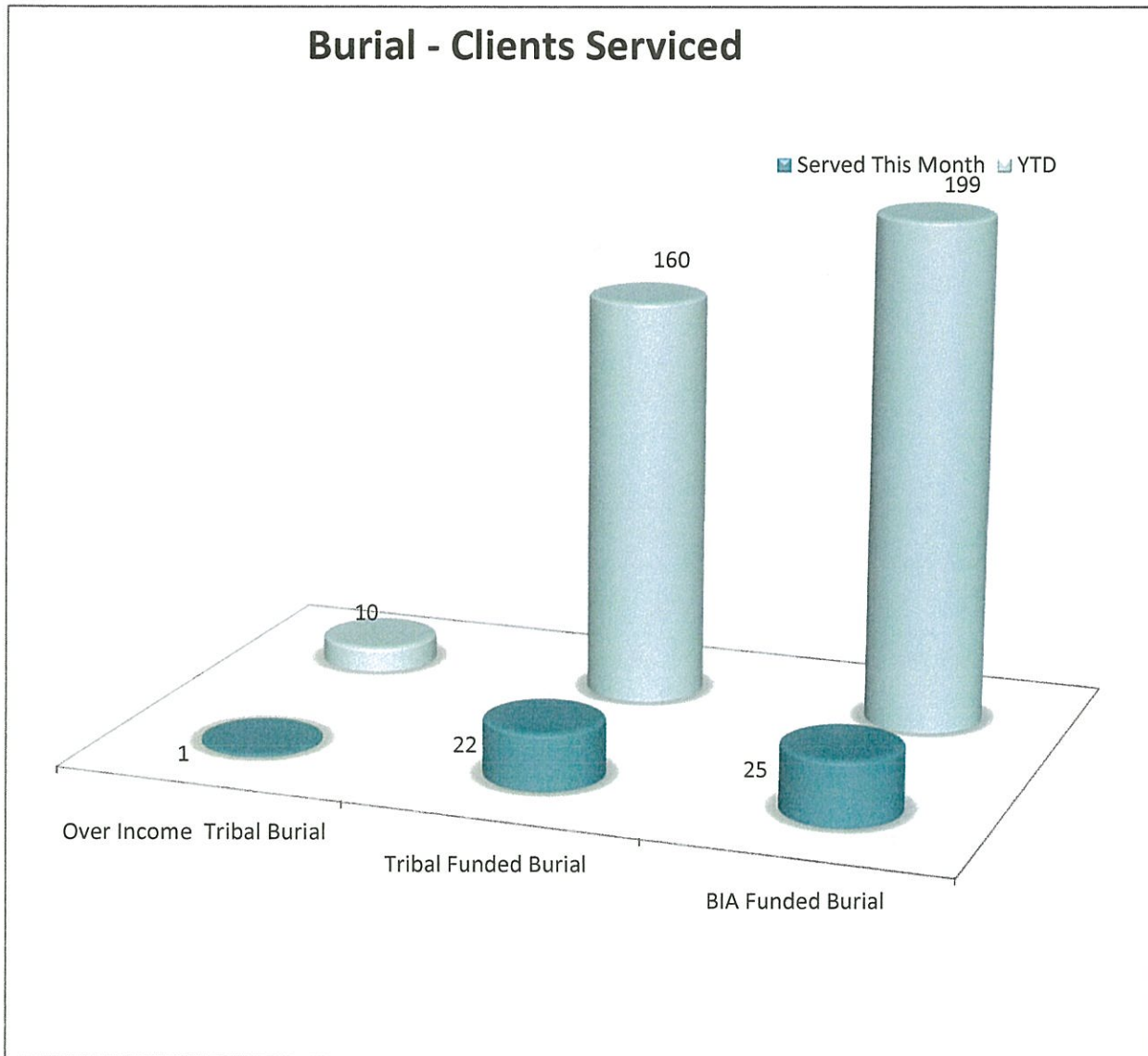


*Elders In Need Monies are dispersed in February and August.



FAMILY ASSISTANCE DEPARTMENT

Burial Assistance :

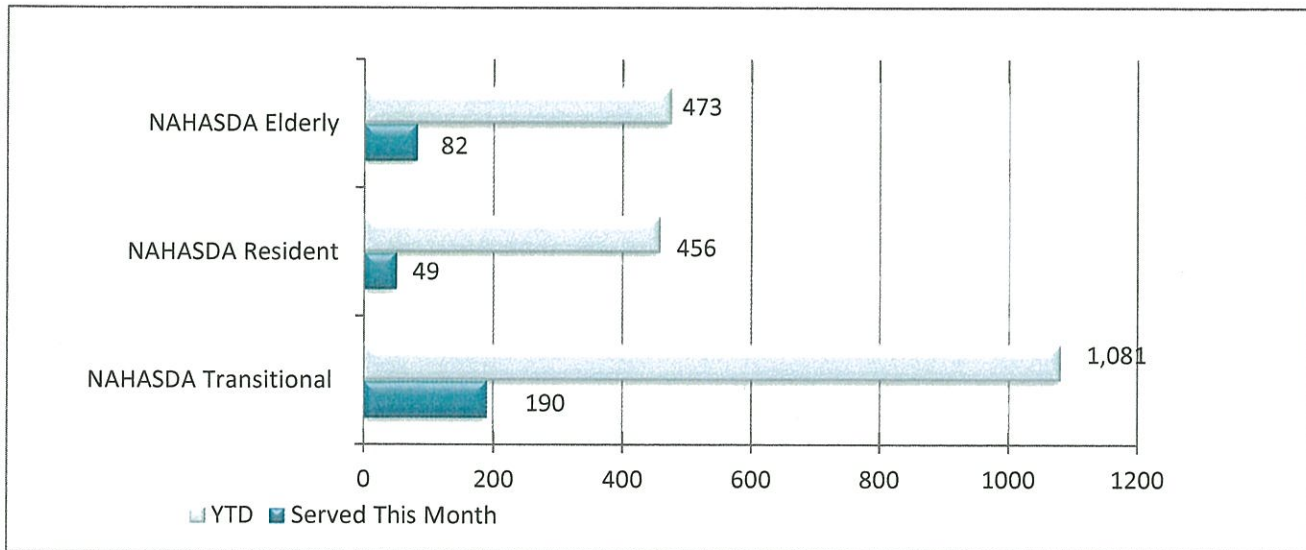


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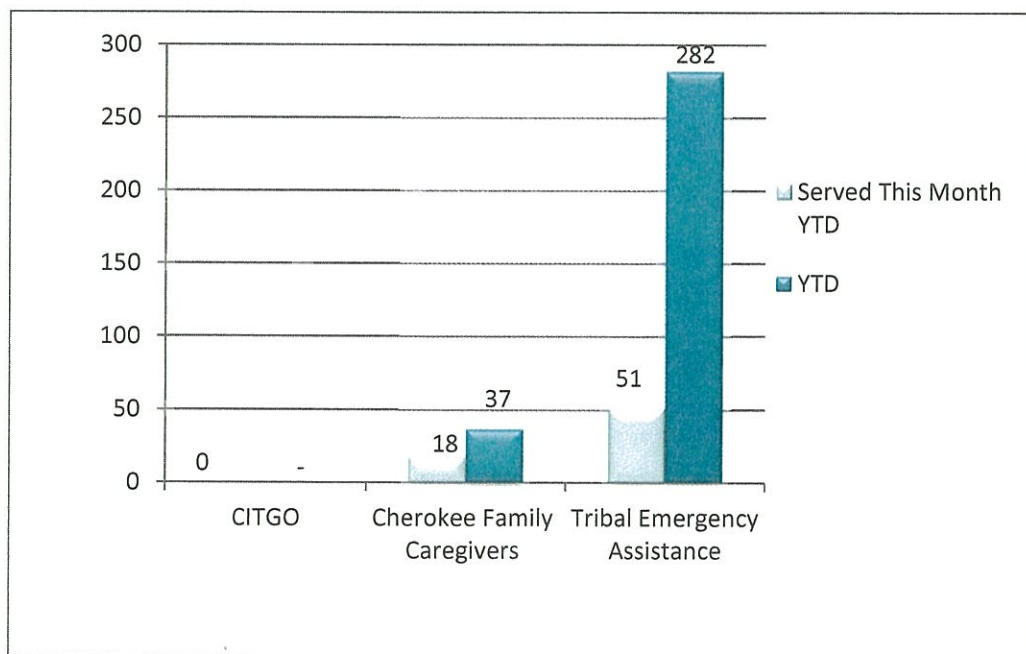
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FAMILY ASSISTANCE DEPARTMENT

NAHASDA :



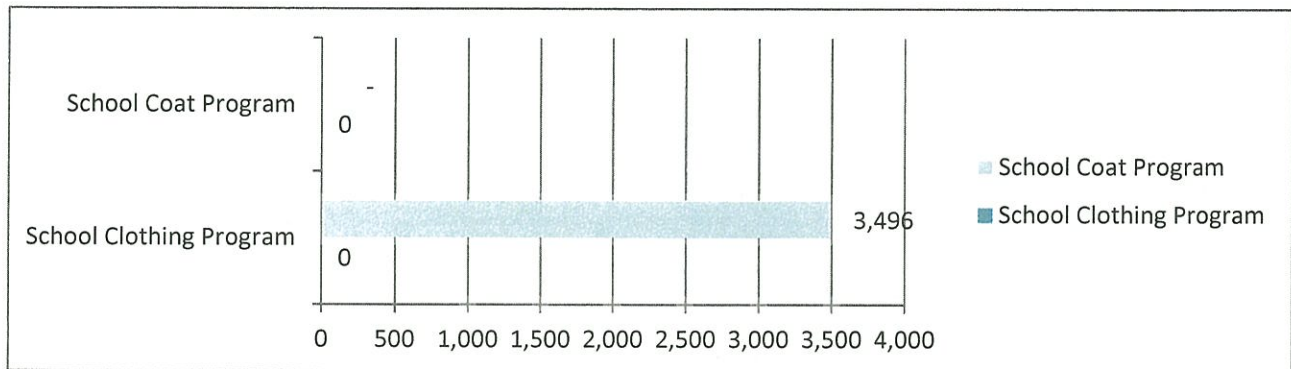
Family Assistance :



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FAMILY ASSISTANCE DEPARTMENT

School Clothing Assistance Programs :



*School Clothing Program starts in July, before the school year begins.

Family Assistance:



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CHEROKEE FIRST

Administrative Officer - Janelle Smith

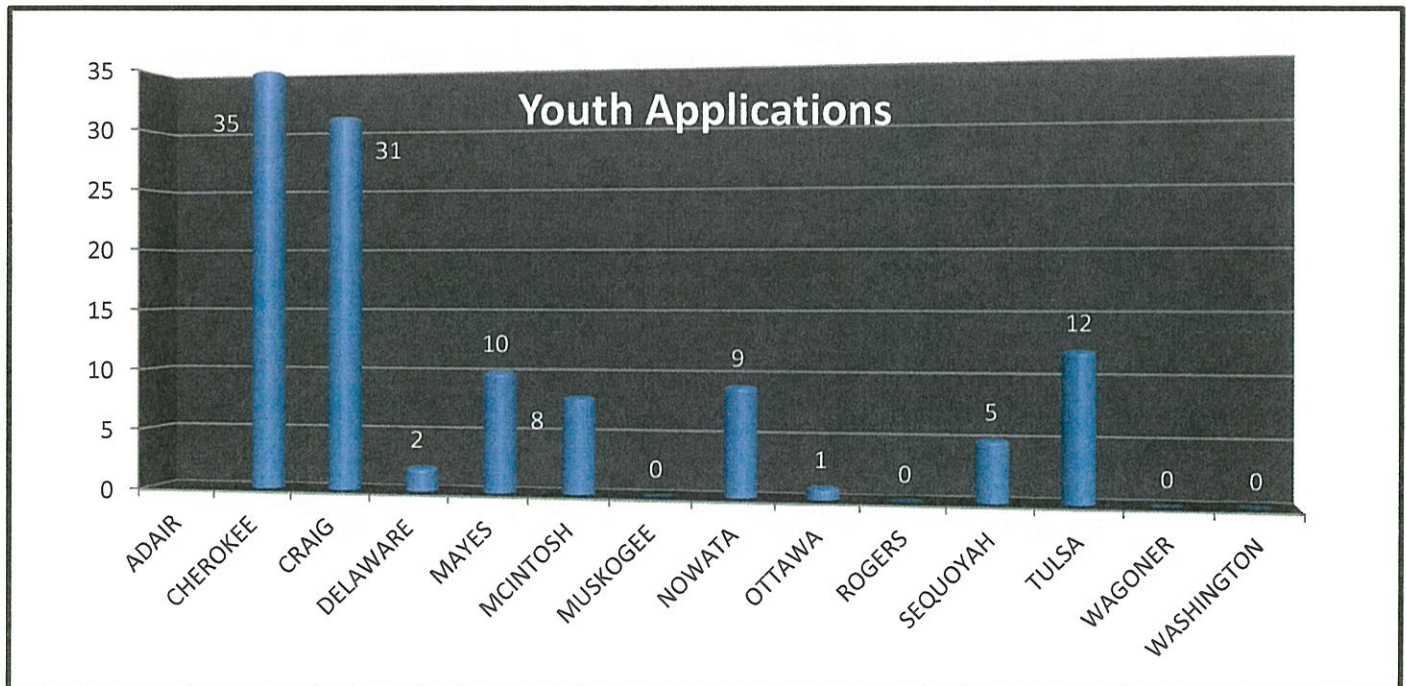
Number of Employees	3
Number of Vacancies	0
Number of Volunteers	0

Programs
Reception
Community Youth

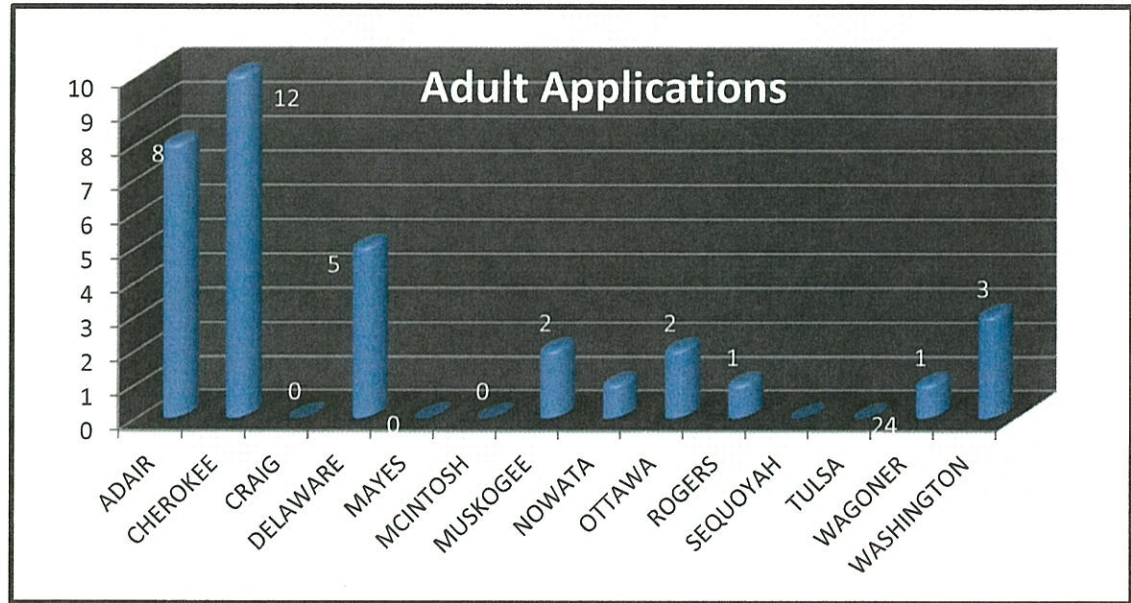
Reception :

Total Walk Ins/Phone Calls Taken	1,095
Total Applications Taken	148

Community Youth :



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Overview of Community Leadership Program Applications

Total Youth	113
Total Adult	35

Monthly Total Amount Distributed

May	\$ 29,600.00
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CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services **Month/Year of Report:** July 2019 (data for May activities)

Executive Director: Martha Ketcher **Phone:** 453-5248 **E-mail:** martha-ketcher@cherokee.org

I. Budget Highlights

1. Received funding notification for 2019 IHS Regular Project funding. 16 regular projects funded for FY 2019:
2. Submitted request to IHS for Emergency Project funding to assist with replacing waterlines destroyed by recent flooding. Districts affected Rogers Co RWD # 3 and East Central Oklahoma Water Authority (Webbers Falls)

PDS Project Number	Project Name	Community	IHS Regular Project Funding	EPA SDWA/CWA	Tribal Match	Total
OK19V51	CHEROKEE / Multi-County - Individual Water & Sewer DL4/5	CHEROKEE-CO	\$ 458,000.00	\$ -	\$ 235,000.00	\$ 693,000.00
OK19V56	CHEROKEE / TPWA - Blue Bird Dr WLX	TAHLEQUAH	\$ 25,000.00	\$ 30,000.00	\$ -	\$ 55,000.00
OK19V63	CHEROKEE / OPWA - Collection System Rehab	OAKS	\$ 200,000.00	\$ 425,000.00	\$ -	\$ 625,000.00
OK19V72	CHEROKEE / Ironside Water District - Transmission and System Rehabilitation	WHITE OAK	\$ 65,000.00	\$ 223,000.00	\$ -	\$ 288,000.00
OK19V78	CHEROKEE / Multi-County - Individual Water & Sewer DL3	CHEROKEE-CO	\$ 315,000.00	\$ -	\$ 110,000.00	\$ 425,000.00
OK19V79	CHEROKEE / Cherokee Co. RWD #3 - N Bryant Rd	CHEROKEE-CO	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
OK19V81	CHEROKEE / Cherokee Co. RWD #3 - W. Grandview Rd	CHEROKEE-CO	\$ 105,000.00	\$ -	\$ -	\$ 105,000.00
OK19V82	CHEROKEE / Cherokee Co. RWD #3 - W 760 Rd	CHEROKEE-CO	\$ 92,250.00	\$ -	\$ -	\$ 92,250.00
OK19V85	CHEROKEE / Cherokee RWD#11 - Distribution System Improvements	CHEROKEE-CO	\$ 709,000.00	\$ -	\$ -	\$ 709,000.00
OK19V89	CHEROKEE / Braggs PWA - Sewer Sys Upg	BRAGGS	\$ 786,000.00	\$ -	\$ -	\$ 786,000.00
OK19V90	CHEROKEE / Tenkiller Utility Authority (TUA)	CHEROKEE-CO	\$ 2,517,000.00	\$ -	\$ -	\$ 2,517,000.00
OK19V91	CHEROKEE / Inola PWA - WW System Rehabilitation	INOLA	\$ 353,000.00	\$ -	\$ -	\$ 353,000.00
OK19V94	CHEROKEE / Locust Grove PWA - OOWA Connection	LOCUST GROVE	\$ 915,000.00	\$ -	\$ -	\$ 915,000.00
OK19V95	CHEROKEE / Delaware RWD # 11 - Rocky Ford WL Extension	CHEROKEE-CO	\$ 545,000.00	\$ -	\$ -	\$ 545,000.00
OK19W00	CHEROKEE / TPWA - Indian Meadows SS	TAHLEQUAH	\$ 1,159,000.00	\$ -	\$ -	\$ 1,159,000.00
OK19W02	CHEROKEE / Delaware RWD # 11 - North 586 Rd WL Ext	KANSAS	\$ 146,000.00	\$ -	\$ -	\$ 146,000.00
			\$ 8,410,250.00	\$ 678,000.00	\$ 345,000.00	\$ 9,433,250.00

II. Program Highlights

a.) Balanced Scorecard Measures

1. Trained 153 food handlers
2. Repaired 6 existing sewer and/or water facilities
3. Installed 30 new sewer and/or water facilities
4. Performed 45 drinking water tests, 2 existing well assessments, 28 site evaluations and 15 soil tests

b.) Accomplishments

1. Construction on the Southern Delaware Co Regional WTP is approximately 97% complete. Treatment Plant still tentatively scheduled for completion in summer 2019.
2. Stilwell Area Development Authority Wastewater Improvement project approx. 25% complete.
3. Attended the Private Drinking Water Well Conference in Harrisburg PA and the EPA Small System Workshop in Addison, TX
4. Attended Native American Water Masters training in Stilwell on May 29.

CHEROKEE NATION TRIBAL COUNCIL

COMMUNITY SERVICES COMMITTEE REPORT

c.) Future Plans

1. Attending the NEHA Conference in Nashville, TN July 8-11
2. Meeting with Cherokee Co RWD # 8 to discuss potential project for FY20.
3. Preconstruction Meeting for Cherokee Co RWD # 7 Improvement project scheduled for June 25th.



Construction progress of SDCRWA WTP. Waiting on delivery of sheet metal to cover building.

OFFICE OF ENVIRONMENTAL HEALTH

Director: Billy Hix

Phone: 453-5126

PERFORMANCE: MAY 2019

DISTRICT # & COUNTY	FACILITY DATA SYSTEM			Food Handlers Trang	INDOOR AIR QUALITY Test/Invest	Water Test Completed Bac-T & CChem	Primary Drinking Water Standards Violations	Well Assessments	Site Evils	Perc Tests	Soil Profiles	
	Inspections - Referrals	Investigations - Complaints	Technical Assistance									
1, 2 & 3 Cherokee/Wagoner	10	2	65	77		17	5	1	8	1	9	
4 - Muskogee/McIntosh			1						2			
5 & 6 Sequoyah	7											
7 & 8 Adair						11	9		5			
9 & 10 Delaware/Ottawa	4					10	5	1	6			
11 - Craig												
12 - Nowata/Washington	1		2						1			
13 - Tulsa			14	76					1		1	
14 - Rogers									1		1	
15 - Mayes	1					7	5		4	1	2	
MONTHLY TOTAL	23	2	82	153	0	45	24	2	28	2	13	2
YEAR TO DATE		675		980	10	255	141	57	174		128	52
ANNUAL GOAL		800		1525				50	230		175	100
% COMPLETE		84%		64%				114%	76%		73%	52%

HIGHLIGHTS:

Training - Hosted Pool School for Sanitarians, CNE and General Public - 33 attendees

Meetings - Private Well Conference - Harrisburg, PA
2 Staff

Misc. - Organizing rabies clinic with Dr. Sheets in Tahlequah & voucher distribution

Rabies vaccination vouchers given out to date 257/ Vouchers redeemed 192 / 2 weeks left for voucher distribution

Helped well crew May 10, 13, 20 & 29

PROGRAM DESCRIPTION:

This office is focused on protecting the public from such things as foodborne illness and transmission of various disease that are directly related to personal hygiene and other non-sanitary conditions. We organize, coordinate, and assist in many different programs such as food, public bathing places, hotel/motels, and rabies. This office provides food service training for certification, environmental disease prevention training, laboratory analytical services for individuals requesting assistance in evaluating their water/wells, soil profiles, percolation test, and indoor air quality investigations.

May 2019 Monthly Report

Youth Activities:

We held 9 youth activities in May due to cancelling one site because of no electricity and two sites being out of school and not having Boys & Girls Club on their regularly scheduled day. Total attendance at May youth activities was 210 youth, 46 parents/community members/B&G club staff/ & 6 CYD & ARS staff. Not all staff attended each site, 3 – 6 staff members went to each site.

Cherokee Heights had 1 youth activity on Tuesday, May 7th where they made bone bead and seed bead necklaces. There were 12 youth & 4 CYD & ARS staff in attendance. Cherokee Heights had no youth activity on Tuesday, May 21st due to storms and no electricity.

Chewey had 1 youth activity on Tuesday, May 14th where they made bone bead and seed bead necklaces. There were 16 youth, 11 parents/adult community members, & 3 CYD & ARS staff in attendance.

Maryetta Boys & Girls Club had 1 youth activity on Thursday, May 9th where they made bone bead and seed bead necklaces. There were 21 youth, 3 Boys & Girls club staff, & 5 CYD & ARS staff in attendance.

Cave Springs/Zion Boys & Girl Club – no youth activity due to school being out.

Briggs Boys & Girls Club had 1 youth activity on Wednesday, May 8th where they made bone bead and seed bead necklaces. There were 48 youth, 5 Boys & Girls Club staff, & 6 CYD & ARS staff in attendance.

Rocky Mountain Boys & Girls Club – no youth activity due to school being out.

Talking Leaves Job Corp had 1 youth activity on Tuesday, May 23rd where they made bone bead and seed bead necklaces. There were 4 youth and 4 CYD & ARS staff in attendance.

Oaks Family Support Center had 1 youth activity on Thursday, May 16th where they made bone bead and seed bead necklaces. There were 10 youth, 10 parents/adult community members, & 3 CYD & ARS staff in attendance.

Youth MOVE had 1 youth activity on Monday, May 28th where they made bone bead and seed bead necklaces. There were 4 youth, 1 Behavioral Health staff and 3 CYD & ARS staff in attendance.

Partnered With:

Partnered with Kenwood Public School on Friday, May 3rd to have youth activities at their Annual Cultural Day where they listened to Cherokee Storytelling, made clay pinch pots, and made miniature gourd masks. There were 79 youth, 9 adults/teachers, & 6 CYD&ARS staff in attendance.

Partnered with Oaks Public School on Tuesday, May 21st to have youth activities at their last day of school activities where they listened to Cherokee Storytelling. There were 14 youth, 7 adults/teachers, and 1 CYD&ARS staff in attendance.

Mailed & handed out 116 copies of flyers about May youth activities to residents, community organizations, & participants in Cherokee Heights and Oaks & Chewey and e-mailed flyers to Briggs, Maryetta, Rocky Mountain & Cave Springs/Zion Boys & Girls Clubs, Youth MOVE and Talking Leaves Job Corp to post.

Adult Resident Activities:

We held 10 adult resident activities in May due to no adult residents showing up at one site.

Total attendance at May Adult Resident activities were 70 adult residents & 6 CYD & ARS staff.

Not all staff attended activities at each site, 2-4 staff went to each site.

Tom Buffington Heights in Vinita held 1 Adult Resident Activity on Thursday, May 16th where they made woven pencil holders. There were 7 adult residents and 4 CYD & ARS staff in attendance.

Will Rogers Senior Housing in Claremore held 1 Adult Resident Activity on Thursday, May 23rd where they made woven pencil holders. There were 3 adult residents and 4 CYD & ARS staff in attendance.

Wisdom Keepers in Tahlequah held 1 Adult Resident Activity on Thursday, May 9th where they made woven pencil holders. There were 8 adult residents and 4 CYD & ARS staff in attendance.

Jay Senior Housing held 1 Adult Resident Activity on Tuesday, May 14th where they made woven pencil holders. There were 6 adult residents and 4 CYD & ARS staff in attendance.

Chewey Community had 1 Adult Resident Activity on Tuesday, May 14th where residents made woven pencil holders. There were 11 adult residents & 2 CYD & ARS staff in attendance.

Stilwell Senior Housing held 1 Adult Resident Activity on Thursday, May 2nd where residents made woven pencil holders. There were 4 adult residents and 3 CYD & ARS staff in attendance.

Sallisaw/ Tsalagi Apartments had 1 Adult Resident Activity on Thursday, May 2nd where residents made woven pencil holders. There were 12 adult residents & 3 CYD & ARS staff in attendance.

Tahlequah Housing held 1 Adult Resident Activity on Monday, May 13th where residents made woven pencil holders. There were 4 adult residents and 4 CYD & ARS staff in attendance.

Lost City Community had 1 Adult Resident Activity on Tuesday, May 28th where residents made woven pencil holders. There were 5 adult residents and 3 CYD&ARS staff in attendance.

Oaks Family Support Center had 1 Adult Resident Activity on Thursday, May 16th, where residents made woven pencil holders. There were 10 adult residents & 3 CYD & ARS staff in attendance.

Cherokee Heights had 1 Adult Resident Activity on Tuesday, May 7th where no adult residents showed up.

Mailed and handed out 372 copies of flyers about May adult resident activities to housing residents and housing offices in Stilwell, Claremore, Wisdom Keepers, Tahlequah (Leon Daniels, Ross Swimmer and Autumn Heights housing additions), Jay, Vinita, Tsalagi Apartments in Sallisaw, Oaks Community, Chewey Community Organization, Cherokee Heights residents and Lost City Community Organization and e-mailed flyers to Wisdom Keepers, Stilwell Senior Housing, Tahlequah Housing Office, Jay Senior Housing and Tsalagi apartments in Sallisaw to post.

Activities scheduled in the future:

We have 9 youth activities scheduled for June 2019 due to 3 schools being out for the summer on their regularly scheduled activity day and we will be partnering with 2 schools for extra youth activities.

We will have activities at:

Youth M.O.V.E., Sequoyah High School --- cancelled due to summer break;
Cherokee Heights on the 1st & 3rd Tuesdays, June 4th & 18th, 4:00 pm. – 6:00 pm.;
Chewey on the 2nd Tuesday, June 11th, 5:00 pm. – 7:00 pm.;
Briggs Boys & Girls Club on the 1st & 2nd Wednesday, June 5th & 12th, 12:00 pm. – 3:00 pm.;
Maryetta Boys & Girls Club on the second Thursday, June 13th, 10:00 am. – 11:00 am.;
Rocky Mountain Boys & Girls Club --- cancelled due to summer break;
Oaks Community on the 3rd Thursday, June 20th, 5:30 pm. – 7:00 pm.;
Cave Springs/Zion Boys & Girls Club --- cancelled due to school summer break;
Talking Leaves Job Corp, on the 4th Tuesday, June 25th, 4:00 pm. – 5:30 pm.;

We have 11 adult resident activities scheduled for June 2019.

We will have activities at:

Cherokee Heights, Pryor, on the 1st Tuesday, June 4th, 4:00 pm. – 6:00 pm.;
Stilwell Senior Housing on the 1st Thursday, June 6th, 10:00 am. – 11:30 am.;
Tsalagi Apartments, Sallisaw, on the 1st Thursday, June 6th, 2:00 pm.- 3:30 pm.;
Swimmer/Autumn Heights/Leon Daniels, Tahlequah at the Gregg Glass Building, on the 2nd Monday, June 10th, 1:30 pm. – 3:30 pm.;
Jay Senior Housing, on the 2nd Tuesday, June 11th, 10:00 am. – 11:30 am.;
Chewey, on the 2nd Tuesday, June 11th, 5:00 pm. – 7:00 pm.;
Wisdom Keepers, Tahlequah, on the 2nd Thursday, June 13th, 1:00 pm. – 3:00 pm.;
Tom Buffington Heights, Vinita, on the 3rd Thursday, June 20th, 1:00 pm. – 3:00 pm.;
Oaks Family Support Center, on the 3rd Thursday, June 20th, 5:30 pm. – 7:00 pm.;
Lost City, on the 4th Tuesday, June 25th, 1:30 pm. – 3:00 pm.;
Will Rogers Senior Housing, Claremore, on the 4th Thursday, June 27th, 2:00 pm. – 4:00 pm.

We are continually working on learning and putting together new projects, language lessons and leadership exercises to use at future youth and adult activities and teaching each other skills we have and making sure everyone is teaching the same way so we will not confuse the participants.

We are all working on getting projects ready and taking turns making sure all supplies and paperwork is ready for each activity.

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group:	<u>Housing Authority</u>	Month/Year of Report:	<u>June, 2019</u>
Executive Director:	<u>Gary J. Cooper</u>		
Deputy Director:	<u>Erna Reeves</u>	Phone:	<u>918-456-5482</u>

Public Disclosures:

As required by 24 CFR Part 1000.30, services provided to Housing Authority of the Cherokee Nation / Cherokee Nation Employees and Employee relatives from funds received pursuant to the Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA), shall be publicly disclosed.

The following applicants have been determined eligible for participation.

LOW RENT APARTMENT:

The following employee and/or relatives were approved to receive services for Low Rent Apartment pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

HOMEOWNERSHIP:

The following employee and/or relatives were approved to receive services for Homeownership program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

None to report

RENTAL ASSISTANCE/TEMPORARY RENTAL ASSISTANCE/COLLEGE HOUSING:

The following employee and/or relatives were approved to receive services for Rental Assistance program pursuant to guidelines set forth in the Housing Policy as approved by the Principal Chief of the Cherokee Nation and HACN Policy as approved by the Board of Commissioners.

Matthew Ramsey, father is Roderick Ramsey of HACN
Hailey Hendrix, mother is Angela Hendrix of HACN
Amber Starr, an employee of HACN

NEW CONSTRUCTION HOMEOWNERSHIP PROGRAM: *(Non-NAHASDA Program)*

The following employee and/or relatives were approved to receive services for the New Construction Homeownership program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

None to report

HOUSING REHABILITATION PROGRAM

The following employee and/or relatives were approved to receive services from the Housing Rehabilitation program pursuant to guidelines set forth in the HACN Policy as approved by the Board of Commissioners.

Watie Wacoche, son is Tracy Wacoche of HACN



Keys to a brighter future

Announcements

Board of Commissioners Meeting:

Jun 11 June Regular BOC Meeting at 5:30 PM

Office Closures:

July 4 Independence Day

Other Info:

June National Congress of American Indians (NCAI)
23-26 Mid-Year Conference (Housing Sub-Committee Meeting)

All offices and staff of the HACN may be reached through the main office number, regardless of their office location. The local and toll free numbers are:

918-456-5482

800-837-2869

Employee Email is:

firstname.lastname@hacn.org

www.hacn.org

Housing Authority of the Cherokee Nation
Month Ending: April, 2019

Current Program Participants:

County	Community Shield Insurance	Low Rent Apartments	Rental Assistance			Homeownership		Loans	Totals	
			Rental Assistance (RAP)	Temporary Assistance (TAP)	College Housing Programs	Home-ownership Programs	New Construction Homes Completed	Title VI / Other Mortgage Programs	Total Housing Participants	% of Participants
Adair	306	149	99	0	9	101	76	22	762	14%
Cherokee	288	178	308	8	24	217	186	63	1,272	24%
Craig	26	53	27	0	7	9	29	2	153	3%
Delaware	200	117	73	1	13	58	112	25	599	11%
McIntosh	14	N/A	1	0	1	4	3	0	23	0%
Mayes	153	124	53	0	11	51	58	13	463	9%
Muskogee	81	49	37	0	1	43	58	14	283	5%
Nowata	20	40	15	0	1	10	27	1	114	2%
Ottawa	11	N/A	3	0	1	6	7	4	32	1%
Rogers	84	63	150	3	6	68	37	46	457	8%
Sequoyah	335	N/A	172	0	18	140	140	59	864	16%
Tulsa	34	N/A	91	1	4	25	9	3	167	3%
Wagoner	7	N/A	1	0	0	48	4	1	61	1%
Washington	21	38	34	0	2	27	12	3	137	3%
Total:	1,580	811	1,064	13	98	807	758	256	5,387	100%
			1,175			1,565		256		

Current Applications:

County	Rehab Programs	Rehab Replacement Homes	Rehab Replacement Mobile	NAHASDA Home-ownership	Community Shield Insurance	Rental Properties / Apartments	Rental Assistance	New Home Construction	% NHCP	Total Apps	% of Total
Adair	172	1	0	12	4	208	79	216	11%	692	12%
Cherokee	182	0	2	13	3	215	343	557	28%	1,315	24%
Craig	36	1	0	1	0	18	21	55	3%	132	2%
Delaware	129	1	0	17	2	64	42	194	10%	449	8%
McIntosh	4	0	0	0	0	N/A	1	12	1%	17	0%
Mayes	79	0	0	8	0	58	59	117	6%	321	6%
Muskogee	52	0	0	12	0	49	91	97	5%	301	5%
Nowata	21	0	0	3	0	23	11	47	2%	105	2%
Ottawa	10	0	0	1	0	N/A	4	24	1%	39	1%
Rogers	70	0	0	3	1	199	209	198	10%	680	12%
Sequoyah	179	2	2	35	5	N/A	314	215	11%	752	14%
Tulsa	57	0	0	23	2	N/A	215	172	9%	469	8%
Wagoner	15	1	0	2	1	N/A	12	46	2%	77	1%
Washington	41	0	0	7	0	54	64	50	3%	216	4%
Total:	1,047	6	4	137	18	888	1,465	2,000	100%	5,565	100%

Housing Authority of the Cherokee Nation
Month Ending: April, 2019



Tribal HUD - VASH

VA Supportive Housing Program

County	Applications			Assistance	Totals	
	Referrals Received / Applications Processing	Vouchers Issued	Waiting List	Housed Veteran	Total	% of Participants
Adair	0	0	0	0	0	0%
Cherokee	0	1	0	6	7	39%
Craig	0	0	0	0	0	0%
Delaware	0	0	0	1	1	6%
McIntosh	0	0	0	0	0	0%
Mayes	0	0	0	0	0	0%
Muskogee	0	0	0	3	3	17%
Nowata	0	0	0	0	0	0%
Ottawa	0	0	0	0	0	0%
Rogers	0	0	0	4	4	22%
Sequoyah	0	0	0	0	0	0%
Tulsa	0	1	0	1	2	11%
Wagoner	0	0	0	0	0	0%
Washington	0	0	0	1	1	6%
Total:	0	2	0	16	18	100%



TRIBAL HUD-VASH HOUSING VOUCHER PROGRAM

**THE HOUSING AUTHORITY OF THE CHEROKEE
NATION AND THE OF DEPARTMENT OF VETERAN
AFFAIRS ARE OFFERING A HOUSING VOUCHER
PROGRAM FOR NATIVE AMERICAN VETERANS WHO
ARE HOMELESS OR AT-RISK OF BECOMING
HOMELESS.**

**FOR MORE INFORMATION OR FOR AN
APPOINTMENT TO SEE IF YOU QUALIFY FOR THIS
PROGRAM, PLEASE CONTACT LISA LOOK AT THE
JACK C. MONTGOMERY VAMC.**

DEPARTMENT OF VETERAN AFFAIRS
Lisa Look, MSW, LCSW, LADAC
Tribal HUD/VASH Case Manager for Cherokee Nation
1011 Honor Heights Drive
Muskogee, Oklahoma 74401
Phone: (918) 616-8794 | Fax: (918) 577-3329
Lisa.Look@va.gov

**New Construction Homeownership Program
Development Files Processing**

Month of:
Apr, 2019

		Applications		Processing						Construction		In Processing	Land Development	Under Construction	Construction Complete	
				Stg I	Stg II		Stg III		Stg IV							
County	Waiting List	App Problem	App Processing	Prelim Review	Site Inspect	Problem Files	Survey Pending	Land Dev	Process Closing	Under / Ready Const	Construction Complete					
Adair	192	0	0	5	1	0	2	13	15	0	76	0	36	0	76	
Cherokee	526	0	5	3	0	0	0	12	9	1	186	5	24	1	186	
Craig	51	0	0	0	0	0	2	2	1	1	29	0	5	1	29	
Delaware	167	0	5	3	1	0	0	12	7	1	112	5	23	1	112	
McIntosh	10	0	0	0	0	0	0	1	1	0	3	0	2	0	3	
Mayes	102	0	2	3	0	0	0	9	2	1	58	2	14	1	58	
Muskogee	88	0	3	1	0	0	0	0	5	1	58	3	6	1	58	
Nowata	47	0	0	0	0	0	0	0	0	1	27	0	0	1	27	
Ottawa	24	0	0	0	0	0	0	0	0	0	7	0	0	0	7	
Rogers	195	0	0	0	0	0	0	1	2	0	37	0	3	0	37	
Sequoyah	188	0	10	0	0	0	0	10	6	1	140	10	16	1	140	
Tulsa	172	0	0	0	0	0	0	0	0	0	9	0	0	0	9	
Wagoner	40	0	1	0	0	0	0	4	2	1	4	1	6	1	4	
Washington	49	0	1	1	1	0	0	0	0	0	12	1	2	0	12	
Total:	1,851	0	27	16	3	0	4	64	50	8	758	27	137	8	758	
		27		137						766						

STAGE I:
Copies of Deed(s), etc.
Check Floodmaps/Floodplain
Identify Utility Companies
Contact for Site Inspection

STAGE III:
Order/Receive Survey
Order/Receive Perc Test
Receive Utility Assurance
Receive Abstract from participant

STAGE II:
Visit Site
Identify/Propose Site Plan
Identify/Propose Utilities
Identify/Propose Lateral Field
Identify/Propose Easement(s)
Deliver Utility Assurance Letters
Request Abstract from participant

STAGE IV:
Survey Review / Identify Barriers / Process for Closing

Housing Rehabilitation Programs - Job Statistics

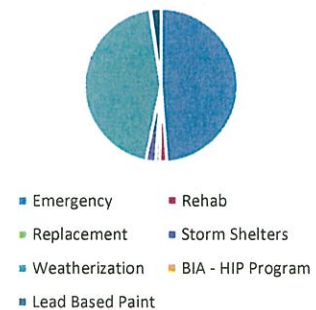
Month Ending:
Apr, 2019

Replacement Homes	6
Out for Bid/Pending	66
Contracts Awarded	42
Contracts Completed	31



Rehab

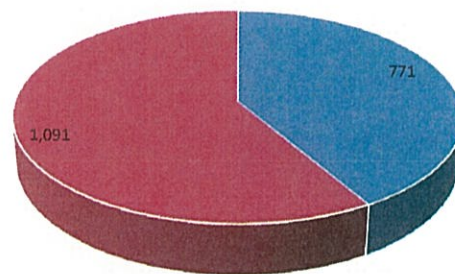
Classification	Monthly Activity	Year to Date
Emergency	35	267
Rehab	2	8
Replacement	0	5
Storm Shelters	2	11
Weatherization	1	244
BIA - HIP Program	1	1
Lead Based Paint	5	12
All Rehab jobs	46	548



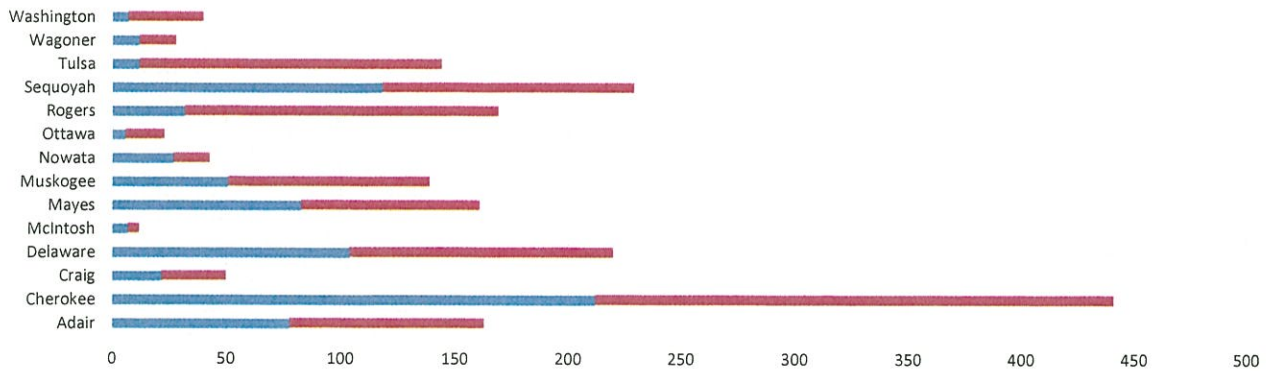
**New Construction Homeownership Program
Application Data**

By Has Land/Does not have land:

County	Has Land	Without Land	% With Land	% W/O Land	Total Apps
Adair	78	85	48%	52%	163
Cherokee	212	229	48%	52%	441
Craig	22	28	44%	56%	50
Delaware	104	116	47%	53%	220
McIntosh	7	5	58%	42%	12
Mayes	83	78	52%	48%	161
Muskogee	51	88	37%	63%	139
Nowata	27	16	63%	37%	43
Ottawa	6	17	26%	74%	23
Rogers	32	137	19%	81%	169
Sequoyah	118	111	52%	48%	229
Tulsa	12	132	8%	92%	144
Wagoner	12	16	43%	57%	28
Washington	7	33	18%	83%	40
Total:	771	1,091	41%	59%	1,862



■ Has Land ■ Without Land



Statistics as of: May 30, 2017



CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

Group: Community Services/ Dept. of Trans. **Month/Year of Report:** June 2019

Executive Director: Martha Ketcher **Phone:** 918-453-5248 **E-mail:** Martha-Ketcher@cherokee.org

Comments:

ADAIR COUNTY PROJECTS:

1. Dahlenegah South – 6/3/19 submitted utility easement applications to RES for Ozarks/OzarksGo and Cherry Tree RWD. Received and reviewing partial utility easement applications received from Windstream. Final utility relocation plans are anticipated by November 2019.
2. Lyon Switch – Reviewing public comment form responses and working with design on areas of concern. Utility corridors have been established.
3. Malloy Hollow – Reviewing R/W Consultant Fee Proposal for r/w acquisition
4. Rocky Mountain School Loop/BR –Received a recommendation of award to Jerry's Excavation for the waterline relocation. Quotes were reviewed and the recommendation of award was approved. Condemnation still in process.

CHEROKEE COUNTY PROJECTS:

1. Northeast Fort Gibson- Construction of Phase I is -16% complete contractor clearing and grubbing – excavation and placing cross drains, drill shafts for the bridge, hauling borrow pit material and fencing
2. Ross Street- Construction is underway - Aggregate Base curb and gutter being placed, light poles and the project is-35% completed.
3. Hulbert Lost City – Plan revisions have been completed. Plans have been submitted to Engineer for stamp and signature. One parcel containing restricted & fee interest remains. Deposit of award for condemnation in the parcel was made. RES has located restricted interest owner and is obtaining signatures. Waterline relocation plans were received and are being reviewed.

CRAIG COUNTY PROJECTS:

1. NS4410 Vinita Clinic – Cherokee Nation Tribal Trust r/w parcel being reviewed by the BIA . A renewed agreement has been signed by Craig County and Cherokee Nation and is in route to ODOT and OTA for final signatures.
2. NS4340 White Oak Road – The utility relocation is anticipated to be complete mid-July.

DELAWARE COUNTY PROJECTS:

CHEROKEE NATION TRIBAL COUNCIL
COMMUNITY SERVICES COMMITTEE REPORT

1. Leach/Kenwood Road – Construction is at 88% complete. Contract liquidated damages began on February 11, 2017. As of May 31, 2019 the number of days have accumulated to 840 days over the contract time at \$1,000.00 per day.
2. Kansas–Dry Creek – Property ownership and right of way acquisition folders have been updated.

MAYES COUNTY PROJECTS:

1. Chimney Rock – Final check is complete. Submitted to Guy Engineering for revisions. The Northeast Oklahoma Electric completion date has been delayed by weather and is now scheduled for July 2019.a

SEQUOYAH COUNTY PROJECTS:

1. Dwight Mission Rd/McKey Rd I-40 to Pinhook – Sequoyah County Water Association has started the bidding process. Sequoyah County received a \$7.7 million check from the Cherokee Nation for this project. Sequoyah County will begin working with ODOT on the bidding process for construction.

CHEROKEE TRANSIT SYSTEM:

Two applications have been entered into the Transit Award Management System (TrAMS). The applications are for FY18 & FY19 operational funds and for the purchase of 5 ADA transit vans.

Ridership on all routes for the month of May 2019 were:

1. Sallisaw to Tahlequah – 159 rides
 2. Pryor to Catoosa – 173 rides
 3. Salina to Tahlequah – 59 rides
 4. Stilwell to Tahlequah – 56 rides
 5. Muskogee to Tahlequah – no report at this time
 6. Tahlequah to Pryor/Claremore – 173 rides
 7. Tahlequah to Catoosa – 241 rides
 8. Stilwell to West Siloam Springs – 382 rides
 9. Tahlequah to Muskogee – 40 rides
 10. Individual Demand Response Trips: 7,920
- Total Rides: 9,203

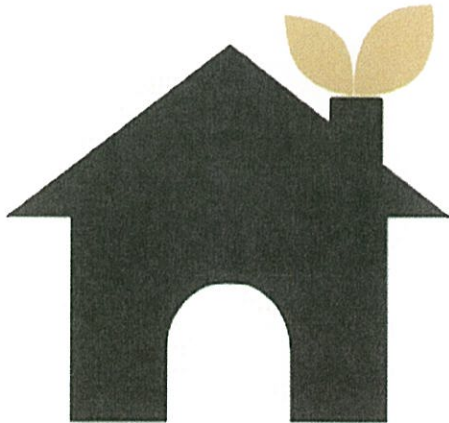
Note: Ridership reports run 2 months behind.

Commerce Services

Securing and enhancing the financial well-being of the Cherokee people, businesses and communities

Anna Knight, Executive Director
918-453-5532
anna-knight@cherokee.org

Asset Building



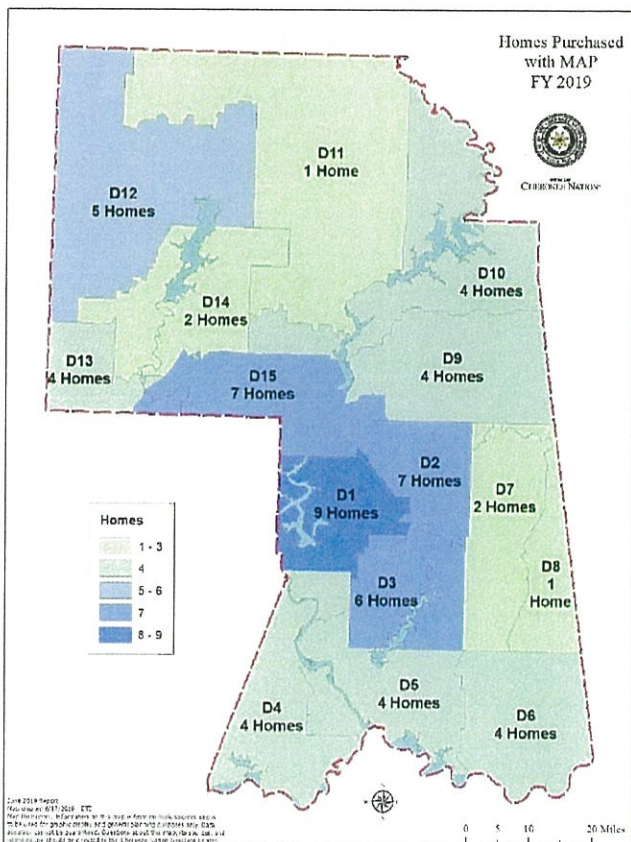
Mortgage Assistance Program

64 Families became homeowners through financial counseling and down payment assistance.

26 families used the HUD 184 Loan Program.

MAP Household Averages

Household income	\$41,100.84
Home Price	\$102,396.49
Equity Created	19.70%



Since FY2009, **1,778 households** have used the Mortgage Assistance Program to invest in their family's future and purchase a home.

iSave

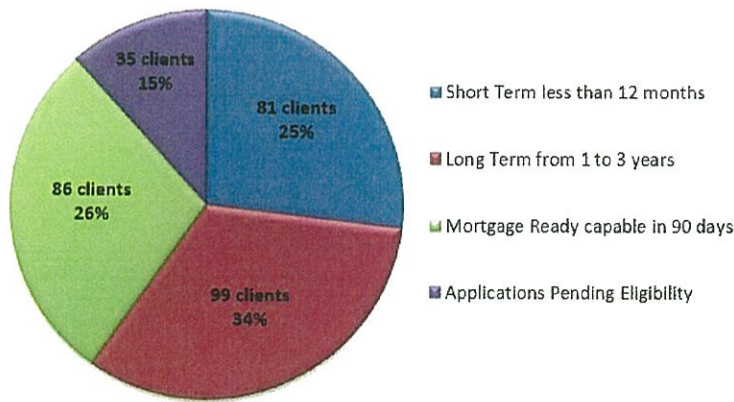
iSave is a *matched savings program* wherein income eligible families save money over a period of time and the iSave program matches the families' savings to build financial assets.

166 families are actively saving in iSave for home rehabilitation. iSave is a *matched savings program* wherein income eligible families save money over a period of time and the iSave program matches the families' savings to build financial assets.

Matching funds can be used for anything that increases the value of the primary residence, for example, a storm shelter, flooring, fencing, sidewalks, major appliance replacement, roofing, plumbing, etc.

Financial Counseling

MAP Applications and Financial Counseling



321 families are in the home buyers' pipeline, either having completed or active in financial counseling.

Since FY07, **930 families unable to obtain a non-predatory mortgage on their own** have completed self-sufficiency counseling and obtained a non-predatory mortgage.

42 families this year have finished counseling to obtain a non-predatory mortgage.

57.81% of families who purchased a home in FY19 moved up at least one level in the **Financial Prosperity Spectrum**.

617 families have participated in financial and credit coaching this year.

321 families still actively pursuing goals

- 1% financial prosperity
- 30% financial success
- 29% financially stable
- 35% financially instable
- 5% credit counseling only

Financial Counseling Impact

Increase to Credit Score	68 points
Debt to Income with Mortgage	28.6%
Debt to Income Reduction after Counseling	4.4%

1,444 consumer loans totaling \$1,642,529.38 have been made through the Small Business Assistance Center as of June 15th. Year to date, Self Sufficiency staff members have worked with **8 families facing foreclosure**. Two families received a foreclosure prevention loan, one is in the process of working with the Small Business Assistance Center for assistance, and five families are no longer actively working with our department.

Families purchasing a home must attend an intensive **homeownership training** class. Year to date **106 families have attended these classes**, which are held throughout the Cherokee Nation.

Financial education classes are offered at no cost. Employees and the public have the opportunity to attend financial education classes on topics ranging from creating spending plans to balancing checkbooks. Year to date, **296 people have attended community and work based financial education classes**.

Training Schedule

Interested in attending a class? Contact Susan Sharp at 918-453-5536 or susan-sharp@cherokee.org.

Workshops and Classes			
July 1 st	Tahlequah	5:30 pm – 9:30 pm	Homebuyers Training
July 2 nd	Tahlequah	5:30 pm – 9:30 pm	Homebuyers Training
July 3 rd	Tahlequah	11:00 am – 1:00 pm	Financial Empowerment
July 13 th	Claremore	9:00 am – 6:00 pm	Homebuyers Training
August 3 rd	Tahlequah	9:00 am – 6:00 pm	Homebuyers Training
August 7 th	Tahlequah	11:00 am – 1:00 pm	Financial Empowerment
August 19 th	Claremore	5:30 pm – 9:30 pm	Homebuyers Training
August 20 th	Claremore	5:30 pm – 9:30 pm	Homebuyers Training
September 3 rd	Tahlequah	5:30 pm – 9:30 pm	Homebuyers Training
September 4 th	Tahlequah	5:30 pm – 9:30 pm	Homebuyers Training
September 4 th	Tahlequah	11:00 am – 1:00 pm	Financial Empowerment
September 13 th	Claremore	10:00 am – 5:00 pm	Homebuyers Training
September 14 th	Sallisaw	9:00 am – 6:00 pm	Homebuyers Training

We used the iSave Program to update our home's electric and insulation; I don't know what we would have done without this savings program. It helped us accomplish our goals! The financial education classes are very beneficial and the savings account taught us to help ourselves.

C. Shockey, iSave recipient Sequoyah County



GWYBODAETHYD CHYBODAETHYD

CHEROKEE NATION®

Indian Child Welfare

MONTHLY REPORT

May 2019

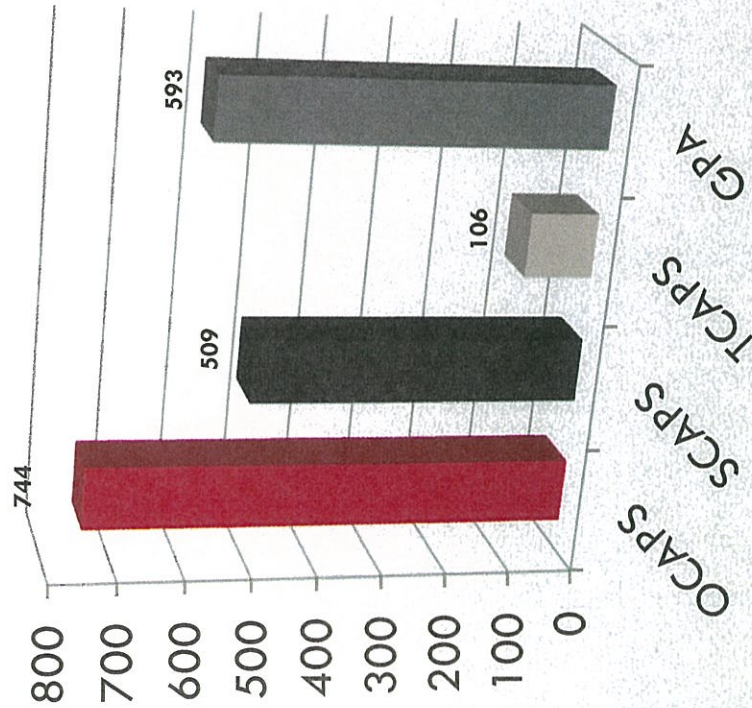
Nikki Baker Limore, Executive Director

Protecting Children, Families and the Nation

Month of May:

1,952 Children

with Assigned ICW Workers



Programs With Court Interaction

OCAPS: Out-Of-District Court Advocacy and Permanency Services

- Involved in child welfare cases in non-jurisdiction counties in Oklahoma and all 50 states.
- Most work is done telephonically or electronically.
- Emphasis on education about the Indian Child Welfare Act and ensuring States comply with it.

SCAPS: State Court Advocacy and Permanency Services

- Involved in child welfare cases inside the 14 counties of which all or part are within the jurisdiction of the Nation.
- Emphasis on education about the Indian Child Welfare Act and ensuring OKDHS compliance, and sometimes provide Tribal Foster Homes.
- Provides services to the families when OKDHS fails to do so or as an alternative to OK DHS services.

TCAPS: Tribal Court Advocacy and Permanency Services

- Involved in child welfare cases which are wholly under the jurisdiction of the Nation and OKDHS is not involved.
- These cases originate on Indian Country or are transferred in from State district courts. Hearings are held at our Tribal Court House. Tribal Foster Homes are fully utilized.

GPA: Guardianships and Private Adoptions

- Involved in civil adoption cases to include voluntary adoption, involuntary adoption and birth parent adoptions.
- Monitors Guardianships and Private Adoptions for compliance with the Indian Child Welfare Act and the best interests of children.
- Serves Cherokee children and their families in Tribal Courts and State Courts throughout the United States.

CPS: Child Protective Services

- Receives referrals involving allegations of maltreatment of Cherokee children.
- Investigates allegations of child maltreatment in Indian Country and co-investigates with DHS in some counties when Cherokee children are involved.

In May:
Indian Child Welfare workers
went to court 534 times on
behalf of Cherokee children
and families.

Indian Child Welfare workers went to court 534 times on behalf of Cherokee children and families.

Category	Count
SCAPS	190
GPA	70
OCAPS	27
TCAPS	236
CPS	11

[illegible]

Efficient & Effective Work

Eligibility Notices

When a County or State's child welfare agency gets involved in the life of a family that they suspect to be Cherokee, they're required by the Indian Child Welfare Act (ICWA) to send Notice to the tribe. The tribe must then reply to confirm or deny whether the children are members of (or eligible to become members of) the tribe. Currently, with six case workers processing approximately 200-300 pieces of mail, per month, response times may vary due to vacancies and depending on amount of mail received. The tribe has a goal of responding between 45-60 days.

Month of May

Cherokee Nation received:

- State of Oklahoma – 556 notices involving 1,005 children.
- Outside of Oklahoma – 880 notices for 1,477 children.
- Totalling – 1,436 notices and 2,482 children.
- The average Response-to-Notice time this month was 58 days.

Prevention and Intervention

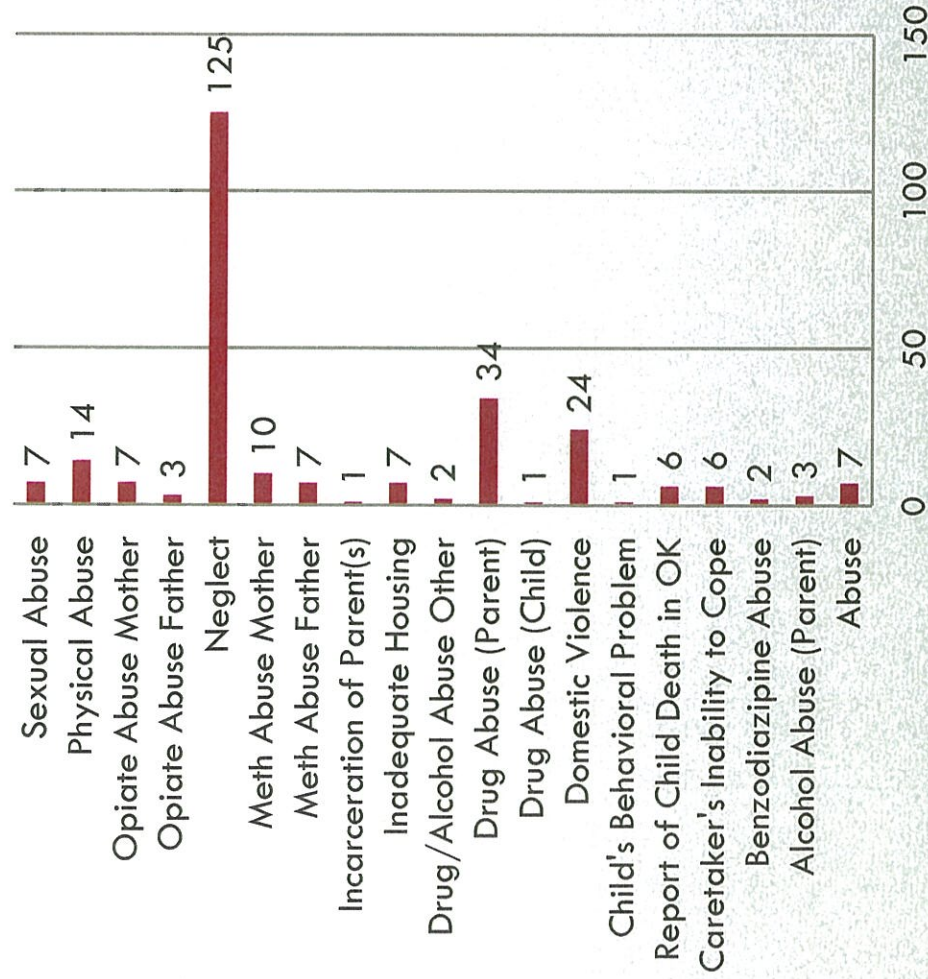
Indian Child Welfare Family Protection Services Unit (FPS) assists families in need of hands-on training to correct the conditions that lead to children being removed from their home. These services often include completing a 28 week parenting program that discusses topics like discipline, nutrition, budgeting, and housekeeping. We primarily assist all our tribal CAPS cases but can assist in State cases when a request is made. This helps insure that families have the tools they need to be reunited. We have also added Triple P Parenting curriculum to our program this year.

Month of May

FPS served 24 children and 15 families.

Child Protective Services

Types of Abuse/Neglect Reported



Month of May

- Child Protective Services (CPS) received 425 referrals of child abuse/neglect.
- 425 referrals involved 681 children
 - 0 of the 425 were co-investigated by OKDHS and CPS
 - 12 of the 425 cases were investigated by CPS on Indian Country
- 5 Cherokee child(ren) were removed from Tribal land due to confirmed abuse/neglect.

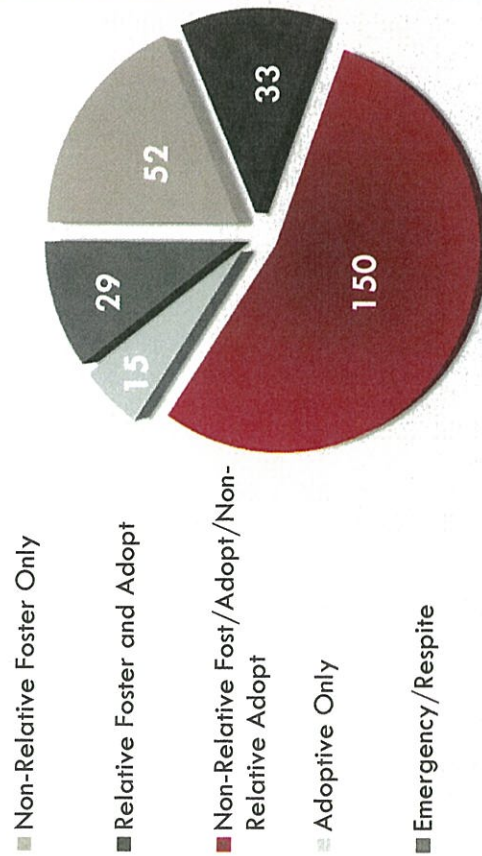
*Almost all referrals are for a primary reason as well as neglect.

Certification and Placement

(Foster & Adoptive Homes)

Certifications Services for the month of May

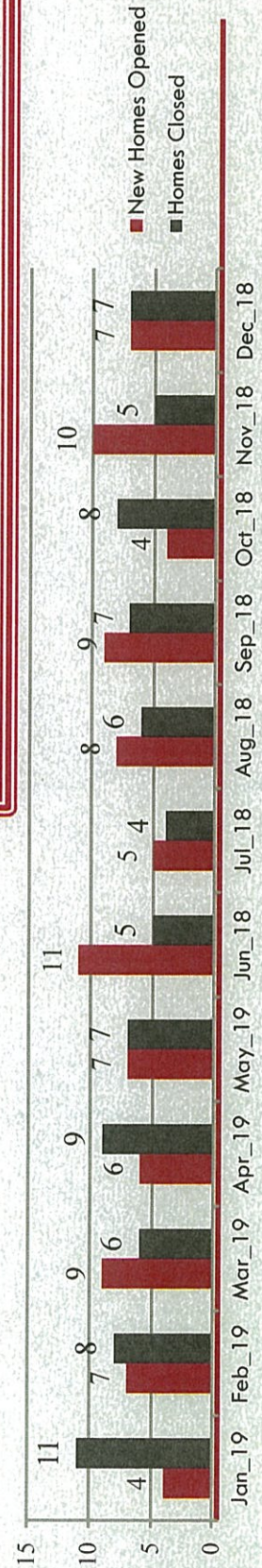
Homes by Type



*Out of the 52 Non-Relative Foster Only homes, 29 are willing to provide Emergency/Respite Care.

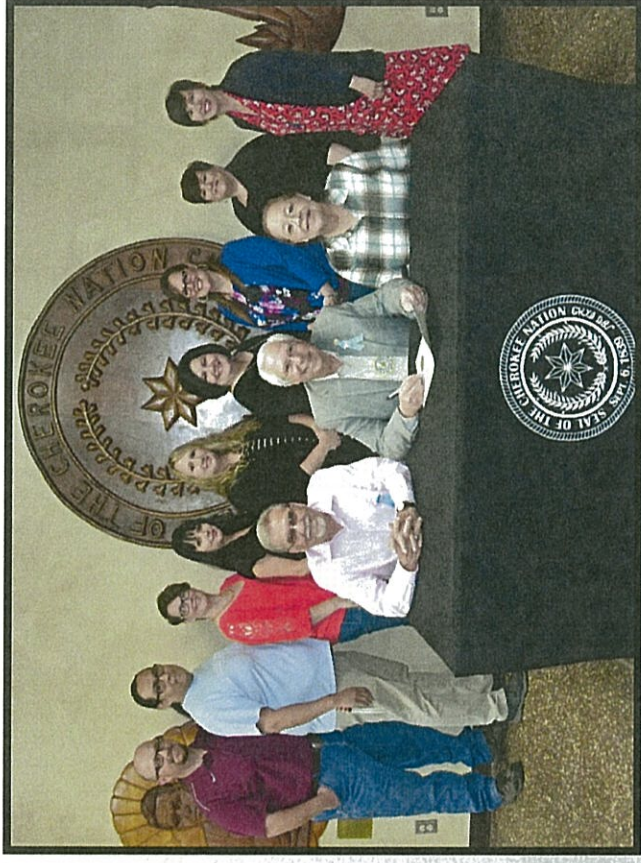
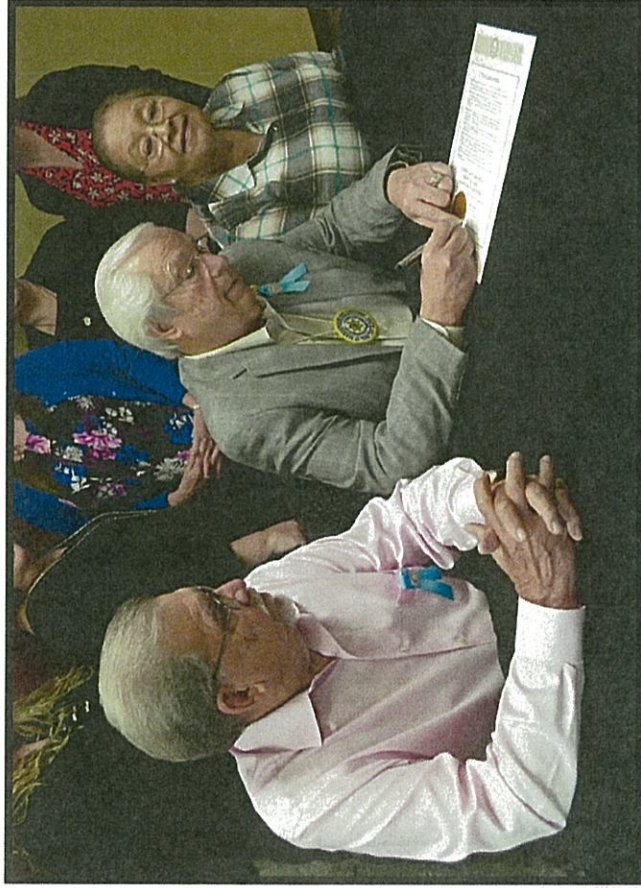
Types of Certified Placement Resource Homes

- Non-Relative Adoptive: Families who hope to adopt children when the children's parents' rights are terminated. These homes do not take foster placements.
- Non-Relative Foster/Adopt: Families who take foster placement of children knowing their parental rights are not terminated and they could return home, but if they don't the placement family will have the first chance to adopt them.
- Non-Relative Foster: Families who are willing to take in children they do not know on a temporary basis, but may last years. These families usually do not adopt children.
- Relative Adoptive/Foster: Families who are related to the children and are fostering them or planning to adopt them. They do not take in children they are not related to.
- Emergency/Respite: Families that take very short-term placement of children while more permanent placements are sought or when only a short-term placement is needed.



Foster Care Awareness Month

May is National Foster Care Awareness Month. It's a time to recognize that we each can play a part in enhancing the lives of children and youth in foster care. Find resources and information to help ensure that their future is bright.



Cherokee Nation officials gathered to raise awareness and recognize Foster Care Awareness Month in the Cherokee Nation with a proclamation issued by Chief Baker.

Did you know? The tribe has increased the number of certified tribal foster care and adoptive homes available by 80 homes over the last year.



Community Report for June 2019

Kevin Stretch – Interim Director

The following report covers the activities of the CCO; COTTA, Community Work and Volunteer Program staff for the month of June 2019.



Technical Assistance Capacity Building

Capacity Building in June

This year's Conference of Community Leaders has been built around The Cherokee legacy of support for education with our theme "Leaders in Education: Past, Present and Future". The Conference will be held July 12th and 13th at the new Chota Conference Center in Tahlequah. What began as a humble attempt to assist local Cherokee organizations realize their potential, is now a major conference with world-class presenters. Twenty five speakers will provide their knowledge and experience to our community leaders.



Technical assistance to our community organizations was down this month. Our COTTA staff spent the month working on the preparations for the upcoming CCO Conference of Community Leaders. Staff has been working on such details as the Conference Program Booklet, speaker needs and participant registration. Pre-registration for the Conference was cut off at 530 people because community leader demand for attending was greater the space available.

**Number pre-registered for the Conference
of Community Leaders**

531

On June 13th, COTTA staff traveled to Greasy Community Fellowship to assist them. Technical Assistance Specialist, Vince Feeling, provided two hours of training on financial management for non-profit organizations. The five members of the Board of Directors attended this learning opportunity.

Volunteer Program

Volunteer Program staff had a busy June with four different volunteer groups providing assistance to our citizens in need. Two of the groups were from Missouri United Methodist Churches, Troy MO and St. Paul MO. The third group represented an At-large family from San Francisco, CA.

Combined, these organizations completed 16 projects. They rebuilt a bathroom for one of our citizens and built several handicap ramps to easy access for our citizens to their homes. They served the Leach community aiding in the cleanup after the tornado damaged the homes in that community.

To express the appreciation to these volunteers, Volunteer Program staff hosted them at the Cherokee Heritage Center, giving them a glimpse at Cherokee history and culture.

60

Number of Volunteers

1800

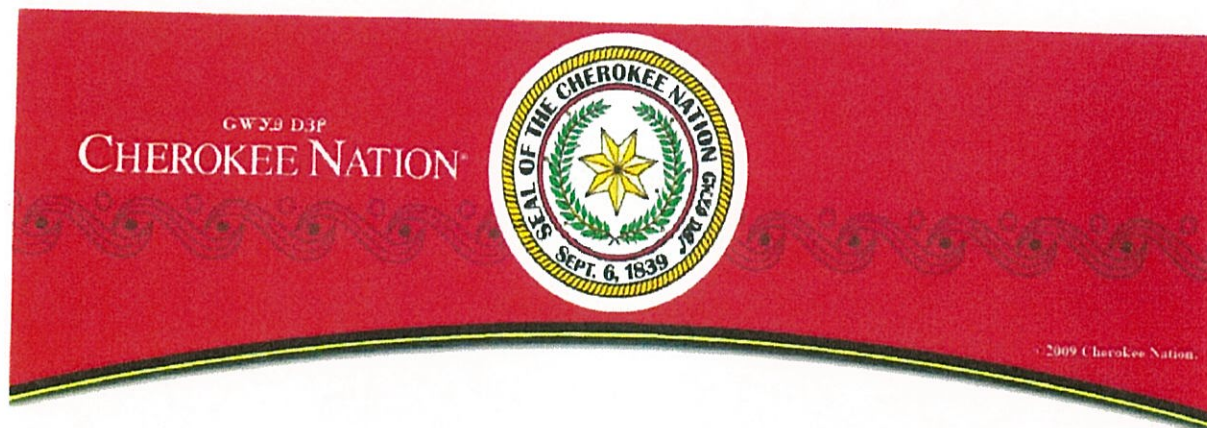
Number of hours served

16

**Number of projects
completed**

Future Activities

July 12-13 Conference of Community Leaders, Chota Conference Center



Office of Veterans Affairs

Tribal Council Monthly Report

June 2019



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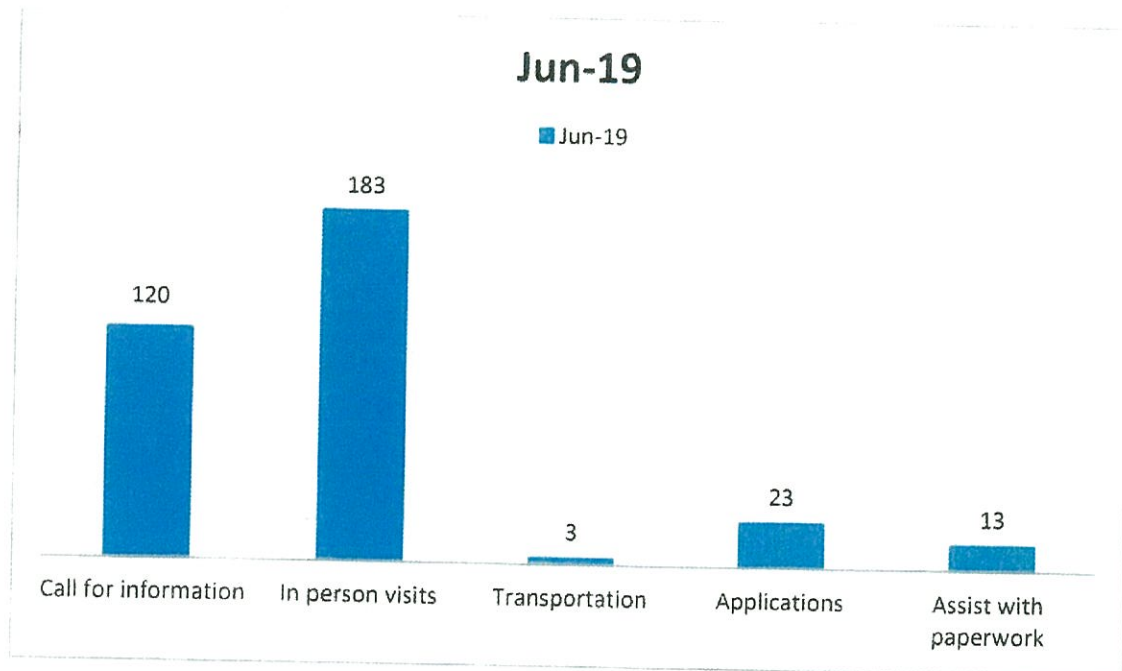
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Office of Veteran Affairs



Medals of Patriotism awarded 4

Medals of Patriotism awarded through mail 0



Office of Veteran Affairs

June 2019

Veterans Food Outreach was very successful and we have almost completed all work to hold our Food Outreach for Nowata and South Coffeyville sites.

Attended a meeting regarding the homeless population in Tahlequah held at the Armory by the Mayor and the Police Chief of Tahlequah.

Attended an outreach event at the Web tri community Association in Briggs.

Met with the Nowata and South Coffeyville community reps. to finalize list of Veterans.

Met with Tahlequah Casino staff on arrangements for the Tomb of the Unknown Soldier.

Bingo was a Luau theme and our Veterans and widows had a great time.

Work on the Cemetery preliminary application is almost complete for the deadline.

July 3 12:00 pm. Employee Veteran Lunch

July 12-13 We will attend the CCO conference and set up both days.

July 18 5:00-7:00pm Veterans Bingo

July 29-Aug. 1 8:00am-6:00pm Tomb of the Unknown Soldier-replica will be at the Chota ballroom for viewing. On the 29th, there will be a ceremony at 8:00am with breakfast and then lunch at 12:00pm. Veterans will lay the wreath at the tomb on the hour from 8:00am-12:00pm.

Council Notes:

1. _____
2. _____
3. _____
4. _____
5. _____