

Group:	Management Resources	Month/Year of Report:	FY20 Report for June Mtg.		
Executive Director:	David Moore	Phone:	David – (918) 453-5000 X. 4137	E-mail:	david-moore@cherokee.org

I. Budget Highlights

Please refer to the monthly financials from the Financial Resources Group

II. Program Highlights

Designed and received 500 clear acrylic sneeze guards to help protect employees for their return to work. We have procured two machines to produce our own sanitizer and should be arriving soon. This will insure CN and our entities will have sanitizer readily available moving forward.

a.) Accomplishments

Continue to maintain our properties with a largely reduced staff

LAND MANAGEMENT

OBJECTIVE	ACTUAL	YTD
New fencing projects	1	1
Chemical Brush/Weed Control (spray) <i>*Spring only*</i>	270	4570
Lease Compliance/Tribal land inspections	0	0
Mechanical Weed/Brush Control	320	1300
Provide Technical Assistance to Communities		
Hay baled (2019) <i>*Summer only*</i>	1327	2259
Crops for families from Jay Garden		
Bales of hay sold		

Resources Projects

- Dozing and Fencing
- Fencing project at Dahlenegah (completed)

Community Assistance projects

- Working at Old Casino (moved to Woodmark) – sorting and loading for community members for COVID relief project

Jay Community Garden

- Planting for upcoming season as follows;
- Potatoes, Radishes, Mustard, Tomatoes, Peppers, Corn and Green Beans
- Established fruit trees as follows;
- Apple, Peach, Pear and Plumb

Bison Project

- Routine feeding for month of May
- Spring Bison roundup for vaccination and general Veterinary assessment.
- 20 new Bison calves
- Fencing project to expand buffalo pasture – KEN12 (Complete)
(Approx. 660 posts and Approx. 40 rolls of wire for new buffalo pasture EST. of 2.33 miles)

GROUNDS MAINTENANCE

Beaver Property (by Yonkers)	<input type="checkbox"/>	Garland, Texas Property	<input type="checkbox"/>
Belfonte	<input type="checkbox"/>	Greenhaw Tract	<input type="checkbox"/>
Bull Hollow Com. Bldg.	<input type="checkbox"/>	Jay Food Distribution	<input type="checkbox"/>
Bull Hollow Shop	<input type="checkbox"/>	Kenwood Trailer Park	<input type="checkbox"/>
Candy Mink Springs	<input type="checkbox"/>	Locust Grove Property	<input type="checkbox"/>
Catoosa Truck Stop	<input type="checkbox"/>	Murphy	<input type="checkbox"/>
Cherry Tree	<input type="checkbox"/>	Rocky Ford Park	<input type="checkbox"/>
Dahlongegah Park	<input type="checkbox"/>		
Dahlongegah Shop	<input type="checkbox"/>	Tahlonteskee	<input type="checkbox"/>
Flint Courthouse	<input type="checkbox"/>	Taylor Ferry	<input type="checkbox"/>

PLANNING & DEVELOPMENT**b.) Accomplishments****NEW CONSTRUCTION**

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
CN/OSU Osteopathic School	2019	25%	Dec. 2020
Mankiller Clinic (CNB)	January 2020		See below comments
Catoosa Tag Office	Summer 2020	Drawings complete	
Durbin Feeling Language Center	Summer 2020	Design Phase	
Pryor CDC	Fall 2020	Design Phase	

REMODELING

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Keeler/Registration Vault	Summer 2020	Drawings complete	
Tahlequah CDC	Summer 2020	Drawings 50%	

- Mankiller Health Center
 - On hold due to COVID 19
- Hastings Hosptial Grounds
 - Punch list items ongoing on CN Outpatient Health Center
 - Documents completed for retentiunon area, bid to go out soon
- OSU Medical Center
 - 2020 Exp. Completed Date
 - Steel erection complete
 - Put on hold due COVID 19 resumed late May with a phased back to work plan
 - MEP rough-in is in process

➤ **FACILITIES MANAGEMENT**

c.) **Accomplishments**

➤ *Staff sanitizing facilities and working at Woodmark for COVID relief*

WORK ORDERS

PROJECT	30 Day Operating Days	In Progress	Completed
All Work Order's Received	5/1-5/30	50 total	15 Reported (Staff of 4-5)

PROJECTS

PROJECT	Anticipated and/or Start Date	Percentage of Completion	Anticipated And/or Completion Date
Covid Relief Efforts	Ongoing	Ongoing	Unknown
Install Plexiglass at Court Clerk		100%	5/12/20

Procuring supplies for phased reopening of CN departments.

FLEET SERVICE CENTER

d.) **Accomplishments**

➤ Facility closed for COVID 19

UPCOMING MONTHLY SCHEDULE (or) FUTURE PLANS

LAND MANAGEMENT

e.) Future Plans/New Initiatives

- Cutting and bailing Hay
- Mowing
- Maintain properties

PLANNING & DEVELOPMENT

f.) Future Plans/New Initiatives

- **CN/OSU Osteopathic Medical School** – Construction was halted but has resumed late May with a phased work plan; Miscellaneous steel going; Exterior framing install ongoing; Exterior waterproofing ongoing; Interior framing install ongoing; Drywall install ongoing; Fireproofing ongoing; MEP ongoing; EIFS ongoing; Stone ongoing; Low voltage cable ongoing; Prime and first coat painting ongoing; Tile install ongoing; Ceiling grid ongoing
- **Mankiller Clinic** – Demolition complete; all work halted due to COVID 19
- **Durbin Feeling Language Center** – developing plans, bidding process forthcoming

FACILITIES MANAGEMENT

Mowing and weeding of all properties

Cleaning, sanitizing and general maintenance of properties

Performing PM (preventive maintenance) duties

g.) Future Plans/New Initiatives

- Markoma Drainage Project
- Install two machines to start production of sanitizer
- Implement new sanitizing procedures

HIGHLIGHTS:

Continue to maintain all CN facilities through the closure and prepare for reopening

March/May 2020
Cherokee Nation/OSU Osteopathic Medical School Building



MAY 2020
Bison



MAY 2020
Bison



CHEROKEE NATION TRIBAL COUNCIL RESOURCES COMMITTEE REPORT

Group: Government Resources

Month/Year of Report: May 2020

Executive Director: Tina Glory Jordan

Email: tina-glory-jordan@cherokee.org

Phone: 918-453-5101

Director: Ginger Reeves

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Real Estate Services

The Office of Real Estate Services is responsible for administering the laws, regulations, and policies affecting the protection and management of the trust and restricted lands of individual Indian landowners and the land owned by the Cherokee Nation itself, located within the 14 county area of the Cherokee Nation. Real Estate Services operates under a Self-Governance Compact with the Secretary of the Interior.

Real Estate Services provides advice and assistance in the following areas:

- Appraisals
- Business, Agriculture and Residential leasing
- Cherokee/English Interpreter
- Deed Exchanges
- Environmental Reviews
- Fee to Trust Applications
- Jurisdictional calls
- Last Will & Testaments
- Notary Services
- Probate information/research
- Quiet Title research
- Removal of Restrictions
- Report for Distributions
- Rights of Entry
- Rights of Way
- Sale or Purchase of Land
- Service Line Agreements
- Summary Distributions
- Trespass on Restricted/Trust Land

I. Budget Highlights: None.

II. Program Highlights:

1. Real Estate Services staff began teleworking on March 20, 2020; returned to work on June 1.

2. Leases. Five restricted hunting leases are pending. Nine agriculture trust permits have been submitted for signing by lessees.
3. Quiet Titles. Six quiet title notices were received, researched and returned.
4. Last Will and Testaments. No LW&T interviews have been taken during this time.
5. Rights of Way; Rights of Entry, Service Line Agreements. One trust ROW was submitted for approval; one tribal ROW was submitted for approval, and one was approved; six rights of entry were requested and prepared; one service line agreement was approved.
6. On-Site Inspections, Trespass issues, Home visits. 20 on-site inspections were requested and completed. Four trespass issues were reported; two addressed to date. One home visit was completed.
7. Maps/platting. 22 requests for maps/platting assistance were received and completed.
8. Land status calls. 132 land status verification calls were completed during the month, with 49 after hours.
9. District Court Probates. All new probate applications are being researched in preparation for filing in District Court.
10. Stats. 115 phone inquiries, 70 obituaries were processed.
11. Financial transactions. During the month of May, \$180,622.50 processed through the lockbox and \$28,187.76 processed as lease payments.
12. TAAMS. All encoding at the BIA-EORO is on hold due to the pandemic. Currently, four staffers are performing final review and updates.
13. Impact Aid. One impact aid verification was processed during the month for Kansas Schools.

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

Dept: Cherokee Nation Environmental Programs (CNEP) Administrator: Tom Elkins, May (FY20)
Senior Director: Wayne Isaacs

Phone: 918-453-5237, Cell: 918-822-2793, email: tom-elkins@cherokee.org

I. Program Performance:

a.) Environmental Review

Activity	# This month	Year to date	% of annual goal
900 ERR (Housing & W&S)	21	449	50%
6 ERR (Roads)	0	0	0%

b.) Lead-Based Paint Activities

Activity	# this month	Year to date	% of annual goal
250 Lead Paint Insp. , R. A., Clearance, Visuals	2	77	31

c.) Radon Activities

Activity	# this month	Year to date	% of annual goal
50 Radon Tests	0	15	30

d.) Asbestos Activities

Activity	# this month	Year to date	% of annual goal
150 Asbestos Tests	0	75	50

e.) Home Energy Audits

Activity	# this month	Year to date	% of annual goal
150 Energy Audits	4	52	26

f.) Mold/IAQ Inspections

Activity	# this month	Year to date	% of annual goal
30 Mold/IAQ Inspections	0	23	77%

CHEROKEE NATION TRIBAL COUNCIL RESOURCE COMMITTEE REPORT

g) Landfill Inspection Dates & Meetings:

May 14th, May 15th, May 18th, May 20th, June 2nd,

II Highlights:

Clean Water:

- Staff sampled Lake Spavinaw April 30 for water quality; samples were sent to Green County Testing for Nitrite, Nitrate, Ammonia, Nitrogen, Phosphorous, Chloride, Sulfate, and TDS.
- Staff sampled Lake Hudson and Lake Spavinaw on May 18 & 19 for water quality; samples were sent to Green County Testing for Nitrite, Nitrate, Ammonia, Nitrogen, Phosphorous, Chloride, Sulfate, permit metals, and TDS.
- Staff attended the 2020 National CWA 303(d) training workshop May 28 & 29. Water staff participated in an ATTAINS training and a WQX training that will help with data submission and retrieval.
- Staff sent portions of CNEP's QAPP to Arkansas Department of Environmental Quality to confirm data quality on Flint Creek that will be used for completing a 303(d) impairment listing in Arkansas.

Brownfields:

Staff completed the Brownfields 128a bi-annual report for activities that took place from October 1, 2019 through March 31, 2020. Staff made changes to the report and submitted it to The EPA Region 6, Brownfields Tribal Coordinator/Project Officer.

Hazardous Waste:

Staff has continued to work with Cities, Tribes and the household hazardous waste collection vendor to postpone collection events due to the COVID 19 Pandemic. Staff worked with the Ottawa County Tribes on the upcoming Household Hazardous Waste Collection Event and rescheduled the 2nd attempt to conduct this event to the fall. Staff is working with the City of Stilwell and the City of Fort Gibson.

Other:

The EPC issued a collection permit to Dr. Paul Shipman for the purpose of studying the body shape differences between male and female red eared sliders. We documented a previously undescribed sexual dimorphism for this species. This permit has been issued for several years and each year Dr. Shipman or a representative presents their findings to the EPC. They also work with several Native students.