

Group:	Management Resources	Month/Year of Report:	FY19 Report for September Mtg.		
Executive Director:	Interim -- David Moore	Phone:	David – (918) 453-5000 X. 4137	E-mail:	david-moore@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

NATURAL RESOURCES

OBJECTIVE	ACTUAL	YTD
New fencing	1	1
Chemical Brush/Weed Control (spray) <i>*Spring only*</i>	270	4570
Lease Compliance/Tribal land inspections	0	0
Mechanical Weed/Brush Control	19	907
Provide Technical Assistance to Communities	1	13
Hay baled (2019) <i>*Summer only*</i>	918	1850
Crops for families from Jay Garden	49	134

Resources Projects

- Cleanup on CMS 40 getting fence row ready to build fence.
- Cutting and baling hay at several locations.
- Hauled top soil from CMS 28 to shop for grounds maintenance.
- Cleanup of Tribal property on Park Ave in Tahlequah for Realty
- Cleanup of Dahlenogah park and Cherry Tree Headstart.
- Loading hay purchased through Reality.
- Conducted hay inventory from all locations for Reality.
- Assisting with Holiday preparation

Jay Community Garden

- Packed dirt before rain.
- Tilled and packed garden and perimeter.
- Cultivated between rows.
- Harvested okra, peppers, cucumbers, cantaloupe, green beans and tomatoes.
- Spray perimeter fence, Cherokee Squash and tomatoes for weeds.
- Water and weed garden.

Bison Project

- 26 Bison calves so far.
- Fill out weekly checklist
- Setting posts and stringing wire for new buffalo pasture.
- 6 Buffalo tours
- Started fencing project to expand buffalo pasture.

GROUND MAINTENANCE

Beaver Property (by Yonkers)	<input type="checkbox"/>	Garland, Texas Property	<input checked="" type="checkbox"/>
Belfonte	<input checked="" type="checkbox"/>	Greenhaw Tract	<input type="checkbox"/>
Bull Hollow Com. Bldg.	<input checked="" type="checkbox"/>	Jay Food Distribution	<input checked="" type="checkbox"/>
Bull Hollow Shop	<input checked="" type="checkbox"/>	Kenwood Trailer Park	<input checked="" type="checkbox"/>
Candy Mink Springs	<input checked="" type="checkbox"/>	Locust Grove Property	<input checked="" type="checkbox"/>
Catoosa Truck Stop	<input type="checkbox"/>	Murphy	<input checked="" type="checkbox"/>
Cherry Tree	<input checked="" type="checkbox"/>	Rocky Ford Park	<input checked="" type="checkbox"/>
Dahlongah Park	<input checked="" type="checkbox"/>	Saline Courthouse	<input checked="" type="checkbox"/>
Dahlongah Shop	<input checked="" type="checkbox"/>	Tahlonteskee	<input checked="" type="checkbox"/>
Flint Courthouse	<input type="checkbox"/>	Taylor Ferry	<input checked="" type="checkbox"/>

PLANNING & DEVELOPMENT**b.) Accomplishments****NEW CONSTRUCTION**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
WW Hastings New Building	April 2017		
CN/OSU Osteopathic School	2019		
Water/Sewer line – Head Start-Tah	August 2019		
Storm Shelter – Head Start (Tah)	July 2019		

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Wilma P. Mankiller Clinic	Design		

FACILITIES MANAGEMENT

c.) Accomplishments

- Demo kitchen cabinets & bathroom cabinets, had flower beds installed around the front porch area, had the AC condenser and A coil replaced, added a mini-split, completed plumbing in gas line upstairs in the kitchen area, began running new duct work in garage area, had preventative termite spray completed and had yard sprayed.
- Repaired water leak in ceiling at Cort Mall
- Dug ditches and ran new water line to install sprinklers on the infields at Ballfields
- Replaced shut off valve on bottom floor at Markoma Gym
- Replaced and repaired water damaged sheetrock in closet at White House
- Painted 11 offices in Roads Building
- Replaced old AC unit at FRB
- Repaired hand rail on sidewalk at Stilwell Complex
- Had four loads delivered to ballfields to begin working them for CN Holiday tournaments
- Stripped and waxed the cafeteria at Immersion
- Installed new sprinkler heads at the Ballfields
- Spread gravel on the service road to the Ballfields
- Hung shade cloth at the Ballfields
- Replaced hot water heaters in the men's restrooms at the PowWow Grounds
- Topped the powwow arena with sand, fertilized it and dressed it
- Cleaned out the man hole at HR and cleared the sewer line
- Repaired the AC unit in the metal shop at the Arts Building
- Repaired the lift
- But new batteries in the Dozer
- Spread gravel at the TERO Building
- Loaded box truck and sent it to Webbers Falls to deliver schools supplies
- Cut down and cleared out a dead tree at Markoma
- Set chairs at the Hospital for event
- Set flags and delivered podium to Peace Pavilion for Museum Ribbon Cutting Ceremony
- Repaired condensation leak at FRB
- Changed out partitions in Men's restroom by Human Services
- Changed out two fan inverters on Chillers 1 & 2, replacing compressors on chillers 1 & 2
- Installed shut off valves on the units above the ceiling in Health Administration and the Council Pod area
- Sprayed for ticks and fleas on the playground at Immersion
- Hung banners in front of New Life Church and Cort Mall for Holiday
- Cut dead trees out and removed excess sand on south side of arena at PowWow grounds
- Changed the breaker on the arena lights
- Worked the infields at the Ballfields
- Continued mowing and weedeating of grounds
- Holiday Prep entire month

GROUNDS KEEPING/MAINTENANCE

Locust Grove, Green Space	<input type="checkbox"/>	Male Seminary	<input checked="" type="checkbox"/>
Complex	<input checked="" type="checkbox"/>	Munson Property	<input checked="" type="checkbox"/>
Cort Mall	<input checked="" type="checkbox"/>	Old Homeland Bldg.	<input type="checkbox"/>
Holiday Strip	<input checked="" type="checkbox"/>	Pow Wow Grounds	<input type="checkbox"/>
Immersion	<input checked="" type="checkbox"/>	Stilwell Complex	<input checked="" type="checkbox"/>
Keetoowah Duplexes	<input type="checkbox"/>	Southgate	<input checked="" type="checkbox"/>

FUTURE PLANS

NATURAL RESOURCES

d.) Future Plans/New Initiatives

- Continue to assist Emergency Management with cleanup and water delivery
- Assisting with Holiday

PLANNING & DEVELOPMENT

e.) Future Plans/New Initiatives

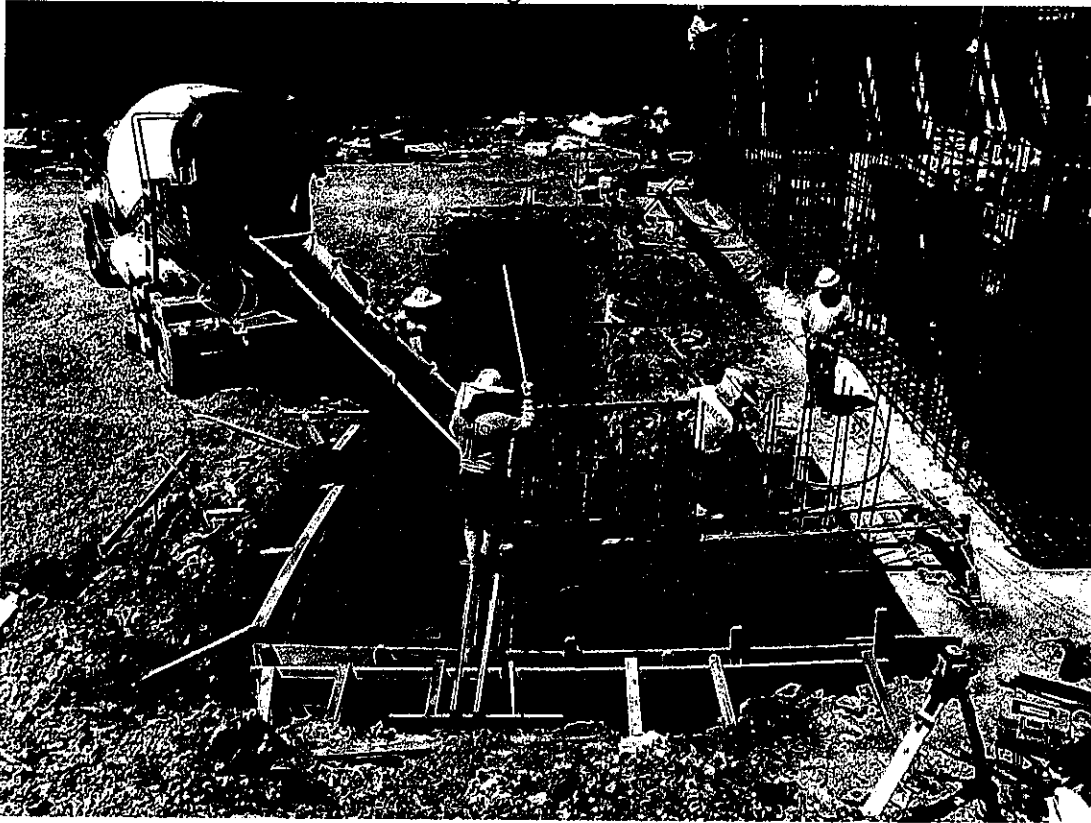
- **New WW Hastings Joint Venture; EXTERIOR:** Backfill of curb in Area 30 ongoing; Landscape install ongoing; Forming Bomanite sidewalks in Area 3; Forming Bomanite sidewalks in Area 44; Placing Bomanite sidewalks in Area 44; Installing rebar in Bollard footings Area 42. **INTERIOR:** MEP ongoing; Overhead fire suppression ongoing; Grid ceiling install ongoing; Setting door frames ongoing; Drywall ongoing; Mud and tape ongoing; Duct and pipe hangers installation ongoing; Electrical feeder cable installation ongoing; In wall plumbing, ongoing; In wall electrical ongoing; Electrical fixture install ongoing; Electrical devices install ongoing; Electrical hookup to mod furniture ongoing; Electrical hookup for GE equipment ongoing; Electrical hookup for Steris equipment ongoing; Kitchen equipment install ongoing; Flooring install ongoing; Restroom tile install ongoing; Priming and first coat painting ongoing; Install curtain wall 22 ongoing; Install casework ongoing; Terrazzo install ongoing; VTC install ongoing; Wood ceiling install ongoing; Installing millwork.
- **CN/OSU Osteopathic Medical School** – Dirt work ongoing, Basement spot footing excavation ongoing; Spot footing concrete placement ongoing; Tying rebar cages for footings ongoing; Underground MEP ongoing; Basement wall rebar installation going; Basement wall form install ongoing; Basement under drain install ongoing

FACILITIES MANAGEMENT

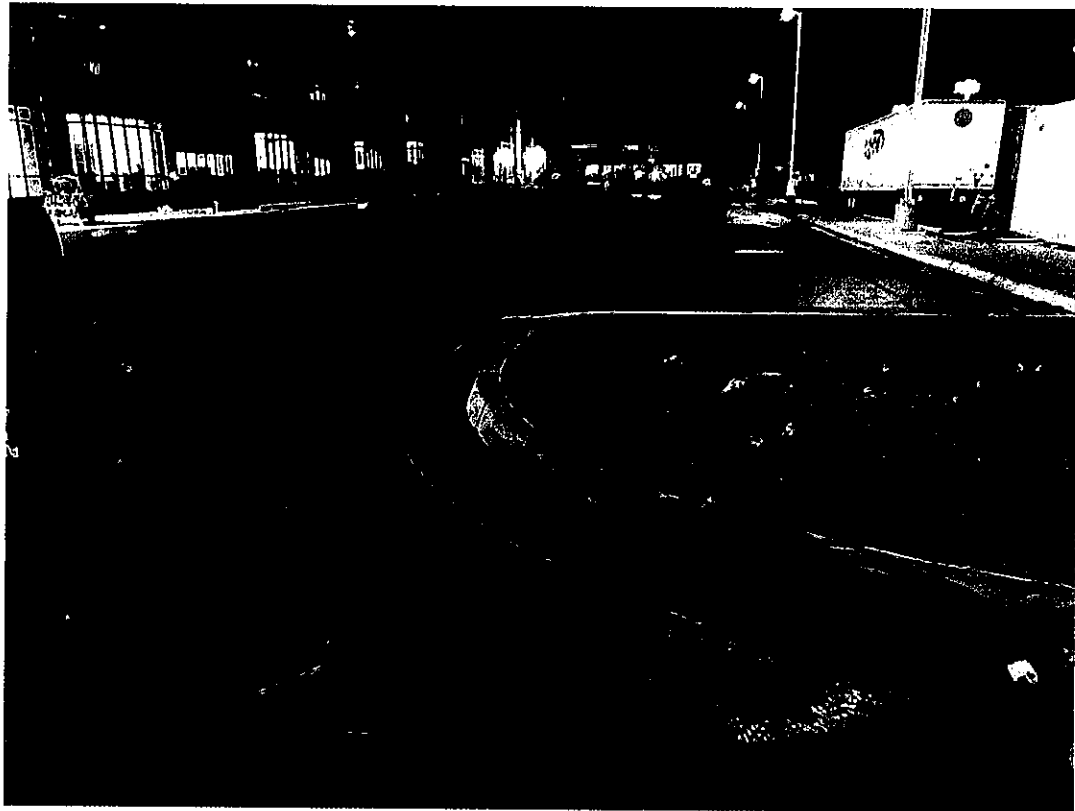
f.) Future Plans/New Initiatives

- Re-surface walking trails
- Install sunscreens in Main Complex

**New WW Hastings Joint Venture
August 2019**



CN/OSU Medical School – Cement pour 8/2019



CN Outpatient Health Center – Concrete pour 8/2019

CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: August 2019

Executive Director: Tina Glory Jordan

Email: tina-glory-jordan@cherokee.org

Director: Ginger Reeves

Phone: 918-453-5675

Email: ginger-reeves@cherokee.org

Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services is operated under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Restricted Mineral Interests
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Land acquisitions. None during the month of August.

2. Fee to Trust applications. Decision received 8/12/2019 from BIA to take Lancaster 160 acres (Adair County) into Trust. Two additional applications awaiting decision by the BIA: one in Adair County and one in Sequoyah County.
3. Leases. Three grazing leases were submitted to BIA, pending approval.
4. Appraisals. Five appraisals were ordered and received during the month of August.
5. Environmental Reviews. Ten environmental reviews were requested and completed.
6. Inventory/Heirships, Administrative Law Judgments, Report for Distributions. 15 Inventory/Heirships were requested, completed and returned. One ALJ was requested, completed and returned. 24 RFDs were requested; 20 have been processed.
7. Quiet Titles. Two quiet title notices were received, researched and returned.
8. Last Will and Testaments. Five LW&Ts were prepared and endorsed; two District Court approvals were completed; four additional interviews were taken during the month.
9. Restriction Removal Applications. Two restriction removal applications are awaiting approval from BIA.
10. Rights of Way/Easements (Trust and Restricted). Eight submitted; four approved; four pending approval.
11. Rights of Entry. 12 rights of entry were requested and prepared.
12. On-Site Inspections, Home visits, Trespass issues. 17 on-site inspections were requested and completed. Seven home visits were requested and completed. Two trespass issues were reported and addressed.
13. Maps/platting. 32 requests for maps/platting assistance were received and completed.
14. Jurisdictional calls. 73 jurisdictional calls were completed during the month, with 22 after hours.
15. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
16. Stats. 107 client sign-ins (walk-ins), 95 phone inquiries, 35 obituaries were processed.
17. Financial transactions. During the month of August, \$278,427.74 processed through the lockbox and \$24,111.17 processed as lease payments.

18. TAAMS. Two staffers continue to encode into the Trust Asset and Accounting Management System (TAAMS) at the BIA-EORO three days each week.
19. Additional items. Marshea Halterman attended Fee to Trust training at Eastern Oklahoma Regional Office (EORO) on August 21-22.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, Aug (FY19)
Wayne Isaacs, Senior Director of Environmental Programs

Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

Goal Requirement	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	106	715	79%
6 ERR (Roads)	0	2	33%

b.) Lead-Based Paint Activities

Goal Requirement	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	12	141	56%

c.) Radon Activities

Goal Requirement	# this month	Year to date	% of annual goal
50 Radon Tests	0	0	0%

d.) Asbestos Activities

Goal Requirement	# this month	Year to date	% of annual goal
150 Asbestos Tests	6	104	69%

e.) Home Energy Audits

Goal Requirement	# this month	Year to date	% of annual goal
200 Energy Audits	7	65	33%

f.) Mold/IAQ Inspections

Goal Requirement	# this month	Year to date	% of annual goal
30 Mold/IAQ Inspections	8	33	110%

g) Landfill Inspection, and Permit work - Dates & Meetings:

July 19th, July 26th, July 29th, July 31st, Aug 2nd, Aug 7th, Aug 9th, Aug 13th, Aug 17th,
Aug 21st, Aug 23rd, Aug 26th, Aug 28th.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Construction on the new cell is going well, but has been somewhat delayed because of the weather. The clay liner is 7/8 finished, and the synthetic liner is scheduled to be installed in the next few weeks.

II Highlights:

a) Clean Air Program:

- Staff attended the EE/EN Tribal Governance Group (TGG) conference call on August 6th.
- Staff attended the 2019 Air Quality System (AQS) "Ask the Experts" Webinar on August 8th.
- Staff attended the CenSARA Regional Haze Committee conference call on August 13th.
- Staff will attend the Exchange Network/E-Enterprise Interoperability and Operations Team (IOT) call on August 28th.

b) Clean Water Program:

- Staff collected macroinvertebrates on Baron Fork Creek in three locations July 29th – 31st; samples were sent to EcoAnalysts for identification.
- Staff ran bacteria samples for the City of Tahlequah from Town Branch on July 25th, August 1st, August 8th and August 15th as part of an ongoing study to delist Town Branch from the Oklahoma 303d impaired waters.
- Staff sampled Spavinaw Lake August 7th for water quality purposes. Samples were sent to Green Country Testing for water quality testing for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, permit metals, and TKN.
- Staff sampled Eucha Lake on August 12th for water quality purposes. Samples were sent to Green Country Testing for water quality testing for Ammonia, Chloride, TDS, Total Phosphorus, Sulfate, Nitrate, Nitrite, and TKN.
- Staff collected fish tissue samples on Baron Fork Creek for total mercury testing on August 13th and 14th.

c) Pesticides Program:

- Staff submitted another revised FY20 Pesticides grant application to EPA Region 6 with revisions to the budget and the IDC rate.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

- Staff submitted the 3rd quarter report to EPA Region 6.
- Staff spoke with Jennifer Tredway/CN Infection Preventionist about creating a bed bug PowerPoint for the health clinics.
- Staff continues to enter pesticides application notifications received for the current quarter.

d) Underground Storage Tank (UST) Program

Staff submitted a revised budget to reflect the actual fringe rate of the UST grant to the Grants Management office on August 6th. This adjustment was verbally approved by the EPA but has not been approved by the Grants Management office as of August 15th.

e) Superfund Program

- Staff attended the Greenovations Award Ceremony (Superfund Reuse) for the Tulsa Fuels and Manufacturing Superfund Site in Collinsville, Oklahoma on July 31st.
- Staff conducted Superfund Site Discovery in Nowata and Delaware.

f) Brownfields Program

- Staff worked on the format and design for an updated Brownfields Inventory. Any properties that have had a Phase I Environmental Site Assessment (ESA) were added to the inventory. Changes in format of the database are made as needed for each site.
- Staff updated site data and information to the EPA Assessment, Cleanup and Redevelopment Exchange System (ACRES).

g) Natural Resource Damage Assessment and Restoration (NRDAR)

Staff participated in the U.S. DOI/Tribes Conference call on August 6th. This conference call focused on U.S. DOI updates, training updates, and Policy/Guidance Revisions.

Tar Creek

Staff participated in the August 7th Tar Creek Trustee Council Meeting via conference call. This meeting focused on case updates, restoration project planning and submittal

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

documentation, assessment studies, Blue Tee, OU5 Sediments and OU4 Terrestrial updates.

National Zinc:

Cherokee Nation signed the Tolling Agreement to extend the timeline with the PRP Company and the U.S. Department of Interior.

Tulsa County Smelter Complex:

No activities were conducted during this monthly timeframe.

h) LEAD-BASED PAINT CERTIFICATION

Staff visited the Muskogee clinic, Claremore Indian Hospital, Housing Rehab, TERO, Head Start, Hastings Hospital and Nowata Clinic for LBP outreach.

i) GENERAL ASSISTANCE PROGRAM (GAP CORE)

- Staff participated in the OKMRT (Oklahoma Management Response Team) for fish kills on August 8th. This call focused on upcoming training and recent fish kill incidents.
- Staff completed 8 hour of Radon CEUs for AARST certification. Staff received Radon Measurement and Radon Mitigation certification for 2019-2021.

j) Household Hazardous Waste

- Staff is working on planning activities for the Cherokee Nation Employee E-Waste Collection Event. Staff confirmed the dates and created an announcement flyer for the upcoming two (2) day event.
- Staff worked with the City of Tahlequah to help support and participate in the Tahlequah Fall Household Hazardous Waste Collection Event. A Memorandum of Agreement has been signed by the City of Tahlequah and the Senior Director for Cherokee Nation Environmental Programs and is currently awaiting a final signature from Cherokee Nation Procurement Office.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

k) E-Enterprise

- Staff assisted and facilitated the Tribal EELC Conference call on August 9th. Staff prepared the agenda and focused on the Cherokee Nation Year 2 Work Plan, Voting a Tribal Chair, Workgroup updates and meeting during the Tribal Lands and Environmental Forum.
- Staff participated in two (2) E-Enterprise Governance Chairs Conference Calls. These calls focused on planning activities for current tasks, meetings and conferences. Preparations are being made for the EE Fall Face to Face Meeting.
- Staff participated in one (1) Tribal EELC Risk Communication Conference call and two (2) EE Risk Communication Conference calls. These calls focused on the new Risk Communication/Emerging Contaminants Workgroup and the road map for a path forward with this workgroup. Staff had one EE SIREN Tool Conference call with the Chair of the Tribal Toxics Council and EPA.
- Staff participated in the one (1) call with EPA Project Officer to discuss ongoing EE activities.

l) Realty:

No sites were assessed this month.

m) ATTAINS Environmental Exchange Network Grant

Staff participated in the Tribal ATTAINS Pilot Conference Call on August 12th. This conference call focused on the Tribal ATTAINS Pilot Project, Submissions, Mentoring Project, and the presentation that will be presented at the Tribal Lands and Environmental Forum.

n) E-Enterprise for the Environment

- Staff participated in the EE QAPP Chairs Coordination Conference Calls on June 24th and July 8th. This call focused on tasks for the QAPP Workgroup and preparing for the full EE QAPP Conference Call.
- Staff participated in the QAPP Lean Implementation Plan Workgroup Conference Call on June 26th. This call focused on Workgroup activities and tasks.

o) Energy

Staff continues to review and revise the Cherokee Nation Strategic Energy Plan.